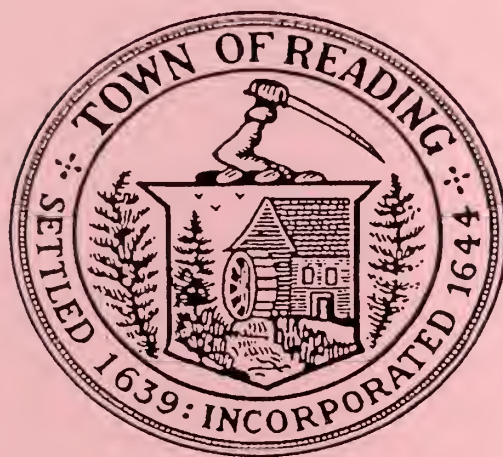


**Town of
Reading
Massachusetts**



ANNUAL REPORT

2005



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TABLE OF CONTENTS

	<u>Page #</u>
TOWN MANAGER'S LETTER.....	1
ACCOUNTING AND FINANCE DEPARTMENTS.....	2
Accounting Department.....	2
Finance Department.....	2
Assessment Division.....	2
Collection Division	3
General Finance – Overview.....	3
General Finance – Treasurer.....	3
General Finance – Trust Funds	4
Human Resources Division.....	5
Technology Division.....	5
Report of the Town Collector.....	6-10
FY 2005 Abatements.....	11,12
Financial Statements.....	13-61
COMMUNITY SERVICES DEPARTMENT	62
Board of Selectmen.....	62-66
Town Clerk.....	66,67
Town Counsel.....	67,68
Conservation Division.....	68-70
Elder/Human Services Division.....	70-75
Mystic Valley Elder Services.....	76,77
Health Division.....	78-81
The Arc of East Middlesex.....	82-84
Inspections Division.....	84
Zoning Board of Appeals.....	84
Planning Division.....	85-87
Veterans' Services Division.....	87
Downtown Steering Committee.....	88
Historical Commission.....	88,89
Land Bank Committee.....	89
Metropolitan Area Planning Council (MAPC).....	89-94
Substance Abuse Advisory Committee.....	94-96

	<u>Page #</u>
HOUSING AUTHORITY	97-104
LEGISLATIVE BODY	105
Town Meeting Reports and Voting Results.....	105-276
Organization Chart.....	277
READING PUBLIC LIBRARY	278-286
PUBLIC SAFETY	287
Fire Department.....	287-292
Police Department.....	293-299
Animal Control.....	296
Parking Enforcement Officer.....	297
PUBLIC WORKS DEPARTMENT	300
Director's Comments.....	300,301
Administration Division.....	301
Cemetery Division.....	302
Custodian of Soldiers' & Sailors' Graves.....	302
Engineering Division.....	302,303
Highway Division.....	304
Town Forest Committee.....	304
Forestry – Tree Warden's Report.....	305
Parks Division.....	305
Recreation Division.....	306-310
Water Division.....	311
Sewer Division.....	311
Louanis Water Treatment Plant.....	312-314
SCHOOL DEPARTMENT	315
Superintendent's Annual Report.....	315-344
Northeast Metropolitan Regional Vocational School.....	345-357
BOARDS, COMMITTEES AND COMMISSIONS	358-368



Town of Reading
16 Lowell Street
Reading, MA 01867-2685

FAX: (781) 942-9071
Email: townmanager@ci.reading.ma.us

TOWN MANAGER
(781) 942-9043

May, 2006

TO: Residents of the Town of Reading

Dear Resident:

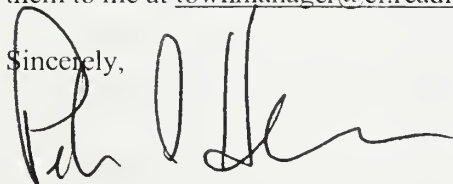
What a year! The following Annual Report for the Town of Reading for calendar year 2005 details the significant progress made during the year on a number of issues.

Highlighting activities in 2005, the Town:

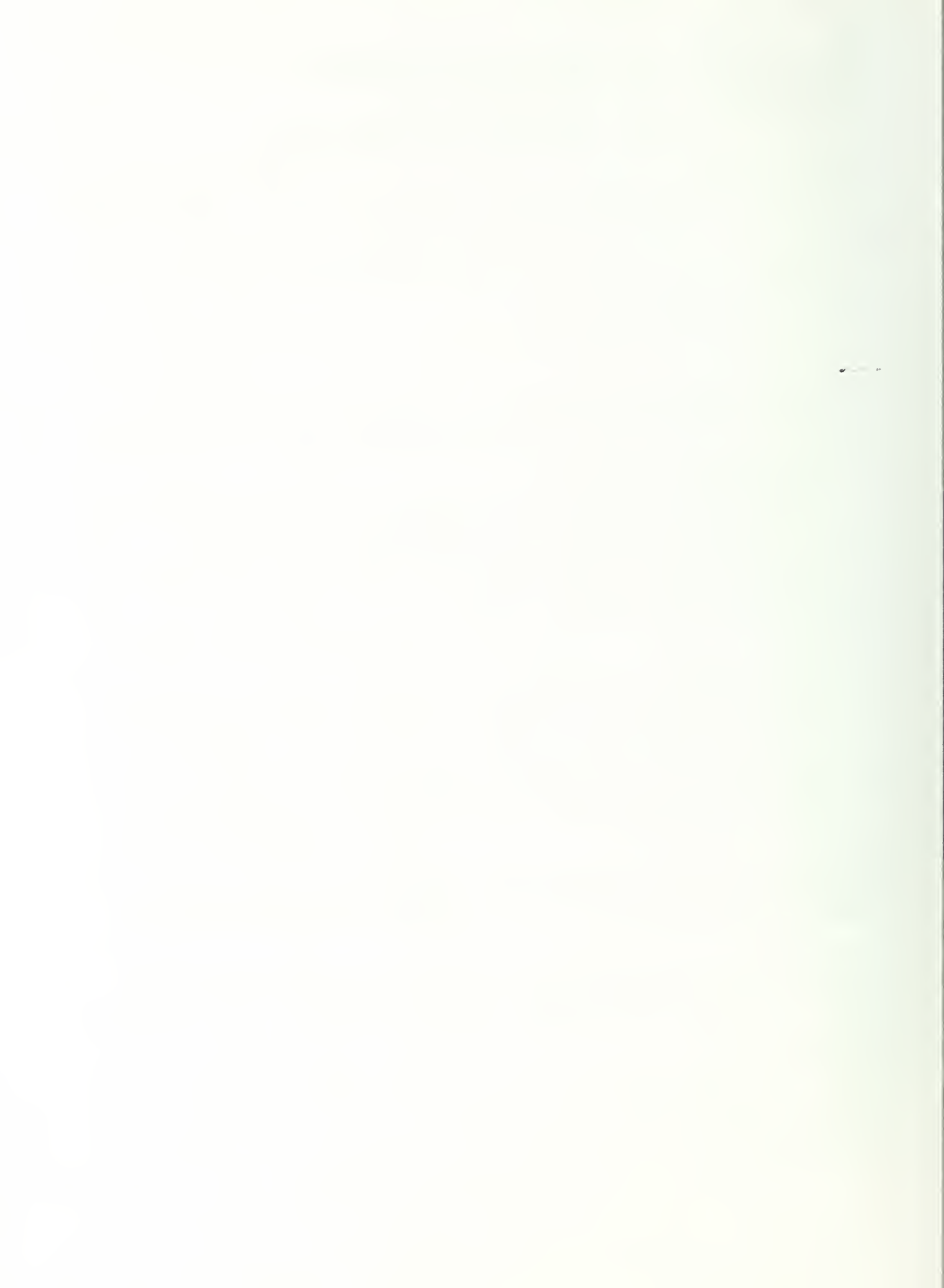
- ◆ Completed the Barrows School renovation and addition, and moved the Barrows School community back to Barrows from their temporary home at the Wood End School;
- ◆ Completed and occupied the first section of the new Reading Memorial High School;
- ◆ Completed significant water distribution improvements to West Street and Franklin Street;
- ◆ Completed several major road projects including Summer Avenue and Willow Street;
- ◆ Maintained the financial strength of the community;
- ◆ Saw the completion of the development of the former landfill site as Walkers Brook Crossing;
- ◆ Saw the beginning of construction on the Archstone 40B Development and the Johnson Woods Development, as well as the Maplewood Village LIP project. These developments have significantly expanded the Town's supply of affordable housing - we now have 7.6% of our housing stock as affordable, and continue to work towards the State mandated 10%;
- ◆ Completed the process and received approval to purchase Summertime supplemental water from the MWRA - the culmination of a five year process;
- ◆ Continued the discussion on whether to purchase all of our water from the MWRA, or build a new Water Treatment Plant.

For those who have need for detailed information, we hope this information will be complete and valuable for you. It provides a good historical record of what has happened in the Town of Reading in calendar year 2005.

Any questions, suggestions or comments that you may have with regard to this report, or to the provision of the services within the community are very much appreciated. You can address them to me at townmanager@ci.reading.ma.us, or call at 781-942-9043.

Sincerely,


Peter I. Hechenbleikner
Town Manager



ACCOUNTING AND FINANCE DEPARTMENTS

Accounting Department:

The Accounting Department, under the direction of the Town Accountant, is responsible for maintaining financial records. These records facilitate the preparation of financial reports and schedules that provide meaningful, accurate information for comparability and for management's decision making process. The Accounting Department ensures that all financial transactions are in compliance with legal requirements and are properly recorded on a timely basis.

The Town used the auditing firm of McLanson & Heath in FY 2005 for the third consecutive year.

Finance Department:

The Finance Department, under the direction of the Assistant Town Manager/Finance Director, supports a wide variety of financial and administrative functions. The Department is divided into five divisions: Assessment, Collection, General Finance, Human Resources and Technology.

Assessment Division:

Assessment of property is the first step in the process of tax revenue collection for the Town of Reading. The Assessment Division's function is to provide for the fair and equitable assessment of all taxable real and personal property. The Assessors trend the values each year so that the revaluations done every three years won't result in substantial changes. The Assessors must annually determine the tax levy and obtain State approval of the tax rate so that bills can be issued in a timely manner.

Fiscal 2005 was a revaluation year. The tax rate for FY 2005 was set at \$12.57 per thousand, a 2.8% increase of \$0.34 per thousand over the FY 2004 rate. The total assessed value of all 8,700+ properties for FY 2005 is \$3,362,233,820. The average house in Reading is now valued at \$420,000 - a 7.3% increase of \$28,600 over the FY 2004 value.

The tax rate went up because of the first debt payments due on the two debt exclusions passed February 25, 2003 for school renovations (primarily for Reading Memorial High School). Once the MSBA begins to pay their portion of this excluded debt (estimated to be in time for FY 2009), this local tax burden should be significantly reduced.

The breakdown of Reading property for FY 2005 is as follows:

Residential	\$ 3,139,161,400	93.3654%
Commercial	\$ 186,339,900	5.5421%
Industrial	\$ 23,298,000	0.6929%
Personal	\$ 13,434,520	0.3996%
TOTAL	\$ 3,362,233,820	100%

Since the Town's residential property is over 93% of the total value, the Board of Selectmen voted to keep the tax rate the same for all classes of property. Shifting some of the tax burden to commercial properties would result in incremental tax relief for individual property owners at the expense of comparatively substantial increases for commercial properties.

At the classification hearing, the Board also decided not to shift the tax burden within the residential class to non-residential owners, or to adopt a small commercial property exemption.

Collection Division:

The Collection Division is responsible for collecting all taxes and other charges (including ambulance and water/sewer bills). This Division also receives and processes all deposits (such as schools and recreation).

The Division added electronic payments in late calendar 2005 as a convenient method of payment for real estate and excise tax bills. In the first few months, over 200 registered users had made over 200 electronic payments. In the future, different types of bills beyond these two mentioned will be able to be paid electronically.

Real estate collections increased from \$38 million in FY 2004 to \$41.8 million in FY 2005, reflecting the debt exclusion. Excise tax collections remained steady: \$2.92 million in FY 2005 up slightly from \$2.82 million in FY 2004. A total of 991 lien certificates were issued in FY 2005 netting \$28,327 to the general fund. These figures showed a marked decrease from FY 2004 when 1627 certificates resulted in \$43,856 taken in to the general fund.

General Finance – Overview:

This Division is responsible for providing the cash for the operation of all Town and School functions on a timely basis. In addition, it conducts all borrowing and investing activities including those on behalf of the Town's Trust Funds (at the direction of the Trust Fund Commissioners).

The Finance Department support staff are designed to be flexible and experienced in many functions (Assessments, Collections, Human Resources, Finance and Accounting) as work flows vary throughout the year.

General Finance – Treasurer:

Interest earnings for the General Fund during the year were \$1,045,027 with interest rates ranging from 0.55% to 3.15%. As the year ended, the trend was clearly towards higher short-maturity rates as the Federal Reserve began what is expected to be a long campaign of tightening credit policies.

In January 2005, the Town borrowed \$6.48 million in long-term bonds, and \$8.686 million in temporary short-term BANs.

The bonds were for various purposes including \$1 million for Water Treatment Plant design (financed for 10 years), and \$5.48 million in school construction debt (Barrows and Wood End - financed for 20 years). The temporary borrowing (BANs) was for water main work (\$997,000), and \$7.689 million was for school construction (Barrows, Wood End and Reading Memorial High School). This temporary borrowing for Barrows and Wood End will largely be repaid by the MSBA. Once this repayment is known, the remainder of the school construction debt will be permanently financed.

In May 2005, additional Water Enterprise Fund BANs were issued for the Water Treatment Plant design (the remaining \$500,000) and water main repairs (\$900,000). The Sewer Enterprise Fund borrowed from \$418,385 from the MWRA for inflow/infiltration (financed for no interest cost for five years).

General Finance - Trust Funds:

	<u>FY 2004</u>	<u>FY 2005</u>
Beginning Balances	\$ 7,150,072	\$ 7,299,885
Contributions	\$ 86,492	\$ 91,603
Disbursements	(\$ 290,910)	(\$ 307,191)
Interest	\$ 354,231	\$ 299,108
Ending Balances	\$ 7,299,885	\$ 7,383,405

The Trust Funds disbursed nearly \$600,000 in the past two years as shown in the table above. The Hospital Trust Fund continued to provide aid through the Reading Response Program, which provides skilled health care services, respite care, medical transportation and Lifeline Emergency call systems to Reading residents who meet specific health and income guidelines. It disbursed \$146,529 in FY 2004 and \$176,250 in FY 2005. The next largest distributor of funding was the Cemetery Trust Funds (\$105,000 in FY 2004 and \$81,000 in FY 2005).

Ending Balance FY 2005:

Cemetery	\$ 2,894,307
Hospital	\$ 3,766,224
Library	\$ 80,471
Scholarships and Awards	\$ 123,536
Veterans Memorial	\$ 90,974
Celebration	\$ 55,172
Historic Preservation	\$ 62,371
Elder Services	\$ 291,980
Loans	\$ 18,370

Human Resources Division:

The Human Resources Division supports the Town (under the direction of the Town Manager), School (under the direction of the Superintendent), Light Department (under the direction of the RMLD General Manager) and Retiree benefit activities.

Employee benefits administered through this Division include health and life insurance, deferred compensation, disability insurance, Worker's Compensation, the sick-leave bank, cafeteria benefits, the Employee Assistance Program, personal leave and unemployment benefits.

Health insurance and Worker's Compensation are premium-based programs through the Massachusetts Inter-Local Insurance Association. Blue Cross/Blue Shield products offered to Town employees and retirees increased 18% on March 1, 2005. A task force was formed to attempt to ameliorate the recent increases in these costs. After an extensive RFP process, strong cooperation between the Town and all of its unions, and modest benefit changes, near-term future increases will be significantly lower.

Technology Division:

The Technology Division regularly interacts with all aspects of Town government, including the schools, the Library, the Senior Center, Police, Fire/Emergency Management, Public Works, Water and Sewer and the RMLD. It provides centralized computer network and telecommunications services as well as distributed internet, audio/video, software and personal computer support.

The network and telecommunications services include telephone systems and a wide area network (under construction). These are designed to facilitate communication between all Town government entities as well as to provide for emergency management communication with Town residents.

The distributed services are designed to improve communication between residents and Town government and to improve staff productivity.

Respectfully submitted,

Gail LaPointe, Town Accountant

Robert W. LeLacheur, Jr., CFA
Assistant Town Manager/Finance Director

TOWN OF READING
REPORT OF THE COLLECTOR
12 MONTHS ENDING JUNE 30, 2005

2005 REAL ESTATE

Committed 2004-2005	42,298,207.85	
Refunds	91,051.62	
Interest and Costs Collected	50,081.36	
Abatements and Exemptions		185,012.87
Paid to Treasurer		41,815,570.66
Subsequent Tax Title		95,048.22
Deferred Taxes		20,302.57
Uncollected June 30, 2005		<u>323,406.49</u>
	<u>42,439,340.83</u>	<u>42,439,340.83</u>

2004 REAL ESTATE

Balance June 30, 2004	205,518.42	
Refunds	192,652.62	
Interest and Costs Collected	39,222.44	
Abatements		46,200.31
Paid to Treasurer		398,016.86
Uncollected June 30, 2005		<u>-6,823.69</u>
	<u>437,393.48</u>	<u>437,393.48</u>

2005 PERSONAL PROPERTY

Committed 2004	168,872.02	
Refunds	13,416.38	
Interest and Costs Collected	395.64	
Abatements		569.41
Paid to Treasurer		180,325.84
Uncollected June 30, 2005		<u>1,788.79</u>
	<u>182,684.04</u>	<u>182,684.04</u>

2004 PERSONAL PROPERTY

Balance June 30, 2004	3,274.52	
Refunds	31.29	
Interest and Costs Collected	108.74	
Abatements		
Paid to Treasurer		1,009.93
Uncollected June 30, 2005		2,404.62
	<hr/> 3,414.55	<hr/> 3,414.55

2005 MOTOR VEHICLE EXCISE

Committed 2005	2,556,684.46	
Refunds	11,569.06	
Interest and Costs Collected	9,739.20	
Abatements		103,284.92
Paid to Treasurer		2,372,044.74
Uncollected June 30, 2005		102,663.06
	<hr/> 2,577,992.72	<hr/> 2,577,992.72

2004 MOTOR VEHICLE EXCISE

Balance June 30, 2004	94,627.39	
Committed 2004-2005	523,994.64	
Refunds	23,664.79	
Interest and Costs Collected	12,150.25	
Abatements		41,145.46
Paid to Treasurer		574,449.35
Uncollected June 30, 2005		38,842.26
	<hr/> 654,437.07	<hr/> 654,437.07

2003 MOTOR VEHICLE EXCISE

Balance June 30, 2004	34,394.76	
Committed 2004-2005	16,399.82	
Refunds	6,901.42	
Interest and Costs Collected	7,050.82	
Abatements		9,520.60
Paid to Treasurer		37,016.27
Uncollected June 30, 2005	<u> </u>	<u>18,209.95</u>
	64,746.82	64,746.82

2002 MOTOR VEHICLE EXCISE

Balance June 30, 2004	14,715.46	
Committed 2004-2005	67.29	
Refunds	45.42	
Interest and Costs Collected	3,136.06	
Abatements		394.79
Paid to Treasurer		7,964.21
Uncollected June 30, 2005	<u> </u>	<u>9,604.23</u>
	17,964.23	17,964.23

OLD EXCISE PRIOR TO 2002

Balance June 30, 2004	122,689.15	
New Blanket Abatement	10,269.63	
Interest and Costs Collected	2,211.95	
Paid to Treasurer		3,938.74
Uncollected June 30, 2005	<u> </u>	<u>131,231.99</u>
	135,170.73	135,170.73

WATER CHARGES

Balance June 30, 2004	599,337.95	
Committed 2004-2005	3,410,364.79	
Charges	100.00	
Refunds	2,207.69	
Abatements		5,573.50
Paid to Treasurer		2,976,495.36
Discount for Timely Payments		281,363.69
Added to 2005 Taxes		79,234.64
Uncollected June 30, 2005		669,343.24
	<u>4,012,010.43</u>	<u>4,012,010.43</u>

SEWER CHARGES

Balance June 30, 2004	727,459.10	
Committed 2004-2005	3,795,122.23	
Refunds	6,021.02	
Abatements		13,347.64
Paid to Treasurer		3,374,761.35
Discount for Timely Payments		321,737.01
Added to 2005 Taxes		93,541.02
Uncollected June 30, 2005		725,215.33
	<u>4,528,602.35</u>	<u>4,528,602.35</u>

ADDITIONAL WATER CHARGES (SPMS, SPCS-SPRINKLERS)

Balance June 30, 2004	3,030.49	
Committed 2004-2005	34,462.09	
Refunds		
Paid to Treasurer		34,750.70
Added to 2005 Taxes		1,242.14
Uncollected June 30, 2005		1,499.74
	<u>37,492.58</u>	<u>37,492.58</u>

PERMITS

Permits Issued

Building	302,293.07
Electric	53,951.00
Gas	8,421.00
Plumbing	20,795.00
School	104,861.52

Paid to Treasurer		490,321.59
	<u>490,321.59</u>	<u>490,321.59</u>

AMBULANCE FEES

Committed 2005	453,382.40	
Refunds	475.31	
Abatements		92,956.12
Paid to Treasurer		159,906.87
Uncollected June 30, 2005		200,994.72
	<u>453,857.71</u>	<u>453,857.71</u>

CERTIFICATES OF MUNICIPAL LIENS

Certificates Issued	28,327.00	
Paid to Treasurer		28,327.00
	<u>28,327.00</u>	<u>28,327.00</u>

BETTERMENTS ADDED TO TAXES

Committed 2005	19,889.74	
Paid to Treasurer		19,889.74
	<u>19,889.74</u>	<u>19,889.74</u>

**TOWN OF READING
REAL ESTATE ABATEMENTS
FOR PERIOD 01/01/05 TO 12/31/05**

765	7	Mobil Oil Corp.	Main Street	1,095.48	01 Feb. 2005
765	6	Mobil Oil Corp.	Main Street	292.54	01 Feb. 2005

2002 ABATEMENTS: 2 **AMOUNT: 1,388.02**

213	3	Continental Healthcare I	Main Street	20,218.95	16 June 2005
404	4	Gallo Matteo Trustee	Main Street	266.57	02 Aug. 2005
762	6	Mobil Oil Corp.	Main Street	293.00	01 Feb. 2005
762	7	Mobil Oil Corp.	Main Street	989.29	01 Feb. 2005

2003 ABATEMENTS: 4 **AMOUNT: 21,767.81**

216	5	Continental Healthcare I	Main Street	33,751.13	16 June 2005
261	6	Danis, George E. Trust	General Street	9,007.40	01 March 2005
409	1	Gallo Matteo Guiseppe	Avon Street	867.11	02 Aug. 2005
409	2	Gallo Matteo, Trustee	Main Street	406.04	02 Aug. 2005
764	7	Mobil Oil Corp.	Main Street	311.87	01 Feb. 2005
765	1	Mobil Oil Corp.	Main Street	1,053.00	01 Feb. 2005

2004 ABATEMENTS: 6	AMOUNT:	45,396.55
---------------------------	----------------	------------------

30	6	Appleyard, Joseph C.	Smith Avenue	64.11	19 April 2005
39	5	Aufiero, Antonio	Rustic Lane	50.28	06 April 2005
83	1	Blair, Thomas J.	Hopkins Street	103.07	12 April 2005
112	7	Briggs, Mary A.	Chestnut Road	403.50	29 March 2005
164	6	Carter, Richard M.	Main Street	4,229.81	12 April 2005
165	1	Carter, Richard M. Tr.	Main Street	2,072.79	12 April 2005
201	7	Coleman, Christopher	Main Street	2,006.17	12 April 2005
206	5	Colvin, Charles W.	Lilah Lane	279.05	03 May 2005
217	2	Continental Healthcare I	Main Street	13,056.46	16 June 2005
241	6	Crowley, John L.	Grand Street	101.82	29 March 2005
261	6	Daly, William P.	Summer Avenue	157.13	15 March 2005
263	1	Danis, George E. Trust	General Street	17,126.63	01 March 2005
270	5	Deangelis, Richard R. Tr.	Green & Ash Streets	1,914.41	19 May 2005
270	7	Deangelis, Richard R. Tr.	Washington Street	705.18	19 May 2005
286	4	Dersarkisian, Peter	Pearl Street	110.62	03 May 2005
318	6	Doucette, Mary R. (1/2)	Dividenee Road	28.91	15 March 2005
359	7	Fallica, Michael C.	Sunset Rock Lane	50.28	10 March 2005
396	7	Fraine Daniel E.	Beech Street	344.42	26 April 2005
410	7	Gallo, Matteo Guiseppe	Avon Street	955.32	02 Aug. 2005

425	3	Gerard E. Welch, Inc.	Pierce Street	5,005.37	01 Feb. 2005
441	2	Golini, Donald J.	Martin Road	93.02	12 May 2005
620	5	Lavancher, Christian A.	Smith Avenue	16.34	29 March 2005
713	2	Mccarthy, Edward V. Jr.	D Street	33.94	12 April 2005
829	6	Obrien, John J.	Smith Avenue	49.02	19 April 2005
875	5	Picano, Joseph	South Street	144.56	29 March 2005
875	6	Picano, Ruby M.	Gleason Road	213.69	29 March 2005
884	6	Poeck, Barbara E.	South Street	296.65	06 April 2005
919	2	Reid, Marilyn G.	Colonial Drive	794.42	22 March 2005
976	1	Saviano, Paul F.	Colonial Drive	794.42	22 March 2005
25	1	Seremeth, Stephen	Elliott Street	103.96	23 March 2005
1,050	1	Sullivan, Frank R.	Summer Avenue	38.97	03 May 2005
1,053	5	Sullivan, Richard L.	Minot Street	159.64	03 May 2005
1,076	5	Theophanis, George A.	County Road	2,400.87	12 April 2005
1,080	3	Thompson, John Earle	Grand Street	209.92	19 April 2005
1,140	3	Weingart, Pamela B.	Summer Avenue	133.24	12 April 2005
1,154	5	Williams, Gordon F.	Pearl Street	888.70	15 March 2005
1,171	3	Wright, Donna M.	Puritan Road	217.46	22 March 2005
1,170	7	Wynn, Mary V.	Intervale Terrace	152.10	12 April 2005

2005 ABATEMENTS: 38

AMOUNT: 55,506.25

TOWN OF READING, MASSACHUSETTS

Annual Financial Statements

For the Year Ended June 30, 2005

TOWN OF READING, MASSACHUSETTS

Table of Contents

	Page
Independent Auditors' Report	1 - 2
Management's Discussion and Analysis (required supplementary information)	3 – 10
Basic Financial Statements	
Government-wide Financial Statements	
▪ Statement of Net Assets	11
▪ Statement of Activities	12
Fund Financial Statements	
▪ Balance Sheet – Governmental Funds	13
▪ Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds	14
▪ Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets	15
▪ Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities	16
▪ Statement of Net Assets – Proprietary Funds	17
▪ Statement of Revenues, Expenses and Changes in Fund Net Assets – Proprietary Funds	18
▪ Statement of Cash Flows – Proprietary Funds	19
▪ Statement of Net Assets – Fiduciary Funds	20
▪ Statement of Changes in Net Assets – Fiduciary Funds	21
Notes to the Financial Statements	22 – 38
Required Supplementary Information	
▪ Budgetary Comparison Schedule – General Fund	39
▪ Note to RSI: Note A – Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures	40
▪ Schedule of Funding Progress – Reading Contributory Retirement Board	41
▪ Schedule of Contributions from Employers – Reading Contributory Retirement Board	42
Combining Financial Statements	
▪ Combining Balance Sheet – Nonmajor Governmental Funds	43
▪ Combining Statement of Revenues, Expenditures and Changes in Fund Balances – Nonmajor Governmental Funds	44
▪ Combining Statement of Net Assets – Nonmajor Enterprise Funds	45
▪ Combining Statement of Revenues, Expenditures and Changes in Fund Net Assets – Nonmajor Enterprise Funds	46
▪ Combining Statement of Cash Flows – Nonmajor Enterprise Funds	47



MELANSON HEATH & COMPANY, PC

CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

10 New England Business Center Suite 112
Andover, MA 01810
Tel (978) 749-0005 • Fax (978) 749-0006
melansonheath.com

INDEPENDENT AUDITORS' REPORT

To the Board of Selectmen
Town of Reading, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Reading, Massachusetts, as of and for the year ended June 30, 2005, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Reading's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Reading, as of June 30, 2005, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, and the supplementary information, on pages 39 through 42, are not a required part of the basic financial statements but are supplementary information required by the *Governmental Accounting Standards Board*. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Reading's basic financial statements. The combining

Additional Offices:
Nashua, NH • Greenfield, MA • Ellsworth, ME

financial statements as listed in the accompanying table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with *Government Auditing Standards*, we have also issued a report dated August 30, 2005 on our consideration of the Town's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal controls over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Melanson, Heath + Company P.C.

Andover, Massachusetts
August 30, 2005

Town of Reading, Massachusetts

Management's Discussion and Analysis

Required Supplementary Information

For the Fiscal Year Ended June 30, 2005

The Town of Reading (Town) is located about 12 miles northwest of Boston. The Town occupies a land area of 9.85 square miles and, based on the 2000 Federal Census, has a population of 23,708. Wealth values and housing values exceed those of the Commonwealth of Massachusetts by a significant margin. The Town is predominantly a bedroom community, with 93.4% of its assessed value derived from residential property.

An initiative state statute, commonly known as "Proposition 2 ½", limits the amount of property taxes that the Town can assess in any year. In general, the Town's property tax levy may increase by 2 ½ percent over the prior year's tax levy, plus any additional amount derived by new development or other changes made to existing property. If a community wishes to levy taxes above the limitations imposed by "Proposition 2 ½", it is necessary to obtain the approval of a majority of the voters at an election.

Property taxes represented 68.5% of the resources available to fund the fiscal year 2005 general fund budget. In addition to property taxes, state aid plays a significant role in funding the Town's operating budget. State aid represented 19.2% of the resources available to fund the fiscal year 2005 general fund budget. The services funded within the Town's operating budget include education in grades K-12, police and fire protection, solid waste collection and disposal, street maintenance and library services. The Town also provides water, sewer and electric services as self-supported enterprise funds.

General Fund Budgetary Highlights

The legislative body of the Town is a representative Town Meeting consisting of one hundred and ninety two members elected to represent eight precincts. Town Meeting's function is to deliberate and act on budgetary matters. The budget adopted by Town Meeting in April 2004 was based upon the projected state aid distribution proposed by the Governor in January 2004. Notwithstanding the anticipated level funding in state aid and the increases in group health insurance and pension costs, the fiscal year 2005 budget adopted by Town Meeting maintained services at the fiscal year 2004 levels. The Town also added \$100,000 to the Town's stabilization fund.

On September 21, 2004, the Office of the Commonwealth of Massachusetts' Department of Revenue (DOR) issued an opinion that stated that the School Committee did not have the authority to charge certain capital outlay expenditures to its budget without Town Meeting's approval. Although the Town did not agree with the DOR opinion, the prior year financial statements were prepared to comply with the DOR's directive. In effect, payments originally charged to the operating budget were charged to the capital projects. On November 8, 2004, Town Meeting appropriated \$650,000 from unreserved fund balance ("certified free cash") to provide additional funding for school building projects, which accomplish the School Committee's original intent.

In April 2005, Town Meeting approved the transfer of \$850,000 from the School Department's operating budget to provide additional funding for school-building projects. Town Meeting also funded various budget deficits, including a \$619,930 overrun in the snow and ice control budget and a \$275,000 shortfall in the group health insurance budget. These deficits were offset through reductions in existing appropriations and the use of \$1,019,038 of unreserved fund balance ("certified free cash").

The operating budget, as amended, anticipated that appropriations would exceed estimated revenues by \$2,216,712. During the year, however, revenues on a cash basis exceeded budgetary estimates by \$1,725,910 and charges to appropriations were less than budgetary estimates by \$488,443, thus increasing the Town's reserves.

Redevelopment and Closure of the Landfill Site

When the Town sold its landfill site to Dickinson Development Corporation (Dickinson) of Quincy, Massachusetts for \$3,000,000 in March 2003, Dickinson assumed the financial responsibility for the closure of the landfill in coordination with its development of the property. The Town retains contingent liability for the closure of the landfill. In accordance with an Administrative Consent Order agreement between the Town, Dickinson and the Massachusetts Department of Environmental Protection (MADEP) the Town was required to establish an enterprise

fund with the proceeds from the sale of the property to ensure funding for the closure of the property. Dickinson in turn provided the Town with a \$3,000,000 letter of credit in the event of a failure on the part of Dickinson to properly close the landfill. The Administrative Consent Order also requires Dickinson to make an annual contribution of \$40,000 for the costs incurred to monitor and maintain the landfill site for up to thirty years after the landfill cover is installed.

Subject to the MADEP's approval, the proceeds from the sale of the property will be transferred from the enterprise fund to the Town's sale of real estate fund as Dickinson reaches certain benchmarks. In April 2004 the Town received authorization from the MADEP to transfer \$750,000 from the landfill closure and postclosure enterprise fund to the Town's sale of real estate fund. The \$3,000,000 letter of credit from Dickinson was reduced by a like amount.

The certificates of occupancy for the second and final phase of construction of the former landfill site are currently being issued, with the last one expected by September 1, 2005. As-built drawings for the entire site have been prepared and are being reviewed. Once the as-built drawings are finalized, application will be made to the MADEP for the final release of the remaining \$2,250,000, and following that approval, the Town will release the final amount of Dickinson's letter of credit. It is expected that this final release will be approved by MADEP by the end of calendar year, 2005.

Overview of the Financial Statements

The Governmental Accounting Standards Board (GASB) establishes accounting principles for state and local governments. The Town's financial statements for the year ended June 30, 2005 are prepared and presented using the guidelines established by the GASB.

The elected Reading Municipal Light Board governs the Reading Municipal Light Department and issues a separate financial report. The Reading Municipal Light Department changed its fiscal year from December 31 to June 30 to coincide with the fiscal year of the Town. As this is the transition year, the Reading Municipal Light Department has issued financial statements encompassing the period from January 1, 2005 to June 30, 2005. Therefore, comparative analysis with prior year information is not presented for the electric enterprise fund.

As the Reading Municipal Light Department is legally a part of the Town, its financial statements have been incorporated with the financial data of the Town and presented in this report. Although legally separate from the Town, the Reading Contributory Retirement Board (Retirement Board) has a significant relationship with the Town and is included in the Town's financial statements.

The Town's financial statements consist of the following four sections:

- **Management's Discussion and Analysis** – An introduction to the basic financial statements that is intended to be an easily read analysis of the Town's financial activities based on currently known facts, decisions or conditions.
- **Basic Financial Statements** – This section of the report includes government-wide financial statements, fund financial statements and notes to the financial statements. The government-wide financial statements present the financial position and activities of the Town as a whole, using accounting methods similar to those used by private-sector companies. The fund financial statements present financial information on specific activities of the Town. Funds are classified as major and nonmajor funds. The general fund, Reading Memorial High School capital project fund, Barrows Elementary School capital project fund, electric enterprise fund and the water enterprise fund are major funds and are reported separately in the fund statements. Nonmajor funds are reported in the aggregate in a separate column. The notes to the financial statements provide additional disclosures to the information presented in the financial statements.
- **Required Supplementary Information** – This section of the report includes financial information that is not part of the basic financial statements but is required by accounting principles generally accepted in the United States of America (GAAP). It includes a budgetary comparison schedule for the general fund and schedules related to the funding progress of the Retirement Board.
- **Combining Financial Statements** – This section of the report is not required by GAAP but is presented as supplementary information. Nonmajor governmental funds are presented in more detail and the sewer and landfill closure and postclosure enterprise funds are displayed individually.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances. These statements include all assets and liabilities of the Town, with the exception of assets that cannot be used to fund the Town's programs. The financial effect of transactions and events are recognized when they occur (accrual basis of accounting), regardless of when cash is received or paid. There are two government-wide financial statements:

- **Statement of Net Assets** – The statement on page 11 presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.
- **Statement of Activities** – The statement on page 12 presents information showing how the Town's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and buyback of accumulated sick leave).

The government-wide financial statements have separate columns for governmental activities and business-type activities. The Town's activities are classified as follows:

- **Governmental Activities** – Activities reported here include education, public safety, public works, library and general administration. Property taxes, motor vehicle excise taxes, federal, state and other local revenues finance these activities.
- **Business-type Activities** – Activities reported here include water supply and distribution, sewer disposal and electricity. User fees, charged to the customers receiving these services, finance these activities.

Fund Financial Statements

The fund financial statements present financial information on specific activities of the Town. Funds are accounting devices that the Town uses to keep track of specific sources of funding and spending for particular purposes. The Town's funds can be divided into three categories:

- **Governmental Funds** – The statements on pages 13-14 cover the same activities that are reported in the governmental activities of the government-wide financial statements. The accounting basis and the measurement focus used in these statements, however, are not the same as the ones used in the government-wide financial statements. The statements of the governmental funds focus on current year accountability, as well as on the resources available at the end of the fiscal year.
- **Proprietary Funds** – The statements on pages 17-19 cover the same activities that are reported in the business-type of the government-wide financial statements. The accounting basis and the measurement focus used in these statements is the same as those used in the government-wide financial statements. However, these statements provide more detail and additional information on the Town's water, sewer, electric and landfill closure and postclosure enterprise funds than the government-wide financial statements.
- **Fiduciary Funds** – The statements on pages 20-21 cover activities that are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations. Assets accumulated by the Light Department and Retirement Board to fund employee pension benefits are reported in this section of the report. Assets held in which the Town acts solely as a trustee or agent for the benefit of others are also reported here.

Reconciliation of Government-wide Financial Statements to Fund Financial Statements

The governmental activities of the government-wide financial statements and the governmental funds of the fund financial statements do not use the same accounting basis and measurement focus. Capital assets and long-term liabilities are not included on the balance sheet of the governmental funds, but they are on the statement of net assets. Capital assets are recorded as expenditures when they are purchased in the governmental funds and depreciated over the useful life in the government-wide financial statements. There are two schedules on pages 15-

16 that provide a crosswalk from the government-wide financial statements to the governmental funds of the fund financial statements:

- Reconciliation of the balance sheet of the governmental funds to the statement of net assets
- Reconciliation of the statement of revenues and expenditures and changes in fund balances of the governmental funds to the statement of activities

The reconciliation of government-wide financial statements to enterprise funds or fiduciary funds of the fund financial statements is not necessary. The business-type activities of the government-wide financial statements and the enterprise funds use the same accounting basis and measurement focus. The fiduciary funds are not included in the government-wide financial statements.

Financial Analysis of the Government-wide Financial Statements

Net Assets

Net assets may serve over time as a useful indicator of a government's financial position. However, the net assets of governmental activities should be viewed independently from business-type activities. Resources of the governmental activities are not used to finance costs related to business-type activities. Revenues of the business-type activities are generally used to finance the operations of the water, sewer and electric enterprise funds. The following table reflects the condensed net assets compared to the prior year with the exception of the electric enterprise fund.

Net Assets
June 30, 2005 and 2004
(In Millions)

	Governmental Activities		Business-type Activities		Totals	
	2005	2004	2005	2004	2005	2004
Current and other assets	\$ 59.6	75.8	11.4	11.2	71.0	87.0
Capital assets	103.1	77.4	12.6	10.4	115.7	87.8
Total assets	<u>162.7</u>	<u>153.2</u>	<u>24.0</u>	<u>21.6</u>	<u>186.7</u>	<u>174.8</u>
Other liabilities	37.2	44.4	3.4	2.4	40.6	46.8
Long-term liabilities	66.0	60.2	1.3	—	67.3	60.2
Total liabilities	<u>103.2</u>	<u>104.6</u>	<u>4.7</u>	<u>2.4</u>	<u>107.9</u>	<u>107.0</u>
Net assets:						
Invested in capital assets,						
Net of related debt	45.4	36.6	9.9	9.7	55.3	46.3
Restricted	9.6	8.4	6.2	6.6	15.8	15.0
Unrestricted (deficit)	4.5	3.6	3.2	2.9	7.7	6.5
Total net assets	<u>\$ 59.5</u>	<u>48.6</u>	<u>19.3</u>	<u>19.2</u>	<u>78.8</u>	<u>67.8</u>

The above table shows that the total net assets of the Town increased by \$11.0 million or 16.2%. The net assets of the governmental activities increased by \$10.9 million or 22.4% and business-type activities increased by \$.1 million or .5%.

- **Governmental Activities** – The Town's unrestricted net assets increased by \$0.9 million during the current fiscal year.
- **Business-type Activities** - The net assets of the water fund increased by .4 million or 4.9% while the net assets of the sewer fund decreased by \$.5 million or 5.5% during the current year.

Changes in Net Assets

The following condensed financial information was derived from the government-wide statement of activities and reflects how the Town's net assets changed during the fiscal year.

Changes in Net Assets For the Years Ended June 30, 2005 and 2004 (In Millions)

	Governmental Activities		Business-type Activities		Totals	
	2005	2004	2005	2004	2005	2004
Revenues	\$					
Program revenues:						
Charges for services	5.3	4.5	7.1	6.5	12.4	11.0
State grants and entitlements	18.0	12.0	—	—	18.0	12.0
Other	1.1	.7	.1	.1	1.2	.8
General revenues:						
Property taxes	42.1	37.9	—	—	42.1	37.9
Motor vehicle excise taxes	2.9	2.8	—	—	2.9	2.8
State entitlements	3.7	3.5	—	—	3.7	3.5
Other	1.7	1.1	—	—	1.7	1.1
Total revenues	<u>74.8</u>	<u>62.5</u>	<u>7.2</u>	<u>6.6</u>	<u>82.0</u>	<u>69.1</u>
Expenses						
General government	3.6	3.4	—	—	3.6	3.4
Public safety	10.1	9.5	—	—	10.1	9.5
Education	40.1	36.8	—	—	40.1	36.8
Public works and facilities	6.9	6.2	—	—	6.9	6.2
Human services	.7	.6	—	—	.7	.6
Culture and recreation	1.8	1.7	—	—	1.8	1.7
Interest on debt service	2.7	2.2	—	—	2.7	2.2
Water	—	—	3.2	2.8	3.2	2.8
Sewer	—	—	4.0	3.8	4.0	3.8
Total expenses	<u>65.9</u>	<u>60.4</u>	<u>7.2</u>	<u>6.6</u>	<u>73.1</u>	<u>67.0</u>
Excess (deficiency) of revenues over (under) expenses	8.9	2.1	—	—	8.9	2.1
Contributions to permanent funds	.1	.1	—	—	.1	.1
Transfers	1.9	2.6	—	.8	1.9	3.4
Increase (decrease) in net assets	<u>\$ 10.9</u>	<u>4.8</u>	<u>—</u>	<u>.8</u>	<u>10.9</u>	<u>5.6</u>

As previously noted, governmental activities should be viewed independently from business-type activities.

- **Governmental Activities** – In fiscal year 2005 property taxes accounted for 56.3% of revenues. State grants and entitlements represented 29.0% of revenues.
- **Business-type Activities** – Water, sewer and electric rates are structured to cover all the costs related to each activity. Investment income is the only source of revenue generated by the landfill closure and postclosure fund.

Financial Analysis of the Town's Funds

Governmental Funds

General Fund – Notwithstanding the significant draw-down of fund balance to offset the snow and ice control budget deficit and provide additional funding for school building projects, the Town's year-end fund balance of the general fund was \$96,904 more than the prior year fund balance.

On November 10, 2003 Town Meeting voted to establish a stabilization fund for \$700,000 with an additional \$100,000 added to the stabilization fund by Town Meeting in April 2004. As the stabilization fund is not earmarked, the original authorizations plus any investment income generated can be used to provide funding for any future capital or operating needs.

Based upon the balance sheet as of June 30, the DOR annually determines the amount of general fund balance available for appropriation. In general, this amount, commonly known as "free cash", is generated when actual revenues on a cash basis exceed budgeted amounts and expenditures and encumbrances (unpaid commitments) are less than appropriations, or both.

The stabilization fund and "free cash" are reported as the unreserved fund balance of the general fund. Any additional fund balance that is not reserved for encumbrances or reserved for subsequent year's expenditure is reported as reserved by state statute. The following table reflects the trend in all the components of fund balance.

Changes in Fund Balance
Last Five Fiscal Years
General Fund

As of June 30	Reserved for Encumbrances	Subsequent Year's Expenditures	Reserved By State Statute	Stabilization Fund	Unreserved ("Free Cash")	Total Fund Balance
2001	\$ 779,136	654,623	760,320	—	985,699	3,179,778
2002	590,496	688,609	485,900	—	1,288,269	3,053,274
2003	348,070	351,820	636,397	—	1,703,703	3,039,990
2004	641,218	554,674	1,382,325	703,736	2,338,696	5,620,649
2005	678,639	706,332	878,675	819,656	2,634,251	5,717,553

Memorial High School Capital Projects Fund – This fund is used to account for the renovation and construction of the Reading Memorial High School for approximately \$54.3 million. On February 25, 2003 the voters approved a debt exclusion for the High School project by a vote of 4,802 to 2,894. The approval of a debt exclusion allows the Town to exclude the annual debt service payments for this project from the property tax levy limitations.

Other Governmental Funds – Because the Town used short-term debt (bond anticipation notes) to provide funding for the construction and renovation of several school buildings, fund balance increased by \$7.4 million during the fiscal year. As these bond anticipation notes are reported as liabilities (notes payable) on the other governmental funds balance sheet, expenditures related to these projects are not offset by a funding source on the statement of revenues, expenditures and changes in fund balance. This deficit is temporary and will be eliminated when the bond anticipation notes are refinanced on a long-term basis (bond issue) or the Town receives school building assistance from the Commonwealth of Massachusetts.

Proprietary Funds – As noted previously, proprietary funds report the same activities that are reported in the business-type of the government-wide financial statements, only in more detail. In addition to determining the amount of general fund balance available for appropriation, the DOR also makes a similar calculation for the water and sewer fund. These amounts are reported as unreserved net assets in the water and sewer enterprise funds. The net assets available to fund subsequent years' expenses in the water fund were \$2,030,600, an increase from the prior year of \$248,632. The net assets available to fund subsequent years' expenses in the sewer fund were \$1,140,267, an increase from the prior year of \$63,018.

Fiduciary Funds – The assets of the employee pension plan are invested in the Pension Reserves Investment Trust (PRIT). The PRIT Fund is a broadly diversified pooled investment fund managed under the direction of a broadly representative board. The PRIT Fund posted a 13.41% return (gross of fees) for the year ended June 30, 2005. The Town's one-year investment return, net of related expenses, was 12.84%. Net assets for the year increased \$7.5

million from the prior year. Based upon the actuarial valuation dated June 30, 2005, the actuarial value of assets of the employee pension plan represent approximately 69.7% of the current actuarial accrued liability.

The net assets of the municipal light pension trust increased by \$89,419 from the prior year. The assets of the light pension trust are invested in fixed income securities and are used to fund the Light Department annual required contribution to the employee pension plan. Contributions to the fund are determined by an actuarial valuation.

Capital Assets

Excluding the business-type activities, the Town had \$103.1 million invested in a broad range of capital assets, net of depreciation, on June 30, 2005. This amount represents an increase (including additions and deductions) of \$25.7 million, or 33.2%, over last year.

In the following schedule, infrastructure assets include roads, water and sewer lines.

Capital Assets at June 30, 2005 and 2004
(Net of Depreciation, in Millions)

	<u>Governmental</u> <u>Activities</u>		<u>Business-type</u> <u>Activities</u>		<u>Totals</u>	
	<u>2005</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>	<u>2005</u>	<u>2004</u>
Land and improvements	\$ 3.8	3.8	.2	.2	4.0	4.0
Building and improvements	79.3	53.4	3.7	2.5	83.0	55.9
Equipment	2.0	1.7	.9	.9	2.9	2.6
Infrastructures	18.0	18.5	7.7	6.8	25.7	25.3
Total net assets	\$ 103.1	77.4	12.5	10.4	115.6	87.8

This year's major capital asset events included

- The construction and renovation of the Reading Memorial High School building project at \$20,096,920 with construction in progress at the end of the year reaching \$24,848,583.
- The renovation of the Barrows Elementary School at \$6,221,374 with construction in progress at the end of the year reaching \$7,154,640.
- The final phase of the Wood End Elementary School at \$1,220,297 with total project costs at the end of the year reaching \$10,607,364 at the end of the year. The Wood End School opened in September 2005.
- The design work related to the construction of a water treatment plant at 1,498,638.
- Infrastructure improvements for roadway, sidewalk, and curbs at \$952,634, water main construction at \$910,443 and sewer manhole and line rehabilitation at \$354,251.

Debt

Excluding the debt of the Light Department, the Town had \$75.2 million in bonds, notes and loans outstanding on June 30, 2005. This represents a \$1.4 million decrease or 1.8% from the previous year.

Outstanding Debt at June 30, 2005 and 2004 (In Millions)

	<u>2005</u>	<u>2004</u>
Governmental activities:		
General obligation notes payable	\$ 7.7	12.8
General obligation bonds payable	63.7	61.6
Total governmental activities	<u>71.4</u>	<u>74.4</u>
Business-type activities:		
Water:		
General obligation notes payable	2.4	2.2
General obligation bonds payable	1.0	—
Sewer:		
Loans payable	.4	—
Total business-type activities	<u>3.8</u>	<u>2.2</u>
Total debt	<u>\$ 75.2</u>	<u>76.6</u>

The Town issues short-term debt in anticipation of issuing long-term debt or receiving school building assistance from the Commonwealth of Massachusetts at a future date. The Town received school building assistance in the amount of \$6,180,131 for the Wood End Elementary School and the Barrows Elementary School under this program. Therefore, the Town did not have to borrow and was able to retire anticipation notes previously issued. At year-end, the Town had \$10.1 million outstanding bond anticipations notes.

The Town maintains a "AA" rating from Standard & Poor's and a "A1" from Moody's for general obligation debt. For the Town's bond anticipations notes, Standard & Poor's assigned a rating of "SP-1+" and Moody's assigned a rating of "MIG1".

The Town's general obligation bond issues for school construction projects for which the Town receives construction grants from the Commonwealth of Massachusetts are amortized over twenty years. In general, all other general obligation bond issues are amortized over ten years.

Fiscal Year 2006 Budget

Notwithstanding the anticipated modest increase in state aid and the significant increase in group health insurance costs, the fiscal year 2006 budget adopted by Town Meeting in May 2005 maintained services at the fiscal year 2005 levels.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to: Town Accountant, Town Hall, 16 Lowell Street, Reading, MA 01867.

Town of Reading, Massachusetts

Statement of Net Assets

June 30, 2005

	Governmental <u>Activities</u>	Business-type <u>Activities</u>	<u>Total</u>
ASSETS			
Cash and cash equivalents	\$ 19,377,448	31,222,603	50,600,051
Investments	15,622,328	4,400,000	20,022,328
Receivables, net of allowance for uncollectibles	22,363,815	9,295,529	31,659,344
Inventories	—	1,364,502	1,364,502
Prepayments	—	559,267	559,267
Unamortized discounts on bonds	166,885	34,365	201,250
Investments in joint ventures	—	175,282	175,282
Investments, permanently restricted	2,066,895	—	2,066,895
Capital assets:			
Assets not being depreciated	35,139,447	3,100,187	38,239,634
Assets being depreciated, net of accumulated depreciation	<u>68,002,837</u>	<u>62,924,846</u>	<u>130,927,683</u>
Total assets	<u>162,739,655</u>	<u>113,076,581</u>	<u>275,816,236</u>
LIABILITIES			
Accounts payable and other current liabilities	7,019,005	4,447,313	11,466,318
Accrued interest payable	1,025,232	38,298	1,063,530
Unearned revenue	21,538,612	800,791	22,339,403
Notes payable	7,689,000	2,397,000	10,086,000
Deposits	—	628,273	628,273
Long-term liabilities:			
Due within one year:			
Compensated absences	62,070	102,054	164,124
Loan payable	—	83,677	83,677
Bonds payable	3,575,000	955,000	4,530,000
Unamortized premiums on notes and bonds	99,925	17,721	117,646
Due in more than one year:			
Compensated absences	1,720,494	2,218,659	3,939,153
Loan payable	—	334,708	334,708
Bonds payable	60,130,000	3,405,000	63,535,000
Unamortized premiums on bonds	<u>389,758</u>	<u>6,989</u>	<u>396,747</u>
Total liabilities	<u>103,249,096</u>	<u>15,435,483</u>	<u>118,684,579</u>
NET ASSETS			
Invested in capital assets, net of related debt	45,418,089	60,022,295	105,440,384
Restricted for:			
Medical assistance for needy citizens	3,652,352	—	3,652,352
Cemetery purposes	1,197,344	—	1,197,344
Other purposes:			
Expendable	2,709,073	9,459,834	12,168,907
Nonexpendable	2,066,895	—	2,066,895
Unrestricted	<u>4,446,806</u>	<u>28,158,969</u>	<u>32,605,775</u>
Total net assets	<u>\$ 59,490,559</u>	<u>97,641,098</u>	<u>157,131,657</u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Statement of Activities
For the Year Ended June 30, 2005
(except for the Electric Business Activity, which is for January 1 to June 30, 2005)

					Net (Expense) Revenue and Changes in Net Assets		
Program Revenues							
Charges for Operating Grants, Services, Fees Contributions							
Functions / Programs	Expenses	Fines and	And Restricted	Capital	Governmental	Business-type	Total
		Forfeitures	Interest	Grants and Contributions			
Governmental activities:							
General government	\$ 3,621,076	322,187	105,794	—	(3,193,095)	—	(3,193,095)
Public safety	10,071,857	2,564,290	483,762	—	(7,023,805)	—	(7,023,805)
Education	40,073,075	1,663,194	9,173,726	7,215,787	(22,020,368)	—	(22,020,368)
Public works and facilities	6,921,690	260,743	325,200	736,922	(5,598,825)	—	(5,598,825)
Human services	677,345	46,052	245,510	—	(385,783)	—	(385,783)
Culture and recreation	1,789,007	492,003	112,583	—	(1,184,421)	—	(1,184,421)
Interest on debt service	2,712,499	—	642,878	—	(2,069,621)	—	(2,069,621)
Total government activities	65,866,549	5,348,469	11,089,453	7,952,709	(41,475,918)	—	(41,475,918)
Business-type activities:							
Electric	30,329,372	32,365,201	212,937	1,091,669	—	3,340,435	3,340,435
Water	3,181,444	3,544,813	60,156	—	—	423,525	423,525
Sewer	4,037,797	3,554,354	28,536	—	—	(454,907)	(454,907)
Landfill closure	—	—	50,682	—	—	50,682	50,682
Total business-type activities	37,548,613	39,464,368	352,311	1,091,669	—	3,359,735	3,359,735
Total government	\$ 103,415,162	44,812,837	11,441,764	9,044,378	(41,475,918)	3,359,735	(38,116,183)
General revenues:							
Property taxes					42,143,736	—	42,143,736
Excise taxes					2,932,185	—	2,932,185
Penalties and interest on taxes					161,635	—	161,635
Payments in lieu of taxes					351,934	—	351,934
Intergovernmental					3,668,543	—	3,668,543
Unrestricted investment earnings					1,150,471	—	1,150,471
Contributions to permanent funds					83,529	—	83,529
Transfers					1,894,829	—	1,894,829
Total general revenues and transfers					52,386,862	—	52,386,862
Change in net assets					10,910,944	3,359,735	14,270,679
Net assets - beginning					48,579,615	94,281,363	142,860,978
Net assets - ending					\$ 59,490,559	97,641,098	157,131,657

The notes to the financial statements are an integral part of this statement.

**Town of Reading, Massachusetts
Balance Sheet**

Governmental Funds

June 30, 2005

	General Fund	Memorial High School Capital Project Fund	Barrows Elementary Capital Project Fund	Other Governmental Funds	Total
ASSETS					
Cash and cash equivalents	\$ 11,015	14,069,162	1,716,207	3,581,064	19,377,448
Investments	9,911,957	—	—	7,777,266	17,689,223
Receivables:					
Property taxes:					
Delinquent	338,296	—	—	—	338,296
Subsequent year's levy	21,133,236	—	—	—	21,133,236
Liens	266,946	—	—	1,200	268,146
Deferrals	82,662	—	—	—	82,662
Motor vehicle excise	174,320	—	—	—	174,320
Special assessments	3,189	—	—	2,932	6,121
Accrued interest	36,356	—	—	—	36,356
Other governments	5,422	—	—	292,502	297,924
Other	200,995	—	—	9,273	210,268
Due from other funds	—	345,000	—	—	345,000
Total assets	<u>\$ 32,164,394</u>	<u>14,414,162</u>	<u>1,716,207</u>	<u>11,664,237</u>	<u>59,959,000</u>
LIABILITIES AND FUND BALANCES					
Liabilities:					
Warrants and accounts payable	\$ 1,668,386	2,312,745	587,716	556,266	5,125,113
Accrued liabilities:					
Payroll	1,781,908	—	—	111,984	1,893,892
Interest on bond anticipation notes	119,127	—	—	—	119,127
Due to other funds	300,000	—	—	45,000	345,000
Deferred revenue	22,577,420	—	—	4,132	22,581,552
Notes payable	—	650,000	3,700,981	3,338,019	7,689,000
Total liabilities	<u>26,446,841</u>	<u>2,962,745</u>	<u>4,288,697</u>	<u>4,055,401</u>	<u>37,753,684</u>
Fund balances:					
Reserved by state statute	878,675	—	—	—	878,675
Reserved for:					
Encumbrances	678,639	—	—	—	678,639
Subsequent year's expenditure	706,332	—	—	543,000	1,249,332
Unreserved	3,453,907	—	—	—	3,453,907
Unreserved, (deficit) reported in:					
Special revenue funds	—	—	—	7,897,062	7,897,062
Capital projects funds	—	11,451,417	(2,572,490)	(2,898,121)	5,980,806
Permanent funds	—	—	—	2,066,895	2,066,895
Total fund balances	<u>5,717,553</u>	<u>11,451,417</u>	<u>(2,572,490)</u>	<u>7,608,836</u>	<u>22,205,316</u>
Total liabilities and fund balances	<u>\$ 32,164,394</u>	<u>14,414,162</u>	<u>1,716,207</u>	<u>11,664,237</u>	<u>59,959,000</u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2005

	<u>General Fund</u>	<u>Memorial High School Capital Project Fund</u>	<u>Barrows Elementary Capital Project Fund</u>	<u>Other Governmental Funds</u>	<u>Total</u>
Revenues:					
Property taxes	\$ 42,177,348	—	—	—	42,177,348
Excise taxes	2,937,456	—	—	—	2,937,456
Penalties and interest on taxes	161,635	—	—	—	161,635
Payments in lieu of taxes	231,934	—	—	120,000	351,934
Charges for services	1,517,501	—	—	3,459,654	4,977,155
Licenses and permits	75,980	—	—	—	75,980
Intergovernmental	12,001,809	—	1,617,150	8,056,986	21,675,945
Special assessments	4,965	—	—	3,282	8,247
Fines	154,753	—	—	350	155,103
Investment income	1,138,869	—	—	369,097	1,507,966
Contributions and bequests	—	—	—	483,619	483,619
Miscellaneous	3,874	—	—	288,464	292,338
Total revenues	<u>60,406,124</u>	<u>—</u>	<u>1,617,150</u>	<u>12,781,452</u>	<u>74,804,726</u>
Expenditures:					
Current:					
General government	2,598,954	—	—	18,265	2,617,219
Public safety	6,824,454	—	—	1,124,745	7,949,199
Education	31,612,268	—	—	4,257,244	35,869,512
Public works and facilities	4,843,953	—	—	113,280	4,957,233
Human services	291,490	—	—	247,540	539,030
Culture and recreation	1,042,914	—	—	463,707	1,506,621
Employee benefits	8,196,519	—	—	—	8,196,519
Intergovernmental	542,871	—	—	—	542,871
Debt service	6,555,849	—	—	—	6,555,849
Capital outlay	—	19,246,920	5,671,374	1,878,216	26,796,510
Total expenditures	<u>62,509,272</u>	<u>19,246,920</u>	<u>5,671,374</u>	<u>8,102,997</u>	<u>95,530,563</u>
Excess (deficiency) of revenues over expenditures	<u>(2,103,148)</u>	<u>(19,246,920)</u>	<u>(4,054,224)</u>	<u>4,678,455</u>	<u>(20,725,837)</u>
Other financing sources (uses):					
Bonds issued	—	—	2,415,000	3,065,000	5,480,000
Premiums on bonds and notes issued	117,730	—	—	—	117,730
Transfers from other funds	2,349,822	150,000	—	202,593	2,702,415
Transfers to other funds	(267,500)	—	—	(540,086)	(807,586)
Total other financing sources (uses)	<u>2,200,052</u>	<u>150,000</u>	<u>2,415,000</u>	<u>2,727,507</u>	<u>7,492,559</u>
Net change in fund balances	96,904	(19,096,920)	(1,639,224)	7,405,962	(13,233,278)
Fund balances - beginning	<u>5,620,649</u>	<u>30,548,337</u>	<u>(933,266)</u>	<u>202,874</u>	<u>35,438,594</u>
Fund balances - ending	<u>\$ 5,717,553</u>	<u>11,451,417</u>	<u>(2,572,490)</u>	<u>7,608,836</u>	<u>22,205,316</u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Reconciliation of the Governmental Funds Balance Sheet
To the Statement of Net Assets
For the Year Ended June 30, 2005

Total fund balances – governmental funds (page 13) \$ 22,205,316

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. These assets consist of:

	\$	
Land and land improvements	4,082,079	
Infrastructure assets	38,307,174	
Buildings and building improvements	93,646,148	
Other capital assets	4,389,988	
Accumulated depreciation	<u>(37,283,105)</u>	
 Total capital assets		 103,142,284

Other long-term assets are not available to pay for current-period expenditures and, therefore, are deferred in the funds. 859,426

Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Those liabilities consist of:

Bonds payable	(63,705,000)	
Accrued interest on bonds	(906,105)	
Compensated absences	<u>(1,782,564)</u>	
 Total long-term liabilities		 (66,393,669)

Governmental funds report the effects of the costs related to issuing debt and premiums on debt when the debt is issued. These amounts are deferred and amortized in the statement of activities.

(322,798)
<u>\$ 59,490,559</u>

Net assets of governmental activities (page 11)

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of the Governmental Funds
To the Statement of Activities
For the Year Ended June 30, 2005

Net change in fund balances – governmental funds (page 14)	\$ (13,233,278)
Amounts reported for governmental activities in the statement of activities are different because:	
Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds.	77,938
Bond proceeds are reported as financing sources in governmental funds and thus contribute to the change in fund balances. In the government-wide statements, however, issuing debt increases long-term liabilities in the statement of net assets and does not affect the statement of activities.	(5,480,000)
Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$29,303,167) exceeded depreciation (\$3,576,677) in the current period.	25,726, 490
Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	3,339,000
Governmental funds report the effects of the costs related to issuing debt and premiums on debt when the debt is issued. These amounts are deferred and amortized in the statement of activities.	58,881
Interest on long term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.	327,739
In the statement of activities compensated absences are measured by the amounts earned during the year. In the governmental funds, however, expenditure for the items are measured by the amount of financial resources used (essentially, the amounts paid in cash).	94,174
Change in net assets of governmental activities (page 12)	\$ <u>10,910,944</u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Statement of Net Assets
Proprietary Funds
June 30, 2005

Business-type Activities - Enterprise Funds

	<u>Electric</u>	<u>Water</u>	<u>Other</u>	<u>Total</u>
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 10,677,046	4,828,765	4,626,465	20,132,276
Receivables, net of allowance for uncollectibles:				
User charges	7,475,182	837,191	917,892	9,230,265
Liens	—	9,710	10,762	20,472
Deferrals	—	1,201	1,853	3,054
Special assessments	—	—	41,738	41,738
Prepaid expenses	559,267	—	—	559,267
Inventories	1,241,881	120,803	1,818	1,364,502
Deferred charges	—	15,282	—	15,282
Total current assets	<u>19,953,376</u>	<u>5,812,952</u>	<u>5,600,528</u>	<u>31,366,856</u>
Noncurrent assets:				
Restricted cash and cash equivalents	11,090,327	—	—	11,090,327
Investments	4,400,000	—	—	4,400,000
Investments in joint ventures	175,282	—	—	175,282
Deferred charges	16,416	2,667	—	19,083
Capital assets	94,277,376	12,705,402	10,921,467	117,904,245
Less accumulated depreciation	<u>(40,793,292)</u>	<u>(5,652,761)</u>	<u>(5,433,159)</u>	<u>(51,879,212)</u>
Total noncurrent assets	<u>69,166,109</u>	<u>7,055,308</u>	<u>5,488,308</u>	<u>81,709,725</u>
Total assets	<u>89,119,485</u>	<u>12,868,260</u>	<u>11,088,836</u>	<u>113,076,581</u>
LIABILITIES				
Current liabilities:				
Warrants and accounts payable	3,591,809	225,802	168,725	3,986,336
Deferred revenue	—	—	342,315	342,315
Interest on bonds and notes payable	—	38,298	—	38,298
Customer advances for construction	458,476	—	—	458,476
Other liabilities	460,977	—	—	460,977
Deposits	554,273	—	74,000	628,273
Notes payable	—	2,397,000	—	2,397,000
Compensated absences	102,054	—	—	102,054
Loan payable	—	—	83,677	83,677
Bonds payable	855,000	100,000	—	955,000
Unamortized premium on notes and bonds payable	—	17,721	—	17,721
Total current liabilities	<u>6,022,589</u>	<u>2,778,821</u>	<u>668,717</u>	<u>9,470,127</u>
Noncurrent liabilities:				
Compensated absences	2,153,862	58,584	6,213	2,218,659
Loan payable	—	—	334,708	334,708
Bonds payable	2,505,000	900,000	—	3,405,000
Unamortized premium on bonds payable	—	6,989	—	6,989
Total noncurrent liabilities	<u>4,658,862</u>	<u>965,573</u>	<u>340,921</u>	<u>5,965,356</u>
Total liabilities	<u>10,681,451</u>	<u>3,744,394</u>	<u>1,009,638</u>	<u>15,435,483</u>
NET ASSETS				
Invested in capital assets, net of related debt	50,124,084	4,520,085	5,378,126	60,022,295
Restricted	3,325,848	2,573,181	3,560,805	9,459,834
Unreserved	24,988,102	2,030,600	1,140,267	28,158,969
Total net assets	<u>\$ 78,438,034</u>	<u>9,123,866</u>	<u>10,079,198</u>	<u>97,641,098</u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Statement of Revenues, Expenses and Changes in Fund Net Assets
Proprietary Funds
For The Year Ended June 30, 2005
(except for the Electric Fund, which is for January 1 to June 30, 2005)

Business-type Activities - Enterprise Funds

	<u>Electric</u>	<u>Water</u>	<u>Other</u>	<u>Total</u>
Operating revenues:				
Charges for services	\$ 32,311,089	3,155,813	3,431,566	38,898,468
Special assessments	—	—	27,428	27,428
Contributions from developers	—	389,000	95,360	484,360
Total operating revenues	<u>32,311,089</u>	<u>3,544,813</u>	<u>3,554,354</u>	<u>39,410,256</u>
Operating expenses:				
Energy purchases	23,177,649	173,808	22,892	23,374,349
Intergovernmental	517,412	119,958	2,943,779	3,581,149
Depreciation	1,352,369	486,153	259,893	2,098,415
Other operating costs	5,184,851	2,360,771	811,233	8,356,855
Total operating expenses	<u>30,232,281</u>	<u>3,140,690</u>	<u>4,037,797</u>	<u>37,410,768</u>
Operating income (loss)	<u>2,078,808</u>	<u>404,123</u>	<u>(483,443)</u>	<u>1,999,488</u>
Nonoperating revenues (expenses):				
Investment income	212,937	60,156	79,218	352,311
Interest expense	(89,911)	(40,754)	—	(130,665)
Other revenues	54,112	—	—	54,112
Loss on disposal of capital assets	(7,180)	—	—	(7,180)
Total nonoperating revenues (expenses)	<u>169,958</u>	<u>19,402</u>	<u>79,218</u>	<u>268,578</u>
Income (loss) before contributions	2,248,766	423,525	(404,225)	2,268,066
Contributions from customers	1,091,669	—	—	1,091,669
Changes in net assets	3,340,435	423,525	(404,225)	3,359,735
Net assets - beginning	<u>75,097,599</u>	<u>8,700,341</u>	<u>10,483,423</u>	<u>94,281,363</u>
Net assets - ending	<u>\$ 78,438,034</u>	<u>9,123,866</u>	<u>10,079,198</u>	<u>97,641,098</u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Statement of Cash Flows
Proprietary Funds
For The Year Ended June 30, 2005
(except for the Electric Fund, which is for January 1 to June 30, 2005)

	<u>Business-type Activities - Enterprise Funds</u>			
	<u>Electric</u>	<u>Water</u>	<u>Other</u>	<u>Total</u>
Cash flows from operating activities:				
Receipts from customers	\$ 29,865,797	3,481,273	3,587,509	36,934,579
Payments to vendors and employees	(27,641,157)	(2,385,013)	(677,440)	(30,703,610)
Payments to other governments	(517,412)	(119,958)	(2,943,779)	(3,581,149)
Net cash provided (used) by operating activities	<u>1,707,228</u>	<u>976,302</u>	<u>(33,710)</u>	<u>2,649,820</u>
Cash flows from noncapital financing activities:				
Other revenues	<u>54,112</u>	<u>—</u>	<u>—</u>	<u>54,112</u>
Cash flows from capital and related financing activities:				
Proceeds from bond issue	—	1,000,000	—	1,000,000
Proceeds from bond anticipation notes (net)	—	400,000	—	400,000
Premium from sale of bonds and notes	—	24,710	—	24,710
Bond and note issue costs	—	(14,985)	—	(14,985)
Proceeds from loan	—	—	418,385	418,385
Proceeds from grant	—	—	342,315	342,315
Acquisition of capital assets	(3,095,289)	(2,511,560)	(354,251)	(5,961,100)
Loss on disposal of capital assets	(7,180)	—	—	(7,180)
Capital contributions and customer advances	1,091,669	—	—	1,091,669
Principal paid on capital debt	—	(170,000)	—	(170,000)
Interest paid on capital debt	(89,911)	(48,623)	—	(138,534)
Net cash provided (used) by capital and related financing activities	<u>(2,100,711)</u>	<u>(1,320,458)</u>	<u>406,449</u>	<u>(3,014,720)</u>
Cash flows from investing activities:				
Investments (purchases net of sales)	506,000	—	—	506,000
Interest on investments	212,937	60,156	79,218	352,311
Net cash provided by investing activities	<u>718,937</u>	<u>60,156</u>	<u>79,218</u>	<u>858,311</u>
Net increase (decrease) in cash and cash equivalents	<u>379,566</u>	<u>(284,000)</u>	<u>451,957</u>	<u>547,523</u>
Balances - beginning	<u>21,387,807</u>	<u>5,112,765</u>	<u>4,174,508</u>	<u>30,675,080</u>
Balances - ending (including \$11,090,327 reported as restricted cash) \$	<u><u>21,767,373</u></u>	<u><u>4,828,765</u></u>	<u><u>4,626,465</u></u>	<u><u>31,222,603</u></u>
Reconciliation of operating Income (loss) to net cash provided (used) by operating activities:				
Operating income (loss)	\$ 2,078,808	404,123	(483,443)	1,999,488
Adjustments to reconcile operating income to net cash provided (used) by operating activities:				
Depreciation expense	1,352,369	486,153	259,893	2,098,415
Changes in net assets and liabilities:				
Receivables (net)	(2,382,365)	(63,540)	33,156	(2,412,749)
Inventories and prepayments	970,457	3,290	(124)	973,623
Warrants and accounts payable	178,550	136,042	155,797	470,389
Compensated absences payable	140,437	10,234	1,011	151,682
Accrued liabilities	308,091	—	—	308,091
Customer deposits	(62,927)	—	—	(62,927)
Deferred revenue	(876,192)	—	—	(876,192)
Net cash provided (used) by operating activities	<u><u>\$ 1,707,228</u></u>	<u><u>976,302</u></u>	<u><u>(33,710)</u></u>	<u><u>2,649,820</u></u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts

Statement of Net Assets

Fiduciary Funds

June 30, 2005

	Employee Pension Plan	Other Employee Benefits Municipal Light Pension Trust	Agency Funds
ASSETS			
Cash and cash equivalents	\$ 3,616	1,740,214	272,113
Investments	72,400,659	6,559,734	—
Receivables:			
Liens	—	—	2,192
User charges	—	—	1,337
Due from other governments	3	—	—
Total assets	<u>72,404,278</u>	<u>8,299,948</u>	<u>275,642</u>
LIABILITIES			
Warrants and accounts payable	—	—	74,910
Other liabilities	<u>115,104</u>	<u>—</u>	<u>200,732</u>
Total liabilities	<u>115,104</u>	<u>—</u>	<u>275,642</u>
NET ASSETS			
Held in trust for employees' pension benefits and other employee benefits	\$ <u>72,289,174</u>	<u>8,299,948</u>	<u>—</u>

The notes to the financial statements are an integral part of this statement.

Town of Reading, Massachusetts
Statement of Changes Net Assets
Fiduciary Funds
For The Year Ended June 30, 2005

	Employee Pension <u>Plan</u>	Other Employee Benefits <u>Municipal Light Pension Trust</u>
Additions:		
Contributions:		
Employers	\$ 3,498,354	607,735
Plan members	1,571,326	—
Intergovernmental	274,097	—
Total contributions	<u>5,343,777</u>	<u>607,735</u>
Investment income (loss):		
Net increase (decrease) in fair value of investments	2,816,356	24,969
Interest, dividends, and other	5,893,559	320,900
Total investment income (loss)	8,709,915	345,869
Less: investment expenses	337,172	—
Net investment income (loss)	<u>8,372,743</u>	<u>345,869</u>
Total additions	<u>13,716,520</u>	<u>953,604</u>
Deductions:		
Benefits paid to participants or beneficiaries	5,847,010	—
Refunds and transfers to other systems	345,838	—
Administrative expenses	50,278	—
Contribution to employees' pension plan	—	864,185
Total deductions	<u>6,243,126</u>	<u>864,185</u>
Changes in net assets held in trust for employees' pension benefits	7,473,394	89,419
Net assets - beginning	<u>64,815,780</u>	<u>8,210,529</u>
Net assets - ending	<u>\$ 72,289,174</u>	<u>8,299,948</u>

The notes to the financial statements are an integral part of this statement.

TOWN OF READING, MASSACHUSETTS

Notes to the Financial Statements

June 30, 2005

Note 1. Reporting Entity and Significant Accounting Policies

A. Financial Reporting Entity

The Town of Reading (Town) was incorporated as a town in 1644. A Representative Town Meeting and a five-member Board of Selectmen assisted by a Town Manager govern the Town. The services provided by the Town within its boundaries include education in grades K-12, police and fire protection, solid waste collection and disposal, street maintenance and library services. Water, sewer and electric services are provided on an enterprise basis. The electric service is also provided to customers in the Towns of Lynnfield, North Reading and Wilmington.

Accounting principles generally accepted in the United States of America ("GAAP") require that the accompanying financial statements present the Town (the primary government) and its component units. Component units are included in the Town's reporting entity if their operational and financial relationships with the Town are significant. Pursuant to these criteria, the Reading Contributory Retirement Board (Retirement Board) has been identified as a component unit. The Retirement Board was established under the authority of Chapter 32 of the Massachusetts General Laws, as amended, and is an independent contributory retirement system available to employees of the Town. The powers of the Retirement Board are vested in a five-member Retirement Board. The Retirement Board does not issue separate financial statements and is reported in a separate column in the Town's fiduciary funds.

B. Financial Statement Presentation

The financial condition and results of operations of the Town's funds are presented as of and for the year ended June 30, 2005. The accounting policies of the Town conform to GAAP. The Light Department issues a stand-alone financial report. The Light Department changed its fiscal year from December 31 to June 30 to coincide with the Town's fiscal year. As this is the transition year, the Town's electric enterprise fund (Light Department) is presented for the six-months ended June 30, 2005.

The financial statements of the electric enterprise fund are prepared on the basis of accounting prescribed by the Massachusetts Department of Telecommunications and Energy, which differ in certain respects from GAAP. The primary difference relates to the charging of depreciation expense at a fixed percentage of the Light Department's assets. Certain reclassifications have been made to these financial statements to conform to the Town's presentation. A copy of the Light Department's stand-alone annual financial report may be obtained from the:

Municipal Light Board
Town of Reading Municipal Light Department
230 Ash Street
Reading, MA 01867-0250
(781) 944 - 1340

C. Government-wide and Fund Financial Statements

The Town's basic financial statements include both government-wide (i.e., the statement of net assets and the statement of activities) and fund financial statements. The government-wide financial statements report information on all the non-fiduciary activities of the Town. For the most part, the effect of inter-fund activities has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include 1) charges to customers or applicants who purchase, use, or directly

Continued

benefit from goods, services, or privileges provided by a certain function and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. GAAP requires that major individual governmental funds and major individual enterprise funds be reported as separate columns in the fund financial statements. The Town's general fund, Memorial High School capital projects fund, Barrows Elementary School capital projects fund, electric enterprise fund and water enterprise fund are reported as major funds. The Town reports the following fund financial statements:

Governmental Funds

General Fund - This fund is the Town's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Memorial High School Capital Projects Fund - This fund is used to account for the renovation and construction of the Memorial High School.

Barrows Elementary School Capital Projects Fund - This fund is used to account for the renovation and construction of the Barrows Elementary School.

Other Governmental Funds - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Proprietary Funds

Electric Fund - This fund is used to account for the Town's electric distribution operations.

Water Fund - This fund is used to account for the Town's water treatment plant and water distribution operations.

Other Funds - These funds are used to account for the Town's sewerage disposal operations and the proceeds from the sale of the landfill.

Fiduciary Funds

Employee Pension Plan - This fund is used to account for the activities of the Retirement Board, which is a component unit of the Town. The Retirement Board accumulates resources for pension benefit payments to qualified employees.

Municipal Light Pension Trust - This fund is used to accumulate resources actuarially for the purpose of funding the Light Department's pension benefit obligation. This fund is used to cover the Light Department's annual contribution to the Retirement Board.

Agency Funds - These funds are used to report resources held by the Town in a purely custodial capacity (assets equal liabilities).

D. Measurement Focus and Basis of Accounting

The government-wide, proprietary, and fiduciary fund financial statements are reported using the economic resources measurement focus. The government-wide and proprietary fund financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. The Town considers revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. Property taxes, excise taxes and interest associated with the current fiscal year are considered to be susceptible to accrual. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, principal and interest on general long-term debt, claims and judgments, and compensated absences are recorded when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds.

All governmental and business-type activities and enterprise funds of the Town follow FASB Statements and Interpretations issued on or before November 30, 1989, Accounting Principles Board Opinions, and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

Continued

E. Assets, Liabilities, and Net Assets or Equity

a. Deposits and Investments

State statutes place certain limitations on the nature of deposits and investments available to the Town. Deposits (including demand deposits, term deposits and certificates of deposit) in any one financial institution may not exceed certain levels without collateralization by the financial institutions involved. The Town, with certain restrictions, can also purchase obligations of US Government or its agencies, repurchase agreements, money market funds and units of the Massachusetts Municipal Depository Trust (MMDT). The MMDT is an investment pool established by the State Treasurer that operates in accordance with appropriate state laws and regulations. The investment advisor for the MMDT is Fidelity Investments.

In addition, certain other governmental funds have additional investment powers, most notably the ability to invest in common stocks, corporate bonds and other specified investments.

The Town pools cash to facilitate the management of cash. Each fund presents its pro rata share of the combined cash account as cash and cash equivalents in the accompanying basic financial statements. The Town has defined cash and cash equivalents to include cash on hand, demand deposits, cash with fiscal agent and deposits with the MMDT.

Investments are reported at fair value. The Retirement Board invests in the Pension Reserves Investment Trust (PRIT). PRIT is an investment pool established by the State Legislature for the assets of member, state and local retirement boards. PRIT operates in accordance with appropriate state laws and regulations.

b. Property Taxes

The Town is responsible for assessing and collecting property taxes in accordance with enabling state laws. Property taxes are determined, each year, on the full and fair cash value of taxable properties as of January 1. The tax levy is divided into two billings and is payable on a quarterly basis. The first billing (mailed in June) is an estimate of the current year's levy based on the prior year's taxes. 50% is due on August 1st and 50% is due on November 1st. The second billing (mailed in December) reflects adjustments to the current year's actual levy with 50% due on February 1st and 50% due on May 1st. Taxes due and unpaid after the respective due dates are subject to interest and penalties. The Town has an ultimate right to foreclose on property for which taxes have not been paid.

Property taxes levied are recorded as receivables in the fiscal year billed. As of June 30, 2005, the Town has billed for the first two quarterly installments of the fiscal year 2006 real estate tax bills. The amount of this billing that is outstanding is included in the receivables on the statement of net assets and is shown as subsequent year's levy on the governmental funds balance sheet. As these revenues are not available until fiscal year 2006, the total amount billed is included in deferred revenue on both statements.

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a fiscal year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2 taxing limitations can be overridden by a Town-wide referendum vote, allowing additional taxes to be levied up to the absolute limit of 2 ½ % of the combined value of all taxable property.

c. Inventories and Prepayments

Inventories are valued at cost, using the first-in/first-out (FIFO) method. The inventories of governmental fund-type funds are not material and are recorded as expenditures when purchased.

Certain payments to vendors of the Light Department reflects costs applicable to future accounting periods and are recorded as prepayments in the proprietary fund.

Continued

d. Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated capital assets are recorded at estimated fair market value at the date of donation. General infrastructure assets acquired prior to July 1, 2001 consist of the roadways and curbing assets that were acquired or that received substantial improvements subsequent to July 1, 1980 and are reported at estimated historical cost using deflated replacement cost. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated life in excess of two years. Such assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	40
Building improvements	20 – 25
Vehicles and equipment	3 – 20
Water and sewer lines	50
Roadways and curbing	20

Depreciation on capital assets of the electric enterprise fund is computed based on statutory rates, which may be adjusted upon receiving approval from the Massachusetts Department of Telecommunications and Energy.

e. Compensated Absences

The liability for compensated absences reported in the government-wide and proprietary fund statements consist of unpaid, accumulated sick leave balances. The liability has been calculated using the vesting method, which includes leave amounts for both employees who are currently eligible to receive termination payments and employees who are expected to become eligible in the future to receive termination payments.

f. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds.

In the fund financial statements, governmental fund types recognize bond premiums, as well as bond issuance costs, during the current period. The face amount of debt issued and premiums are reported as other financing sources. Issuance costs are reported as debt service expenditures.

g. Fund Balances – Governmental Funds

In the fund financial statements, the fund balance of the governmental funds is divided into reserved and unreserved portions. Reservations of fund balance are required if resources are not available for spending or spending is legally restricted. The Town allocates fund balance as follows:

Reserved by State Statute – The DOR annually determines the amount of the general fund available for appropriation. Based upon that calculation, this represents the amount of fund balance that is not available for appropriation.

Reserved for Encumbrances – This portion of fund balance represents the amount of unexpended appropriations carried forward to fiscal year 2006 for contracts that are still outstanding or for projects that have not yet been completed.

Reserved for Subsequent Year's Expenditures – This portion of fund balance represents the amount of fund balance voted at Town Meeting to fund fiscal year 2006 appropriations.

Unreserved Fund Balances (Undesignated) – In the general fund, this represents the \$2,634,251 available for appropriation as certified by the DOR and the \$819,656 available for appropriation in the Town's stabilization fund. In the other governmental funds, this represents the excess or deficit of assets over liabilities and reserved fund balance.

Continued

h. Net Assets – Water and Sewer Proprietary Funds

In accordance with Chapter 44, Section 53F1/2 of the Massachusetts General Laws, the Town accounts for its water and sewer funds as enterprise funds. The Commonwealth of Massachusetts' Department of Revenue (DOR) annually certifies the amount available for appropriation in the water and sewer enterprise funds. This amount is reported as unreserved net assets. The portion restricted by State Statute represents the amount of net assets which are in excess of invested in capital assets and which are not available for appropriation.

i. Use of Estimates

In preparing the Town's financial statements, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Note 2. Budgetary Information

Under the Town's charter, the budgets for all departments and operations of the Town, except that of the public schools and the electric fund, are prepared under the direction of the Town Manager. The School Department budget is prepared under the direction of the School Committee and the Light Department's budget is prepared under the direction of the Municipal Light Board. The budget, as proposed by the Town Manager and School Committee, is presented to the Town's Finance Committee for review. The Finance Committee then presents its recommendations on the budget at the Annual Town Meeting in April. Town Meeting adopts a budget for the water and sewer enterprise funds, as well as the general fund operations. The legal level of budgetary control, established by Town Meeting, is the department level.

Within the adopted budget a sum is allocated to provide funding for extraordinary or unforeseen expenditures. The Finance Committee can authorize transfers from this reserve fund. Any other modifications to the budget require action by Town Meeting.

Note 3. Deposit and Investment Risk

Cash Deposits

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town Treasurer's investment policy outlines acceptable depositories and limits depositories to minimize custodial credit risk. As of June 30, 2005, \$13,953,044 of the Town's bank balance of \$14,453,623 was insured by the Federal Deposit Insurance Corporation or by the Share Insurance Fund of the Co-operative Central Bank. The remaining balance of \$500,579 was uninsured and uncollateralized.

Continued

Investments

Investments as of June 30, 2005 for the Town and the Retirement Board were as follows:

<u>Type of Investment</u>	<u>Fair Value</u>
	\$
Town of Reading	
U.S. government and agency securities	15,504,778
Domestic corporate fixed-income securities	2,623,127
Domestic equities	689,217
Certificates of deposit	9,111,957
Pooled investments:	
Money market funds	11,671,837
Equity fund – closed end	700,183
MMDT fund	25,883,096
Total Town of Reading	66,184,195
Reading Contributory Retirement Board	
PRIT fund	72,400,659
	\$
Totals	138,584,854

The U.S. government and agency securities were rated Aaa by Moody's Investors Service and AAA by Standard and Poor's. These investments have a weighted average maturity of 5.30 years. The weighted average maturity measure expresses the time when investments are due and payable in years weighted to reflect the dollar size of individual investments within an investment type.

The certificates of deposit for \$9,111,957 are insured in full, with \$100,000 insured by the Federal Deposit Insurance Corporation and \$9,011,957 insured by the Share Insurance Fund of the Cooperative Central Bank.

The MMDT fund invests in money market instruments of domestic and foreign issuers, U.S. Government securities, and repurchase agreements, as are authorized for investment pursuant to statutory requirements.

The Town limits its purchases of domestic corporate fixed-income securities to the two top ratings issued by nationally recognized statistical rating organizations. Subsequent to the date of purchase, the credit quality of these investments has fluctuated. The credit quality and weighted average maturity of the domestic corporate fixed-income securities held by the Town on June 30, 2005 is as follows:

<u>Moody's Investors Service</u>		<u>Weighted Average</u>	<u>Standard and Poor's</u>		<u>Weighted Average</u>
<u>Amount</u>	<u>Rating</u>	<u>Maturity (Years)</u>	<u>Amount</u>	<u>Rating</u>	<u>Maturity (Years)</u>
\$ 873,138	Aaa	1.19	\$ 373,138	AAA	1.19
880,569	Aa	0.51	572,232	AA	0.29
669,032	A	.044	872,542	A	0.55
200,388	Baa	0.01	305,215	BBB	0.12
\$ 2,623,127		2.15	\$ 2,623,127		2.15

As previously noted, the Retirement Board holds shares in the PRIT fund. PRIT holds investments in derivative securities. Therefore the Retirement Board's investment in PRIT may be exposed to a risk of loss associated with these derivative investments. In accordance with GASB Technical Bulletin 94-1, the Town is required to disclose in the notes to the financial statements that the Retirement Board holds investments in derivative securities and whether the risk of loss associated with such investments is material. The Town does not believe that any risk of material loss exists with its derivative investments in PRIT's investment funds.

Continued

Note 4. Capital Assets

Capital asset activity for governmental activities for the year ended June 30, 2005 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
	\$	\$	\$	\$
Governmental activities:				
Capital assets not being depreciated:				
Land and improvements	3,136,224	—	—	3,136,224
Construction in progress	15,071,996	26,318,294	(9,387,067)	32,003,223
Total capital assets not being depreciated	18,208,220	26,318,294	(9,387,067)	35,139,447
Capital assets being depreciated:				
Land improvements	945,855	—	—	945,855
Buildings and improvements	50,864,215	10,778,710	—	61,642,925
Equipment	3,996,414	640,586	(247,012)	4,389,988
Infrastructures	38,006,216	952,634	(651,676)	38,307,174
Total capital assets being depreciated	93,812,700	12,371,930	(898,688)	105,285,942
Less accumulated depreciation for:				
Land improvements	(275,161)	(31,674)	—	(306,835)
Buildings and improvements	(12,566,845)	(1,704,219)	—	(14,271,064)
Equipment	(2,303,275)	(345,913)	247,012	(2,402,176)
Infrastructures	(19,459,842)	(1,494,864)	651,676	(20,303,030)
Total accumulated depreciation	(34,605,123)	(3,576,670)	898,688	(37,283,105)
Capital assets being depreciated, net	59,207,577	8,795,260	—	68,002,837
Governmental activities capital assets, net	\$ 77,415,797	\$ 35,113,554	\$ (9,387,067)	\$ 103,142,284

Depreciation expense was charged to functions as follows:

	\$
Government activities:	
General government	67,506
Public safety	325,237
Education	1,351,749
Public works and facilities	1,723,202
Human services	31,196
Culture and recreation	77,780
	\$
Total governmental activities depreciation expense	3,576,670

Continued

Capital asset activity for business-type activities without the electric fund for the year ended June 30, 2005 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
	\$	\$	\$	\$
Business-type activities:				
Capital assets not being depreciated:				
Land and improvements	183,584	—	—	183,584
Buildings and improvements	152,123	1,498,638	—	1,650,761
Total capital assets not being depreciated	335,707	1,498,638	—	1,834,345
Capital assets being depreciated:				
Land improvements	83,916	—	—	83,916
Buildings and improvements	6,493,516	20,394	—	6,513,910
Equipment	1,290,271	82,085	(70,443)	1,301,913
Infrastructures	12,628,091	1,264,694	—	13,892,785
Total capital assets being depreciated	20,495,794	1,367,173	(70,443)	21,792,524
Less accumulated depreciation for:				
Land improvements	(29,538)	(2,420)	—	(31,958)
Buildings and improvements	(4,128,315)	(339,729)	—	(4,468,044)
Equipment	(359,866)	(103,789)	70,443	(393,212)
Infrastructures	(5,892,598)	(300,108)	—	(6,192,706)
Total accumulated depreciation	(10,410,317)	(746,046)	70,443	(11,085,920)
Capital assets being depreciated, net	10,085,477	621,127	—	10,706,604
	\$	\$	\$	\$
Business-type activities capital assets, net	10,421,184	2,119,765	—	12,540,949

Depreciation expense was charged to functions as follows:

	\$
Business-type activities:	
Water	486,153
Sewer	259,893
	\$
Total business-type activities depreciation expense	746,046

Capital asset activity for the electric fund for the six-month period ended June 30, 2005 was as follows:

	<u>Balance January 1, 2005</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
	\$	\$	\$	\$
Capital assets not being depreciated:				
Land	1,265,842	—	—	1,265,842
Capital assets being depreciated:				
Structures and improvements	11,583,881	630,614	—	12,214,495
Equipment and furnishings	21,456,240	393,071	(1,200)	21,848,111
Infrastructure	57,117,071	2,078,784	(246,927)	58,948,928
Total capital assets being depreciated	90,157,192	3,102,469	(248,127)	93,011,534
Less accumulated depreciation for:				
Structures and improvements	(4,936,646)	(95,819)	—	(5,032,465)
Equipment and furnishings	(13,474,210)	(421,956)	1,200	(13,894,966)
Infrastructure	(21,271,014)	(834,594)	239,747	(21,865,861)
Total accumulated depreciation	(39,681,870)	(1,352,369)	240,947	(40,793,292)
Capital assets being depreciated, net	50,475,322	1,750,100	(7,180)	52,218,242
	\$	\$	\$	\$
Business-type activities capital assets, net	51,741,164	1,750,100	(7,180)	53,484,084

Depreciation expense for the electric fund for the six-month period ended June 30, 2005 was \$1,352,369.

Continued

Note 5. Long-term Obligations

The following is a summary of the changes in the Town's long-term obligation for the year ended June 30, 2005 excluding the electric fund:

	<u>Balance Beginning Of Year</u>	<u>Incurred Or Issued</u>	<u>Satisfied Or Matured</u>	<u>Balance End Of Year</u>	<u>Amounts Due Within One Year</u>
	\$	\$	\$	\$	\$
Governmental activities:					
Compensated absences payable	1,876,738	132,528	226,702	1,782,564	62,070
General obligation bonds payable	61,564,000	5,480,000	3,339,000	63,705,000	3,575,000
Unamortized premiums on bonds	531,019	117,730	159,066	489,683	99,925
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
	63,971,757	5,730,258	3,724,768	65,977,247	3,736,995
	\$	\$	\$	\$	\$
Business-type activities:					
Water and sewer funds:					
Compensated absences payable	53,552	11,245	—	64,797	—
Loan payable	—	418,385	—	418,385	83,677
General obligation bonds payable	—	1,000,000	—	1,000,000	100,000
Unamortized premiums on bonds	—	24,710	—	24,710	17,721
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
	53,552	1,454,340	—	1,507,892	201,398

The following is a summary of the changes in the electric fund's long-term obligation for the six-month period ended June 30, 2005:

	<u>Balance January 1, 2005</u>	<u>Incurred Or Issued</u>	<u>Satisfied Or Matured</u>	<u>Balance End Of Year</u>	<u>Amounts Due Within One Year</u>
	\$	\$	\$	\$	\$
Electric fund:					
Compensated absences payable	2,115,479	207,994	67,557	2,255,916	102,054
General obligation bonds payable	3,360,000	—	—	3,360,000	855,000
	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>	<u>\$</u>
	5,475,479	207,994	67,557	5,615,916	957,054

Continued

Note 6. Short-term Debt

Subject to state laws, the Town is authorized to issue general obligation debt on a temporary basis. The following classes of short-term loans can be issued:

Tax anticipation notes (TANs) – This debt is issued to provide funding for operations during lean periods in a fiscal cycle. They are repaid from subsequent collections of taxes or other revenues. The Town has not issued any TANs since 1974.

Bond anticipation notes (BANs) - This debt is issued to provide initial funding for capital projects. They are generally redeemed from the proceeds of the sale of bonds or paid down with funds received through the Commonwealth of Massachusetts' school building assistance program.

Grant anticipation notes (GANs) – This debt is issued to provide funding for projects in anticipation of reimbursement from federal or state grants. They are repaid from subsequent distributions from the federal or state agency. The Town did not issue GANs in fiscal year 2005.

Short-term debt activity for the year ended June 30, 2005, was as follows:

	Balance Beginning Of Year	Issued	Redeemed	Balance End Of Year
<u>Bond Anticipation Notes</u>	\$	\$	\$	\$
Governmental activities:				
New Elementary School	10,900,000	3,338,019	10,900,000	3,338,019
Barrows Elementary School	1,015,500	4,400,981	1,715,500	3,700,981
High School	800,000	650,000	800,000	650,000
Acquisition of land	117,500	—	117,500	—
Business-type activities:				
Water plant and mains	2,167,000	2,397,000	2,167,000	2,397,000
	\$	\$	\$	\$
	<u>15,000,000</u>	<u>10,786,000</u>	<u>15,700,000</u>	<u>10,086,000</u>

Note 7. General Obligation Bonds Payable

The outstanding governmental activities bonds were issued for the construction and renovation of several school buildings and for the construction of a police station. The bonds bear interest from 3.9% to 5.3% and are due in annual installments ranging from \$3,960,000 to \$2,570,000 through June 30, 2024.

The outstanding business-type activities bonds were issued for the design of a water treatment plant and electric plant purposes. The bonds bear interest from 3.4% to 5.3% and are due in annual installments ranging from \$955,000 to \$100,000 through June 30, 2015.

The annual requirements to amortize all general obligation bonds payable outstanding as of June 30, 2005, including interest, are as follows:

Year Ending June 30,	Governmental Activities		Business-type Activities		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
	\$	\$	\$	\$	\$	\$
2006	3,885,000	2,763,005	955,000	189,543	4,840,000	2,952,548
2007	3,910,000	2,564,188	955,000	132,963	4,865,000	2,697,151
2008	3,945,000	2,428,504	650,000	94,963	4,595,000	2,523,467
2009	3,960,000	2,282,010	650,000	65,838	4,610,000	2,347,848
2010	3,690,000	2,139,493	650,000	36,438	4,340,000	2,175,931
2011 – 2015	17,810,000	8,430,977	500,000	62,300	18,310,000	8,493,277
2016 – 2020	15,540,000	4,615,881	—	—	15,540,000	4,615,881
2021 – 2024	10,965,000	1,266,107	—	—	10,965,000	1,266,107
	\$	\$	\$	\$	\$	\$
	<u>63,705,000</u>	<u>26,490,165</u>	<u>4,360,000</u>	<u>582,045</u>	<u>68,065,000</u>	<u>27,072,210</u>

Continued

The Town is subject to a dual level general debt limit; the normal debt limit and the double debt limit. Such limits are equal to 5% and 10%, respectively, of the valuation of taxable property in the Town as last equalized by the Commonwealth's Department of Revenue. Additionally, there are many categories of general obligation debt, which are exempt from the debt limit but are subject to other limitations.

The authorized and unissued debt at June 30, 2005, is as follows:

	\$
Barrows Elementary School	3,701,850
Wood End Elementary School	3,338,019
High School	19,305,000
Water supply, plant and mains	5,577,000
Sewer system	835
	<u>\$</u>
	<u>31,922,704</u>

As of June 30, 2005, the Town may issue approximately \$119,201,205 of additional general obligation debt under the normal debt limit. The Town has approximately \$16,800,000 of debt exempt from the debt limit.

The Town pays assessments, which include debt service payments to other governmental units providing services within the Town's boundaries (commonly referred to as overlapping debt). The following summary sets forth the long-term debt at June 30, 2005, the estimated share of such debt being serviced by the Town and the total of its share of estimated indirect debt.

	Long-term Debt Outstanding (Unaudited)	Town's Estimated Share	Town's Estimated Indirect Debt
Massachusetts Water Resources Authority	\$ <u>3,529,647,000</u>	1.0513%	\$ <u>37,107,194</u>

Note 8. Loans Payable

In 2005 the Town received a \$418,385 interest free loan from the MWRA to fund a sewer construction project. The loan is payable in equal installments through fiscal year 2010.

Note 9. School Building Assistance

In July 2004, legislation adopted by the Commonwealth of Massachusetts restructured the school building assistance program. This legislation prohibits the State from providing reimbursement for permanent financing issued after July 1, 2005 and moves the program away from multi-year reimbursement schedules to up-front cash payments.

The Town will continue to receive annual reimbursement of principal and interest for school building projects funded under the multi-year reimbursement schedule program. During 2005, the Town received \$1,678,534 of such assistance. In addition, the Town received \$4,562,981 for the Wood End Elementary School construction project and \$1,617,150 for the Barrows Elementary School construction project under the up-front cash payments program. These funds allowed the Town to pay off previously issued BANs, and to reduce its debt going forward.

Note 10. Inter-fund Receivables and Payables

On June 30, 2005 an inter-fund receivable for \$345,000 is reported in the Memorial High School project fund. This receivable is offset by a \$300,000 payable in the general fund and a \$45,000 payable in the other governmental funds.

Note 11. Inter-fund Transfers

Operating transfers constitute the transfer of resources from the fund that receives the resources to the fund that utilizes them. The following table summarizes operating transfers to (from) other funds for the year ended June 30, 2005.

<u>Source / Purpose of Transfer</u>	<u>General</u>	<u>Memorial High School Project</u>	<u>Non-major Governmental</u>	<u>Electric</u>
	\$	\$	\$	\$
Sale of lots fund / cemetery operations	47,737	—	(47,737)	—
Reading Ice Arena Authority / public works operations	107,256	—	(107,256)	—
Sale of real estate / debt service	300,000	—	(300,000)	—
Earnings distribution / operations	1,894,829	—	—	(1,894,829)
Appropriation / retire notes payable	(267,500)	150,000	117,500	—
	\$	\$	\$	\$
	<u>2,082,322</u>	<u>150,000</u>	<u>(337,493)</u>	<u>(1,894,829)</u>

Note 12. Capital Projects Funds Deficits

Capital projects have been funded by the issuance of bond anticipation notes. Deficit fund balances arise because the bond anticipation notes are presented as a liability of the fund receiving the proceeds. The Town intends to reduce these deficits by subsequent appropriations and will eliminate the remaining deficits by the issuance of long-term debt. The detail of these deficits on June 30, 2005 is as follows:

	\$
Barrows Elementary School renovations	2,572,490
Wood End Elementary School construction	2,900,380
	\$
	<u>5,472,870</u>

Note 13. Risk Management

The Town is exposed to various risks of loss related to employee health insurance, workers' compensation, unemployment and general liability, property and casualty claims. The liability for threatened or pending claims or lawsuits against the Town with respect to such risk is not material to the financial statements.

The Town is a member of the Massachusetts Interlocal Insurance Association, Inc (MIIA). MIIA is a public-entity risk pool that provides insurance services to cities, towns and other governmental entities of the Commonwealth of Massachusetts. The Town participates in the three insurance programs offered by MIIA. These risk pools are as follows:

MIIA Workers' Compensation Group, Inc - This program provides coverage and risk management services for the Town's workers' compensation. The Workers' Compensation Group program is fully insured for which the Town pays premiums.

MIIA Property and Casualty Group, Inc - This program provides the Town with property and casualty coverage.

MIIA Health Benefits Trust - This program provides health care coverage for the Town's employees and retirees. The Health Benefits Trust assesses premiums which are shared by the Town and its employees and retirees. The Health Benefits Trust is self-sustaining through member premiums and reinsures through commercial companies for stop loss insurance.

The Town is self-insured for unemployment benefits. Payments for claims totaling \$42,900 were made during the year ended June 30, 2005. The liability for claims filed but unpaid is not material.

During the year, expenditures for claims and judgments, excluding health, workers' compensation and unemployment benefits were not material.

Chapter 258 of the Massachusetts General Laws limits general liability to \$100,000 per claim in all matters except actions relating to federal / civil rights, eminent domain and breach of contract.

Continued

Note 14. Pension Plan

Plan Description

The Town contributes to the Retirement Board, a cost sharing, multi-employer, public employee retirement system that acts as the investment and administrative agent for the Town and the Reading Housing Authority. The Retirement Board provides retirement, disability, and death benefits to plan members and beneficiaries. The Retirement Board is a member of the Massachusetts Contributory Retirement System.

With the exception of teachers and school nurses, the Retirement Board covers all permanent, full-time employees who work over 1,690 hours per year. The Commonwealth of Massachusetts Teachers Retirement Board, to which the Town does not contribute, covers public school teachers and school nurses.

Membership

Membership in the Retirement Board consisted of the following at June 30, 2005:

Retired participants and beneficiaries receiving benefits	328
Terminated participants entitled to, but not yet receiving benefits	22
Active participants	<u>352</u>
Totals	<u>702</u>

Contribution

Plan members are required to contribute to the Retirement Board. Active members must contribute between 5% and 11% of their regular gross compensation depending on the date upon which their membership began. Participating employers are required to pay into the Retirement Board their share of the remaining system-wide actuarially determined contribution and plan administration costs, which are apportioned among the employers based on the actuarial valuation. The Commonwealth of Massachusetts funded the cost-of-living increases granted from July 1, 1981 to June 30, 1998. The retirement Board is responsible for cost-of-living adjustments granted after July 1, 1998. The Town's contributions to the retirement Board for the years ended June 30, 2005, 2004 and 2003 were \$3,385,464, \$3,106,800 and \$3,033,800, respectively, which equaled its required contribution for each year.

Legally Required Reserve Accounts

The balances in the Retirement Board's legally required reserves (on the statutory basis of accounting) at June 30, 2005 are as follows:

<u>Description</u>	<u>Amount</u>	<u>Purpose</u>
	\$	
Annuity Savings Fund	16,001,164	Active members' contribution balance
Annuity Reserve Fund	6,144,332	Retired members' contribution account
Military Service Credit	19,645	Members' contribution account while on military leave
Pension Reserve Fund	<u>50,124,033</u>	Amount accumulated to fund future retirement benefits
	\$	
	<u>72,289,174</u>	

All reserve accounts are funded at levels required by state statute.

Investment Concentration

Substantially all the assets of the Retirement Board are invested in PRIT. It consists of two investment funds, the capital fund and the cash fund. The capital fund serves as the long-term asset portfolio and includes domestic and international equity and fixed income securities, real estate, timber and other alternative investments. The cash fund consists of short-term investments, which are used to meet the liquidity requirements of participating retirement boards.

Note 15. Post-employment Health Benefits

In addition to the pension benefits described in Note 13, the Town provides post-employment health care benefits to employees who retire from the Town. This is done in accordance with State statutes and within the limits provided in Town policy. The following limit pertains: Retiring employees who did not have health insurance through the Town when retiring may not obtain it except that within ten years of retirement, they may opt to join the Town's group plan on March 1st of the even numbered years only. Currently approximately 500 retirees, Medicare eligible spouses and surviving spouses are insured through the Town's health insurance plans. The percentage paid by the Town fluctuates based on collective bargaining agreements. As of June 30, 2005, the Town pays 70% of the premiums for medical and hospitalization insurance incurred by pre-Medicare retirees and their dependents. The Town also pays 70% of the premiums for a Medicare supplement for each retiree eligible for Medicare and 70% of the insurance premiums for said retiree's dependents. The Town's share of the total cost for the year ended June 30, 2005, was approximately \$1,990,478.

Note 16. Jointly Governed Organization

The Northeast Metropolitan Regional Vocational School District (NMRVSD) was created to provide vocational education for students in grades 9-12. The Town is one of twelve municipalities that participate in the NMRVSD. The NMRVSD's School Committee is comprised of one member from each participating municipality. As of October 1, 2004, the NMRVSD had a total enrollment of 1,168 pupils of which 26 pupils were from the Town. The Town's fiscal year 2005 assessment was \$208,208. Additional information can be obtained from the NMRVSD at 100 Hemlock Road, Wakefield, MA 01880.

Note 17. Purchase Power Agreements

Massachusetts Municipal Wholesale Electric Company

The Town of Reading, acting through its Light Department, is a Participant in certain Projects of the Massachusetts Municipal Wholesale Electric Company (MMWEC).

MMWEC is a public corporation and a political subdivision of the Commonwealth of Massachusetts, created as a means to develop a bulk power supply for its Members and other utilities. MMWEC is authorized to construct, own, or purchase ownership interests in, and to issue revenue bonds to finance, electric facilities (Projects). MMWEC has acquired ownership interests in electric facilities operated by other utilities and also owns and operates its own electric facilities. MMWEC sells all of the capability (Project Capability) of each of its Projects to its Members and other utilities (Project Participants) under Power Sales Agreements (PSAs). Among other things, the PSAs require each Project Participant to pay its pro rata share of MMWEC's costs related to the Project, which costs include debt service on the revenue bonds issued by MMWEC to finance the Project, plus 10% of MMWEC's debt service to be paid into a Reserve and Contingency Fund. In addition, should a Project Participant fail to make any payment when due, other Project Participants of that Project may be required to increase (step-up) their payments and correspondingly their Participant's share of that Project's Project Capability to an additional amount not to exceed 25% of their original Participant's share of that Project's Project Capability. Project Participants have covenanted to fix, revise and collect rates at least sufficient to meet their obligations under the PSAs.

MMWEC has issued separate issues of bonds for each of its eight Projects, which are payable solely from, and secured solely by, the revenues derived from the Project to which the bonds relate, plus available funds pledged under MMWEC's Amended and Restated General Bond Resolution (GBR) with respect to the bonds of that Project. The MMWEC revenues derived from each Project are used solely to provide for the payment of the bonds of any bond issue relating to such Project and to pay MMWEC's cost of owning and operating such Project and are not used to provide for the payment of the bonds of any bond issue relating to any other Project.

Continued

MMWEC operates the Stony Brook Intermediate Project and the Stony Brook Peaking Project, both fossil-fueled power plants. MMWEC has a 3.7% interest in the W.F. Wyman Unit No. 4 plant, which is operated and owned by its majority owner, FPL Energy Wyman IV, a subsidiary of FPL Energy, Inc., and a 4.8% ownership interest in the Millstone Unit 3 nuclear Unit, operated by Dominion Nuclear Connecticut, Inc. (DNCI), the majority owner and a subsidiary of Dominion Resources, Inc. DNCI also owns and operates Millstone Unit 2. DNCI requested and received an exemption from the NRC enabling it to submit an application to renew the operating license for Unit 3 earlier than 20 years before the expiration of the operating license for Unit 3, thereby enabling DNCI to submit an application to renew the operating licenses for both Unit 2 and Unit 3 simultaneously. In January 2004, DNCI filed the application to renew the operating licenses. The Unit 3 license currently will expire in 2025.

A substantial portion of MMWEC's plant investment and financing program is an 11.6% ownership interest in the Seabrook Station nuclear generating unit operated by FPL Energy Seabrook, LLC (FPLE Seabrook), the majority owner and an indirect subsidiary of FPL Group, Inc. FPLE Seabrook has filed an application with the NRC to recapture the period 1986 to 1990 during which time Seabrook had an operating license, but did not operate. Also, FPLE Seabrook intends to extend the Seabrook Station operating license, which currently will expire in 2026.

Pursuant to the PSAs the MMWEC Seabrook and Millstone Project Participants are liable for their proportionate share of the costs associated with decommissioning the plants, which costs are being funded through monthly Project billings. Also the Project Participants are also liable for their proportionate share of the uninsured costs of a nuclear incident that might be imposed under the Price-Anderson Act. In February 2003 Congress extended the Price-Anderson Act through the end of 2003. Congress, as part of comprehensive energy legislation, has considered extension of the Price-Anderson Act.

Reading Municipal Light Department has entered into PSAs and Power Purchase Agreements (PPAs) with MMWEC. Under both the PSAs and PPAs, the Department is required to make certain payments to MMWEC payable solely from Department revenues. Under the PSAs, each Participant is unconditionally obligated to make payments due to MMWEC whether or not the Project(s) is completed or operating and notwithstanding the suspension or interruption of the output of the Project(s).

MMWEC is involved in various legal actions. In the opinion of MMWEC management, the outcome of such actions will not have a material adverse affect on the financial position of the company.

As of June 30, 2005, total capital expenditures for MMWEC's Projects amounted to \$ 1,557,321,000 of which \$ 111,238,000 represents the amount associated with the Department's share of Project Capability of the Projects in which it participates. MMWEC's debt outstanding for the Projects includes Power Supply System Revenue Bonds totaling \$ 856,295,000, of which \$51,492,000 is associated with the Department's share of Project Capability of the Projects in which it participates. As of June 30, 2005, MMWEC's total future debt service requirement on outstanding bonds issued for the Projects is \$ 1,033,198,000, of which \$ 58,505,000 is anticipated to be billed to the Department in the future.

The estimated aggregate amount of Reading Municipal Light Department's required payments under the PSAs and PPAs, exclusive of the Reserve and Contingency Fund billings, to MMWEC at June 30, 2005 and estimated for future years is shown below.

Year ending June 30,	\$
2006	7,499,000
2007	7,359,000
2008	6,495,000
2009	5,458,000
2010	4,866,000
2011 to 2015	21,377,000
2016 to 2019	5,451,000
	<u>\$</u>
Total	<u>58,505,000</u>

In addition, the Light Department is required to pay its share of the operation and maintenance (O&M) costs of the Projects in which it participates. The Light Department's total O&M costs including debt

Continued

service under the PSAs were \$15,090,000 and \$17,146,000 for the years ended June 30, 2005 and 2004, respectively.

Other Purchase Power Obligations

In addition to its agreements through MMWEC, the Light Department has entered into agreements to purchase power from Boston Edison Company, Hydro-Quebec, New York Power Authority, Northeast Utilities and Calpine Energy Services LP, under contracts with terms ranging from three to seventeen years. Under these contracts the Light Department is required to make purchases based on an entitlement percentage or contract demand.

The following is a schedule by years of the aggregate amount of such required purchases as of June 30, 2004:

	\$
2006	15,213,530
2007	14,643,998
Thereafter	<u>5,909,394</u>
	\$
Total	<u>35,766,922</u>

Purchase power expense under these agreements was \$16,455,338 in fiscal year 2005 and \$16,518,068 in fiscal year 2004

Note 18. Landfill Closure and Postclosure Care Costs

When the Town sold its landfill site to Dickinson Development Corporation (Dickinson) of Quincy, Massachusetts for \$3,000,000 in March 2003, Dickinson assumed the financial responsibility for the closure of the landfill in coordination with its development of the property. In accordance with an Administrative Consent Order agreement between the Town, Dickinson and the Massachusetts Department of Environmental Protection (MADEP), as the Town retained contingent liability for the closure of the landfill, the Town was required to establish an enterprise fund with the proceeds from the sale of the property to ensure funding for the closure of the property. Dickinson in turn provided the Town with a \$3,000,000 letter of credit in the event that there is a failure on the part of Dickinson to properly close the landfill. The Administrative Consent Order also requires Dickinson to make an annual contribution of \$40,000 for the costs incurred to monitor and maintain the landfill site for up to thirty years after the landfill cover is installed.

Subject to the MADEP's approval, the proceeds from the sale of the property will be transferred from the enterprise fund to the Town's sale of real estate fund as Dickinson reaches certain benchmarks. In April 2004 the Town received authorization from the MADEP to transfer \$750,000 from the landfill closure and postclosure enterprise fund to the Town's sale of real estate fund. The \$3,000,000 letter of credit from Dickinson was also reduced by a like amount

The certificates of occupancy for the second and final phase of construction of the former landfill site are currently being issued, with the last one expected by September 1, 2005. As-built drawings for the entire site have been prepared and are being reviewed. Once the as-built drawings are finalized, application will be made to the MADEP for the final release of the remaining \$2,250,000, and following that approval, the Town will release the final amount of Dickinson's letter of credit. It is expected that this final release will be approved by MADEP by the end of this calendar year.

Continued

Note 19. Water System Improvements

In November 2003, Town Meeting approved a bond authorization of \$1,500,000 for the design phase of upgrading the Town's water treatment plant in order to meet new regulations and modernize the facility. The total cost of the improvements to the plant is estimated at \$23.9 million. Town Meeting also approved a bond authorization of \$3,180,000 for the purpose of seeking the approval of the Massachusetts Water Resources Authority to provide the Town with a portion of its water supply needs. This will reduce the Town's withdrawals from the Ipswich River Watershed, thereby reducing the stress on the Ipswich River.

The improvements to the water treatment plant and the connection to the Massachusetts Water Resources Authority will be phased in over time and financed through long-term debt. Revenues generated from the ratepayers will be used to retire the debt.

Continued

Town of Reading, Massachusetts
 Budgetary Comparison Schedule - General Fund
 Required Supplementary Information
 For the Year Ended June 30, 2005

	<u>Budgeted Amount</u>		Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
Resources (inflows):				
Property taxes	\$ 41,859,706	41,859,706	42,175,348	315,642
Excise taxes	2,700,000	2,700,000	2,917,456	217,456
Penalties and interest on taxes	160,000	160,000	161,635	1,635
Payments in lieu of taxes	230,000	230,000	231,934	1,934
Charges for services	1,360,000	1,360,000	1,517,501	157,501
Licenses and permits	60,000	60,000	75,980	15,980
Intergovernmental	11,692,950	11,692,950	12,001,809	308,859
Special assessments	5,000	5,000	4,965	(35)
Fines	130,000	130,000	154,753	24,753
Investment income	525,000	525,000	1,128,780	603,780
Other	—	—	3,874	3,874
Premiums on bonds and notes issued, net of issue costs	—	—	74,531	74,531
Transfers from other funds	2,349,822	2,349,822	2,349,822	—
Total resources	61,072,478	61,072,478	62,798,388	1,725,910
Charges to appropriation (outflows):				
General government	2,675,521	2,687,406	2,598,827	88,579
Public safety	6,978,099	7,015,790	6,852,874	162,916
Education	31,016,848	31,678,821	31,647,463	31,358
Public works and facilities	4,191,396	4,856,226	4,837,410	18,816
Human services	321,781	313,681	291,490	22,191
Culture and recreation	1,026,667	1,049,167	1,035,414	13,753
Employee benefits	8,008,049	8,371,558	8,196,519	175,039
Intergovernmental	518,651	518,651	542,871	(24,220)
Debt service	6,522,640	6,530,390	6,530,379	11
Transfers to other funds	267,500	267,500	267,500	—
Total charges to appropriations	61,527,152	63,289,190	62,800,747	488,443
Excess of resources over charges to appropriations	(454,674)	(2,216,712)	(2,359)	2,214,353
Fund balance allocation	454,674	2,216,712	—	—
Excess of resources over charges to appropriations	\$ —	—	(2,359)	2,214,353

The notes to the required supplementary information are an integral part of this schedule.
 See accompanying independent auditors' report

Continued

TOWN OF READING, MASSACHUSETTS

Notes to the Required Supplementary Information

June 30, 2005

Note A. Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures – General Fund

Budgetary inflows and GAAP revenues

	\$
Actual amounts (budgetary basis) "total resources" from the budgetary comparison schedule (page 39)	62,798,388
Differences – budget to GAAP:	
Property taxes are reported as a budgetary resource on the cash basis, rather than on the modified accrual basis.	2,000
Motor vehicle excise taxes are reported as a budgetary resource on the cash basis, rather than on the modified accrual basis.	20,000
Investment income is reported as a budgetary resource on the cash basis, rather than on the accrual basis.	10,089
Premiums on bonds and notes issued, net of issue costs are not revenues for financial reporting purposes.	(74,531)
Transfers from other funds are inflows of budgetary resources but are not revenues for financial reporting purposes.	(2,349,822)
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balance (page 14)	\$ <u>60,406,124</u>

Budgetary outflows and GAAP expenditures

	\$
Actual amounts (budgetary basis) "total charges to appropriation" from the budgetary comparison schedule (page 39)	62,800,747
Differences – budget to GAAP:	
Interest on bond anticipation notes is budgeted on the cash basis, rather than on the accrual basis.	(17,729)
Costs related to the issuance of bonds and notes are net of premiums on the budgetary basis, rather than reported gross.	43,198
Encumbrances for commitments related to unperformed contracts are reported as charges to appropriations for budgetary purposes and are recorded when the contracts are performed for financial statement purposes:	
Prior year encumbrances expended in fiscal year 2005	616,846
Current year encumbrances reported as charges to appropriations for budget purposes	(666,290)
Transfers to other funds are outflows of budgetary resources but are not expenditures for financial reporting purposes.	(267,500)
Total expenditures as reported on the statements of revenues, expenditures and changes in fund balance (page 14)	\$ <u>62,509,272</u>

TOWN OF READING, MASSACHUSETTS

Reading Contributory Retirement Board

Required Supplementary Information

Schedule of Funding Progress
(dollars in thousands)

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funding Ratio (a / b)	Covered Payroll (c)	UAAL as a Percentage of Covered Payroll ((b - a) / c)
	\$	\$	\$	%	\$	%
30-Jun-00	54,076	78,486	24,410	68.9	15,798	154.5
30-Jun-01	58,286	82,550	24,264	70.6	16,129	150.4
30-Jun-02	60,933	86,888	25,955	70.1	16,855	153.4
30-Jun-03	62,897	91,302	28,405	68.9	16,734	167.7
30-Jun-04	66,850	95,961	29,111	69.7	17,487	166.5
30-Jun-05	71,468	102,153	30,685	69.7	18,048	170.0

Notes to Schedule

Additional information as of the latest actuarial valuation follows:

Valuation date: June 30, 2005

Actuarial cost method: Entry age normal cost

Amortization method: Payments calculated to increase at 1.5% per year

Remaining amortization period: 21 years

Asset valuation method: Sum of the actuarial value at beginning of year, contributions, and investment earnings based on the actuarial interest assumptions less benefit payments plus 20% of market value at end of year in excess of that sum, plus additional adjustments toward market value as necessary so that final actuarial value is within 20% of market value.

Actuarial assumptions:

Investment rate of return 7.75%

Projected salary increases 5.00%

Cost-of-living adjustment: Cost of living adjustments granted after July 1, 1998 are the responsibility of the Reading Contributory Retirement Board. Adjustments granted from July 1, 1981 to June 30, 1998 are funded by Commonwealth of Massachusetts

TOWN OF READING, MASSACHUSETTS
 Reading Contributory Retirement Board
 Required Supplementary Information
 Schedule of Contributions from Employers

<u>Year Ended June 30</u>	<u>Annual Required Contribution</u> \$	<u>Percentage Contributed</u> %
2000	2,893,800	100.3
2001	2,910,900	100.0
2002	2,980,400	100.0
2003	3,051,200	100.0
2004	3,124,800	100.0
2005	3,405,725	100.0

See accompanying Independent Auditors' Report

Town of Reading, Massachusetts
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2005

	<u>Special Revenue Funds</u>		<u>Capital Projects Funds</u>			
			<u>Wood End</u>			
	<u>School</u>	<u>Other</u>	<u>Elementary School</u>	<u>Other</u>	<u>Permanent Funds</u>	<u>Total</u>
ASSETS						
Cash and cash equivalents	\$ 816,358	2,164,587	527,624	72,495	—	3,581,064
Investments	—	5,710,371	—	—	2,066,895	7,777,266
Receivables:						
Liens	—	1,200	—	—	—	1,200
Special assessment	—	2,932	—	—	—	2,932
Other governments	58,063	4,000	—	230,439	—	292,502
Other	—	—	—	9,273	—	9,273
Total assets	\$ 874,421	7,883,090	527,624	312,207	2,066,895	11,664,237
LIABILITIES AND FUND BALANCES						
Liabilities:						
Warrants and accounts payable	\$ 54,304	102,029	89,985	309,948	—	556,266
Accrued payroll payable	111,984	—	—	—	—	111,984
Deferred revenue	—	4,132	—	—	—	4,132
Due to other funds	—	45,000	—	—	—	45,000
Notes payable	—	—	3,338,019	—	—	3,338,019
Total liabilities	166,288	151,161	3,428,004	309,948	—	4,055,401
Fund balances:						
Reserved for:						
Subsequent year's expenditures	—	543,000	—	—	—	543,000
Other purposes	—	—	—	—	2,066,895	2,066,895
Unreserved	708,133	7,188,929	(2,900,380)	2,259	—	4,998,941
Total fund balances (deficit)	708,133	7,731,929	(2,900,380)	2,259	2,066,895	7,608,836
Total liabilities and fund balances	\$ 874,421	7,883,090	527,624	312,207	2,066,895	11,664,237

Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Nonmajor Governmental Funds

For The Year Ended June 30, 2005

	<u>Special Revenue Funds</u>		<u>Capital Projects Funds</u>			<u>Total</u>
	<u>School</u>	<u>Other</u>	<u>Wood End Elementary School</u>	<u>Other</u>	<u>Permanent Funds</u>	
Revenues:						
Payments in lieu of taxes	\$ —	120,000	—	—	—	120,000
Charges for services	1,663,194	1,796,460	—	—	—	3,459,654
Intergovernmental	2,708,572	375,178	4,562,981	410,255	—	8,056,986
Special assessments	—	3,282	—	—	—	3,282
Fines	—	350	—	—	—	350
Investment income	—	285,951	—	—	83,146	369,097
Contributions and bequests	4,264	69,159	—	—	83,529	483,619
Miscellaneous	—	288,464	—	—	—	288,464
Total revenues	4,376,030	2,938,844	4,562,981	736,922	166,675	12,781,452
Expenditures:						
Current:						
General government	—	18,265	—	—	—	18,265
Public safety	—	1,124,745	—	—	—	1,124,745
Education	4,248,019	8,625	—	—	600	4,257,244
Public works and facilities	—	113,280	—	—	—	113,280
Human services	—	247,540	—	—	—	247,540
Culture and recreation	—	463,707	—	—	—	463,707
Capital outlay	—	—	1,141,294	736,922	—	1,878,216
Total expenditures	4,248,019	1,976,162	1,141,294	736,922	600	8,102,997
Excess (deficiency) of revenues over expenditures	128,011	962,682	3,421,687	—	166,075	4,678,455
Other financing sources (uses):						
Bonds issued	—	—	3,065,000	—	—	3,065,000
Transfers from other funds	—	85,093	—	117,500	—	202,593
Transfers to other funds	—	(454,993)	—	—	(85,093)	(540,086)
Total other financing sources and (uses)	—	(369,900)	3,065,000	117,500	(85,093)	2,727,507
Excess (deficiency) of revenues over expenditures and other financing sources and (uses)	128,011	592,782	6,486,687	117,500	80,982	7,405,962
Fund balances (deficit) - beginning	580,122	7,139,147	(9,387,067)	(115,241)	1,985,913	202,874
Fund balances (deficit) - ending	\$ 708,133	7,731,929	(2,900,380)	2,259	2,066,895	7,608,836

Town of Reading, Massachusetts
Combining Statement of Net Assets
Nonmajor Enterprise Funds
June 30, 2005

	<u>Business-type Activities - Enterprise Funds</u>		
	<u>Sewer</u>	<u>Landfill Closure and Postclosure</u>	<u>Total</u>
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 2,210,761	2,415,704	4,626,465
Receivables, net of allowance for uncollectibles:			
User charges	917,892	—	917,892
Liens	10,762	—	10,762
Deferrals	1,853	—	1,853
Special assessments	41,738	—	41,738
Inventories	1,818	—	1,818
Total current assets	<u>3,184,824</u>	<u>2,415,704</u>	<u>5,600,528</u>
Noncurrent assets:			
Capital assets	10,921,467	—	10,921,467
Less accumulated depreciation	<u>(5,433,159)</u>	<u>—</u>	<u>(5,433,159)</u>
Total noncurrent assets	<u>5,488,308</u>	<u>—</u>	<u>5,488,308</u>
Total assets	<u>8,673,132</u>	<u>2,415,704</u>	<u>11,088,836</u>
LIABILITIES			
Current liabilities:			
Warrants and accounts payable	168,725	—	168,725
Deferred revenue - unearned	342,315	—	342,315
Performance deposit	—	74,000	74,000
Loan payable	<u>83,677</u>	<u>—</u>	<u>83,677</u>
Total current liabilities	<u>594,717</u>	<u>74,000</u>	<u>668,717</u>
Noncurrent liabilities:			
Compensated absences	6,213	—	6,213
Loan payable	<u>334,708</u>	<u>—</u>	<u>334,708</u>
Total noncurrent liabilities	<u>340,921</u>	<u>—</u>	<u>340,921</u>
Total liabilities	<u>935,638</u>	<u>74,000</u>	<u>1,009,638</u>
NET ASSETS			
Invested in capital assets, net of related debt	5,378,126	—	5,378,126
Restricted by state statute	1,219,101	2,341,704	3,560,805
Unreserved	<u>1,140,267</u>	<u>—</u>	<u>1,140,267</u>
Total net assets	<u>\$ 7,737,494</u>	<u>2,341,704</u>	<u>10,079,198</u>

Town of Reading, Massachusetts
Combining Statement of Revenues, Expenditures and Changes in Fund Net Assets
Nonmajor Enterprise Funds
For The Year Ended June 30, 2005

	<u>Business-type Activities - Enterprise Funds</u>		
	<u>Sewer</u>	<u>Landfill Closure and Postclosure</u>	<u>Total</u>
Operating revenues:			
Charges for services	\$ 3,431,566	—	3,431,566
Special assessments	27,428	—	27,428
Contributions from developers	95,360	—	95,360
Total operating revenues	<u>3,554,354</u>	<u>—</u>	<u>3,554,354</u>
Operating expenses:			
Energy purchases	22,892	—	22,892
Intergovernmental	2,943,779	—	2,943,779
Depreciation	259,893	—	259,893
Other operating costs	811,233	—	811,233
Total operating expenses	<u>4,037,797</u>	<u>—</u>	<u>4,037,797</u>
Operating (loss)	<u>(483,443)</u>	<u>—</u>	<u>(483,443)</u>
Nonoperating revenues:			
Investment income	28,536	50,682	79,218
Changes in net assets	(454,907)	50,682	(404,225)
Net assets - beginning	<u>8,192,401</u>	<u>2,291,022</u>	<u>10,483,423</u>
Net assets - ending	<u>\$ 7,737,494</u>	<u>2,341,704</u>	<u>10,079,198</u>

Town of Reading, Massachusetts
Combining Statement of Cash Flows
Nonmajor Enterprise Funds
For The Year Ended June 30, 2005

	Business-type Activities - Enterprise Funds		
	Sewer	Landfill Closure and Postclosure	Total
Cash flows from operating activities:			
Receipts from customers	\$ 3,587,509	—	3,587,509
Payments to employees	(217,231)	—	(217,231)
Payments for employee benefits	(97,088)	—	(97,088)
Payments for supplies and services	(363,121)	—	(363,121)
Payments to other governments	(2,943,779)	—	(2,943,779)
Net cash (used) by operating activities	(33,710)	—	(33,710)
Cash flows from capital and related financing activities:			
Acquisition of capital assets	(354,251)	—	(354,251)
Proceeds from loan	418,385	—	418,385
Proceeds from grant	342,315	—	342,315
Net cash (used) by capital and related financing activities	406,449	—	406,449
Cash flows from investing activities:			
Interest on investments	28,536	50,682	79,218
Net (decrease) in cash and cash equivalents	401,275	50,682	451,957
Balances - beginning	1,809,486	2,365,022	4,174,508
Balances - ending	\$ 2,210,761	2,415,704	4,626,465
Reconciliation of operating Income (loss) to net cash provided (used) by operating activities			
Operating (loss)	\$ (483,443)	—	(483,443)
Adjustments to reconcile operating income to net cash provided by operating activities:			
Depreciation expense	259,893	—	259,893
Changes in net assets and liabilities:			
Receivables (net)	33,156	—	33,156
Inventories and prepayments	(124)	—	(124)
Warrants and accounts payable	155,797	—	155,797
Compensated absences payable	1,011	—	1,011
Net cash (used) by operating activities	\$ (33,710)	—	(33,710)

DEPARTMENT OF COMMUNITY SERVICES

Board of Selectmen:

Selectmen George Hines and Gail Wood did not run for re-election. James Bonazoli and Ben Tafoya were elected to three-year terms. Camille Anthony was elected Chairman, Richard Schubert was elected Vice Chairman, and Joseph Duffy was elected Secretary.

Selectman Joseph Duffy announced his intention to step down from the Board effective April 4, 2006 so that another person could run for the unexpired term without having to have a Special Election.

Personnel and Volunteers:

Major changes in personnel included:

- Finance Director and Treasurer/Collector Elizabeth Klepeis retired in June 2005;
- Town Accountant Richard Foley retired in September;
- Nancy Heffernan was appointed as Treasurer/Collector;
- Gail LaPointe was appointed as Town Accountant;
- Bob LeLacheur was appointed as Assistant Town Manager/Finance Director;
- Police Chief Robert Silva retired;
- James Cormier was appointed to the position of Police Chief;
- Library Director Kim Lynn left the employ of the Town;
- Ruth Urell was appointed as Library Director;
- To come into compliance with State regulations, the Town of Reading established a Veterans' District with the Town of Wilmington, and Lou Cimaglia was hired as the Veteran's Agent replacing Paul Farrell who retired.
- The Town approved the hiring of a School Resource Officer beginning to work in the schools in September 2006. This proposal was jointly supported by the Board of Selectmen and the School Committee and School Administration.

In the area of Boards, Committees and Commissions, the Board of Selectmen:

- Established an ad hoc Health Insurance Task Force to review options and efforts to contain health insurance costs for the Reading employees and retirees, and to make any recommendations about needed changes on a State or Federal level to stabilize the cost of health insurance.
- Established an Ad Hoc Committee on Nurse Advocacy for frail elders to explore the need for a nurse advocate for frail elders in the Town of Reading.
- Established a Cities for Climate Protection Committee.
- Dissolved the Solid Waste Advisory Committee.
- The Ad Hoc Hospital Development Committee submitted its final report that indicated that there is no need for a hospital or hospital related facility in the Town of Reading.

The following individuals were either newly appointed or re-appointed by the Board of Selectmen to the following Boards, Committees and Commissions:

- Kathy Greenfield, Dorothy Casolaro, Susan Patterson, David Kruh and Michael Gray to the West Street Historic District Commission;
- Virginia Adams, Roberta Sullivan, Kathy Greenfield (Associate), Sarah Hilgendorff List, George Doucette, Karen Gately Herrick (Associate), Linda Tuttle (Associate) and Sue Patterson (Associate) to the Historical Commission;
- Neil Sullivan and John Sasso to the Community Planning and Development Commission;

- Bill Hecht and Will Finch to the Conservation Commission;
- Susan Miller and Paul Dustin (Associate) to the Zoning Board of Appeals;
- Karen Flammia to the Housing Authority;
- William Carrick, Lisa DiTrapano, Mark Staniul, Carl McFadden, Katyla Wheaton, Joseph St. John and Michael Saunders to the Advisory Council Against the Misuse and Abuse of Alcohol, Tobacco and Other Drugs;
- Colleen Seferian to the Board of Health;
- Sally Hoyt and Carey Porter as Constables;
- Edwina Kasper, Stacy Bertocchi, Ruth Goldberg and Marquerite Bosnian (Associate) to the Council on Aging;
- Douglas Cowell, Domenic LaCava, Benjamin Ream (Associate), Erick Carpenter (Associate) and Bill Cowie (Associate) to the Reading Telecommunications and Technology Advisory Committee;
- Anne Hooker, Karyn Storti, Valerie Alagcro, Elizabeth Whitelam, Jennifer Martin (Associate) and Janet Grace Hatherly (Associate) to the Cultural Council;
- Margaret Soli, Bob Silva and James Cormier to the Human Relations Advisory Committee;
- Steven Sadwick and John Weston to the Metropolitan Area Planning Council;
- Gail Wood to the Reading Access TV Board of Directors;
- Elizabeth Klepeis to the Commissioners of Trust Funds;
- Janet Baronian, Ronald O'Connell and Douglas A. Bruce to the Board of Cemetery Trustees;
- Jack Downing, Patrick Fennelly, Kate Kaminer, Michael DiPetro (Associate) and Chris Campbell (Associate) to the Recreation Committee;
- Louis deBrigard, Thomas Connery (Associate) and Alice Grau (Associate) to the Town Forest Committee;
- Richard Moore and Gail Wood (Associate) to the Water, Sewer and Storm Water Management Advisory Committee;
- Mary Ellen O'Neill to the Aquatics Advisory Board;
- Ronald D'Addario, Gina Snyder, Stephanie Anderberg, Tracy Ellen Sopchak and Stephen Goldy to the Cities for Climate Protection Committee;
- Francis Driscoll as the Custodian of Soldiers' and Sailors' Graves;
- Mary Ellen O'Neill to the RMLD Citizens Advisory Board;
- Stephen Herrick to the Audit Committee;
- Richard Foley to the Contributory Retirement Board.

Community Development:

The Walkers Brook Crossing development was completed in 2005, with the occupancy of the last remaining stores in the strip mall. This was a momentous event in the life of Reading, and capped over 20 years of work to get the landfill properly closed, and have this property appropriately used for tax generating purposes.

W/S Associates presented a proposal for a Lifestyle Center at the former Addison-Wesley site. The proposal will require rezoning. The Town has been working with the developer and property owner to gather information including traffic studies about the impact of such a development on the Town.

The Board of Selectmen approved revisions to the layout of the Harnden Yard Parking Lot, and an easement agreement to accommodate the Walgreen's plans for construction. The result for the Town will be a much more effective layout for the municipal parking lot, and an increase in the number of parking spaces.

Town Meeting in the Fall approved amendments to the Zoning By-Laws which allow residential uses in upper floors of commercial buildings in Downtown – the “mixed use” bylaw. As a result, the Town is beginning to see interest in redevelopment of parcels in Downtown, including a renovation and upgrade of the MF Charles building and others.

The major development of a 30,000 square foot retail and office building known as Haven Junction was completed and ready for occupancy at the end of 2005.

The Route 128/I-93 Interchange Project remained suspended, and the State Route 128/I-93 Task Force continues to meet and do data gathering. Camille Anthony and Rick Schubert from the Board of Selectmen, CPDC Member Jonathan Barnes and resident George Katsoufas represent the Town, and are very active members and participants on the Task Force.

The Board of Selectmen approved a policy limiting the use of Memorial Park for team practices. The Town continues to do research on the heirs of the initial donors conducted so that the issue of use of the park may be permanently resolved. The Board of Selectmen also approved Sunday hours for field use due to construction activity at the schools.

During the course of the year, the Board of Selectmen dealt with lighting issues at the Walkers Brook Crossing Jordan's Furniture site. This resulted in the hiring of a lighting consultant who made recommendations to the Board of Selectmen and Jordan's Furniture to alleviate the problems.

Major advances in affordable housing include the beginning of construction of the Archstone development on West Street, a 204 unit rental 40B project which will include 20% of the units as low income units. Additionally, the Maplewood Village LIP on Salem Street next to the Registry will be complete in 2006. This is an over 55 year-old condo development of 36 units, 25% of which are affordable. The Greystone 40B development off of Curtis and George Streets is primarily complete, and 25% of the 12 condo units are affordable. Finally, the Johnson Woods condo development on upper West Street is under construction. While this is not a 40B development, 10% of the units will be affordable.

The Board of Selectmen joined in a LIP application with the Reading Housing Authority, and authorized the Housing Authority to move ahead with construction of four of the six affordable housing units on the property between 75 Pleasant Street and the Senior Center. This includes a land swap between the Town and the Housing Authority which will retain the municipal parking lot – but relocate it on the site.

Infrastructure:

The Board of Selectmen spent countless hours on the license application for buying supplemental water from the MWRA. The Board did approve tougher water restrictions, and these restrictions were enacted to alleviate the strain on the Ipswich River during the late Summer/early Fall of 2005.

Major road work included repaving of Woburn Street, and completion of the reconstruction of Summer Avenue and Willow Street. Other road work included reconstruction of Berkley Street, Glcason Road and Greenwood Road.

Major water line replacement work on West Street and on Franklin Street was completed in 2005.

The I-93 containment was put on hold until the Town decides if they will buy 100% of the water from the MWRA. The study identified several options with respect to providing containment of any potential spill on I-93 in the area of the Town's wellfield and the Ipswich River.

Verizon applied for and negotiated an agreement to provide fiber Cable TV service to the Town of Reading. This negotiation was concluded and a franchise awarded in January 2006, thereby introducing competition in the Cable TV market in Reading for the first time. The franchise agreement provides for a 5% of gross revenues payment to support PEG access, and a lump sum up-front payment to develop the WAN (Wide Area Network) in the amount of \$245,000.

Major strides have been made and are being planned in the technology infrastructure of the community:

- The WAN is being expanded with the use of the Verizon Grant.
- Upgrades in partnership with RCTV have been made in the cameras and a new PowerPoint projector in the Selectmen's Meeting Room.
- A new phone system for the Downtown Town buildings has been leased and is operational, and a parallel system is being implemented in the school system.
- RCTV has greatly expanded the offerings of local government meetings being broadcast – CPDC, ZBA and Conservation Commission are now on RCTV on a regular basis.
- Additional work is planned for the Town's web page, and the Town now accepts electronic payments for a number of Town bills.

Financial:

FY 2006 was a relatively good year financially. Although we were not able to convince Moody's to upgrade our rating, the Town did generate \$2.6 million in free cash, having reduced free cash to less than \$30,000 the previous year. The Winter of 2004/2005 was a record one for snow fall and for the first time, the Town spent more than \$1 million on snow and ice control -- a record that we hope will not be challenged soon.

The Town was successful in getting an \$850,000 grant for the construction of Summer Avenue, and a \$15,000 grant for bringing the WAN to the West Side Fire Station and the Parker Middle School. Also pending in a proposed supplemental State budget is funding for the construction of sidewalks on Franklin Street in the amount of approximately \$400,000.

A Storm Water Management Enterprise Fund was discussed by the Board of Selectmen to comply with this unfunded mandate. This was tabled at the Fall Town Meeting because of legal questions but these questions have been resolved, and the proposal will move forward to the Annual Town Meeting.

TOWN CLERK

Elections:

The Town of Reading's Local Election was held on April 5, 2005. The Election included six questions to amend Reading Home Rule Charter. All questions passed. We had 2621 ballots cast (16% turnout) at the Election.

Voting was done at One Jacob Way (Addison-Wesley/Longman, Building E) due to continued construction at the High School.

Board of Registrars:

Robert Cusolito, Gloria Hulse and Town Clerk Cheryl A. Johnson certified over 1500 voter and household changes to the community for 2005, certified petitions and nomination papers, and offered assistance to voters on Election Day. We are currently looking for a Democratic Registrar.

Census:

The Annual Town Census was conducted in January, entirely by mail, with a total of 9200 forms mailed to residences.

The local Census assists Town Clerks in putting together the Street List (resident book) and the Jury List. Major functions served by an annual local census are:

- Information collected for municipal purposes
 - School needs
 - Growth and planning needs
 - Resident identification for police and fire
 - Collection of dog information
 - Veteran Information
- Information for the Jury Commissioners
- Determining inactive voter status for voter purge as required by the National Voter Registration Act.

Town Meeting:

The Annual Town Meeting in April was completed in four sessions, approving a budget for Fiscal Year 2006 in the amount of \$70,911,840. Town Meeting amended the Zoning By-Laws regarding Carriage Houses, and amended the General Bylaws regarding the West Street Historic District.

The Subsequent Town Meeting in November was completed in two sessions. Town Meeting amended various sections of the General Bylaws and Zoning By-Laws.

Vital Statistics and Licensing:

During the calendar year 2005, the following Vital Statistics were recorded in the Town Clerk's Office:

Births – 291

Marriages – 86

Deaths – 405

In August, the Town Clerk's Office starting using a new database to input, store and print vital records and business certificates. During the rest of the year, we completed inputting all of 2005 birth, deaths, marriages and business certificates. We have also started inputting various other years as customers request them.

Since the opening of the hospice house in Reading, our deaths increased by 57% in the last two years.

Also issued were 1929 dog licenses, 147 business certificates, 27 renewals for underground storage tanks and 44 cemetery deeds.

A total of 839 Fish and Wildlife Licenses and stamps were issued during the year for a total of \$9882.40. The Town of Reading issued 93 licenses free of charges to those citizens over 70 years of age. The Town retained \$175.40 in fees from the sale of licenses. Sales increased again this year due to Stoneham, as well as Wakefield and Melrose, no longer selling these licenses.

Total receipts collected in the Clerk's Office for the calendar year 2005 amounted to \$91,331.93.

Respectfully submitted,

Cheryl A. Johnson, Town Clerk

TOWN COUNSEL

During 2005, Brackett & Lucas, as Town Counsel, addressed many diverse issues. The Town is currently involved in a minimal amount of litigation. Most litigation involved appeals of zoning decisions and litigation concerning the Revay Municipal Water Supply Well. A claim for arbitration against Stearns and Wheeler, an engineering firm, was initiated on behalf of the Town and will hopefully be negotiated to conclusion in 2006.

Attorneys Joan Langsam, Gary Brackett, Donna Gorshel Cohen and Yvonne Gonzales provided legal assistance to most Departments and Boards of the Town. The legal services provided concentrated in the areas of land use, School Department issues relating to the construction of the new elementary schools and the High School, public records, Open Meeting Law and contract review.

Other legal services that were provided to the Town by Brackett & Lucas were advising the Town Clerk on Election issues, representation to the Board of Assessors on appeals to the Appellate Tax Board, review and drafting of new and revised bylaws, and review and drafting of Warrant Articles for Town Meetings during the year. Also, significant time was spent on litigation involving the Conservation Commission.

Two new bylaws were developed concerning door to door solicitation in the Town and regulations concerning animal control, particularly the control of vicious dogs.

Gary Brackett and I conducted a training session for Town Boards and officials on holding error free hearings and the Open Meeting Law and Public Records law. Of course, as usual, we attended all Town Meetings in order to address legal issues and concerns voiced by Town Meeting Members.

As Town Counsel, the firm of Brackett & Lucas also provided legal advice and assistance to both the Board of Selectmen and School Committee relative to property issues and State funding procedures concerning the renovation of the Reading Memorial High School.

In general, legal assistance in the way of rendering opinions and giving advice was provided to most departments.

It has been a pleasure continuing to serve the Town of Reading and addressing its legal concerns. We look forward to another active and fruitful year in 2006.

Respectfully submitted,

Joan E. Langsam, Town Counsel

CONSERVATION DIVISION

The Conservation Commission was established in 1960 under Section 8C of Chapter 40 of the Massachusetts General Laws for the promotion and the development of the natural resources, and for the protection of watershed resources in Reading. The Commission has worked since that time to acquire and maintain hundreds of acres of conservation land within the Town for public enjoyment and resource protection.

In 1972, the Conservation Commission was given regulatory authority to administer the new Wetlands Protection Act, Section 40 of Chapter 131 of the Massachusetts General Laws. Over the years, the Commission's role in the administration of the Wetlands Protection Act has been further defined through regulations and policies issued by the Massachusetts Department of Environmental Protection. In 1980, the Town adopted Section 5.7 of the Reading General Bylaws, the Wetlands Protection Bylaw. The Commission subsequently promulgated the Reading Wetlands Protection Regulations under the Bylaw. From time to time, Town Meeting has amended the Bylaw and the Commission has amended the Regulations, most recently in January of 2002. The amendments serve to clarify the language, to make it consistent with recent changes in the State law and regulations, and to assure revenues from filing fees.

Wetlands Protection Activities:

During 2005, the Conservation Commission reviewed 52 permit applications for proposed work and wetlands delineation. The Commission held 122 public hearings and public meetings, and performed 126 site inspections regarding the permit applications and construction. The Commission also issued 102 decisions including permits, resource area delineations, extensions and amendments. The Commission made final site inspections and closed 34 project files in a concerted effort to update records. The Commission identified and resolved 25 violations, and successfully defended its position in three appeals to DEP. The Administrator

reviewed and signed off on 746 building permits and 42 minor projects, and performed 481 site inspections. The Commission collected \$6,582.00 in filing fees under the Wetlands Protection Act, and \$24,219.14 under the Wetlands Protection Bylaw.

Major projects under permitting review and/or construction oversight by the Commission in 2005 included:

- Three multi-family developments that include affordable housing;
- Two single-family Habitat for Humanity houses;
- Three preliminary subdivisions and two under construction;
- Major construction and renovations at Wood End Elementary, Barrows Elementary and Reading Memorial High School;
- Commercial property improvements off Walkers Brook Drive including Walkers Brook Crossing, the Danis property, the Boston Stove property, the car dealership and the Shell Station;
- Mitigation and wetlands restoration work to correct impacts of the hazardous materials spills at several sites;
- Street and utility improvements including Town projects, the Tennessee Gas pipeline, I-93 and I-95, Mass. Bay Commuter Rail and the RMLD transformer station;
- Improvements in commercial properties on Main Street and Meadow Brook Golf Club;
- Closure of firing ranges and preliminary plans for a vehicle maintenance facility at Camp Curtis Guild, and also Town snow storage areas at the Camp; and
- Preliminary plans for a new Water Treatment Plant.

The Commission and Administrator worked with the Recreation Department on Hunt Park playground improvements, with Health officials to resolve a flooding problem caused by beavers near Haverhill Street, with the Historical Commission on retention of historical homes, and with Zoning officials on a propane storage proposal. The Administrator worked with other Town staff on the I-93 risk assessment project, the Stormwater Phase II plan, design standards for groundwater recharge systems in the Aquifer Protection District, and design work for West Street improvements.

Natural Resources Conservation Activities:

In 2005, the Commission was awarded a MA Drinking Water Supply Protection Grant for purchase of the Dividence Meadows parcel abutting Wood End School and the Town Forest. We hope to complete the purchase in 2006. In 2005, we established an access easement over Conservation land at the end of Longwood Road to formalize the access that has been used for many years by several abutters.

The Commission is grateful for the completion of Conservation restrictions granted by Carter & Coleman at 248 Main Street, and a private residence on Van Norden Road. The Commission commends Erik Flower, his Boy Scout Troop, and the Ipswich River Stream Team for completion of a new picnic area and canoe launch at Lob's Pound Mill. We also commend Tom Conley and his Boy Scout Troop for improvements in the Kurchiam Woods trail system, and Sam Horn and his Boy Scout Troop for a new trail from Franklin Street into Bare Meadow Conservation Area. And we commend the Reading Open Land Trust and the RMHS National Honor Society for helping the Commission clean up ROLT land on Scotland Road. Maps of trails in Town Conservation Areas and regulations for use of these areas are available at Town Hall.

Membership and Office Management:

During 2005, Harold Hulse retired after more than 20 years of service as a Commissioner and a consultant. His contributions will be missed. Doug Greene, Will Finch, Becky Longley, Bill Hecht and Jamie Maughan continued in service along with and Leo Kenney, our consultant. Mark Wetzel and Steve Goldy accepted appointments to complete our seven-member roster. Bill Hecht continued as Chairman and Mark Wetzel became Vice Chairman. Fran Fink continued in service as Conservation Administrator. Commissioners and the Administrator attended various workshops and courses during the year to stay current with open space protection and wetland regulation practices.

The Commission's Office is located in the Community Services Department on the first floor of Town Hall. The phone number is (781) 942-6616.

Respectfully submitted,

Frances Fink, Conservation Administrator

ELDER/HUMAN SERVICES DIVISION

The Division of Elder/Human Services provides social services, activities, transportation, educational programs, and a meal site for Reading residents aged 60 and over. Home-delivered meals are available for homebound elders through Mystic Valley Elder Services. In addition, the Division offers information, support and referrals to the adult children, friends and caregivers of elders about a variety of aging concerns.

This was a year of transition for the Division. A consultant was hired by the Town to assess the Division's services and organization and to recommend improvements. The consultant's report was completed and approved by the Board of Selectmen in December of 2004. In April 2005, a new Administrator began the process of implementing the consultant's recommendations. These changes will be explained below.

Social Service:

Our Social Worker addresses the needs and concerns of Reading families and individuals. Assistance for those under the age of 60 often involves crisis intervention, goal-setting, information and referrals about financial, housing, mental health and disabilities-related concerns. For those aged 60 and over, assistance includes crisis intervention, case management, answering housing questions, mediating in intergenerational disputes, intervening in cases of neglect, loneliness or depression, coordinating appointments with area medical and social service agencies, as well as providing information and referrals with regard to nursing home placement and eligibility screening for State and Federal services. Assisting relatives and friends of seniors is an additional, important service of our Social Worker.

Our Social Worker also provides eligibility screening for, and assistance with, applications for Fuel Assistance and the Reading Food Pantry. In 2005, the Social Worker made 23 referrals to the Reading Food Pantry, and assisted 39 households with their Fuel Assistance applications. Each year, the Division coordinates the Adopt-A-Family Program which matches low income Reading families with confidential donors of food and gifts for children.

During the year, our Social Worker had over 2500 contacts with over 1200 people who required assistance of some kind. In addition to all this, our Social Worker leads a monthly support group for caregivers.

The Division is committed to providing quality, up-to-the-minute information to our citizens on matters important to their lives. In 2005, Reading Elder/Human Services sponsored a variety of lectures and educational programs on topics ranging from Estate Planning to Medicare, from Healthy Diets to Reverse Mortgages.

Senior Center:

As can be seen from the following chart, our Senior Center provides a location for many activities.

Cribbage	Bingo	Billiards	Blood Pressure Clinic**	Chess
Movies	Caregiver's group*	Bingo	Book Discussion	Free & Sober*
Open Computer Lab	Computer Lessons	Computer Lessons	Bridge	Line Dancing
Tai Chi	In-Town Walkers	Drop-in Space	Congressman Tierney's Office	Open Computer Lab
	Motion to Music	Game Day	In-Town Walkers	Party Bridge
	Movies	Knitters	Line Dancing	Strength Training
	Open Computer Lab	Low Vision*	Motion to Music	
	Visit with the Town Manager	NARFE*	Open Computer Lab	
		Open Computer Lab	Podiatry Clinic	
		Quilting	Scuttlebutt*	
		Watercolor Painting Class		

* Support and educational groups that meet monthly are: The Caregiver's Group, the Low Vision Group, Scuttlebutt Veterans' Group and NARFE (National Association of Retired Federal Employees). Free and Sober AA meets weekly.

** The Blood Pressure Clinic is provided by the Reading Health Department.

Support Groups provide participants with an opportunity to express their feelings, and to gain insights from other participants' experiences. Often, guest speakers are invited to present their views.

Advocacy services available through Reading Elder/Human Services include Serving the Health Information Needs of Elders (SHINE), and the Greater Boston Legal Services (GBLS). SHINE assists people with Medicare and related health insurance questions. Our Social Worker is a SHINE counselor, and she meets with people throughout the year to assist them with insurance questions.

Examples of the educational seminars and programs held at the Senior Center are:

- *Diabetes Management* sponsored by Neighborhood Diabetes
- *Wellness in Music* sponsored by Boston Organ and Piano Company
- *Property Tax Info* sponsored by Reading Town Treasurer and Assessor's Offices
- *Health Screenings* sponsored by Life Line Screenings of America
- *See A Piece of Sports History* sponsored by Senator Richard Tisei and Rep. Brad Jones
- *Real Estate Options* sponsored by Colonial Manor Real Estate
- *Heart Healthy Eating* sponsored by Winchester Hospital
- *Cooking without Salt* sponsored by Mystic Valley Elder Services
- *Probate Wills and Estates* sponsored by The Registrar of Probate
- *Reverse Mortgage* sponsored by Reading Cooperative Bank
- *Bonds Can Help You* sponsored by Edward Jones
- *Elder Law Education program* sponsored by Attorney Janice Nigro
- *Fall Prevention & The Rehab Experience* sponsored by Wilmington Health Center
- *Investing for Women* sponsored by Edward Jones
- *How to Talk to Your Doctor* sponsored by PrimeCare
- *Financial and Medical Assistance for Veterans* sponsored by Reading Veterans' Division
- *Breast Cancer Awareness* sponsored by Winchester Hospital
- *Health Plan Options* sponsored by Blue Cross/Blue Shield of MA
- *Brown Bag Check-up(Re: Medications)* sponsored by Hallmark Home Care
- *Virtual Assisted Living* sponsored by Best Home Care
- *Let's Talk about Sugar* sponsored by Mystic Valley Elder Services
- *Healthy Holiday Meals* sponsored by Winchester Hospital
- *Holiday Blues and Depression* sponsored by Visiting Nurse and Community Health

Examples of social programs held at the Senior Center are:

- *Monthly Special Lunch* sponsored by Mystic Valley Elder Services
- *Monthly Birthday Lunch* sponsored by Reading Elder Services
- *Red Hat Tea* sponsored by The Red Hat Society
- *St. Patrick's Day Dinner* sponsored by the Knights of Columbus
- *Annual Lion's Italian Dinner* sponsored by Reading Lion's Club
- *Mason's Annual Cookout* sponsored by Reading Masons
- *Square Dancing with RMIIS Students* sponsored by RMHS Student Council
- *Community Games Show Night* sponsored by Reading Recreation Division
- *Texas Hold'em Style Poker* sponsored by Reading Recreation Division
- *Ham and Bean Supper* sponsored by Reading Police Department
- *Halloween Party* sponsored by Edward Jones
- *Scarecrow Creations* sponsored by Reading Elder Services
- *Winter Solstice Celebration* sponsored by The Rotary Club

Examples of programs held off-site are:

- *Pasta Supper* sponsored by Coolidge Middle School Peer Leaders – School
- *Grandparents Day Special –Folk performer* sponsored in part by the Reading Cultural Council – Library
- *Birthday Bash* sponsored by The Red Hat Society – North Reading Congregational Church
- *Lunch With 4th and 5th Graders* sponsored by Birch Meadow School - School
- *Elk's Summer Cookout* sponsored by the Wakefield Elk's - Wakefield

Volunteers:

The Division recognizes the importance of volunteers. Few of our programs would run smoothly without volunteers from the community. The volunteers themselves learn new skills, meet new people, and enjoy an increased sense of self-worth. For these reasons, the Division places great emphasis on offering a variety of volunteer opportunities for a diverse set of skills, abilities and interests.

Our Coordinator of Volunteers matches volunteers to community service positions -- many of which specifically aid Reading's older population. At our annual Volunteer Reception, 70 volunteers were recognized for their contributions. The following is a few of the positions our volunteers fill: Senior Center Receptionist, Adopt-an-Island gardeners, Bingo callers, computer instructors, kitchen helpers, shoppers for the homebound, snow shovelers, leaf rakers and medical escorts.

Lunchtime Meals:

The Daily Nutrition Program is provided through cooperation with Mystic Valley Elder Services, Inc. (MVES). MVES also provides Reading residents with homemakers, home health aids, legal services, protective services, information and referrals on a variety of topics and respite care.

In previous years and through most of 2005, the Nutrition Program Coordinator employed by the Town of Reading managed the meal site, and coordinated the Meals-On-Wheels Program overseeing more than 60 volunteer drivers who delivered a hot, noon-time meal to clients' homes.

As recommended in the Consultant's report, an evaluation of the Meals-On-Wheels Program was conducted. The evaluation revealed the cost-effectiveness of using MVES' hired drivers to deliver the meals as opposed to having an all-volunteer delivery team. This change was implemented in October of 2005.

Following another of the Consultant's recommendations, we re-evaluated the cost-effectiveness of the Nutrition Program Coordinator's position, and discovered that a substantial savings could be realized by following the model of neighboring towns and contracting with Mystic Valley Elder Services (MVES) to employ their own Meal Site Manager responsible for noon meals at the Senior Center. This change was also implemented in October of 2005.

The resources freed up by these changes allowed the Division to hire a full-time Senior Center Coordinator. Placing a full-time staff person at the Senior Center was also one of the Consultant's recommendations. Reading residents have long been vocal about their desire to have a full-time staff person at the Senior Center and today we have one.

The Senior Center Coordinator's primary responsibility is to manage the daily operations of the Senior Center including the care of the facility and the coordination of activities.

Since October 2005:

The Meal Site Manager, a MVES employee, now oversees the congregate meal program. She works from 10:00 a.m. to 1:00 p.m., Monday through Friday. In addition, the Meals on Wheels (MOW) Program is delivered by three MVES employees. Reading Elder/Human Services no longer employs a Nutrition Program Coordinator.

There are 12 meal site volunteers who help serve and clean up after the noon-time meal at the Senior Center. In 2005, a total of 219 seniors had lunch at the Senior Center and consumed 3,912 meals. Many of our seniors make it a point to meet at the Senior Center for lunch. Socialization is an important component of this program.

In 2005, the Meals-on-Wheels Program delivered a total of 17,597 meals to 140 participants. The roster of participants changes as people become well enough to prepare their own meals or move to other levels of care. A variety of meals are delivered including lunch meals, evening meals, clinical diets, and frozen meals for the weekend. Many kinds of "clinical diet" meals are provided which include no concentrated sweets, diabetic, low fiber, high fiber, low lactose, renal or pureed.

Van Transportation:

The Van Transportation Program provides a vital service for those seniors who cannot get around otherwise. Transportation is provided in Town for the following purposes: Banking, grocery shopping, medical appointments, personal appointments, pharmacy appointments and visiting the Senior Center. In 2005, the van made 7,066 one-way trips transporting an average of 66 (unduplicated count) passengers per month.

The Division was awarded a grant from the Executive Office of Transportation for a new van. The grant will cover 80% of the cost of the new van (approximately \$51,040) and the Burbank Trust Fund, with the Council on Aging's approval, will provide the remaining 20% (approximately \$12,760).

The new van will seat 15 passengers and be equipped with a wheelchair lift. The delivery date has yet to be determined. As stipulated in the grant proposal, this van will provide transportation to out-of-town medical appointments.

Burbank Trust:

In 2005, the Council on Aging approved expenditures from the Dorothy L. Burbank Trust to pay for the following: Monthly entertainment, cake and Gift Certificates for the Senior Center's Monthly Birthday Lunch, two full-page advertisements of our programs in the Reading Recreation Community Guide, a CD player for the Senior Center, a cash box for the bridge group, the monthly printing costs of the Pleasantries Newsletter, and the postage cost for three bulk mailings of the Newsletter. 3,156 senior households in Reading receive the Newsletter during these bulk mailings. The goal of the Newsletter is to increase awareness among Reading's seniors of the programs and services available to them.

The Council on Aging also approved the expenditures of the Burbank Trust to fund of the Senior Property Tax Program for Fiscal Year 2005 for a total of \$15,750. This program allows 21 seniors to work a total 111 hours annually, and to earn in total \$750.00 which is applied directly towards the participants' property taxes. Participants in this program provide important assistance to various municipal departments.

Donations:

Many individuals and organizations have generously supported the Elder/Human Services programs and services by providing money, gifts and in-kind services. Donations have included postage stamps for the "Sunshine Card" Program, card tables, a small refrigerator, a coffee table, food, knitting supplies, games, magazines, food baskets and more.

In 2003, the Hitching Post published a cookbook titled "Recipes to Remember." Each year, they donate the yearly proceeds from the sales of this cookbook to Reading Elder Services. This year's donation was \$328.00.

Adopt-A-Family:

Each year, Elder/Human Services coordinates the Adopt-A-Family Holiday Program.

Reading businesses, out-of-town businesses that employ Reading residents, [local?] youth organizations, school groups, nursery schools, churches and municipal departments join together to make this program a success. This past year, 90 donor groups and families made donations of food and gifts to the Adopt-A-Family Program.

<u>Recipients</u>	<u>Family Unit</u>	<u>Adults/Children</u>
Thanksgiving Food	47	175
Christmas Food/Gifts	58	184 (82/102)

The Division has two revolving funds: The Elder Services Revolving Fund covers emergency situations for persons aged 60 and older who lack financial resources to cover basic needs, and the Human Service Revolving Fund is for persons under age 60 who lack financial resources for emergency situations.

During 2005, the Council on Aging experienced some changes. Stacey Bertocchi was newly appointed to the Council and Kristen Kinsella resigned.

Respectfully submitted,

Dawn Folopoulos, Elder/Human Services Administrator

MYSTIC VALLEY ELDER SERVICES

Listed below is a detailed inventory and value of services delivered to Reading's older residents by Mystic Valley Elder Services during the past year. I believe this accounting demonstrates in a concrete way how your local contribution assists us in returning a substantial amount of direct support to Reading. Without Reading's assistance and that of the other seven participating cities and towns, Mystic Valley Elder Services would be unable to continue to provide the level of crucial supportive services currently available.

I want to personally thank the Town of Reading for their continued support of MVES's programs and services through good and bad economic times. We will always be there for the residents of Reading who need help at home.

Respectfully submitted,

Daniel J. O'Leary, Executive Director

**Mystic Valley Elder Services, Inc.
19 Riverview Business Park
300 Commercial Street
Malden, Massachusetts 02148**

Title III-B (Social Services) and Title III-C (Nutrition Services) provided to Reading elders in Fiscal Year 2005

Title III-C

<u>Nutrition Program</u>	<u>Meals Served</u>	<u>Value of Services</u>
Home Delivered Meals	17,466	\$57,319
Congregate Meals	4,176	\$16,374
Site Managers (Wages/Benefits)		\$7,459
Home Delivered Meals Drivers		\$19,386
(Wages/Benefits)		
Driver's Mileage		\$2,479
<u>TOTAL TITLE III-C VALUE</u>		\$103,017

Title III-Supportive Services

<u>Legal Services</u>	<u>Clients Served</u>	<u>Total Value</u>	<u>Value of Services</u>
Greater Boston Legal Services, Inc.			
Total Cases/Consults	202		
Total Reading Residents Served	8		
Budget 10/04-09/05		\$49,000	
% in Reading = 4.0%			
Reading's Cost (Budget x 4.0%)			\$1,941

	Clients Served	Total Value	Value of Services
<u>Medical Transportation</u>			
Total Residents Served	79		
Total Reading Residents Served	1		
Amount spent on Reading elders			\$480
<u>Services to Blind Elders</u>			
Vision Foundation			
Total Residents Served	79		
Total Reading Residents Served	24		
Budget 10/04 - 9/05		\$7,000	
% in Reading = 30.4%			
Reading's Cost (Budget x 30.4%)			\$2,127
<u>Title III E Family Caregiver Program</u>			
MVES Caregiver Support			
Cost 10/04-09/05		\$196,680	
% in Reading = 8.3%			
Reading's Cost (Budget x 8.3%)			\$16,324
<u>Minority Outreach Service</u>			
The Greater Boston Chinese Golden Age Center			
Total Residents Served	195		
Total Reading Residents Served	3		
Budget 10/04 - 9/05		\$14,000	
% in Reading = 1.5%			
Reading's Cost (Budget x 1.5%)			\$215
<u>Title III Health Promotions</u>			
Title III Health Promotions Funding Subgrants for managing Osteoporosis and Arthritis			
Cost 10/04-09/05		\$8,301	
% in Reading = 6.2%			
Reading's Cost (Budget x 6.2%)			\$513
Friendly Visitor Grant:			
Awarded to Reading Senior Center			\$1,299
TOTAL OF TITLE III SERVICES PROVIDED TO READING ELDERS			\$125,916

STATE HOME CARE PROGRAM

224 Reading residents received home care services for the year ending June 30, 2005. These services included intake and referral, case management, chore, transportation, social day care, adult day health, personal care, home health aides, laundry, personal emergency response, companionship, homemaker and respite care

TOTAL SERVICES PROVIDED TO READING ELDERS	\$1,079,835
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HEALTH DIVISION

Public Health continues to employ the varying sciences of its discipline to improve and protect the well being of Reading citizens, and to protect the environment from pollution and damage. Epidemiology and infection control, food science, toxicology, vector control, immunization and medical screening, emergency preparedness, and the legal responsibilities of enforcement through regulations are some of the many fields of study used each day by the Health Division to meet the goals created by the mission of the Board of Health. The Health Division, under the direction of the Board, develops programs and services to respond to emerging health issues. The accomplishment of these programs is done in collaboration with the Massachusetts Department of Public Health, the Department of Homeland Security, the Department of Environmental Protection, and local agencies and other Town departments.

The Board of Health (BOH) continued with a stable membership operating under the leadership of Colleen Seferian as Chairman, Barbara Meade as Board Secretary and Dr. David Mitchell Singer. The Board of Health's work was wide and varied this year. The members actively reviewed the progress of building plans and the opening of Walkers Brook Crossing, Phase 2. As a governing board, they reviewed housing issues and met with landlords and tenants to assist in the enforcement of housing orders (105 CMR 410.000) issued by the Health Administrator. They toured the Water Treatment Plant to better understand the Town's safe water distribution system. Members of the Board stayed knowledgeable of the responsibilities of Reading's public health emergency response program as a dynamic document to enable response to any public health emergency. The full Board became certified in the Incident Command System as the common management system used nationally to respond to emergencies natural and man made.

The Health Division continues its role as liaison to the Substance Abuse Prevention Advisory Council. Chairman Karyn Storti and the 11-member Council worked throughout the year with the School and Police Departments to educate the general population of the Town around the issues of addiction. Substance Abuse is a major public health issue which affects the Nation, State and community. The mission of this Council is to use prevention as a major tool in an effort to prevent addiction due to the lack of knowledge. As members of Project Alliance, the Council met their annual education goal by presenting, in cooperation with the School Department, expert programs on positive parenting methods and the consequences of alcohol and drug use. Project Alliance is a coalition organized by the Middlesex District Attorney's Office. The Town has been a member of this organization through the Drug Free Schools and Communities Grant for 18 years. The Council effectively presented a joint meeting of the School Committee and the Board of Selectmen at the request of the School Committee. Following the schools interest and concerns have been supportive in all endeavors of SAPAC.

Emergency Preparedness and the response to bio-terrorism has become a National State and local focus to prepare for any man-made or natural disaster. The preparation for the Reading Health Division has been extensive and continues to be a plan in motion. Reading belongs to Region #3 of the public health sections, the Division is a part of the local emergency planning council. The preparedness for Reading's Health Division is as part of The Greater Lawrence Coalition with North Reading, Lynnfield, Andover, North Andover, Methuen, Lawrence.

The Health Directors meet bi-monthly preparing for regional and local emergencies. All communities would respond for an infectious disease outbreak such as Hepatitis-A outbreak, Anthrax exposure, smallpox, large-scale food contamination, or a large chemical spill to lend staff and public health expertise to be used for purposes of triage, medicine dispensing and other operations. In the future, a formal mutual aid agreement will be presented to each town/city governing body for approval. The coalition entered into the third year CDC grant to be used to further plan and make ready each public Health Department's infrastructure for any emergency natural or man-made. With the evidence and concern of Avian flu and the potential for a flu pandemic, planning now for this potential event is a major role and responsibility for the Reading Health Division.

Tobacco Control Program called Healthy Communities remains a grant funded program which Reading continues its membership along with Andover, North Andover, Middleton, Lynnfield, North Reading, Methuen, Haverhill, Dracut, Stonham, Newburyport and Haverhill. The Tobacco Control Program operates within the guidelines of a Massachusetts Department of Public Health grant. Andover is the fiscal lead for the project. The coalition grant funds have a Tobacco Control Coordinator. This individual performs with a trained student quarterly compliance checks at all tobacco vendors checking to see if sales are made to minors. Reading establishments have done poorly this past year. Six of the 24 vendors have sold to minors. One of those six sold during two compliance checks. The Board of Health has become proactive in placing the names of the establishment in the local newspaper along with the usual \$100 and \$200 fines in an effort to change this behavior. Reading Memorial High School continues to have three Administrators as agents of the BOH giving them the legal authority to issue non-criminal disposition tickets for adults and/or students caught smoking on school grounds.

The Public Health Nursing Service has been limited this year. The Health Administrator as a Nurse was covering both her position and that of the Public Health Nurse position from January 2005-April 2005. The position was filled in April 2005 by Trish Faulkner after 13 months of vacancy. Ms. Faulkner has been an active and professional addition to the staff, and brings many clinics and other services back into full operational capacity. Blood Pressure clinics are now run six times per month, cholesterol and glucose screening twice a month, and tuberculosis screening every Tuesday. The re-establishment of the Reading Health Division immunization clinics and full referral services are back in operation. Trish is a positive addition and as a 26 hours a week position, she offers the Town an immeasurable service in public health nursing.

The annual flu clinics immunized 2,132 citizens. There were also 103 homebound immunizations given by the Public Health Nurse to total the flu immunization at 2,235 in comparison the 2,004 at 1200 immunized. 2004 was low due to the vaccine shortage which was corrected this season giving the Health Division the opportunity to bring out immunization level back in the normal range for a local Board of Health.

The Inspectional Services has completed 999 inspections. These were responses to housing, food establishments, schools, noise, trash complaints, rodents, unique complaint issues. Food inspections continue to be within the State requirement at 2-3x per year a total of (567). Besides the routine food establishment inspections this year, the Health Administrator reviewed plans for nine (9) new restaurants, met with the owner managers, and then the Inspector com-

pleted pre-opening inspections on these new establishments. Also, the continuous inspections of the school projects, Barrows Elementary School and Reading Memorial High School were extensive and demanding. The Barrows project Camp and pool was completed with all requirements by December and the High School project continues.

The Health Inspector is a certified pool operator and inspects two indoor pools (monthly) and five season pools. Massage therapy establishments (8) and tanning establishments (6), all churches, nursing homes and private clubs are inspected. Twelve animal inspections and one kennel have been inspected with proper documentation sent to the State Department of Agriculture. The local and State regulations dealing with inspectional issues keep the community healthy through this diligent effort.

The Health Administrator as a Title-5 Inspector has the authority to inspect individual subsurface waste (septic) systems. Thirty-eight systems were inspected for abandonment to be connected to Town sewer or inspected for repaired. Education, the real estate market and the law have influenced this number of repairs or Town sewer connections.

Indoor Air Quality complaints are on an increase - responding to both public and private entities. The Massachusetts Environmental Bureau has been very responsive to the Town assisting in these very complex investigations.

Contractual Services: The largest contractual service is mosquito control. The Town is part of the Eastern Middlesex Mosquito Control Project that provides mosquito wetland surveillance, larval and adult mosquito control, and public education.

The heavy, early Spring rains caused an increase in the number of mosquitoes early in the season. The dry, hot Summer changed the volume and species of mosquitoes trapped in the five monitoring locations. The risk of the mosquito borne of Eastern Equine Encephalitis (EEE) increased in late Summer in southern New Hampshire causing increased calls and questions to the Health Division. The project responded in Reading by collecting and identifying mosquito species that may cause West Nile Virus or EEE in five different traps in Reading - 30 times on nine different nights. The mosquitoes were tested by the Massachusetts State Department of Public Health. The information only indicated large quantities of mosquitoes - no disease. Also, in July and September, the Division treats all storm drains (stagnant water) with Vectolex WSP - this reduces the mosquito larvae formation in the standing water. In 2005, all 2700 storm drains were treated twice.

The control of adult mosquitoes is through larvacide bacillus thuringiensis var. israelensis (Bto) which is classified by EPA as relatively non-toxic. In April, a helicopter sprayed an application of Bti over 1.5 acres of wetland. To control adult mosquitoes, resmethrin was applied at night by truck mounted sprayers at 2,379 acres only when traps were surveyed and the spraying was indicated.

Another contractual service offered through the Division to the community is Riverside Mental Health. The agency offers mental health counseling and substance abuse care for children, adolescents, adults and families who have limited financial resources. In FY 2005, the agency offered \$25,000 of free care to Reading residents. The agency has responded by request of the Health Division to assist in managing difficult situational crisis.

Eastern Middlesex Association of Retarded Citizens (EMARC) served clients. The regional program offers training for the individuals to work at local businesses. The Health Services Administrator participates in quarterly Board Meetings to assure Reading's needs are met.

Dead animal disposal continues through contractual services. This contractual service prevents the transfer of disease such as rabies. In 2005, a total of 369 animals were removed from public ways and disposed of properly.

Environmental issues handled by the Division include the annual rabies immunization programs with the support of the local veterinarian. Sixty-six dogs and cats were immunized on one Saturday afternoon. This rabies immunization clinic is the prevention offered for the 1600 registered dogs in the Town. The Clerk's Office provided registration for the first time at 2005 clinic. There were two bats that tested positive for which the Division responded appropriately.

Well permits continue to be issued by the Division. 2005 issued 10 permits - none in the aquifer district. The total number of wells both types is 204. The Board of Health voted to institute a well installation moratorium from August 3 to October 31, 2005.

Removing hazardous material from the environment include the use of syringe sharps box collections, and mercury exchange program. Mercury fever thermometer exchange continues at the Division. In 2005, there were only 40 thermometers collected. This is a program with Covanta Waste Management and has been in operation for four years. The slow but continued success of the program remains a positive educational effort.

The Division issued 238 burial permits.

The Sealer of Weights and Measures under a grant from the State Department of Consumer Affairs for \$40,000 checks accuracy in scanner pricing in Reading, Stoneham, North Reading. The other functions are to respond to consumer complaints, to seal all scales for accuracy used in physician's offices, pharmacies and in retail food establishments, to check accuracy of gasoline pumps, and all items weighed and measured a total of 362 devices - 248 of these devices are gasoline pumps for accurate delivery of a gallon for a gallon and the proper octane is delivered. Sealing fees total \$11,057 plus \$2,500 in citation. The Sealer spent many hours preparing Linen's N Things and Staples to meet compliance before the stores opened.

Revenues for Calendar Year 2005:

<u>Programs and License Fees:</u>	
Citations	\$192,000
Grants	63,000
TOTAL	\$255,000

Respectfully submitted,

Jane Fiore, Health Administrator

THE ARC OF EAST MIDDLESEX

Listed below is a detailed analysis of the number of individuals serviced during FY05 by the Arc of East Middlesex in Reading as well as the surrounding cities and towns. A financial summary for the same time period is also included.

Program Statistics for FY 2005:

<u>Program</u>	<u>Reading</u>	<u>Other</u>	<u>Total</u>
EMI Vocational	11	86	97
Recreation	55	209	264
<u>Residential</u>			
Range Heights Road, Lynn		4	4
Cliffside Commons, Malden		6	6
Lebanon Street, Melrose		8	8
Main Street, Melrose		8	8
Haven Street, Reading	10		10
Hopkins Street, Reading	4		4
Pitman Drive, Reading	4		4
Newcomb Avenue, Saugus		4	4
Albion Street, Wakefield		6	6
Nahant Street, Wakefield		7	7
Total Residents	18	43	61
TOTALS	84	338	422

Income:

For FY 2005, the Commonwealth of Massachusetts contributed approximately 79% of program expenses. The remainder came from the following sources:

Client Rents and Fees	10%	Grants	2%
City and Town Support	4%	Donations and Gifts	2%
EMI Vocational Income	2%	Miscellaneous Income	1%

Total expenses for this period accounted for 99.78% of income.

EMI Vocational Programs:

East Middlesex Industries (EMI) provides workshop services and training as well as follow-up case management to clients placed in gainful employment worksites within the area. The goal of EMI is to provide individuals with the vocational skills and training to become independent, tax-paying members of their communities. Additionally, EMI provides vocational opportunities through the Center for Emerging Artists (CEA). Products produced by many of the individuals attending CEA are featured in several exhibitions in the area each year. Many items produced are for sale, and the artists receive commission income for each piece sold.

Recreational Programs:

The Arc of East Middlesex provides recreational services throughout the year for children and adults with developmental disabilities. The funding to run these programs is raised through fundraising efforts and individual attendance fees. Although these programs are staffed by

employees, not all of them could be run without the assistance of volunteers. Several dances are held throughout the year, and it should be noted that approximately 50 Reading residents have volunteered to assist in these very successful programs.

New this year is the **Journey to Independence Program** which will teach teens and young adults with developmental disabilities necessary skills such as personal health care, money handling, cooking, cleaning, employment, leisure and personal safety at an offsite location called the Real World House. This program operates on weekends and school vacations and provides a safe, fun, overnight learning environment for individuals to learn the skills they will need to succeed in the future.

Residential Services:

Residential services are currently provided at several sites throughout the area to 61 adults who have developmental disabilities. Residential programs are funded primarily by the Department of Mental Retardation (DMR). Room and Board fees charged to the residents are used to offset DMR funding. The goal of residential services is to provide individuals with an opportunity to live and participate in the local communities that we serve.

Additional Services:

- Advocacy services for individuals with developmental disabilities and their families
- Parent Resource Counseling
- Information and Referral Services
- Internships and Work Study Programs for students
- Various Support Groups
- Resource Library
- Family Education and Training
- Individual Centered Planning
- Supported Living
- Sib-Shop groups for siblings of individuals with developmental disabilities
- Home Away from Home temporary living arrangements
- Respite Services
- Partners in Play Recreational Programs
- Host agency for the Northeast Chapter of Mass. Families Organizing for Change (FOFC)
- Host agency for Building Community Bridges
- Family Resource Center

Listed below are the details of the number of individuals serviced and the financial support received from the cities and towns for FY 2006 and the amounts requested for FY 2007. All support from these cities and towns includes both EMI Vocational support and Recreational Program support.

	<u>Wakefield</u>	<u>Stoneham</u>	<u>Reading</u>	<u>Melrose</u>
EMI Vocational	18	8	11	14
Recreation	72	39	55	60
Family Support *	91	75	128	175
FY 2006 Actual	\$15,620	\$7,535	\$15,777	\$8,460
FY 2007 Request	\$18,000	\$9,973	\$15,993	\$15,215

* Provided for informational, comparison purposes only.

The Arc of East Middlesex is grateful for the continued support that the Town of Reading has provided to its residents with developmental disabilities.

Respectfully submitted,

Daniel C. Sheridan, Chief Financial Officer

INSPECTIONS DIVISION

The Inspections Division is responsible for carrying out inspectional services on commercial and residential construction in the areas of building, gas, plumbing and wiring. In addition, the Division is responsible for enforcing the Town's Zoning By-laws and providing staff to the Zoning Board of Appeals.

<u>Statistics:</u>		<u>Year End 2005</u>	<u>Previous Year End 2004</u>
Building	Building Permits issued	814	950
	Inspections	1,703	1,742
	Fees received	\$274,302.80*	\$363,260.35*
	Occupancy Permits	249	209
	Fees received	\$8,450*	\$2,800*
Wiring	Wiring Permits issued	661	697
	Inspections	1,232	1,130
	Fees received	\$50,279*	\$59,189*
Plumbing/Gas	Gas Permits issued	294	265
	Gas Fees received	\$7,895*	\$8,116*
	Plumbing Permits issued	446	489
	Plumbing Fees received	\$15,405*	\$20,900*
	Combined Inspections Gas/Plumbing	1,183	925
TOTAL FEES		\$347,881.80*	\$469,553.35*

* Totals do not include permit fees for Walkers Brook Crossing, Johnson Woods and Archstone-Reading that were deposited in revolving building account.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals met 23 times in 2005. The ZBA heard and decided on 33 petitions for Variances, Special Permits and appeals. ZBA Members are Chairman Susan Miller, Full Members Robert Redfern and John Jarema, and Associate Members Paul Dustin, Mark Gillis and Michael Conway. Town Planner Chris Reilly and Commissioner of Buildings Glen Redmond provide primary support to the Zoning Board of Appeals.

PLANNING DIVISION

The Planning Division currently contains the office of Town Planner Chris Reilly who is the Town's chief planning and development review staff. Responsibilities include economic development, advising the Planning Commission and ZBA, coordinating Town staff regarding planning issues, Town planning and site plan and zoning review.

The Town Planner strives to:

- Support and inform the policies of the Selectmen
- Protect natural resources
- Address property-owner and resident concerns
- Address zoning issues
- Review proposed development
- Improve the quality of life in Reading
- Preserve and enhance the built environment
- Support the economic climate of the Town

Planning Division Activities:

During 2005, the Planning Division reviewed 52 applications for which Community Planning and Development Commission (CPDC) site plan review, subdivision, special permit or Zoning Board of Appeals (ZBA) Chapter 40B or planning-related decisions were rendered including extensions and modifications. Eleven applications for Certificates of Appropriateness issued for approved signage in the Downtown Business B Zoning District were processed by the Town Planner, and four Design Reviews were conducted for the Planned Unit Developments (PUD) located at Walkers Brook Crossing and Johnson Woods.

As sole staff in the Planning Division, the Town Planner performed over 170 site inspections regarding applications or compliance with previously approved projects and conducted 21 Design Review Team meetings with staff and applicants, working a weekly average of 47.8 hours.

As Clerk to the CPDC, the Town Planner attended 22 CPDC meetings consisting of 25 public hearings, 20 zoning workshops and 44 administrative reviews, and also attended five ZBA meetings regarding Chapter 40B and zoning cases. The Town Planner also served as staff for the Master Plan Advisory Committee (MPAC), attending 26 meetings related to the ongoing update of the 1991 Master Plan, and during three separate meetings gave various reports to the Selectmen on the status of the master plan update and public hearing proceedings.

Financial:

The Planning Division collected \$3,426 in filing fees under Subdivision Applications, \$700 for Subdivision Approval Not Required (ANR) Applications and \$22,550 in fees for Site Plan Review and PUD filings. Additional funds of \$340,000 were processed through the Planning Division for public works mitigation associated with the Archstone-Reading development.

Below is an abbreviated list of project-specific responsibilities of the Town Planner in 2005 which were in addition to representing the Town as planning staff to outside organizations and general staff and customer support:

CPDC Subdivisions

Adams Way Administration/Construction
Ashley Place (Pondview Lane)
Administration/Construction/Extension
Baldwin Lane Administration/Extension
Dwight Road/Sailor Tom's Way Definitive
Subdivision
Kylie Drive Definitive Subdivision
Kelly Lane Piper Gen Way Definitive
Subdivision

CPDC Site Plan Permitting & Compliance

1 General Way (Danis Realty Trust)
10 Haven Street (Haven Junction)
32 Lincoln Street (Century 21)
110 Main Street (Shell)
137 Main Street (Gilbert Insurance)
143 Main Street (Avellino Well) Modification
335 Main Street (K-9 Performance)
454 Main Street (Jimbo's)
15-17 Pierce Street
87 Walkers Brook Drive (Texaco) Modification
239 Woburn Street (Unitarian)

CPDC Special Permits

Johnson Woods PUD-R
Walkers Brook Crossing Modifications

**Zoning Board of Appeals Permitting
and Compliance**

1375 Main Street Comprehensive Permit
32 George Street Comprehensive Permit
42-70 West Street (Spence Farm)
Comprehensive Permit
Salem Street Comprehensive Permit

Department Projects

Administrative/Record Keeping Streamlining
Building Inspector/Code Support
Community Services Webpage
Compliance/Enforcement Review
CPDC Minutes
CPDC/BOS zoning initiatives
Department of Housing and Community
Development (DHCD) Tracking
Design Review Team Meetings
Downtown Streetscape Design
Downtown Signage Review Streamlining
Building Dept. Forms Revision and Distribution
Governors Drive LIP
Housing Certification
Master Plan Advisory Committee/Update
Master Plan Presentations
Master Plan Questionnaires
Master Plan Webpage Development/Maintenance
Parking, Traffic & Transportation Taskforce
Permit and Peer Review Tracking
Planning Webpage
Pre-Application Consultations
Public Inquiries and Feedback
Salem Street LIP
School Projects Review Coordination
Site Plan Review Regulations and Procedures
Review
Subdivision Regulations Review
TIP Tracking
Working Group Sessions
Zoning Workshops – Addison, Mixed Use
By-Law and Historical Commission

Planning-Related Boards, Committees, Commissions and Division Management:

During 2005, the five-member CPDC continued to receive experienced, dedicated and valued service from members Richard Howard, Jonathan Barnes, Susan Dematteo and John Sasso who assumed the Chair in 2005 after exemplary service from Mr. Sullivan. The Town Planner continued to serve as staff when needed for ongoing Selectmen, ZBA and MPAC business.

Under supervision from Town Manager Peter Hechenbleikner, Chris Reilly continued service in his third year as Town Planner and Recording Secretary for the CPDC while located in the Community Services Department on the first floor of Town Hall.

Among 2005's major accomplishments designed to streamline services and expand information for Town residents, the Town Planner continued to maintain and improve the Town Planner webpage (www.ci.reading.ma.us/planning), which serves as a comprehensive reference for most activities under the purview of Community Services. Customer Service questionnaires designed to solicit feedback on the CPDC's and Town Planner's performance were implemented; however, no responses were received. The Planning Division's phone number is (781) 942-6612 and the e-mail is ereilly@ci.reading.ma.us. Members of the CPDC and the Town Planner attended various workshops and courses during the year to keep apprised on current land-use regulations, established and innovative planning practices, and existing and evolving trends and policies.

Respectfully submitted,

Chris Reilly, Town Planner

VETERANS' SERVICES DIVISION

The Commonwealth of Massachusetts does more for its Veterans than any other State in the Nation. The Department of Veterans' Services has a representative in each city and town. The Reading Veterans' Service Officer is Louis Cimaglia and his office is located at the Reading Town Hall.

The Department of Veterans' Services office hours are Monday – Friday, 1:30 to 5:00 p.m. The VSO is there to find veterans and advise them of their rights and benefits, and assist them as they apply for and receive State and federal benefits.

Veterans' Services is governed by Chapter 115, as amended, of Massachusetts General Laws. With strict compliance to this chapter, the rules and policies of which govern the disbursement of aid. State benefits include public assistance for indigent veterans and their dependents, tuition waivers at State colleges and universities, and applying for bonuses and annuities. In the past year alone, the Veterans' Services Division of Reading has assisted over 30 Veterans applying for enrollment in the VA health care system as well as filing for SSI, SSDI, fuel assistance and housing. Federal benefits also include filing for VA compensation and pension, life insurance, burial and survivor's benefits.

Additional benefits expended by the Veterans' Affairs Administration directly to the Veteran population of Reading were \$1,922,147.00 for the fiscal year that ended June, 2005.

DOWNTOWN STEERING COMMITTEE

The Downtown Steering Committee is happy to report that the Downtown revitalization has been funded by Mass. Highway, and the project will be put out to bid late Spring or early Summer 2006. If all goes well with the bidding process, the project should be under way late Summer or early Fall 2006. The job is projected to last two construction seasons at a cost of over \$5 million.

Respectfully submitted,

Peter Simms, Downtown Steering Committee Chairman

HISTORICAL COMMISSION

The Historical Commission's activities during 2005 followed its mission "to identify and record the historic assets of the Town, and for developing and implementing a program for their preservation."

The Commission produced a Carriage House-Stable-Barn Preservation section to the Town's bylaws to encourage the conversion and reuse of such structures built before 1910 which was adopted at Town Meeting. The same Town Meeting also established the first Local Historic District in Town designating a portion of West Street as a district. Two Commission members were appointed to serve. Work commenced on a Preservation Zoning Relief By-Law based on Andover and North Reading's similar bylaws but was suspended until a more thorough study is undertaken.

Documentation of several historic houses took place when homeowners allowed Commission members to examine attics and cellars with tape measures and cameras. Data was compiled for comparisons to help establish dating and the building practices in Reading. The Commission was allowed to document the former Harnden Mansion before its demolition for the building of Walgreen's.

Threatened historic structures required a variety of actions. The Commission generated design guidelines for the adaptive reuse of Pierce Organ Factory in anticipation of a change in use. The future of 75 Pleasant Street, an historic property, owned by the Reading Housing Authority remains a work in progress after several meetings. The large Emerson Barn on northern Pearl Street was slated for dismantling and removal to N.H. early in 2006. The Demolition Review Bylaw administered by the Commission serves as a tool to seek alternatives to threatened buildings but does not offer complete preservation protection.

Education is an important component of historic preservation and the Commission members shared their expertise with a well attended walking tour of Reading Square. The purpose was to enhance the public's appreciation of the Common and the Downtown built environment. The Commission contributed to the Master Plan Study Committee both with representation and input particularly in regards to the character and identity portions.

Members, themselves, were educated during an in-house training session by a staff representative from the Mass. Historical Commission who instructed the numerous new associate members and provided a review for the regular members. Additional training in archives management was attended by three members.

The Town archives are maintained by Commission volunteers at Town Hall. Additional data entry was performed through the Senior Property Tax Work Program and two young people worked as a public service. The Commission continues to answer inquiries from other governmental bodies and the general public as well.

Membership in 2005:

Virginia Adams, Chairman
Mark Cardono, Secretary
Roberta Sullivan, Treasurer
Wilbar Hoxie
Sharlene Reynolds Santo

Associates:

Kathy Greenfield
Karen Herrick
Susan Patterson
Linda Tuttle
Sally Hilgendorff List (resigned)

LAND BANK COMMITTEE

During 2005, the Land Bank Committee provided assistance with identifying and documenting Town-owned property. The Committee provided the historical documentation to the Town manager, Board of Selectmen and the Town Planner.

This year, Mr. Benjamin E. Nichols did not apply for reappointment to the Land Bank Committee. We wish Mr. Nichols well in his retirement from over 40 years on the committee.

There is still a position available for appointment to the Land Bank Committee.

Respectfully submitted,

George B. Perry, Chairman
Edward G. Smethurst, Secretary

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is the regional planning and economic development district representing 101 cities and towns in Metropolitan Boston. In addition, the Council shares oversight responsibility for the region's federally funded transportation program as one of 14 members of the Boston Metropolitan Planning Organization.

The Council's legislative mandate is to provide technical and professional resources to improve the physical, social and economic condition of its district, and to develop sound responses to issues of regional significance. The Council provides research, studies, publications, facilitation and technical assistance in the areas of land use and the environment, housing, transportation, water resources management, economic development, demographic and socioeconomic data, legislative policy and interlocal partnerships that strengthen the operation of local governments. More information about MAPC is available at www.mapc.org.

The Council is governed by 101 Municipal Government representatives, 21 gubernatorial appointees, and 10 State and three City of Boston Officials. An Executive Committee composed of 25 members oversees agency operations and appoints an Executive Director.

The agency employs approximately 30 professional and administrative staff. Funding for Council activities is derived from contracts with government agencies and private entities, foundation grants, and a per-capita assessment charged to municipalities within the district.

In the past year, the Council has focused on initiatives that respond to regional challenges, some of which include:

MetroFuture -- Making a Greater Boston Region: State law requires that MAPC prepare, from time to time, a comprehensive regional plan. This planning process is now underway and is called the *MetroFuture* initiative. It started by asking the people of Greater Boston about their aspirations for the future of the region, and continues with a comparison between those visions and the future that will arise if our current trends continue unchanged. We are finding both exciting prospects and interesting challenges lie ahead if we continue our current pattern of growth and development. Here are just a few of the results, out to the year 2030:

- ♦ **Population will grow slowly while the number of households will grow more quickly.** By 2030, the region's population will have increased by 10%, approximately a third as fast as the projected U.S. population growth (29%). The number of households is projected to increase by 19% for that same time period at a greater rate than the population due to a continued decline in household size.
- ♦ **Consumption of land continues apace.** Fifteen percent of land that was open in 2000 will be developed by 2030.
- ♦ **An older population will demand more homes and health care.** There will be declines in all age groups under 55 and substantial increases in empty-nesters and elders, creating demand for different housing and contributing to an expected near-tripling of health care costs from 2000 to 2030.
- ♦ **Water in short supply outside the MWRA.** Communities with public water systems not connected to the MWRA system will face serious water constraints by 2030, approximately half will exceed their permitted withdrawal rates.

These are among the results that will serve as a starting point for discussions across the region about alternative paths the region could take, beginning with a series of briefings early in 2006. Visit www.MetroFuture.org to learn more about the project, and contact MetroFuture@mapc.org to learn about how to host a briefing about the region's future.

Municipal Planning: MAPC continues to assist municipalities in implementing Smart Growth Principles through local zoning changes. Under the Vision 2020 Program, MAPC provided zoning analyses or draft bylaws to the towns of Duxbury, Stoughton and Hanover. Through FY 2005 funding from Smart Growth Technical Assistance Grants, MAPC assisted Topsfield in developing a Low Impact Development stormwater and erosion control bylaw. Under funding secured through the Priority Development Fund, MAPC is developing mixed use or multi-family bylaws for the towns of Bedford, Stow, Millis, Southborough and Stoughton.

Just recently, MAPC received notice of approval of its application for Smart Growth Technical Assistance funds to assist the towns of Hopkinton, Ashland and Southborough in examining alternative futures for the 900 acre Weston Nurseries property. MAPC also continues to provide information to municipalities regarding the Smart Growth Overlay Districts enabled under Chapter 40R.

Metro Mayors Coalition: MAPC works with the Mayors and City Managers of 10 municipalities in the urban core on issues such as group purchasing, employee health insurance, regional public safety and municipal public finance. Through this work, MAPC staffed the Statewide Municipal Finance Task Force which reached consensus on a variety of public policy changes to reinvigorate the partnership between local and State Government. We also formulated an \$11 million grant program to fund inter-local and multi-disciplinary approaches to stemming the tide of youth violence, drug use and gang activities in the region. This program became law late in 2005.

The Metro Data Center, an official US Census affiliate, provides in-depth analysis of trends in the region, and conducts research on emerging issues that will strengthen the Council's ability to plan for the future. The Center works to increase public understanding of and access to demographic, social, economic and land use data and trends that affect the Boston metropolitan area. The Center also releases regular publications to maintain a general awareness about how growth continues to impact communities. The Center provides current accurate data to legislators, municipalities, public and private agencies, and the general public about growth trends in the communities and subregions of the greater Boston area.

Transportation Planning: MAPC staff played an active role in helping to revise the Mass. Highway Design Manual now known as the Project Development and Design Guidebook. As Vice Chair of the Boston Metropolitan Planning Organization, MAPC worked to develop the annual Transportation Improvement Program, including transportation spending priorities for the region. We also developed population and employment projections to the year 2030 to be used in scenario modeling in the new Regional Transportation Plan and MetroFuture (see above) in 2006.

Legislative Advocacy: The Legislative Committee has worked to promote legislation that is of regional interest and is informed by smart growth principles. (Please visit http://www.mape.org/regional_planning/MAPC_Smart_Growth.html to view the list of principles.)

At the beginning of the legislative session, the Committee recommended for endorsement a full legislative agenda which was subsequently endorsed by MAPC's Executive Committee. Among many items, the priorities include reform of the State's surplus land disposition policy, recapitalization of the brownfields redevelopment fund, reform of the State's antiquated zoning laws, and repeat offender legislation. Contact Legislative Director Joel Barrera at jbarrera@mapc.org to learn more about the committee's priorities, and how your community can get involved in regional advocacy efforts.

Metropolitan Highway System Advisory Board: MAPC staffs this Board established in 1997 by the Commonwealth to advise the Massachusetts Turnpike Authority on issues relative to land use, air rights, zoning, and environmental impacts associated with development of land owned by the authority. In 2005, the Board reviewed a number of Requests for Proposals and development proposals for various parcels along the Central Artery surface.

Regional Services Consortiums: The Regional Consortiums Project collectively procured more than \$3,000,000 in office supplies for 32 municipalities, and highway maintenance services valued at \$16,000,000 for South Shore and MetroWest cities and towns. The project also facilitates collegial forums among members' Chief Administrative Officers that focus on collective problem solving and resource sharing. MAPC, in partnership with the Greater Boston Police Council, assists over 300 units of local government in procuring police, public works and general use vehicles along with various public safety supplies.

Public Safety and Homeland Security: MAPC provides planning and fiduciary services to the Northeast Homeland Security Regional Advisory Council (NERAC), the Northeastern Law Enforcement Council (NEMLEC), and the Metropolitan Law Enforcement Council (METROLEC). Activities include procurement, research and planning to enhance the delivery of public safety services, and to ensure the region is prepared for either a terrorist attack or natural disaster.

Hazard Mitigation: *Pre-Disaster Mitigation* (PDM) plans help communities prepare for natural disasters such as floods, winter storms, wind and geologic hazards. In 2005, MAPC completed PDM plans for 10 communities on the North Shore and 10 communities on the South Shore. MAPC is also developing PDM plans for nine Inner Core communities including Boston and neighboring communities which will be completed in 2006. FEMA has awarded a grant to MAPC to develop PDM plans in 28 towns in the MAGIC, MetroWest and North Suburban subregions beginning in 2006.

495/MetroWest Water Resources Strategy: Working with the 495/MetroWest Corridor Partnership, MAPC completed three major components of a comprehensive water strategy for the corridor:

- ◆ The *Massachusetts Low Impact Development Toolkit*, available at <http://www.mapc.org/lid.html>, was published and two regional workshops were held to present the toolkit to the public. The toolkit recently received the 2005 Outstanding Planning Project Award from the Massachusetts Chapter of the American Planning Association;
- ◆ *Once Is Not Enough*, a guide to water reuse in Massachusetts, was published. It is available at http://www.mapc.org/regional_planning/waterreuse.html; and
- ◆ Two regional contracts for Leak Detection Services were developed for both the 495/MetroWest communities as well as all the entire MAPC Region. Learn more about leak detection services that are available to cities and towns in MAPC's January edition of the *Regional Record*, our electronic newsletter, located at www.mapc.org.

Comprehensive Economic Development Strategy: Every five years, the Metropolitan Area Planning Council is responsible for developing a Comprehensive Economic Development Strategy (CEDS) in partnership with the Economic Development Administration. The 2005 CEDS, *Insuring Greater Boston's Prosperity*, contains an analysis of economic trends and conditions and highlights five challenges to economic well-being. It sets a context for inviting regional participation that moves toward a regional response to the challenges. The report is included in the January edition of MAPC's *Regional Record* available at www.mapc.org.

Wind Power: Using a grant from the Massachusetts Technology Collaborative, MAPC recently completed a project to help 10 North Shore coastal communities understand opportunities and obstacles to siting land-based wind turbines on municipally-controlled properties. The project helped the communities to identify regulatory barriers to wind, and the environmental and financial impacts of a wind project. Area residents took part in a web-based energy survey and each community received wind information and siting maps. MAPC hosted two wind educational forums as part of the project, helped the city of Lynn to draft a wind turbine siting ordinance, and facilitated the creation of Alternative Energy Committees in Gloucester, Swampscott and Rockport to advance the siting of wind turbines in their communities. Information about the North Shore Wind Project is also included in the January *Regional Record* at www.mapc.org.

MEPA Project Reviews: MAPC reviews projects under the Massachusetts Environmental Policy Act (MEPA), and submits comments on projects with significant regional impacts. In 2005, MAPC reviewed 166 MEPA filings (Environmental Notification Forms, Environmental Impact Reports and Notices of Project Change), and submitted comments to EOEA on 58 of these. One of the most significant reviews of the year was a "Peer Review" conducted by MAPC and the Old Colony Planning Council on the proposed *Village Center Plan* for the former South Weymouth Naval Air Station.

Visit http://www.mapc.org/whats_new/SWNAS/SWNAS_Summary_Document.pdf to view our comments.

North Suburban Planning Council (Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester, Woburn)

In 2004, the North Suburban Planning Council (NSPC) was involved in a wide range of activities from community development planning to transportation issues. MAPC completed Community Development Plans under Executive Order 418 for Burlington, Reading and Woburn. Wilmington also prepared a plan using a consultant. After completion of these plans, each community was given an opportunity to make a presentation to the subregion as a whole to present the findings and recommendations.

As a follow-up to Executive Order 418, MAPC presented information on changes the State was making to the Commonwealth Capital Fund application process, and also presented information on the final regulations for Smart Growth zoning under Chapter 40R.

The major areas of concern in transportation planning were the annual review of the TIP and the UPWP, and the work that CTPS did on Phase II of the North Suburban Transit Opportunities Study.

In addition, the subregion was briefed on the regional bicycle/pedestrian plan that MAPC is preparing. The March 2005 meeting was devoted to setting subregional priorities for TIP and UPWP projects. The subregion was also kept apprised of the on-going review of the subregions that is taking place in conjunction with the MAPC strategic planning process.

Beginning in July, 2004 and continuing over the next several months, MAPC made presentations to the subregion and to individual communities concerning the opportunity to apply for a Multi-Hazard Mitigation Planning grant. At the end of the process, seven out of the nine NSPC communities (excluding North Reading and Winchester) sent letters of interest indicating that they would participate in the grant and would provide a match of \$3,000 in staff time. MAPC submitted a grant application and was notified in October, 2005 that they had received the grant.

Respectfully submitted,

Marc D. Draisen, Executive Director
Metropolitan Area Planning Council

SUBSTANCE ABUSE PREVENTION ADVISORY COUNCIL (SAPAC)

The Advisory Council Against the Misuse and Abuse of Alcohol, Tobacco and Other Drugs, commonly known as SAPAC, has had an active and productive year. This first in what we hope will become an Annual Report serves to both summarize and highlight the accomplishments of our group over the past 12 months.

The Fall of 2004 SAPAC Meetings were devoted to planning a January program to be presented by staff from Project Alliance, a coalition organized through the Middlesex County District Attorney's Office. We also welcomed a new member, Corey Porter, to our 11 member group, and learned that Carl McFadden was our newly designated liaison from the Reading School Committee.

In addition, our School liaison, Gary Nihan, explained to our group the nature and extent of the two grants that the School Department has received. These grants will implement a Wellness Curriculum in Grades 3-8 and a Life Skills Training Curriculum. Our group offered formal support to Mr. Nihan in his plan to administer the Youth Risk Behavior Survey later in the academic year. This instrument provides valuable information about the behavior and attitudes of our young people.

On January 20, 2005, a parent workshop "Drugs and Alcohol: Perilous Choices, Dangerous Consequences" was held at the Coolidge Middle School. Nora Mann of the Project Alliance staff spoke to an audience of more than 40 people, and answered questions from many concerned parents.

Topics ranged from the temptation of drugs and alcohol, to the cheap cost and easy access of certain drugs, to the danger of prescription drugs available in the family medicine cabinet, to parents wanting to know how to talk to their children about drugs.

This was a well attended program for SAPAC (despite the frigid temperatures), and one audience member suggested that we offer brief presentations on drug abuse at regular PTO meetings in the Reading schools.

Our subsequent Winter meetings were given to offering to attend PTO meetings, meeting Carl McFadden, and being invited to make a presentation before a joint meeting of the Board of Selectmen and the School Committee. On March 14, 2005, Karyn Storti, Bill Carrick and Mark Staniul gave a Power Point presentation to both the Selectmen and School Committee members at the Coolidge Middle School.

Karyn Storti introduced the SAPAC members and then spoke of the mission and the goals of SAPAC. Bill Carrick and Mark Staniul, both of whom work in the field of substance abuse recovery, then spoke eloquently of their experiences in treating young people and stressed the critical need for prevention. RCTV aired this program live and many of our group received comments from community members as to how informative the program was. We hoped for many additional airings on RCTV as a public service but were disappointed to see it rerun only once or twice.

Subsequently, there were invitations from two PTO's to our group. On March 16, 2005, Bill Carrick spoke at the Reading Memorial High School PTO Meeting and on April 5, 2005, Karyn Storti, Gary Nihan and Jane Fiore did the same at the Parker Middle School PTO Meeting.

Spring meetings focused on planning to have a booth at Friends and Family Day on June 25th, a discussion of the extensive liquor displays at the Atlantic Food Mart, and welcoming our newly designated student members, Kayla Wheaton and Joseph St. John, both of whom will be seniors at RMHS in the Fall.

Several members of our group contacted a member of management at the Atlantic Market to express our displeasure at the intrusive displays of liquor. The Atlantic voluntarily withdrew the ancillary displays after an outcry from many customers. SAPAC sent Mr. Arnold Rubin a letter thanking him for responding to the concerns of the community.

At our June Meeting, we were delighted to have two members of the public attend. Both were concerned about drug abuse -- one as a parent concerned about her child transitioning to middle school, and one as a young adult seeing contemporaries in the grip of drug abuse. Our student members filled us in on the last day of school for seniors at RMHS during which some members of the Class of 2005 arrived at school in an intoxicated condition.

On June 25, 2005, SAPAC's booth at Friends and Family Day were staffed by Bob Brown and Corey Porter in the morning, and Lisa DiTrapano and Karyn Storti in the afternoon. Officer Michelle Halloran of the Reading Police Department also volunteered to join us for several hours to allow visitors the use of goggles that simulated a .08 blood alcohol level. We handed out our newly designed brochures that Health Administrator Jane Fiore wrote along with other educational, resource and referral material. On an extremely hot and humid day, we were well visited by many members of the Reading community.

Throughout the year, Officer Matt Edson, our Reading Police Department liaison, has kept us informed of police activity related to both drug and alcohol abuse and underage alcohol use. He noted trends and spikes in the number of offenses, and offered suggestions on how SAPAC and the community at large can join together to help our youth make smart, not risky decisions. Jane Fiore, our Town of Reading liaison, has offered invaluable support to our group during the course of the year.

SAPAC has received more press coverage this year than in years past both from the Chronicle and the Advocate. On July 7th, Karyn Storti, Bill Carriek, Jane Fiore and Bob Brown were interviewed by Jason McEntire, Editor of the Advocate, for an article he is preparing on the topic of drug abuse in Reading. Mark Staniul was interviewed at a later session by another Advocate staff member.

In summary, SAPAC feels that its mission and goals of offering the community awareness programs, parent and student education, and offering support to the School and Police Departments were met during this past year. There is more to be done and we are committed to continuing our effort.

Respectfully submitted,

Karyn Storti, Chairman, SAPAC

READING HOUSING AUTHORITY

**“Equal Housing Opportunity”
22 Frank D. Tanner Drive
Reading, MA 01867
(781) 944-6755**

From the Chair:

It is with great pleasure that I share with you the activities and accomplishments of the Reading Housing Authority over the past year.

The start of the new year has seen a continued growth in our economy and somewhat stabilized but nonetheless high values in real estate. The pressure on the real estate market has continued to create a critical challenge for poor and lower income families to find, keep and maintain their housing. As the real estate values escalated over the past few years, it was certainly felt most dramatically at the low-income levels. Rental units had been at a greater premium in this area, however, only recently, we have begun to see a slight increase in availability. Landlords have been able to ask for and receive high rents, which historically prices the poor and lower income families out of the rental market. Again, we are beginning to see a slight change in the rental market area.

The Reading Housing Authority (Authority) strives to assist these families to see and obtain housing that is decent, safe and sanitary. In an effort to ameliorate this impact, the Authority has attempted to develop and purchase several new units. The Authority continues with its efforts to expand affordable housing by renovating a two-family structure and building a four-unit structure on a present site. That process is a slow one. We continue to support private developers and the Town in their efforts to set aside units for low/moderate income families in their proposed developments. We reach out to owners of multi-family units who would like to work with us to serve our clients.

As always, the Authority goes beyond the bricks and mortar and provides assistance to families, elderly and handicapped persons to obtain the services they need. We work closely with Mystic Valley Elder Services and our home care agency to meet the needs of the elderly residents as they strive to remain independent and age in place. With budget cuts affecting all of us, we strive to maintain our programs, work with other supportive agencies and still offer a safe and decent place for our seniors, disabled and families in need.

On behalf of the Board, we want to thank Executive Director Lyn Whyte and her staff for their continued dedication, commitment and service to the Reading Housing Authority. We look forward to working with them as we meet the new challenges that lie ahead.

Respectfully submitted,

Karen L. Flammia, Chair

Organization:

Organized in 1963 to address the housing needs of the Town's low and moderate income residents, the Reading Housing Authority (Authority) is "*a public body politic and corporate*" duly organized and authorized by Massachusetts General Laws (MGL), Chapter 121B, s.3. The Authority receives its funds from the State and Federal government to assist our clients with their housing needs.

Although the Authority does not receive any local funding, five unpaid Reading residents compose the Board of Commissioners. Four of these board members are appointed by the Board of Selectmen and one is the Governor's appointee. Each member serves for a five year term. The Board is responsible for the overall operation of the Authority. The day to day responsibility is delegated to the Executive Director.

The Board meets regularly and has scheduled their monthly meetings for the first Monday of each month. The Annual Meeting of the Board is currently scheduled for the month after the Selectmen make their annual appointment of a Board member. Currently, the Board Members and their term of office are as follows:

Karen L. Flammia
19 Vista Avenue

Chair
Term expires 6/30/2005

Diane Cohen
51 Redgate Lane

Vice-Chair and State Appointment
Term expires 5/03/2006

Timothy J. Kelley
84 Woburn Street

Treasurer
Term expires 6/30/2009

Mary Connors
52 Sanborn Street

Assistant Treasurer and Tenant Representative
Term expires 6/30/2007

John A. Coote
332 Summer Ave

Member
Term expires 6/30/2008

Lyn E. Whyte
41 Shore Road, Saugus

Secretary and Executive Director

Administrative Staff:

The Board contracts an Executive Director who manages the day-to-day operations of the Authority. Within State and Federal guidelines and other budgetary limits, the Executive Director hires the supporting staff necessary to achieve the goals and responsibilities of the Authority's programs. The Executive Director, Lyn Whyte, is in a five-year contract that expires August 29, 2010.

Administration:

Lyn E. Whyte
Catherine Sutherland
Kathleen Rolli

Michelle Hudzik
Karin Keyser

Secretary and Executive Director
Office Manager
Federal Program Coordinator and Assistant
Executive Director
State Program Coordinator
Family Resource Coordinator for Section 8 FSS
Resident Service Coordinator for State Programs

Maintenance:

Thomas Stapleton
Frank Veglia
Robert Howe

Maintenance Supervisor
Maintenance Staff
Maintenance Staff

Supporting Services Affiliations:

Home Care:

Jacqueline Carson
Daniel J. O’Leary
Dawn Folopoulos

Sanborn Home Care Director
Director, Mystic Valley Elder Services
Town of Reading, Elder Services Administrator

Financial Institutions:

Bank of America
Reading Cooperative Bank
Massbank
BankNorth
Mass. Municipal Deposit and Trust – State Street Bank

Affiliations:

National Association of Housing and Redevelopment Officials (NAHRO)
Massachusetts Chapter of National Association of Housing and Redevelopment Officials
(MassNAHRO)
New England Regional Council of National Association of Housing and Redevelopment
Officials (NERC/NAHRO)
Section 8 Administrators Association
North Shore Housing Executive Directors’ Association (NSHEDA)
Adult Literacy Committee of Reading/Wakefield YMCA

Consultants:

Accountants:	Fenton, Ewald & Associates
Legal:	John L. Greco, Esq. and DHCD Legal Counsel, Lori McBride

Contractors:

Hiltz Waste Disposal	Woodbury Electrical
Wilwerth Plumbing	John's Sewer & Pipe Cleaning
Viking Oil Company	Powers Plowing Service
Roberto Bros. Landscaping	Atlas Alarm
Automatic Laundry	Home Depot

Maintenance:

We do it all – from the beautiful paint job to the new appointments before you move into your new apartment. The maintenance staff meets the challenges on every occasion and has done an excellent job.

With the four seasons here in New England, maintenance has to be ready to take it all in stride. They do the Spring clean-up and plantings, the Summer mowing, watering, weeding and trimming, the Fall leaf pick-up and Winter's snow and ice removal. The maintenance staff works tirelessly to keep our developments looking beautiful. We have been lucky enough to have the assistance of the Work Release Program from the Middlesex Sheriff's Department. They have been exceptional in the work that they have done with our landscaping and painting projects. These programs are cost effective and have become a critical component to maintaining our properties. During the course of this past year, this program enabled us to paint the exterior of six State family units and two additional homes that are part of our RHA owned properties. This project changed the look of these properties and it greatly enhanced their appearances. Additional plans are already scheduled to refurbish the entire administrative offices along with the resident community room at Frank Tanner Drive early in 2006.

The Authority is responsible for 108 individual units located on 10 different sites. It is no easy task to keep each one looking in its top form. The maintenance staff is also responsible for the daily work orders and any emergency work that has to be done. The Authority has an extensive preventative maintenance program for all major components and has a cyclical paint schedule for all units.

2004 Grants Received:

Each year, the Authority applies for several grants to improve our properties and better serve our residents and the community. Included in this year's awards were:

Modernization of State Housing

No funding available.

Supportive Services Grant – HUD

Funding of Family Self-Sufficiency Program Coordinator unfortunately expired on March 31, 2005 with no additional funding presently available.

Supportive Services Grant – State

Funding of Resident Service Coordinator to address elderly/non-elderly needs at Frank D. Tanner Drive Complex.

Audits:

The Authority has a Single Audit of all programs by an independent auditor each year. Walsh and Associates, PC of Concord, MA were engaged to perform the latest review of the Authority's programs for fiscal year end June 2005. The audit was completed in December 2005, and final submissions expected to be completed by mid-January 2006. The Authority had no findings or additional recommendations as a result of this latest audit. The Authority's financial position is adequate to meet the needs of the operation and development of the programs and we are fortunate to maintain a retained revenue agency status.

Management Review:

The Authority has had a current Management Review done of all State programs. The Asset Managers from the State's Department of Housing and Community Development reviewed all the operations of the State programs to insure compliance in the daily operation of the Authority's budget, occupancy, administration, maintenance, services and tenant participation. The Authority received an excellent review with minor comments.

In regard to our Federal program, the Authority submitted its annual Section 8 Management Assessment Program (SEMAP) reports for fiscal year end June 2005 to HUD for review and subsequent scoring. The purpose of SEMAP is to measure public housing authority performance in key areas of the Section 8 Housing Choice Voucher Program management. It is a tool used by HUD to effectively monitor and assist PHA's.

It is our pleasure to report that the Reading Housing Authority received an overall score of 86 percent for the fiscal year ending June 30, 2005. As a result of this score, the Authority is designated by HUD as a "standard performer" with credit going to Section 8 Program Coordinator, Kathy Rolli for her continued efforts in administering an ever-changing federal program. We will not submit additional SEMAP reports until fiscal year June 2007. These assessments are now performed every two years for an agency of our size per latest HUD changes.

State Programs:

The Authority currently manages the three programs under the State's Department of Housing and Community Development: 667 Housing (elderly/handicapped housing), 705 Housing (Family housing), 689 Housing (Special Needs Housing).

We encourage applicants to apply for our elderly/handicapped (667) housing. The wait list for our State family development is presently closed.

Housing for Elderly/Handicapped Persons (667):

80 units: Frank D. Tanner Drive Complex
 Eligibility: 60 years of age or disabled
 Income: 1 person - \$46,300
 2 persons - \$52,950

Housing for Families (705):

6 units Waverly and Oakland Road (six 3BR units)
 4 units Pleasant and Parker Street
 Two 2BR units, one 3BR unit, one 4BR unit)
 Eligibility: Family of two or more depending on bedroom size
 Income: 2 persons - \$52,950 3 persons - \$59,550
 4 persons - \$66,150 5 persons - \$71,450
 6 persons - \$76,750 7 persons - \$82,050
 8 persons - \$87,350

Federal Programs:

The Authority manages 125 subsidies for persons of very low income under the Federal Section 8 program. Currently, the RHA participates in a centralized waiting list administered by the MASSNAHRO organization. Applications for this wait list are available at the administration office building at 22 Frank D. Tanner Drive, Reading. The income limits are:

Section 8 Rental Assistance

Income limits: 1 person – \$28,950 2 persons - \$33,100
 3 persons - \$37,200 4 persons - \$41,350
 5 persons - \$44,650 6 persons - \$47,950
 7 persons - \$51,250 8 persons - \$54,600

RHA-Owned Properties

The Authority presently owns and manages eighteen family units located in various locations throughout the Town of Reading. We continue to pursue opportunities to expand low income housing units within the Town whenever possible. Plans are in design stages to add four three-bedroom units to our present housing stock.

Applications:

Elderly/Handicapped Housing (667)

The Authority manages 80 one-bedroom units of housing for elderly/handicapped persons at our Frank D. Tanner Drive complex in Reading. To qualify for this housing, a single person or couple must meet the eligibility guidelines and be 60 years of age or older or handicapped. The Authority sets aside 13.5% of these units for non-elderly handicapped persons.

The wait list is currently open for all seniors 60 years of age and older. We encourage Reading residents to apply and are making special outreach efforts to elderly of minority representation. The 13.5% non-elderly handicapped requirement has been fulfilled but applications are still being accepted for our wait list. Non-elderly applicants will be served after the Authority has placed all qualified applicants if the 13.5% requirement has been met.

You may obtain an application at the office of the Authority, 22 Frank D. Tanner Drive, Reading, MA 01867.

Family Housing – State (705)

The Authority operates the State's Family Housing Program with two different developments. The first family housing development that was built by the Authority is located at Oakland and Waverly Roads and is called *Waverly Oaks*. There are six 3-bedroom units. This wait list is currently closed. If we do reopen the wait list, this opening would be advertised in the local paper, and we would notify area churches, human service agencies and any local veterans' agencies.

Section 8 Federal Housing Assistance Program

Currently, the wait list for our Section 8 Program is open. We now participate in the centralized wait list program initiated in December 2002 and administered by Mass NAHRO. Applications are available at our administrative office or online at www.mnahro.org. An application can be downloaded from that site and submitted to any agency participating in the centralized wait list program. There are currently about 55 member agencies.

The State maintains a wait list for its programs through the Metropolitan Boston Housing Program (MBHP). Anyone seeking an emergency application should contact MBHP at (800) 272-0990 to obtain an application. The local area service agency for emergency applicants is Community Service Network. You may contact them at (781) 438-1977.

Summit Village First Time Homebuyers Program

The Authority continues to oversee the maintenance of the wait list for qualified and eligible applicants for the affordable units at Summit Village through the First Time Homebuyers Program. We presently have nine potential buyers on our waitlist. During the past year, one affordable unit was made available and subsequently sold at an affordable price to a family on our wait list. The "affordable" owners must have a fair market appraisal done, the Authority reviews the appraisal and if accepted, provides the owner with the maximum resale price for the affordable unit. If the owner has a friend who would be eligible and income-qualified, then the Authority reviews their qualifications and provides them with an "Eligible Purchaser Certificate." If the owner wishes to select an applicant from the wait list, the Authority would send the next available and eligible buyer's name to the owner to negotiate the sale.

Interested applicants may pick up applications packets at the Town Clerk's office in Town Hall, at the Reference Desk at the Reading Public Library, or at the office of the Reading Housing Authority, 22 Frank D. Tanner Drive. When making an application, a \$10.00 fee made payable to the "Reading Housing Authority" must be included along with all pertinent documentation. If the family applying for the affordable unit is headed by 2-persons, both parties must execute the application as applicant and co-applicant. Income from all family members age 18+ is included in family income for eligibility. However, if the income of one of these persons is from a dependent (not spouse) who is a full-time student, then a deduction for out of pocket expenses for books, tuition, fees and/or travel is allowed. Documentation from the school must be provided and verification for employment and expenses must be provided with the application. All persons must sign a "Release of Information" to have their documentation verified by the Authority.

Highlights of the program are:

First Time Homebuyer

Cannot have owned a home within the last three years; divorced persons cannot currently own home but three year restriction is excused.

Maximum Family Income

Currently, the maximum family income is \$82,600 (effective 1/28/04) for all persons in the family from all sources (wages, interest, dividends, etc.)

Family Housing

The two bedroom units must have a minimum family size of two persons. The maximum number of persons that can qualify for a two bedroom unit would be four persons.

The three bedroom units must have a minimum of three persons with two being minor children living in the household. The maximum number of persons that would qualify for a three bedroom unit would be six persons.

Affordable Price

The affordable price is based on a 20% discount from the current fair market appraisal of the unit, which must be verified by the Authority.

Deed Restriction

Anyone wishing to purchase an “affordable” unit should be aware that a permanent deed restriction would be recorded with their deed. This restriction states that the unit must be sold to a qualified and eligible purchaser at a 20% discount from the fair market value as approved by the Reading Housing Authority.

Single Persons

Applications are accepted from single family households but persons on the single person wait list will be chosen only after all the eligible family applicants have been served.

Local Preference

Applicants from the Town of Reading are given preference over other applicants if their application is made on the same day. This local preference is given if a person is employed in the Town of Reading, has a business or enterprise in Reading which has been established for one or more years, if they are parents of a school child in Reading, persons who were residents of Reading for five or more years.

Conclusion:

The Reading Housing Authority is proud to provide this information to you. Anyone interested in obtaining an application for elderly/handicapped housing should contact the authority at 22 Frank D. Tanner Drive or by calling the office at (781) 944-6755. Please look in the local papers for the opening of our family wait list for the State 705 Program and the Federal Section 8 Rental Assistance Program.

COMMONWEALTH OF MASSACHUSETTS

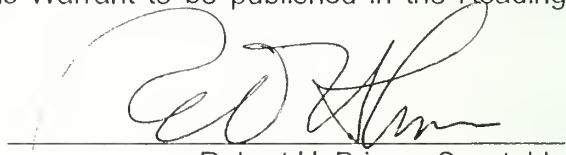
Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on March 15, 2005 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Town Meeting Warrant in the following public places within the Town of Reading:

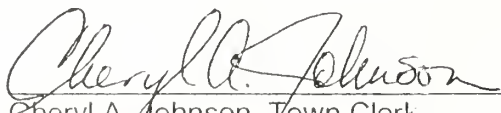
Precinct 1	J. Warren Killam School, 333 Charles Street
Precinct 2	Registry of Motor Vehicles, 275 Salem Street
Precinct 3	Reading Police Station, 15 Union Street
Precinct 4	Joshua Eaton School, 365 Summer Avenue
Precinct 5	Town Hall, 16 Lowell Street
Precinct 6	Austin Preparatory School, 101 Willow Street
Precinct 7	Reading Library, Local History Room, 64 Middlesex Avenue
Precinct 8	Mobil on the Run, 1330 Main Street

The date of posting being not less than fourteen (14) days prior to April 5, 2005, the date set for the Local Election in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of March 22, 2005.


Robert H. Prince, Constable

A true copy. Attest:


Cheryl A. Johnson, Town Clerk

TOWN WARRANT
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet in the following place designated for the eight precincts in said Town, namely:

Precincts 1, 2, 3, 4, 5, 6, 7 and 8
Addison-Wesley/Longman, One Jacob Way

TUESDAY, the FIFTH DAY OF APRIL, A.D., 2005
from 7:00 a.m. to 8:00 p.m. to act on the following Articles, viz:

ARTICLE 1 To elect by ballot the following Town Officers:

A Moderator for one year;
Two members of the Board of Selectmen for three years;
One member of the Board of Assessors for three years;
Two members of the Board of Library Trustees for three years;
One member of the Municipal Light Board for one year, one
member for two years, one member for three years;
Two members of the School Committee for three years;
and sixty nine Town Meeting Members shall be elected
to represent each of the following precincts:

Precinct 1	Eight members for three years;
Precinct 2	Eight members for three years; one member for one year;
Precinct 3	Eight members for three years; two members for one year;
Precinct 4	Eight members for three years;
Precinct 5	Eight members for three years;
Precinct 6	Eight members for three years;
Precinct 7	Eight members for three years;
Precinct 8	Eight members for three years; one member for two years; one member for one year.

Question 1

Shall the Town of Reading approve the amendments to Article 2 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 2 – Representative Town Meeting

Section 2-6 The procedure for resolving tie votes for write-in candidates has been included as part of this section entitled “Vacancies”. The position will be filled by vote of the remaining members of the precinct.

Section 2-11 This change allows any person who is not a Town Meeting Member, whether a resident or not, to address Town Meeting on a matter under consideration.

Section 2-12 Upon creation by Town Meeting, standing committees shall be appointed by multi-member bodies. In addition, members of the Bylaw Committee shall be appointed by a separate Appointment Committee.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 2

Shall the Town of Reading approve the amendments to Article 3 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 3 – Elected Officers and Boards

Section 3-2 This change removes the Insurance Committee from the list of appointments required to be made by the Board of Selectmen.

Section 3-3 The language has been revised to define the School Committee’s powers in a manner which is consistent with the Education Reform Act.

Section 3-5 The Municipal Light Board shall approve all contracts which exceed the statutory bid threshold which is presently set at \$25,000.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 3

Shall the Town of Reading approve the amendments to Article 4 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 4 – Appointed Boards and Committees

Section 4-7 The membership of the Commissioners of Trust Funds shall increase from three (3) to five (5) Commissioners, one of whom will be appointed by the Selectmen from their members and one of whom will be the Treasurer-Collector.

Section 4-10 In addition to removing the Insurance Committee from the listing, this change expands the power of the Selectmen to appoint standing committees and also requires that members of such committees must be residents during their period of

service. Further, any elected Boards or Committees may establish ad hoc committees with members to serve a maximum of twelve (12) months. Such terms may be extended by an additional twelve (12) months. There is no fifteen (15) day posting requirement for such positions.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 4

Shall the Town of Reading approve the amendments to Article 5 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 5 – Town Manager

Section 5-1 This section has been revised to clarify that, while there is to be an employment agreement with the Town Manager, such agreement will not constitute a contract for a fixed term of employment.

Section 5-5 The Selectmen now have the authority to negotiate a severance benefit with a maximum of twelve (12) months of salary as part of an employment agreement. No such payment would be available in the event of a termination for cause.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 5

Shall the Town of Reading approve the amendments to Article 6 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 6 – Administrative Organization

Sections 6-1 and 6-2 These two sections have been clarified and redrafted as a new Section 6-1 which sets forth the procedure by which the Town government and departments are created and organized under an administrative code. Town Meeting may only vote to approve or disapprove the proposed administrative code as presented. The Selectmen have the sole authority to propose amendments to same at Town Meeting.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 6

Shall the Town of Reading approve the amendments to Article 8 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 8 – General Provisions

Section 8-7 The section has been revised to place the definitions in alphabetical order. The term “ex-officio” has been added to the listing with the provision that such members need not take any additional oath of office to serve in such capacity.

Section 8-12 This amendment clarifies the process for appointment to Boards, Committees or Commissions and eliminates the waiting period before appointments to such positions become effective.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

and to meet at the Reading Memorial High School, 62 Oakland Road, in said Reading on

MONDAY, the TWENTY-FIFTH DAY OF APRIL A.D., 2005

at seven-thirty o'clock in the evening, at which time and place the following Articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 2 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Town Manager and any other Official, Board, or Special Committee.

Board of Selectmen

ARTICLE 3 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will vote to appropriate by borrowing or transfer from available funds, or otherwise, for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4 To see if the Town will vote to amend the FY 2005 - FY 2014 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter and as previously amended, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 5 To see if the Town will vote to authorize the payment during Fiscal Year 2005 of bills remaining unpaid for previous fiscal years for goods and services actually rendered to the Town, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 6 To see if the Town will vote to amend one or more of the votes taken under Article 19 of the Warrant of the Annual Town Meeting of April 26, 2004, and Article 5 of the Warrant of the Town Meeting of November 8, 2004, and to see what sum the Town will vote to appropriate by borrowing or transfer from available funds, or otherwise, as the result of any such amended votes for the operation of the Town and its government, or take any other action with respect thereto.

Finance Committee

ARTICLE 7 To see if the Town will vote to authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, various items of Town tangible property, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 8 To see what sums the Town will vote to appropriate to establish revolving funds under Chapter 44, Section 53E½ for any or all of the following purposes:

- ◆ Using the receipts generated through the sale of compost and recycling bins to purchase additional compost and/or recycling bins, said expenditures to be administered by the Public Works Director;
- ◆ Administering the consultant fee provision of the Reading General Bylaws Section 5.7, Wetland Protection, said expenditures to be administered by the Conservation Commission;
- ◆ Using all or part of the receipts generated from the issuance of Building, Plumbing or Gas, and Wiring and other permits for the Walkers Brook Crossing Development, Archstone Development and/or the Johnson Woods Development to pay the costs of legal expenses, oversight and inspection, plan review, initial property value appraisal and appeals, and general management of the Community Services operations related to that development; and to pay for related expenditures, said expenditures to be administered by the Town Manager,

and to determine the total amount of expenditures during Fiscal Year 2006 which may be made from each such fund, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 9 To see if the Town will vote to appropriate the sum of \$7,333.92 which represents the performance guarantee for tree removal, gravel borrowing, grading and rolling, roadway, sidewalk, curbing, stone bounds, drainage, trees, as built drawings, loaming and seeding, as provided through a tripartite agreement between the Town of Reading, Franklin Street Realty Trust, and the Stoneham Savings Bank, said performance having been taken by the Community Planning and Development Commission on July 26, 2004, for lack of performance of the guaranteed work, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 10 To see if the Town will vote to approve the FY 2006 – FY 2015 Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 11 To see if the Town will vote to appropriate contributions from all or any one of the following or other developers:

- ♦ Walkers Brook Crossing
- ♦ Johnson Farms
- ♦ Maplewood Village
- ♦ Archstone Development

For purposes including but not limited to street design, road improvements, sidewalk and curb improvements, trail improvements, water and sewer improvements, or any other related improvements as approved by the Town Manager, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 12 To see if the Town will vote to amend the vote taken under Article 5 of the January 13, 2003 Special Town Meeting to appropriate by borrowing, or transfer from available funds, or otherwise, for the purpose of making extraordinary repairs and/or additions to the Reading Memorial High School at 62 Oakland Road, including the costs of engineering and architectural fees, plans, documents, cost estimates, and related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the School Committee; and to see if the Town will vote to authorize the School Building Committee, the School Committee, or any other agency of the Town to file applications for a grant or grants to be used to defray the cost of all or any part of the cost of the project; and to see if the Town will vote to authorize the School Committee to enter into all contracts and agreements as may be necessary to carry out the purposes of this Article; provided however that any borrowing authorized by this Article and any appropriation subject to this Article shall be contingent upon the passage of a debt exclusion referendum question under General Laws Chapter 59, s 21c within 90 days of the close of this Special Town Meeting, or take any other action with respect thereto.

School Committee

ARTICLE 13 To see what sum the Town will vote to appropriate by borrowing, whether in anticipation of reimbursement from the State under Chapter 44, Section 6, Massachusetts General Laws, or pursuant to any other enabling authority or from the tax levy, or transfer from available funds, or otherwise, for highway projects in accordance with Chapter 90, Massachusetts General Laws, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 14 To see if the Town will vote to rescind authorized but unused debt for the Summer Avenue water main project as authorized by Article 11 of the April 22, 2002 Annual Town Meeting, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 15 To see if the Town will vote to determine how much money the Town will appropriate by borrowing, or from the tax levy, or transfer from available funds, or otherwise, for the operation of the Town and its government for Fiscal Year 2006 beginning July 1, 2005, or take any other action with respect thereto.

Finance Committee

ARTICLE 16 To see if the Town will vote to appropriate from the tax levy or transfer from available funds the sum of Three Thousand Dollars (\$3,000) for the purchase of Veteran's Markers/Flag Holders said sum to be expended by and under the direction of the Custodian of Soldiers' and Sailors' Graves, or take any other action with respect thereto.

Petition

ARTICLE 17 To see what sum the Town will vote to appropriate to the Elder/Human Services Expense line of the Reading Town Budget for Fiscal Year 2006 for the purpose of providing nurse advocacy for frail elders residing in the Town of Reading so that they may age in place, or take any other action with respect thereto.

Petition

ARTICLE 18 To see if the Town will vote to reaffirm previous Town Meeting votes that: accepted the report of the Board of Selectmen upon the laying out as public ways the following described private ways under the provision of law authorizing the assessment of betterments, such ways being laid out in accordance with plans duly approved by the Board of Selectmen; and authorized the Board of Selectmen to take such ways under the provision of law authorizing the assessment of betterments, in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said lands in fee or rights of easement therein by purchase, gift or otherwise and to assess betterments therefor, the plans and descriptions for such ways being filed in the Office of the Town Clerk in accordance with the statutory requirements; and to see what sum the Town will vote to appropriate by borrowing, or from the tax levy, or transfer from available funds, or otherwise, for the acquisition of said lands or easements therein or for payment of any eminent domain damages and for the construction of said ways, or take any other action with respect thereto.

- ◆ Forest Street at Anson Lane
- ◆ Lynn Village Lane
- ◆ Parson's Lane
- ◆ Varney Circle

Board of Selectmen

ARTICLE 19 To see if the Town of Reading will vote to accept the report of the Board of Selectmen upon the laying out as public ways the following described private ways under the provision of law authorizing the assessment of betterments, such ways being laid out in accordance with plans duly approved by the Board of Selectmen; and authorized the Board of Selectmen to take such ways under the provision of law authorizing the assessment of betterment's, in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended,

or acquire said lands in fee or rights of easement therein by purchase, gift or otherwise and to assess betterment's therefor, the plans and descriptions for such ways being filed in the Office of the Town Clerk in accordance with the statutory requirements; and to see what sum the Town will vote to appropriate by borrowing, or from the tax levy, or transfer from available funds, or otherwise, for the acquisition of said lands or easements therein or for payment of any eminent domain damages and for the construction of said ways, or take any other action with respect thereto.

- ◆ Melendy Drive
- ◆ Foster Circle

Board of Selectmen

ARTICLE 20 To see if the Town of Reading will direct the School Committee and Superintendent in addressing the elementary redistricting for the '05-'06 school year in a way that would eliminate busing of children across the district who can currently walk to their neighborhood school; and allow children who currently have sidewalks for safe travel to their local school be exempt from the redistricting plan with the possibility of future changes, if necessary, when the Franklin Street sidewalks are completed, or take any other action with respect thereto.

Petition

ARTICLE 21 To see if the Town will vote to accept one or more gifts to be administered by the Commissioners of Trust Funds, such gifts to be used for the purposes for which they are given to the Town, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 22 To see if the Town will vote to authorize the Town Manager, on behalf of the Board of Assessors, to enter into an inter-municipal joint purchasing agreement pursuant to M.G.L. Chapter 40, Section 4A for the provision of technology solutions and related consulting and support services with the Community Software Consortium preserving the rights and privileges established in prior agreement(s). The duration of the agreement, in accordance with statute, shall be no more than 25 years, with the ability of the community to withdraw from the agreement at any time. The annual obligation of the Town of Reading under this agreement will be paid from the Assessment Division's expense appropriation. The annual obligation is determined by membership vote pursuant to the consortium's bylaws, or take any other action with respect thereto.

Board of Assessors

ARTICLE 23 To see if the Town will vote to accept one or more gifts of real estate, such real estate being situated on the northeasterly side of Pleasant Street and southwesterly of the municipal parking lot known as the Harnden Yard Parking Lot, and being Parcel 5a and a northeasterly portion of Parcel 6 on Reading Assessors' Map 76, subject to reservations of easement rights in grantor, to be used by the Town for municipal purposes, including public parking and uses accessory thereto, and under such terms and conditions as the Board of Selectmen may determine, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 24 To see if the Town will authorize the Board of Selectmen, acting as the Park Commissioners of the Town, to petition the Middlesex Probate Court for an order of Cy Pres, establishing the uses and conditions of use of Memorial Park, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 25 To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for a special act providing that notwithstanding Section 17 of Chapter 138 of the General Laws, or any other general or special law to the contrary, five licenses may be granted in the Town of Reading for the sale of wine and malt beverages not to be drunk on the premises under Section 15 of Chapter 138 of the General Laws. Such licenses shall be subject to all of said Chapter 138, except for Section 17, said special act to take effect after an affirmative vote at a Town Election following approval of the special act. And, further, that the Board of Selectmen is hereby authorized to take all necessary action in support of this Article, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 26 To see if the Town will vote to amend Sections 2.0 - Definitions, 4.3.2 – Accessory Uses and 4.2.2 – Table of Uses of the Zoning By-Laws on Carriage Houses, or take any other action with respect thereto.

Amend **Section 2.0 DEFINITIONS**: to add:

2.2.29.2. Carriage House-Stable-Barn: A building that was constructed prior to 1910 for the stabling of horses and or garaging of non-mechanized carriages or wagons.

Amend **Section 4.3.2 ACCESSORY USES**: to add:

4.3.2.10. Carriage House-Stable Barn Preservation

4.3.2.10.1. Purpose:

To preserve existing, free-standing and detached carriage houses-stables-barns and provide flexibility for housing.

4.3.2.10.2. Restrictions:

The Special Permit Granting Authority (SPGA) may grant a special permit to use a detached carriage house-stable-barn for single-family residential use on a lot with an existing dwelling provided all of the following conditions are satisfied:

- a. The carriage house-stable-barn must have existed continuously since 1910. When converted for residential use, the structure must have a minimum net floor area of 400 square feet;

- b. The carriage house-stable-barn and principal dwelling must be and remain located on the same lot;
- c. At least one of the dwellings (carriage house-stable-barn or principal dwelling) must be and remain owner occupied;
- d. The principal dwelling must be included in the Historical and Architectural Inventory of Reading, MA or alternatively qualify by having been built prior to 1910 with a detached carriage house-stable-barn;
- e. The principal dwelling on the lot must be used only as a single family dwelling during such time as the carriage house-stable-barn is being used as a dwelling. A two-family dwelling may be converted to a single-family dwelling to meet this requirement. The Building Inspector shall confirm by inspection that the existing dwelling is being used only as a single-family dwelling before issuing a certificate of occupancy for the use of the carriage house-stable-barn. The owner of the property must sign an affidavit recorded at the Registry of Deeds with the special permit accepting such requirement;
- f. The exterior facade of the carriage house-stable-barn shall substantially retain its appearance as a carriage house-stable-barn and exterior architectural features shall be preserved to the maximum extent practicable, keeping in mind the carriage house-stable-barn will be a dwelling. If the façade of the carriage house-stable-barn shall have been changed from its original appearance prior to the filing for a special permit under this section, it shall be restored to be consistent with the architecture of the period of its construction. The SPGA shall obtain a report from the Reading Historical Commission as to exterior features that it recommends be preserved or restored and which, if any, proposed exterior alterations should be allowed on the carriage house-stable-barn. The existing footprint shall remain substantially the same but shall not increase more than 10%;
- g. All motor vehicles owned or maintained by occupants of the carriage house-stable-barn shall be parked off the street;
- h. The carriage house-stable-barn shall meet all building code requirements and shall have properly installed and maintained fire safety devices for the protection of all occupants in the entire dwelling;
- i. Any other conditions, safeguards and limitations on time or use as may be imposed by the Board of Appeals according to Massachusetts General Laws, Chapter 40A, Section 9 or regulations pursuant thereto.

4.3.2.10.3. Process:

An owner or owners of a carriage house-stable-barn may make application to the Zoning Board of Appeals (ZBA), as SPGA, for a special permit for the alteration and/or occupancy of a carriage house-stable-barn in compliance with all of the above-

listed restrictions. The ZBA will then post notice of this public hearing in accordance with Chapter 40A, Massachusetts General Laws. The Reading Historical Commission should be notified upon receipt of building application.

The Special Permit for said carriage house-stable-barn will be limited to the original applicant but shall be transferred with ownership upon the successful inspection of the property which verifies that all conditions of the requirements for a carriage house-stable-barn are being met and upon recertification that the new owner(s) of the dwelling plan(s) to maintain residence in either the accessory apartment or the principal residence.

If the terms and/or conditions of the Special Permit for a carriage house-stable-barn are not being complied with, such Special Permit can and will be revoked in accordance with standard enforcement procedures, or if all conditions are not met within one year of issuance of the Special Permit, the Special Permit will be null and void.

Amend **Section 4.2.2 Table of Uses** to add under Accessory Uses:

	RES	RES	RES	BUS	BUS	BUS	IND
	S-15	A-40	A-80	A	B	C	
	S-20						
	S-40						
Carriage House-Stable-Barn	SPA	SPA	SPA	Yes	No	No	No

Community Planning and Development Commission

ARTICLE 27 To see if the Town will vote to amend the Historic District Bylaw Section 5.18 of the Town of Reading General Bylaws approved by vote of Town Meeting under Article 17 at the Town of Reading Subsequent Town Meeting on November 8, 2004 as follows:

5.18.11.1 Delete "12A" in the third line and insert "Chapter 40C, Section 13."

5.18.11.2 Insert in the second line after the word "under" "G.L. c. 40."

5.18.11.3 Delete the word "proportion" in the 4th line and insert "portion."

5.18.5.3 Delete "to present other designs to the Commission for approval" in the 6th line.

5.18.5.4 Delete the first "its" in the first line.

5.18.6.2 In the second line, delete "or" and insert "for."

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 28 To see if the Town will vote, pursuant to Section 2-6 of the Reading Home Rule Charter, to declare the seats of certain Town Meeting Members to be vacant and remove certain described persons from their position as Town Meeting Members for failure to take the oath of office within 30 days following the notice of election or for failure to attend one half or more of the Town Meeting sessions during the previous year, or take any other action with respect thereto:

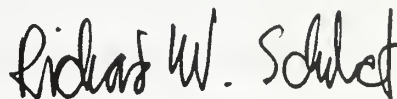
Precinct 1	Mary Frances Grimmer Steven L. Perry
Precinct 2	David C. Faulkner John Visocchi
Precinct 3	Lance Watson Ronald L. Wood
Precinct 5	Loretta E. Cavagnaro Timothy J. Houston
Precinct 6	Robert R. Lynch
Precinct 7	Douglas R. Cowell Nancy B. Matheson
Precinct 8	Robert I. Spadafora, Jr.

Board of Selectmen

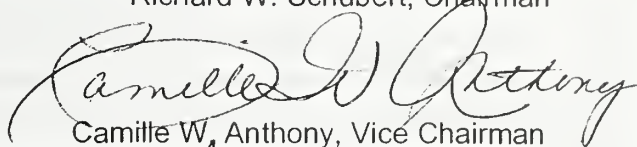
and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to April 5, 2005, the date set for the Election in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

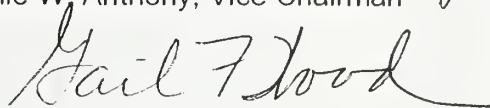
Given under our hands this 1st day of March, 2005.



Richard W. Schubert, Chairman



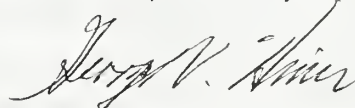
Camille W. Anthony, Vice Chairman



Gail F. Wood, Secretary

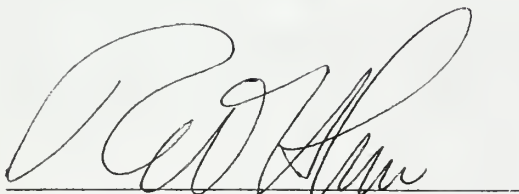


Joseph G. Duffy



George V. Hines

SELECTMEN OF READING



Robert H. Prince, Constable

ANNUAL TOWN ELECTION

April 5, 2005

Pursuant to the Warrant and the Constable's Return thereon, a General Election was held for all eight precincts at Addison Wesley Longman. The Warrant was partially read by the Town Clerk, Cheryl A. Johnson, when on motion of Fred Van Magness, it was voted to dispense with the further reading of the Warrant, except the Constable's Return, which was then read by the Town Clerk. The ballot boxes were examined by the respective Wardens and each found to be empty and registered 00.

The Town Clerk declared the polls open at 7:00 a.m. and closed at 8:00 p.m., with the following results:

2621 ballots (16%) of registered voters cast as follows:

Moderator for one year - Vote for One									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Alan E. Foulds*	272	143	231	311	241	241	275	209	1923
Other	1	0	1	1	0	1	1	1	6
Blanks	84	66	84	126	79	86	90	74	692
Total	357	209	319	438	320	328	366	284	2621
*Elected									

Board of Selectmen for three years - Vote for Two									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
James E. Bonazoli*	202	89	116	215	145	174	199	174	1314
Anthony D'Arezzo	69	64	78	47	59	41	41	40	439
Ben Tafoya*	185	92	194	277	171	172	227	146	1464
Edward C. Wright	143	93	133	157	147	145	130	102	1040
Other	0	0	0	2	0	0	0	0	2
Blanks	125	80	117	178	118	124	135	106	983
Total	714	418	638	876	640	656	732	568	5242
*Elected									

Board of Assessors for three years - Vote for One									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Robert I. Nordstrand*	211	118	159	229	168	203	194	157	1439
Karen Gately Herrick	73	61	109	103	80	73	94	67	668
Other	0	0	2	1	0	0	0	0	3
Blanks	73	30	49	105	64	52	78	60	511
Total	357	209	319	438	320	328	366	284	2621
*Elected									

Board of Library Trustees for three years - Vote for Two

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Victoria V. Yablonsky*	230	133	210	260	208	209	232	176	1658
David P. Hutchinson*	193	110	182	220	172	178	192	144	1391
Other	0	0	1	3	0	0	0	0	4
Blanks	291	175	245	393	260	269	308	248	2189
Total	714	418	638	876	640	656	732	568	5242
*Elected									

Municipal Light Board for three years - Vote for One

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Robert H. Soli*	227	130	215	276	212	214	226	178	1678
Other	1	0	1	2	0	1	1	1	7
Blanks	129	79	103	160	108	113	139	105	936
Total	357	209	319	438	320	328	366	284	2621
*Elected									

Municipal Light Board for two years - Vote for One

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Ellen C. Kearns*	228	127	215	271	206	214	220	178	1651
Other	0	0	1	0	0	0	1	0	2
Blanks	129	82	103	167	114	114	145	114	968
Total	357	209	319	438	320	328	366	284	2621
*Elected									

Municipal Light Board for one year - Vote for One

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Richard S. Hahn*	205	124	210	258	201	108	207	162	1565
Other	0	0	1	0	0	0	1	0	2
Blanks	152	85	108	180	119	130	158	122	1054
Total	357	209	319	438	320	328	366	284	2621
*Elected									

School Committee for three years - Vote for Two

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Lisa Gibbs*	231	112	157	268	164	179	244	157	1512
Carl McFadden*	214	112	153	273	172	184	247	159	1514
Linda M. Phillips	136	103	192	161	140	150	119	129	1130
Other	2	3	6	2	3	4	6	4	30
Blanks	131	88	130	172	161	139	116	119	1056
Total	714	418	638	876	640	656	732	568	5242
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
<i>Candidate</i>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Roy A. Benjamin, Jr.*	236								236
Lynne A. Crawford*	222								222
Mark L. Dockser*	236								236
Ellen Mounter*	228								228
Elaine L. Webb*	258								258
Francis J. Andrews*	206								206
Roger J. D'entremont*	26								26
Paula J. Perry*	22								22
Alvin A. Robinson, Jr.	9								9
Other	17								17
Blanks	1396								1396
Total	2856								2856
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
<i>Candidate</i>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
David H. O'Sullivan*		127							127
Gail F. Wood*		139							139
John D. Wood*		122							122
Christopher A. Powers*		129							129
Karen Lynn Powers*		133							133
Richard J. Moore*		2							2
Stephen A. Alagero**		1							1
Joseph C. Appleyard**		1							1
Maureen Appleyard**		1							1
Joseph T. Connearney**		1							1
Mary Frances Grimmer**		1							1
Steven McLaughlin**		1							1
Donald C. Stroeble**		1							1
Other		0							0
Blanks		1013							1013
Total		1672							1672
*Elected									

** Tie vote - to be decided at Town Meeting

Town Meeting Member for one year - Vote for not more than One									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Joseph C. Appleyard**		1							1
John W. Fay**		1							1
Robert L. Green**		1							1
Nagle F. Stone, Jr.**		1							1
Other		0							0
Blanks		205							205
Total		209							209
*Elected									

** Tie vote - to be decided at Town Meeting

Town Meeting Members for three years - Vote for not more than Eight									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Douglas A. Bruce*			186						180
Jeanne MacDonald Duran*			161						161
John T. O'Connor*			150						150
Norman W. Blanchard*			148						146
Richard W. Eagleston, Jr.*			142						142
Lawrence A. Hurley*			143						143
Charles A. Shairs			117						117
Sheila C. Spinney*			174						174
Kathleen M. Tibbetts*			148						146
Joseph P. Westerman			135						135
Gangfeng Xu			129						129
Other			10						10
Blanks			917						917
Total			2552						2552
*Elected									

Town Meeting Member for one year - Vote for not more than Two									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Robert J. Shimansky*			131						131
Mary Ellen Begonis*			129						129
Walter B. Begonis			88						88
Christopher W. Farley			104						104
Other			0						0
Blanks			186						186
Total			638						638
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Nancy M. Graham*				207					207
Russell T. Graham*				247					247
David Lautman*				188					188
Nancy J. Twomey*				250					250
Timothy R. Twomey*				242					242
Paul F. Dynan				133					133
John B. Latham*				221					221
Winthrop S. Musgrave				50					50
Jennifer P. O'Neil				125					125
William G. Saunders				87					87
Ben Tafoya*				234					234
Sandra J. Trainor*				199					199
Lori L. Vinciguerra				161					161
Marsie K. West				97					97
Other				6					6
Blanks				1057					1057
Total				3504					3504
*Elected									

Town Meeting Members for three years - Vote for not more than Eight									
<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Camille W. Anthony*					211				211
Joseph G. Duffy*					209				209
Paul C. Dustin*					207				207
Paul A. Kelley*					211				211
Timothy J. Kelley*					211				211
Gary M. Nihan*					221				221
Angela F. Binda*					178				178
Gina M. DiRocco*					24				24
Other					9				9
Blanks					1079				1079
Total					2560				2560
*Elected									

Town Meeting Members for three years - Vote for not more than Eight

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Ralph A. Colorusso*						182			182
Ronald M. D'Addario*						193			193
Clarence W. Enos*						194			194
Mary Ellen O'Neill*						181			181
Diane N. Slezak*						160			160
Michael F. Slezak*						149			149
John T. Hugo						105			105
Jacquelyn A. Mandell						94			94
Robert L. Mandell						98			98
Timothy J. O'Neill*						143			143
Gary D. Phillips*						130			130
John W. Russell						124			124
Other						6			6
Blanks						865			865
Total						2624			2624
*Elected									

Town Meeting Member for one year - Vote for not more than One

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Gary D. Phillips*						8			8
John W. Russell						4			4
Other						12			12
Blanks						1			1
Total						25			25
*Elected									

Town Meeting Members for three years - Vote for not more than Eight

<u>Candidate</u>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
John E. Carpenter*							204		204
Michele Weber Chiappini*							201		201
C. Ellen Commito*							229		229
Harvey (Pete) J.Dahl*							224		224
John (Jack) K. Downing*							195		195
George V. Hines*							207		207
Pasquale M. Iapicca*							199		199
Kathy J. Whittaker*							182		182
John A. Lippitt							136		136
Other							5		5
Blanks							1146		1146
Total							2928		2928

*Elected									
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Town Meeting Members for three years - Vote for not more than Eight									
<i>Candidate</i>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
William C. Brown*								182	182
Kathleen E. Golini*								167	167
William J. Grisct, Jr.*								168	168
Robert I. Nordstrand*								171	171
Kenneth R. Tucci*								162	162
Paula L. Tucci*								164	164
Timothy C. Curren*								162	162
Paula D. Koppel*								165	165
Other								7	7
Blanks								924	924
Total								2272	2272
*Elected									

Town Meeting Member for two years - Vote for not more than One									
<i>Candidate</i>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Christine L. Derse*								178	178
Other								8	0
Blanks								106	106
Total								284	284
*Elected									

Town Meeting Member for one year - Vote for not more than One									
<i>Candidate</i>	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Christine Dubreuil Rose*								2	2
Other								8	8
Blanks								274	274
Total								284	284
*Elected									

Question 1

Shall the Town of Reading approve the amendments to Article 2 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 2 – Representative Town Meeting

Section 2-6

The procedure for resolving tie votes for write-in candidates has been included as part of this section entitled “Vacancies”. The position will be

filled by vote of the remaining members of the precinct.

Section 2-11

This change allows any person who is not a Town Meeting Member, whether a resident or not, to address Town Meeting on a matter under consideration.

Section 2-12

Upon creation by Town Meeting, standing committees shall be appointed by multi-member bodies. In addition, members of the Bylaw Committee shall be appointed by a separate Appointment Committee.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 1									
	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Yes	210	114	210	288	205	207	230	180	1652
No	51	33	40	59	35	53	40	40	357
Blanks	88	62	69	91	88	68	90	64	612
Total	357	209	319	438	320	328	366	284	2621

Question 2

Shall the Town of Reading approve the amendments to Article 3 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 3 – Elected Officers and Boards

Section 3-2

This change removes the Insurance Committee from the list of appointments required to be made by the Board of Selectmen.

Section 3-3

The language has been revised to define the School Committee's powers in a manner which is consistent with the Education Reform Act.

Section 3-5

The Municipal Light Board shall approve all contracts which exceed the statutory bid threshold which is presently set at \$25,000.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 2									
	Pr 1	Pr 2	Pr 3	Pr 4	Pr 5	Pr 6	Pr 7	Pr 8	Total
Yes	248	132	203	299	200	212	249	179	1722
No	36	44	57	42	47	54	40	39	365
Blanks	73	33	59	97	73	62	71	66	534
Total	357	209	319	438	320	328	366	284	2621

Question 3

Shall the Town of Reading approve the amendments to Article 4 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 4 – Appointed Boards and Committees

Section 4-7

The membership of the Commissioners of Trust Funds shall increase from three (3) to five (5) Commissioners, one of whom will be appointed by the Selectmen from their members and one of whom will be Treasurer-Collector.

Section 4-10

In addition to removing the Insurance Committee from the listing, this change expands the power of the Selectmen to appoint standing committees and also requires that members of such committees must be residents during their period of service. Further, any elected Boards or Committees may establish ad hoc committees with members to serve a maximum of twelve (12) months. Such terms may be extended by an additional twelve (12) months. There is no fifteen (15) day posting requirement for such positions.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 3									
	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Yes	227	128	197	284	192	213	229	165	1635
No	48	43	57	56	52	48	60	44	408
Blanks	82	38	65	98	76	67	77	75	578
Total	357	209	319	438	320	328	366	284	2621

Question 4

Shall the Town of Reading approve the amendments to Article 5 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 5 – Town Manager

Section 5-1

This section has been revised to clarify that, while there is to be an employment agreement with the Town Manager, such agreement will not constitute a contract for a fixed term of employment.

Section 5-5

The Selectmen now have the authority to negotiate a severance benefit with a maximum of twelve (12) months of salary as part of an employment agreement. No such payment would be available in the event of a termination for cause.

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 4									
	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Yes	222	119	198	276	190	210	226	157	1598
No	64	56	64	67	58	58	72	63	502
Blanks	71	34	57	95	72	60	60	64	521
Total	357	209	319	438	320	328	366	284	2621

Question 5

Shall the Town of Reading approve the amendments to Article 6 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are summarized below:

Article 6 – Administrative Organization**Sections 6-1 and 6-2**

These two sections have been clarified and redrafted as a new Section 6-1 which sets forth the procedure by which the Town government and departments are created and organized under an administrative code. Town Meeting may only vote to approve or disapprove the proposed administrative code as presented. The Selectmen have the sole authority to propose amendments to same at Town Meeting

In addition, several minor changes in wording and punctuation are included in these amendments which do not affect the substance of the Article.

Question 5									
	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Yes	217	119	198	262	181	206	234	159	1568
No	51	48	59	57	57	50	52	45	419
Blanks	80	42	70	119	82	72	80	80	634
Total	357	209	319	438	320	328	366	284	2621

Question 6

Shall the Town of Reading approve the amendments to Article 8 of the Reading Home Rule Charter, proposed by the Reading Town Meeting, which will take effect on July 1, 2005 and which are

summarized below:

Article 8 – General Provisions

Section 8-7

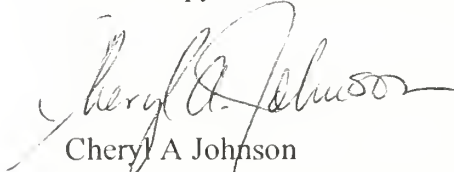
The section has been revised to place the definitions in alphabetical order. The term “ex-officio” has been added to the listing with the provision that such members need not take any additional oath of office to serve in such capacity.

Section 8-12

This amendment clarifies the process for appointment to Boards, Committees or Commissions and eliminates the waiting period before appointments to such positions become effective.

Question 6									
	<u>Pr 1</u>	<u>Pr 2</u>	<u>Pr 3</u>	<u>Pr 4</u>	<u>Pr 5</u>	<u>Pr 6</u>	<u>Pr 7</u>	<u>Pr 8</u>	<u>Total</u>
Yes	241	135	206	282	209	222	257	175	1727
No	37	33	46	42	38	37	34	35	302
Blanks	79	41	67	114	73	69	75	74	592
Total	357	209	319	438	320	328	366	284	2621

A true copy. Attest:


Cheryl A Johnson
Town Clerk

ANNUAL TOWN MEETING

Reading Memorial High School

April 25, 2005

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:44 p.m., there being a quorum present.

The Invocation was given by The Reverend Kevin Vendt of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

All Town Meeting members were sworn in.

The Warrant was partially read by the Town Clerk, Cheryl A. Johnson, when on motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was voted to dispense with further reading of the Warrant except for the Officer's Return, which was read by the Town Clerk.

A Point of personal privilege was requested by Pete Dahl, Precinct 7, to acknowledge George V. Hines for his 5 terms of service as a member of the Board of Selectmen.

ARTICLE 2 – Richard W. Schubert, Chairman of the Board of Selectmen, gave the following State of the Town Report:

I am honored and proud to stand before you this evening.

This has been an exciting year for Reading – full of accomplishments and the achievement of major milestones – signs of positive change and promise for our town's future. Our successes over the last year illustrate the many hours of dedicated hard work that countless volunteers and staff contribute in the effort to conduct the town's business. We should all be proud of what we have achieved together.

Although this year's list of accomplishments is extensive, I'd like to mention just a few of the familiar highlights:

- The long awaited sale and development of the town's former landfill has seen the opening of Home Depot and Jordan's Furniture store. Even as Walker's Brook Crossing continues with its Phase II development, it is already a significant source of non-residential tax revenue and a major driver of our local economic engine.
- Major milestones have been reached in the various school projects. The Wood End School opened for use. Renovation of the Barrows school and construction of the high school addition are well underway. These projects demonstrate the community wide focus placed on the importance of delivering quality education to our children. Our continued investment in education through expansion and improvements to our school facilities will benefit the students of today and tomorrow.
- Reading's financial picture remains stable under difficult times. This is possible not only due to our conservative fiscal approach to budgeting and priority setting, but also because our residents continue to show their faith in what we do with their financial support.

- And at the urging of many local fans, the long awaited championship came to the Red Sox – enabling the World Series trophy to be showcased at our Senior Center. I can't even imagine the number of hours of support Reading fans have given to the Red Sox over the last 86 years.

While these successes allow Reading to move forward in a positive direction, it's also important to remember that change does not come without challenges:

- Walker's Brook Crossing brought traffic and lighting impacts to the neighborhoods.
- The opening of the Wood End School also brought traffic and parking concerns on its adjacent streets.
- The increased pressure on the property tax needed to maintain our financial stability can be a real struggle for those on limited fixed incomes.
- And the World Series win means that most of us are no longer able to get a seat in Fenway Park.

These are all trade-offs for the greater good of our community.

The key to reaching this "greater good" in a way that maximizes community success is in the process used to reach consensus. Change is hard to make, but Reading always emphasizes the process used to address the challenge of change. While we can never satisfy everyone with every decision, we all do our best to invite the residents to contribute to the solutions. And as a result, our residents typically accept and understand the outcome when they are included in the process.

With our residents in mind, I'd like to tell you about a neighbor who embodies the special spirit that I see in so many Reading citizens. His name is Phil Riley. Even though he is well into his retirement years, Phil is usually concerned more about others rather than himself. He cares about his neighbors and is interested in their well-being. He has a can-do positive attitude that is infectious. Even with all the snow this past winter, Phil never got discouraged. I'd always see him outside clearing his driveway and sidewalk. He is always able to see the promise of the next season ahead.

Although he's not active in town government, Phil pays attention to what we do – sometimes he agrees with our actions – sometimes he disagrees. But in the end, he sees it all in balance. I always appreciate it when he shares his thoughts with me because it's clear to me that Phil cares about Reading. He's willing to chip in and do his part. He sees and values his ultimate role in being a citizen of our town. It's people like Phil that we represent – they are the ones for whom we do this work.

Of course, we also recognize that our work is never done. Once one milestone is reached, we must work towards achieving the next goal in our town's interest. Some of the challenges that we are still facing today are:

- We have to insure that the redevelopment of the Addison-Wesley property occurs in an appropriate and sensitive manner.
- We are working to address water supply issues for the near and distant future.

- We need to face substance abuse – there is no denying that illegal drug use is a problem in Reading. It's a real problem that takes real lives.
- We must find ways to keep Reading affordable for those on limited fixed incomes.
- We need to deal with skyrocketing costs of health insurance for our town and school employees.
- We must try to maintain services as the revenue trend continues to rely more upon property taxes.

There are plenty of opportunities for people to join in as we work towards solving these challenges. I encourage you to come forward to work on these issues – your participation will enhance the likelihood of success.

As if these challenges weren't enough, the difficulty factor has been increased with the need to do this work in the midst of major changes in leadership – in both volunteer and staff positions. At the risk of not acknowledging all those who deserve it, there are several long serving individuals I feel compelled to mention:

- It's obvious to see that former selectmen George Hines and Gail Wood have vacated their chairs at the front of the room for the more comfortable seats on the floor of the auditorium.
- Dan Ensminger, Virginia Adams and Clay Jones have stepped down from their respective roles on the Light Board, town meeting and historic commission.
- With town staff, we have a brand new member in Ruth Urell who began her term as Library Director earlier this month to replace Kimberly Lynn.
- And just last Friday, Chief Bob Silva retired after 33 years on the force with Jim Cormier being sworn in as our new police chief.
- But major change is not quite over. On the very near horizon Beth Klepeis, Finance Director, will retire in June and Richard Foley, Town Accountant, will retire in September.

I know we can successfully navigate through these transitions. The strong tradition of volunteerism continues in Reading – just look around this auditorium tonight and you can see the new faces. In the front we have Ben Tafoya and James Bonazoli who have accepted the responsibility to serve as selectmen. And the seats around you are filled with the new and returning town meeting members who are here to do the town's work.

We each answer the call to volunteer for our own reasons – and it's clear that we all care for Reading. Town government is the coming together of the community – and in the spirit embodied by Phil Riley – we are intent on working for the benefit and well-being of all our citizens. Our integrity, good will and willingness to do the right thing for Reading is obvious to all those who see us in action. We are examples to all who follow in our footsteps.

As we adjust to all the changes and face the challenges in front of us, I have faith in all of us that we will continue our work so that the exciting successes of this past year will give way to the major achievements of the new year.

And that gives me confidence that Reading's future will continue to be bright.

Thank you.

ARTICLE 2 – Vinnie Cameron, General Manager of Reading Municipal Light Department, gave the following Report on the Light Department:

RMLD's 2004 Performance

- The RMLD's annual peak demand was 148 MW, occurred on August 3, 2004 at 5:00 p.m., It was 3.3% lower than the 2003 peak demand of 154 MW.
- The RMLD purchased 720,490,230 kWh, which represents a .56% decrease as compared to 2003.
- 2004 electric sales were \$64,149,464, which was 3.9% lower than the 2003 sales of \$66,769,572.
- The total assets were \$86,091,091, which is an increase of .62% from the 2003 figure of \$85,558,262.
- Operating expenses were \$57,415,068 in 2004, which is an increase of .59% from \$57,076,423 in 2003.
- The RMLD refunded \$3.5 million to its ratepayers in November, 2004.
- The RMLD returned \$1,894,829 to the Town of Reading.
- Reading Business Park came on line in September, 2004.
- Wood End School electric service was completed.
- The Route 62 Highway Project was substantially complete by the end of 2004.
- The new CIBFMS computer program is on line and fully functional.
- Lynnfield area distribution upgrades will result in the future decommissioning of the Lynnfield Substation.

RMLD's 2005 Highlights

- The RMLD is transitioning to a fiscal year, which will be coincident with the Town of Reading.
- The RMLD's Operating Budget for 2005/2006 is projected to be \$67,987,405, which is 6% higher than the actual for 2004 of \$64,149,462. A large portion of this increase is in the Purchased Power expense.
- A large legal battle is being fought in Washington DC against ISO-NE, who is filing a Market Rule that could cost the RMLD an additional \$3 million in 2006.
- The RMLD is planning to perform a customer survey, which will include questions concerning the customer's thoughts on "Green Power".

ARTICLE 2 - Victoria V. Yablonsky, Chairman of the Library Board of Trustees gave the following report:

This has been a year of transition for the Reading Public Library. Last August our director of several years, Kimberly Lynn, resigned and the Board of Trustees established a search committee to find a replacement. The committee's members included:

- three community representatives: Lucille Beeth, David Hutchinson, and Brian Kimerer
- three library staff members: Allison DaSilva, Elizabeth Dickinson, and Corinne Fisher
- and three Trustees: Karen Brown, Steven Conner, and Karyn Storti.

The committee's work lasted eight months and we thank its members for the many hours they contributed to the process.

The search process was a long one, but the result was worth the wait. I'd like to introduce our new director, Ruth Urell. Ruth was the director of the Jacob Edwards Library in Southbridge, MA, and has held several other library leadership positions. We feel confident that we have found a director who will continue the strong commitment to public service of the Reading Public Library.

While searching for a new Director, the Library also had to replace its Head of Information Services when Esme Green left in February to become Assistant Director at the Westfield Athenaeum. Fortunately, the library had the perfect replacement already on its staff. Local resident and experienced reference librarian Lorraine Barry took over as Head of Information Services, and she continues to do an outstanding job.

During this period of change, all of the library staff worked exceedingly hard, often taking on extra hours and new duties, to provide all the services we've come to expect from the library. Our Assistant Director, Elizabeth Dickinson, graciously agreed to serve as the Acting Director of the library during the transition period. We owe Elizabeth, Lorraine, and the entire staff, our thanks for all they did during this time.

The Reading Public Library's Strategic Plan indicates that the "library is at the heart of an involved, articulate, and literate community." Statistics from the last year prove this point.

- 21,837 Reading residents have a library card
- Patrons borrowed 349,181 items
- And more than 17,000 attended children's, teen, and adult programs

These programs occur throughout the year. And the summer reading program is a highlight.

- 1,277 children made a big "Splash!" last summer by reading for almost 19,000 hours

There were many other successful events held during the past year, including author visits, the annual Open House, and the 6th grade cookie tours. The library also hosted the annual Northeast Massachusetts Legislative Breakfast on March 2, with over 130 library staff members, trustees, friends, and legislators in attendance, including the Lieutenant Governor.

Our thanks go to all of the library staff members who run these successful programs and events. RPL staff members continue to contribute their expertise, not only to the library, but to outside library organizations as well. Several staff members will be presenting programs at the upcoming Massachusetts Library Association Annual Conference and several have chaired committees and divisions of professional organizations during the last year.

- In addition, Jamic Penney (Head of Technical Services), Michelle Filleul (Head of Circulation Services), and Allison DaSilva (Senior Library Associate) have been chosen to participate in the Mass. Board of Library Commissioners' Library Leadership Institute in June
- Last year at town meeting I had noted that Allison DaSilva was nominated for the MLA's first award for Outstanding Advocacy for Paralibrarians. I'm pleased to announce that Allison won that award for her exceptional work in rejuvenating the paraprofessional section of the Mass. Library Association and her many efforts to gain recognition for the crucial contributions made by library support staff.

Many individuals and local organizations contribute to the library in so many ways. Special thanks go to the Lions Club for its very generous donation to purchase materials for senior citizens and patrons with visual impairments.

The Friends of the Reading Public Library and the Reading Public Library Foundation continue to raise funds to support library services and programs. The Foundation sponsored two of last year's successful events. "An Evening with Barry and Eliot" and the first program in the Helen A. Nigro Speaker Series: "An Evening with Anchee Min." Ms. Min provided a personal and unique view of recent Chinese history.

This program was a wonderful tie-in to the Community Languages grant that the library received from the Mass. Board of Library Commissioners. This \$20,000 grant provides funding for the purchase of books, periodicals, and audiovisual materials in Chinese, Hindi, and Spanish. The 2000 U.S. Census indicated a growing number of Reading residents speak and read these languages, and the library is committed to providing resources to serve all its citizens, including those for whom English is a second language.

The library was also one of 18 selected to participate in a "Lifelong Access Institute," part of the Northeast Mass. Regional Library System's grant for "The Library Experience, Older Citizens." The library is working with the YMCA on a joint program, "Active Older Adults Day," to be held at the library on May 26.

Town support through capital expenditures allowed the library to update its technology resources with 10 new computers and two color printers. And we are particularly excited about the new wireless Internet service. If you have a laptop equipped with a wireless card, you can now access Wi-Fi in the library during regular hours or in the parking lot from 8 A.M. to 9 P.M. each day. If you didn't know that the library was a hotspot before this, you know it now.

Despite the challenges created by the transition to a new Director, the library has had another year of wonderful successes. We must, however, continue to advocate for the eventual reinstatement of the hours that were lost several years ago due to budget cuts. It is only when hours are fully restored that the library will achieve its ultimate goal of being able to offer the very best service possible to the citizens of Reading.

ARTICLE 2 - Mary Ellen O'Neill of the Aquatics Advisory Board gave the following report:

READING BURBANK YMCA **SUMMARY OF TOWN BENEFITS**

	1999	2000	2001	2002	2003	2004	2005
1. Summer open swim for July and August		X	X	X	X	X	X
2. Reading Recreation Summer Camp swim time for seven weeks (M-F, two hours/day)		X	X	X	X	X	X
3. Fixed summer swim lesson fees for first three years		X	X	X			
4. Preferred swim times for RMHS varsity swim teams, boys and girls	X	X	X	X	X	X	X
5. Ten percent discount on all YMCA membership and aquatic programming fees for first 10 years	X	X	X	X	X	X	X
6. Free eight-week "Learn to Swim" program available to all kindergarten students	X	X	X	X	X	X	X

In October, 1998 the Board of Selectmen, as authorized by Town Meeting, entered into a ten-year agreement with the YMCA of Greater Boston whereby the town would contribute \$500,000 toward the construction of an indoor swimming complex at the YMCA branch in Reading in exchange for certain benefits to the Reading community. These benefits are summarized above. We are in the sixth and seventh years of these benefits. The Aquatics Advisory Board, composed of town and YMCA representatives, oversees the implementation of this agreement.

April, 2005 / Mary Ellen O'Neill

ARTICLE 2 – Joseph Delaney, Town Engineer, gave the following Storm Water Management Report:

National Pollutant Discharge Elimination System Phase II Storm Water Regulations

One year ago, I made a report to Town Meeting to introduce Town Meeting members to the National Pollutant Discharge Elimination System (NPDES) Phase II Stormwater Regulations. This second report to Town Meeting continues our public education efforts and provides an update on the status of our compliance with the terms of the permit.

For the benefit of new Town Meeting members and to refresh your memories, the stated purpose of this program is to “preserve, protect and improve the Nation’s water resources from polluted storm water runoff.” The EPA has determined that rain water runoff from urban areas is one of the largest remaining sources of pollution to the country’s waterways. As rain falls on urban areas it picks up pollutants from a variety of sources such as: pesticides and fertilizers from lawn care activities; oil, antifreeze and other liquids from automotive uses; and sediments from construction activities. Without adequate controls, these pollutants among others can pass directly into lakes, streams and rivers.

The EPA issued the permit that regulates storm water activities on May 1, 2003. The Town of Reading is covered under this permit and has just completed the second year of the five-year term of the permit. This permit requires that the Town comply with the following six minimum control measures:

1. Public Education and Outreach;
2. Public Involvement and Participation;
3. Illicit Discharge Detection and Elimination;
4. Construction Site Storm Water Runoff Control;
5. Post-Construction Runoff Control; and
6. Pollution Prevention and Good Housekeeping for Municipal Operations

The Town has developed a detailed Storm Water Pollution Prevention Plan that creates a five-year road map for attaining compliance with the regulations. Two years into the program, we are in compliance with the terms of the permit and the commitments made in the Pollution Prevention Plan.

The Board of Selectmen assigned oversight of this program to the Water, Sewer and Storm Water Management Advisory Committee. The first priority of this Committee was to identify and pursue a dedicated source of funding to implement this program. For the last year, the Committee has been working towards this goal. In September 2004, the Committee made a presentation to the Board of Selectmen that identified several options for funding this program. The preferred option was to develop a new enterprise fund, which was endorsed by the Board.

This new enterprise fund would be similar to the Water and Sewer enterprise funds that we currently have in place.

Since then, the Committee has undertaken several tasks to identify and evaluate program requirements, total program costs, and rate setting methodologies. We have developed a total annual budget of about \$513,000 to implement the program. This includes the operating budget, expenses, and capital equipment and projects. If the costs were distributed equally to each dwelling unit (8,800 units) in Town, the annual cost would be just under \$60 per dwelling unit. Activities covered by this budget will include items such as:

- Street Sweeping;
- Catch Basing Cleaning/Repair;
- Ditch Maintenance and Drain Line Cleaning;
- Drainage System Mapping;
- Illicit Discharge Detection; and
- River/Stream Improvements.

The Committee is currently devising a rate setting methodology. The goal of this effort is to create an equitable fee structure without requiring a costly evaluation of every property in Town. In essence, the fee will be based largely on the level of impervious area (e.g., buildings, driveways, walkways, etc.) on each lot. We have been using our GIS technology to do a sampling of different types of properties to help determine the most efficient way of estimating impervious areas and distributing the cost. We expect to have this rate setting methodology completed in the near future.

Over the next few months, the Committee will be finalizing its work on the financial aspects of the program and will make a presentation to the Board of Selectmen. It is anticipated that an Article will be placed on the November 2005 Town Meeting Warrant to create a Storm Water Enterprise Fund.

During the next year, the Department of Public Works will do everything it can to remain in compliance with the NPDES Storm Water Permit. We have a number of aggressive goals that will be a challenge to implement. However, without a dedicated source of funds, maintaining compliance will prove to be more difficult as we proceed forward with the program.

I look forward to working with Town Meeting in the future to keep you informed of our progress and to ensure that this important program stays on track.

ARTICLE 2 - Carl McFadden, Pat Schettini, and Mary Delai discussed the SBA reimbursement.

Reading Public Schools

FY 06 Budget

Presentation Overview

- School Committee Budget Priorities
- Budget Development
- Budget Assumptions
- Bottom Line
- Budget Drivers

FY04 Per Student Spending

Middlesex League Town	Regular Day	Special Education	Total Day
Belmont	6,772	13,508	7,828
Burlington	8,683	17,462	9,763
Lexington	N/A	N/A	N/A
Melrose	6,117	15,185	7,556
READING	5,976	13,850	7,311
Stoneham	6,250	15,777	7,791
Wakefield	6,548	15,031	8,191
Watertown	9,427	19,172	11,548
Winchester	7,174	15,382	8,646
Woburn	8,793	17,051	10,161

School Committee Budget Priorities

Instructional Priorities (alphabetical order)

- **Address health issues**
 - Support the PEP Grant and Safe and Drug Free School Grant initiatives
 - Maintain one school nurse per school building
- **Develop a strong technology infrastructure**
 - Fund equipment and materials
 - Provide additional technology staffing and leadership to enable staff to utilize technology to improve instruction
 - Draft a multi-year Technology Plan
- **Encourage community involvement and knowledge of Civics**
 - Include a strand of Civics, Government and Law in our Social Studies Curriculum
 - Encourage a high level of community service from our students
 - Investigate a community service requirement
 - Increase involvement of community members at the schools
- **Maintain or improve class size**
- **Support full-day kindergarten**
 - Maintain current fee-based program
 - Implement a Sliding Scale Fee
 - Look to expansion in the future
- **Support improved teaching and learning**
 - Instruction**
 - Expand the instructional program
 - Continue to develop a common language for instruction
 - Implement subject specific instructional leadership
 - Curriculum**
 - Maintain a quality assessment program
 - Use data driven improvement
 - Provide consistent K-12 curriculum
 - Provide Math and ELA professional development in our elementary schools
 - Conduct a review of the K-12 Science Curriculum
 - Improve course offerings
 - Increase funding for curricula and co-curricula materials, equipment and supplies

School Committee Budget Priorities, continued

Operational Priorities (alphabetical order)

- Continue to deliver efficient and effective special education services
- Continue to improve maintenance functions through a strong preventative maintenance program
- Fund the Barrows and High School moves
- Maintain an aggressive grant initiative to support the instructional priorities
- Optimize staffing across the district
- Provide sufficient staffing for the Wood End School

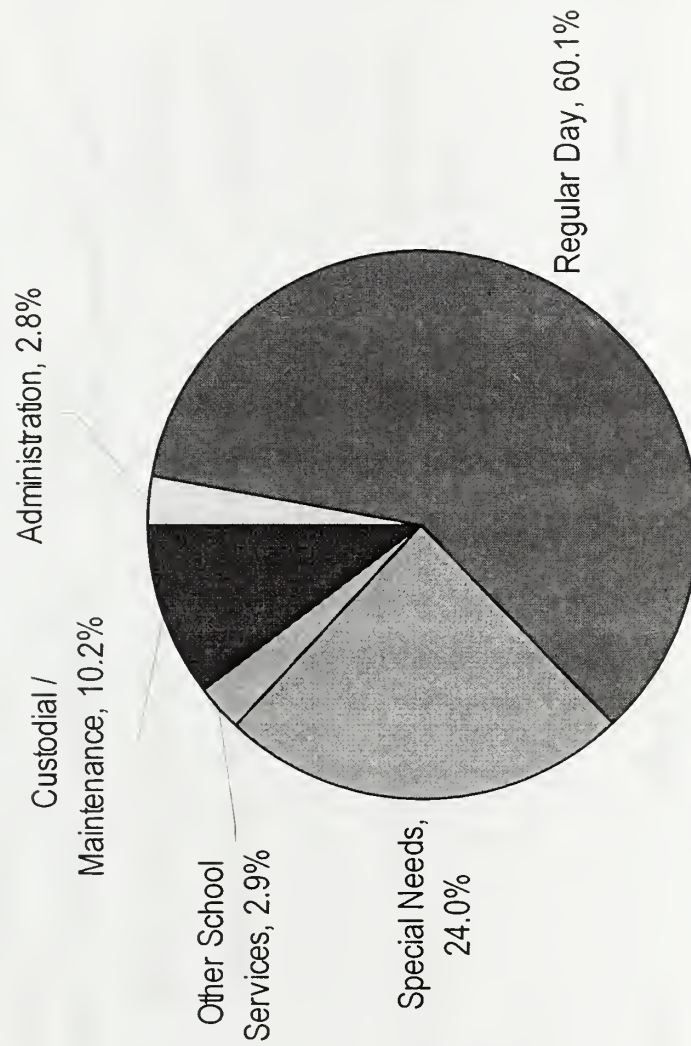
Budget Development

- **Collected Input**
 - School Committee Budget Input Meeting
 - School Committee Budget Priorities
 - Financial Forums
 - Budget Parents Meetings
 - Meetings with Town Officials
 - Administrative Council Meetings
- **Built the FY06 Budget**

Bottom Line

FY05 Budget	FY06 Budget	Increase
\$30,777,198	\$31,727,841	\$950,643
		3.1%

FY06 Budget



Budget Drivers for the Recommended Budget

Wood End Staffing	\$395,000	Personnel Salary Increases	\$770,000
Principal			
School Psychologist			
Reading Teacher			
Special Education Teacher		Increase in Utility Costs	\$252,000
Librarian		Natural Gas	
Secretary		Electric	
Nurse		Water	
2 Custodians			
Improve Class Size	\$247,500	Medicaid Reimbursement Program	\$37,000
5 Classroom Teachers			
1/2 FTE Specialist (Art, Music, PE)		In House Clerical	
		Outsourced Vendor	
Instructional Support	\$73,000		
Instructional Specialist			
1/2 Network Manager			
		Total	\$1,774,500

Getting to the Bottom Line

Budget Drivers	\$1,774,500
Increase in Offsets	-\$474,100
Barrows Bussing	-\$253,700
Spending Reductions	-\$96,057

Net Increase	\$950,643
3.1% Budget Increase	\$950,643

ARTICLE 2 – On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 2.

ARTICLE 3 – On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 3.

Sandra J. Trainor, Precinct 4, moves to take Article 17 out of order.

Moderator, Alan Foulds, would like to explain before a second to this motion is accepted.

The motion under Article 17 is asking for money to be added to the Elder/Human Services budget. Technically, this cannot happen in this manner, as we have not yet approved the budget, so we cannot amend it.

More appropriately, this request should come during budget debate as a proposed amendment to the appropriate line item.

The proponent is asking that this article, submitted by citizen petition, be moved forward because those closest to the motion will not be available, later, when we discuss the budget.

The chair will allow this motion at this time, for presentation and discussion purposes only, but will not allow a vote on it, other than to indefinitely postpone it, or to lay it on the table.

It is assumed that a later motion, to amend the budget, will be made while we are working on the budget – presumable Thursday night.

A Point of Order was requested by Richard W. Schubert, Precinct 7, to wait until 9:30 p.m. to take up Article 17.

Voted count requested.

Vote on whether to take Article 17 out of order now.

103 in the affirmative

40 in the negative

ARTICLE 17 – On motion by Sandra J. Trainor, Precinct 4, it was moved to appropriate the sum of one hundred thousand dollars (\$100,000) from the Stabilization Fund to the Elder/Human Services Expense line of the Reading Town Budget for Fiscal Year 2006 for the purpose of providing nurse advocacy for frail elders residing in the Town of Reading so that they may age in place.

A Point of Order was requested by Mary Ellen O'Neill, Precinct 6, to request that Sandra J. Trainor answer questions being asked by Town Meeting.

Discussion lasted 1½ hours.

ARTICLE 17 – On motion by William C. Brown, it was moved to reduce Article 17 by \$50,000 to \$50,000.

On motion by Russell T. Graham, Precinct 4, it was voted to move the question.

2/3 vote required
123 voted in the affirmative
22 voted in the negative

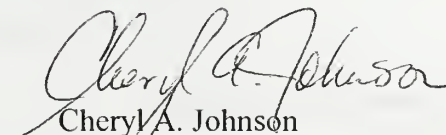
ARTICLE 17 – On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 17.

On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was voted that this Annual Town Meeting stand adjourned to meet at 7:30 p.m. at the Reading Memorial High School, on Thursday, April 28, 2005.

Meeting adjourned at 10:18 p.m.

169 Town Meeting Members were present.

A true copy. Attest:


Cheryl A. Johnson
Town Clerk

ANNUAL TOWN MEETING

Reading Memorial High School

April 28, 2005

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:42 p.m., there being a quorum present.

The Invocation was given by The Reverend Kevin Vendt of the First Baptist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 4 – On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was voted to amend the

“TOWN OF READING MASSACHUSETTS TEN YEAR CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2005 THROUGH 2014”

as provided for in Section 7-7 of the Reading Home Rule Charter and as contained in Article 4.

On motion by Michael F. Slezak, Precinct 6, it was moved to move the question.

2/3 vote required
81 voted in the affirmative
62 voted in the negative

Motion to move the question does not carry.

Linda M. Phillips, Precinct 6, gave the following overview of Barrows School Project:

1998 – 6.5 appropriated

2000 – ½ million appropriated
\$7.1 million

7/2003 – new plans for Barrows

12/2003 – reduce size/scope of project

5/2004 – transfer \$634,000

Bids 6.1 million

11/2004 – School Committee transfer of funds \$200,000

Now – School Committee requesting \$350,000 from Special Ed Fund

Ms. Phillips does not favor transferring Special Ed Funds

DOR has made it clear how that money is accounted for. Expenses should be charged to the appropriate line – not transferred and not to supplement school building projects.

Richard Foley was asked about DOR. He stated that the Town is in full compliance with DOR.

Discussion lasted 1 ½ hours

On motion by Nancy M. Graham, it was voted to move the question.

2/3 vote required
121 voted in the affirmative
27 voted in the negative

ARTICLE 5 - On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 5.

ARTICLE 6 – On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was voted to amend the votes taken under Article 19 of the Warrant of the Annual Town Meeting of April 26, 2004, and Article 5 of the Warrant of the Town Meeting of November 8, 2004, and that the Town vote to appropriate and transfer the sums as indicated below:

Account Line	Description	Decrease	Increase
C3	FINCOM Reserve Fund	\$50,000	
F3	DPW Engineering Salary	<u>\$74,000</u>	
F5	DPW Highway Salary		\$16,500
F6	DPW Highway Expense		<u>\$94,000</u>
F7	DPW Parks Forestry Salary	<u>\$23,600</u>	
F13	DPW Street Lighting	<u>\$35,000</u>	
F15	DPW - Snow and Ice		<u>\$619,930</u>
G3	Town Building Maintenance Salaries		\$12,000
G4	Town Building Maintenance Expenses		\$50,000
H	Schools	\$850,000	
I	Vocational School District		\$9,208
J12	Barrows School Capital		\$350,000
J12	RMHS Capital		\$500,000
K4	Health Insurance		\$275,000
K5	Medicare/Social Security		\$75,000
K6	Workers Compensation		\$30,000
K7	Police and Fire Indemnification		\$20,000
	Subtotal	<u>\$1,032,600</u>	<u>\$2,051,638</u>
	Net - From Free Cash		<u>\$1,019,038</u>
M1	Water Salaries		\$8,100
M2	Water Expenses	\$8,100	
M2	Water Expenses		\$25,000
M4	Water Capital		\$187,000
	Subtotal	\$8,100	\$220,100
	Net from Water Reserves		\$212,000

ARTICLE 7 – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen to sell, or exchange, or dispose of, upon such terms and conditions as they may determine, the following items of Town tangible property:

Building Maintenance	1985 GMC Sierra pick-up truck
<i>Building Maintenance</i>	<i>1989 Ford 250 pickup truck</i>
Police	Three Police vehicles
Fire	Ambulance - Horton 1995 Ford E350 Class 1, Type 3
Fire	1996 Chevrolet Caprice Classic
DPW	1987 International dump truck
DPW	1995 Scag Mower
DPW	2000 Chevrolet C3500. Utility pick-up truck (150,000 miles)

ARTICLE 8A – On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to establish a revolving fund under Chapter 44, Section 53E½ of the General Laws for the purpose of using the receipts generated through the sale of compost bins to purchase additional compost bins, and authorize expenditures administered by the Department of Public Works, not to exceed \$1,700 during Fiscal Year 2006 which may be made from such fund.

ARTICLE 8B – On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to establish a revolving fund under Chapter 44, Section 53E½ of the General Laws for the purpose of administering the consultant fee provision of Reading General Bylaws, Section 5.7, Wetlands Protection, and authorize expenditures administered by the Conservation Administrator, not to exceed \$25,000 during Fiscal Year 2006 which may be made from such fund.

ARTICLE 8C – On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to establish a revolving fund under Chapter 44, Section 53E½ for any or all of the following purposes:

Using the receipts generated from the issuance of Building, Plumbing or Gas, and Wiring and other permits for the Walkers Brook Crossing development, the Archstone Development and/or the Johnson Woods Development to pay the costs of legal expenses, oversight and inspection, plan review, initial property value appraisal and appeals, and other administrative expenses related to those developments; and for the construction of curb, sidewalks, and other pedestrian safety improvements; said expenditures to be administered by the Town Manager, up to a total amount during Fiscal Year 2006 not to exceed \$250,000.

ARTICLE 9 - On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to appropriate the sum of \$7,333.92 which represents the performance guarantee for tree removal, gravel borrowing, grading and rolling, roadway, sidewalk, curbing, stone bounds, drainage, trees, as built drawings, loaming and seeding, as provided through a tripartite agreement between the Town of Reading, Franklin Street Realty Trust, and the Stoneham Savings Bank, said performance bond having been taken by the Community Planning and Development Commission on July 26, 2004, for lack of performance of the guaranteed work.

ARTICLE 10 – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to approve the

“TOWN OF READING MASSACHUSETTS
TEN YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2006 THROUGH 2015”

Dated 07 April 2005, as provided for in Section 7-7 of the Reading Home Rule Charter, and as contained in Article 10.

ARTICLE 11 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted to indefinitely Postpone the subject matter of Article 11.

ARTICLE 12 – On motion by Robert L. Spadafora, Jr., Precinct 8, it was moved to indefinitely Postpone the subject matter of Article 12.

ARTICLE 13A – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to appropriate by borrowing in anticipation of reimbursement from the State under Chapter 44, Section 6, Massachusetts General Laws, the sum of \$366,534 for highway projects in accordance with Chapter 90, Massachusetts General Laws.

2/3 vote required
unanimous vote

ARTICLE 13B – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to appropriate by borrowing in anticipation of reimbursement from the State pursuant to Chapter 44 Section 6 of the Massachusetts General Laws, or any other enabling authority the sum of \$850,000 for the Summer Avenue highway improvement project.

2/3 vote required
unanimous vote

ARTICLE 14 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted to rescind two hundred thousand dollars (\$200,000) authorized but unused debt for the Summer Avenue water main project as authorized by Article 11 of the April 22, 2002 Annual Town Meeting.

ARTICLE 15 – On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 15 until May 2, 2005.

ARTICLE 16 – On motion by William C. Brown, Precinct 8, it was moved to indefinitely postpone the subject matter of Article 16.

ARTICLE 18A – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to *reaffirm* the acceptance of the report of the Board of Selectmen upon the laying out as a public way of the following described way known as Forest Street at Anson Lane under the

provision of law authorizing the assessment of betterments, such way being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the Office of the Town Clerk in accordance with the statutory requirements; and to *reaffirm* the acceptance of the public way laid out by the Board of Selectmen as Forest Street at Anson Lane, and to *reaffirm* the authorization given to the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift, or otherwise and to assess betterments therefor, all in accordance with the 1993 Town Meeting vote.

2/3 vote required
unanimous vote

ARTICLE 18B – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to *reaffirm* the acceptance of the report of the Board of Selectmen upon the laying out as a public way of the following described way known as Lynn Village Way under the provision of law authorizing the assessment of betterments, such way being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the Office of the Town Clerk in accordance with the statutory requirements; and to *reaffirm* the acceptance of the public way laid out by the Board of Selectmen as Lynn Village Way, and to *reaffirm* the authorization given to the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift, or otherwise and to assess betterments therefor, all in accordance with the 1993 Town Meeting vote.

2/3 vote required
unanimous vote

ARTICLE 18C – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to *reaffirm* the acceptance of the report of the Board of Selectmen upon the laying out as a public way of the following described way known as Parson's Lane under the provision of law authorizing the assessment of betterments, such way being laid out in accordance with plans duly approved by the Board of Selectmen and filed in the Office of the Town Clerk in accordance with the statutory requirements; and to *reaffirm* the acceptance of the public way laid out by the Board of Selectmen as Parson's Lane, and to *reaffirm* the authorization given to the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift, or otherwise and to assess betterments therefor, all in accordance with the 1993 Town Meeting vote.

2/3 vote required
unanimous vote

ARTICLE 18D – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to *reaffirm* the acceptance of the report of the Board of Selectmen upon the laying out as a public way of the following described way known as Varney Circle under the provision of law authorizing the assessment of betterments, such way being laid out in accordance with plans duly

approved by the Board of Selectmen and filed in the Office of the Town Clerk in accordance with the statutory requirements; and to *reaffirm* the acceptance of the public way laid out by the Board of Selectmen as Varney Circle, and to *reaffirm* the authorization given to the Board of Selectmen to take such land in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said land in fee or rights of easement therein by purchase, gift, or otherwise and to assess betterments therefor, all in accordance with the 1993 Town Meeting vote.

2/3 vote required
unanimous vote

ARTICLE 19A – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way the following described private way known as Melendy Drive under the provision of law authorizing the assessment of betterment's, such way being laid out in accordance with plans duly approved by the Board of Selectmen; and authorized the Board of Selectmen to take said way under the provision of law authorizing the assessment of betterment's, in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said lands in fee or rights of easement therein by purchase, gift or otherwise and to assess betterment's therefor, the plans and descriptions for said way being filed in the Office of the Town Clerk in accordance with the statutory requirements; and the Town vote to appropriate the sum of five dollars (\$5) from the tax levy for the acquisition of said lands or easements therein or for payment of any eminent domain damages and for the construction of said ways:

Beginning at a point on the southeasterly sideline of Governors Drive, said point being a corner point on the property line now or formally of John C. Gill;

Thence, S77° 27' 00"E, a distance of 189.63 feet, to a point of curvature;

Thence, by a curved line to the left, having a radius of 25.00 feet, a distance of 32.95 feet to a point of curvature;

Thence, by a curved line to the right, having a radius of 55.00 feet, a distance of 245.28 feet to a point;

Thence, N77° 27' 00"W, a distance of 77.37 feet, to a point;

Thence, N06° 44' 27"E, a distance of 10.05 feet, to a point;

Thence, N77° 27' 00"W, a distance of 210.05 feet, to a point on the sideline of Governors Drive, said point being a corner point on the property line now or formally of Mary O'Keefe;

Thence N40° 38' 30"E along the sideline of Governors Drive, a distance of 45.34 feet to a point, said point being the point of beginning of this description.

2/3 vote required
unanimous vote

ARTICLE 19B – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to accept the report of the Board of Selectmen upon the laying out as a public way the following described private way known as Foster Circle under the provision of law authorizing the assessment of betterment's, such way being laid out in accordance with plans duly approved by the Board of Selectmen; and authorized the Board of Selectmen to take said way under the provision of law authorizing the assessment of betterment's, in fee or rights of easement therein by eminent domain, under the provisions of Chapter 79 of the General Laws, as amended, or acquire said lands in fee or rights of easement therein by purchase, gift or otherwise and to assess betterment's therefor, the plans and descriptions for said way being filed in the Office of the Town Clerk in accordance with the statutory requirements; and the Town vote to appropriate the sum of five dollars (\$5) from the tax levy for the acquisition of said lands or easements therein or for payment of any eminent domain damages and for the construction of said ways:

Beginning at a point on the northwesterly sideline of Grove Street, said point being a stone bound on the property line now or formally of H. B. Development Corp.;

Thence, by a curved line to the left, having a radius of 25.00 feet, a distance of 40.43 feet to a point;

Thence, N33° 48' 55"W, a distance of 93.06 feet, to a point of curvature;

Thence, by a curved line to the right, having a radius of 780.00 feet, a distance of 53.05 feet to a point of curvature;

Thence, by a curved line to the left, having a radius of 25.00 feet, a distance of 20.32 feet to a point of curvature;

Thence, by a curved line to the right, having a radius of 55.00 feet, a distance of 262.19 feet to a point of curvature;

Thence, by a curved line to the left, having a radius of 25.00 feet, a distance of 20.32 feet to a point of curvature;

Thence, by a curved line to the left, having a radius of 720.00 feet, a distance of 48.97 feet to a point;

Thence, S33° 48' 55"E, a distance of 94.00 feet, to a point of curvature;

Thence, by a curved line to the left, having a radius of 25.00 feet, a distance of 39.27 feet to a point on the sideline of Grove Street;

Thence S56° 11' 05"W along the sideline of Grove Street, a distance of 90.34 feet to a point;

Thence S58° 51' 07"W along the sideline of Grove Street, a distance of 20.85 feet to a point, said point being the point of beginning of this description.

2/3 vote required
unanimous vote

ARTICLE 20 – On motion by William H. Downing, Precinct 3, it was moved that the Town of Reading request that the School Committee and Superintendent address the elementary redistricting for the '05-'06 school year in a way that would eliminate busing of children across the district who can currently walk to their neighborhood school; and allow children who currently have sidewalks for safe travel to their local school be exempt from the redistricting plan with the possibility of future changes, if necessary, when the Franklin Street sidewalks are completed.

On motion by Sean Patrick Whalen, Precinct 2, it was voted to move the question.

2/3 vote required
84 voted in the affirmative
34 voted in the negative

Original motion did not carry.

On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was voted that this Annual Town Meeting stand adjourned to meet at 7:30 p.m. at the Reading Memorial High School, on Monday, May 2, 2005.

Meeting adjourned at 11:18 p.m.

161 Town Meeting Members were present.

A true copy. Attest:

Cheryl A. Johnson
Town Clerk

ANNUAL TOWN MEETING

Reading Memorial High School

May 2, 2005

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:39 p.m., there being a quorum present.

The Invocation was given by The Reverend David Reid, First Baptist Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 15 – On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was moved to remove Article 15 from the table.

ARTICLE 15 – On motion by Charles Robinson, Precinct 5, it was moved that the Town raise from the tax levy, or transfer from available funds, and appropriate the sum of
\$ 70,872,237

for the operation of the Town and its Government for Fiscal Year 2006 beginning July 1, 2005.

ARTICLE 15 A – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items A1 and A2 (Accounting Department):

\$ 126,198

to be provided as follows:

Lines A1 and A2 – from property taxes, State aid and non-property tax local receipts

(Details on Pages B22-B24 of the Warrant Report)

ARTICLE 15 B – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items B26 and B27 (Community Services Department):

\$1,498,965

to be provided as follows:

Lines B26 and B27 – from property taxes, State aid and non-property tax local receipts
(Details on Pages B25-B61 of the Warrant Report)

ARTICLE 15 C – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items C12 and C13 (Finance Department):

\$963,919

to be provided as follows:

Lines C12 and C13 – from property taxes, State aid and non-property tax local receipts
(*Details on Pages B62-B76 of the Warrant Report*)

ARTICLE 15 D – On motion by Charles Robinson, Precinct 5, it was moved that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items D1 and D2 (Library Department):

\$942,817

to be provided as follows:

Lines D1 and D2 – from property taxes, State aid and non-property tax local receipts
(*Details on Pages B77-B79 of the Warrant Report*)

On motion by Ronald M. D’Addario, Precinct 6, it was voted to add \$8,615 from free cash to Lines D1 and D2 for keeping Library open on Saturdays during the Summer.

Counted vote requested
74 voted in the affirmative
72 voted in the negative

ARTICLE 15 D – On motion by Charles Robinson, Precinct 5 and amendment by Ronald M. D’Addario, Precinct 6, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items D1 and D2 (Library Department):

\$951,432

to be provided as follows:

Lines D1 and D2 – from property taxes, State aid and non-property tax local receipts (+\$8,615 from free cash)

ARTICLE 15 E – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented in Line Items E7 and E8 (Public Safety Department):

\$ 6,655,941

to be provided as follows:

Lines E7 and E8 – from property taxes, State aid and non-property tax local receipts

(Details on Pages B80-B88 of the Warrant Report)

ARTICLE 15 F – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items F11 and F12, and F 13, F14, F15, F16, and F17 (Public Works Department):

\$4,103,791

to be provided as follows:

\$120,000 of Line F12 from the Reading Ice Arena Authority,
\$48,000 of Line F17 from Cemetery Sale of Lots, with the remainder of Line Items F11 and F12, and F 13, F14, F15, F16 and F17 from property taxes, State aid and non-property tax local receipts

(Details on Pages B89-B114 of the Warrant Report)

ARTICLE 15 G – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items G1 through G4 (Building Maintenance):

\$ 3,834,459

to be provided as follows:

Lines G1 through G4 - from property taxes, State aid and non-property tax local receipts

(Details on Pages B115-B120 of the Warrant Report)

ARTICLE 15 H – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Item H (School Department):

\$28,489,503

to be provided as follows:

Line H – from property taxes, State aid and non-property tax local receipts

(Details on Pages B121-B139 of the Warrant Report)

On motion by Gina M. DiRocco, Precinct 5, it was moved to add \$15,000 from free cash to Line H for understanding disabilities.

Motion did not carry.

ARTICLE 15 I – On motion by Charles Robinson, Precinct 5, it was moved that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Item I (Vocational Schools):

\$ 223,000

to be provided as follows:

Line I – from property taxes, State aid and non-property tax local receipts

(Details on Pages B140-B142 of the Warrant Report)

(note – request is for \$253,988 – the difference of \$30,988 has been “set aside” in free cash)

On motion by Andrew W. Grimes, Precinct 4, it was voted to add \$30,988 from free cash to Line I.

ARTICLE 15 I – On motion by Charles Robinson, Precinct 5 and amendment by Andrew W. Grimes, Precinct 4, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Item I (Vocational Schools):

\$ 253,988

to be provided as follows:

Line I – from property taxes, State aid and non-property tax local receipts (+\$30,988 from free cash)

ARTICLE 15 J – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items J1 through J13 (Debt Service and Capital):

\$7,691,796

to be provided as follows:

\$375,000 of Line J1 from Sale of Real Estate, with the remainder of Lines J1 through J13 - from property taxes, State aid and non-property tax local receipts

(Details on Pages B143-B144 of the Warrant Report)

ARTICLE 15 K – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Item K8 (Employee Benefits):

\$ 9,178,809

to be provided as follows:

\$ 519,012 of Line K8 from Free Cash,
\$ 147,717 of Line K8 from Overlay Surplus, and the remainder of Lines K1 through K8 from property taxes, State aid and non-property tax local receipts

(Details on Pages B145-B159 of the Warrant Report)

ARTICLE 15 L – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Item L1 through L4 (Water Fund):

\$ 3,187,133

to be provided as follows:

Line L1 through L4 – from property taxes, State aid and non-property tax local receipts

(Details on Pages B160-B163 of the Warrant Report)

ARTICLE 15 M – On motion by Charles Robinson, Precinct 5, it was voted that the Town approve and appropriate the proposed FY 2006 Budget as presented for Line Items M1 through M4 (Sewer Fund):

\$ 3,975,906

to be provided as follows:

\$10,000 of Line M3 from Sewer Reserves
The remainder of Line M3, and Lines M1, M3, and M4 - from property taxes, State aid and non-property tax local receipts

(Details on Pages B164-B166 of the Warrant Report)

On motion by William C. Brown, Precinct 8, it was moved to adjourn and not vote the budget until Town Counsel can be advised on \$90,000 assessment issue.

Motion did not carry.

ARTICLE 15 – On motion by Charles Robinson, Precinct 5, it was voted that the Town appropriate for the FY 2006 Budget, exclusive of State and county assessments:

\$70,911,840

Representing the total of all previously made motions under Article 15 as amended

Funds are to be provided as set forth in said previously made motions

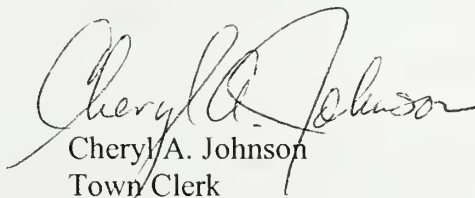
2/3 vote required
136 voted in the affirmative
1 voted in the negative

On motion by Richard W. Schubert, Chairman of the Board of Selectmen, it was voted that this Annual Town Meeting stand adjourned to meet at 7:30 p.m. at the Reading Memorial High School, on Thursday, May 5, 2005.

Meeting adjourned at 10:57 p.m.

161 Town Meeting Members were present.

A true copy. Attest:


Cheryl A. Johnson
Town Clerk

ANNUAL TOWN MEETING

Reading Memorial High School

May 5, 2005

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:46 p.m., there being a quorum present.

The Invocation was given by The Reverend Arthur C. Flynn, St. Agnes Catholic Church, followed by the Pledge of Allegiance to the Flag.

ARTICLE 21 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted to Indefinitely Postpone the subject matter of Article 21.

ARTICLE 22 – On motion by Thomas J. Ryan, Precinct 2, it was voted to authorize the Town Manager, on behalf of the Board of Assessors, to enter into an inter-municipal joint purchasing agreement pursuant to M.G.L. Chapter 40, Section 4A for the provision of technology solutions and related consulting and support services with the Community Software Consortium preserving the rights and privileges established in prior agreement(s). The duration of the agreement, in accordance with statute, shall be no more than 25 years, with the ability of the community to withdraw from the agreement at any time. The annual obligation of the Town of Reading under this agreement will be paid from the Assessment Division's expense appropriation. The annual obligation is determined by membership vote pursuant to the consortium's bylaws.

ARTICLE 23 – On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to accept a gift of real estate and/or take by eminent domain, such real estate being situated on the northeasterly side of Pleasant Street and southwesterly of the municipal parking lot known as the Harnden Yard Parking Lot, and being Parcel 5a and a northeasterly portion of Parcel 6 on Reading Assessors' Map 76, subject to reservations of easement rights in grantor, to be used by the Town for municipal purposes, including public parking and uses accessory thereto, and under such terms and conditions as the Board of Selectmen may determine.

On motion by William C. Brown, Precinct 8, it was moved to remove the words "accept a gift of real estate and/or".

Motion did not carry.

On original motion:

2/3 vote required
declared unanimous by Moderator

ARTICLE 24 – On motion by Camille W. Anthony, member of the Board of Selectmen, it was voted to authorize the Board of Selectmen, acting as the Park Commissioners of the Town, to enter into an agreement with heirs to the donors (if any) on the allowed uses and conditions of use of Memorial Park, or in absence of the ability of the Town to locate heirs to the original donors, to petition the Middlesex Probate Court for an order of Cy Pres, establishing the uses and conditions of use of Memorial Park.

On motion by Michael F. Slezak, Precinct 6, it was voted to move the question.

2/3 vote required
91 voted in the affirmative
37 voted in the negative

ARTICLE 25 – On motion by Camille W. Anthony, member of the Board of Selectmen, it was moved to authorize the Board of Selectmen to petition the General Court for a special act providing that notwithstanding Section 17 of Chapter 138 of the General Laws, or any other general or special law to the contrary, five licenses may be granted in the Town of Reading for the sale of wine and malt beverages not to be drunk on the premises under Section 15 of Chapter 138 of the General Laws. Such licenses shall be subject to all of said Chapter 138, except for Section 17, said special act to take effect after an affirmative vote at a Town Election following approval of the special act. And, further, that the Board of Selectmen is hereby authorized to take all necessary action in support of this Article.

Counted Vote Requested
12 voted in the affirmative
112 voted in the negative

Motion did not carry.

ARTICLE 26 – On motion by Jonathan E. Barnes, Precinct 4, it was voted to amend Sections:

- ♦ 2.0 - Definitions,
 - ♦ 4.3.2 – Accessory Uses and
 - ♦ 4.2.2 – Table of Uses
- of the Zoning By-Laws as follows:

Amend Section 2.0 DEFINITIONS: to add:

2.2.5.2. Carriage House-Stable-Barn: A building that was constructed prior to 1910 for the stabling of horses and or garaging of non-mechanized carriages or wagons.

Amend Section 4.3.2 ACCESSORY USES: to add:

4.3.2.10. Carriage House-Stable-Barn Preservation

4.3.2.10.1. Purpose:

To preserve existing, freestanding and detached carriage houses-stables-barns and provide flexibility for housing.

4.3.2.10.2. Restrictions:

The Special Permit Granting Authority (SPGA) may grant a special

permit to use a detached carriage house-stable-barn for single-family residential use on a lot with an existing dwelling provided all of the following conditions are satisfied:

- a. The carriage house-stable-barn must have existed continuously since 1910. When converted for residential use, the structure must have a minimum net floor area of 400 square feet;
- b. The carriage house-stable-barn and principal dwelling must be and remain located on the same lot;
- c. At least one of the dwellings (carriage house-stable-barn or principal dwelling) must be and remain owner occupied;
- d. The principal dwelling must be included in the Historical and Architectural Inventory of Reading, MA or alternatively qualify by having been built prior to 1910 with a detached carriage house-stable-barn;
- e. The principal dwelling on the lot must be used only as a single family dwelling during such time as the carriage house-stable-barn is being used as a dwelling. A two-family dwelling may be converted to a single-family dwelling to meet this requirement. The Building Inspector shall confirm by inspection that the existing dwelling is being used only as a single-family dwelling before issuing a certificate of occupancy for the use of the carriage house-stable-barn. The owner of the property must sign an affidavit recorded at the Registry of Deeds with the special permit accepting such requirement;
- f. The exterior facade of the carriage house-stable-barn shall substantially retain its appearance as a carriage house-stable-barn and exterior architectural features shall be preserved to the maximum extent practicable, keeping in mind the carriage house-stable-barn will be a dwelling. If the façade of the carriage house-stable-barn shall have been changed from its original appearance prior to the filing for a special permit under this section, it shall be restored to be consistent with the architecture of the period of its construction. The SPGA shall obtain a report from the Reading Historical Commission as to exterior features that it recommends be preserved or restored and which, if any, proposed exterior alterations should be allowed on the carriage house-stable-barn. The existing footprint shall remain substantially the same but shall not increase more than 10%;
- g. All motor vehicles owned or maintained by occupants of the carriage house-stable-barn shall be parked off the street;
- h. The carriage house-stable-barn shall meet all building code requirements and shall have properly installed and maintained fire safety devices for the protection of all occupants in the entire dwelling;

- i. Any other conditions, safeguards and limitations on time or use as may be imposed by the Board of Appeals according to Massachusetts General Laws, Chapter 40A, Section 9 or regulations pursuant thereto.

4.3.2.10.3. Process:

An owner or owners of a carriage house-stable-barn may make application to the Zoning Board of Appeals (ZBA), as SPGA, for a special permit for the alteration and/or occupancy of a carriage house-stable-barn in compliance with all of the above-listed restrictions. The ZBA will then post notice of this public hearing in accordance with Chapter 40A, Massachusetts General Laws. The Reading Historical Commission shall be notified upon receipt of building application.

The Special Permit for said carriage house-stable-barn will be limited to the original applicant but shall be transferred with ownership upon the successful inspection of the property which verifies that all conditions of the requirements for a carriage house-stable-barn are being met and upon recertification that the new owner(s) of the dwelling plan(s) to maintain residence in either the carriage house-stable-barn or the principal residence.

If the terms and/or conditions of the Special Permit for a carriage house-stable-barn are not being complied with, such Special Permit can and will be revoked in accordance with standard enforcement procedures, or if all conditions are not met within one year of issuance of the Special Permit, the Special Permit will be null and void.

Amend Section 4.2.2 Table of Uses to add under Accessory Uses:

	RES S-15 S-20 S-40	RES A-40	BUS A-80	BUS A	BUS B	BUS C	IND
Carriage House-Stable-Barn	SPA	SPA	SPA	Yes	No	No	No

2/3 vote required
125 voted in the affirmative
6 voted in the negative

On motion by Elaine L. Webb, Precinct 1, it was voted to accept two friendly motions to correct verbiage in:

4.3.2.10.3 Process: 1st paragraph – “The Reading Historical Commission should” to read “The Reading Historical Commission shall”.

4.3.2.10.3 Process: 2nd paragraph, last line to read maintain residence in either the carriage house-stable-barn or the principal residence.

On motion by Gary D. Phillips, Precinct 6, it was moved to change 1910 to 1920 in Section 4.3.2.10.2 (a) and (d).

Motion did not carry.

ARTICLE 27 – On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to amend the Historic District Bylaw Section 5.18 of the Town of Reading General Bylaws approved by vote of Town Meeting under Article 17 at the Town of Reading Subsequent Town Meeting on November 8, 2004 as follows:

- 5.18.11.1 Delete “12A” in the third line and insert “Chapter 40C, Section 13.”
- 5.18.11.2 Insert in the second line after the word “under” “G.L. c. 40.”
- 5.18.11.3 Delete the word “proportion” in the fourth line and insert “portion.”
- 5.18.5.3 Delete “to present other designs to the Commission for approval” in the sixth line.
- 5.18.5.4 Delete the first “its” in the first line.
- 5.18.6.2 In the second line, delete “or” and insert “for.”

2/3 vote required
declared unanimous by Moderator

ARTICLE 28 – On motion by James E. Bonazoli, member of the Board of Selectmen, it was Move that the Town vote, pursuant to Section 2-6 of the Reading Home Rule Charter, to declare the seats of certain Town Meeting Members to be vacant and remove certain described persons from their position as Town Meeting Members for failure to take the oath of office within 30 days following the notice of election or for failure to attend one half or more of the Town Meeting sessions during the previous year:

Precinct 1	Steven L. Perry
Precinct 2	John Visocchi
Precinct 3	Lance Watson
Precinct 5	Loretta E. Cavagnaro Timothy J. Houston
Precinct 6	Robert R. Lynch
Precinct 7	Douglas R. Cowell

ARTICLE 3 – On motion by Camille W. Anthony, member of the Board of Selectmen, it was voted to remove Article 3 from the table.

ARTICLE 3 – On motion by Paula D. Koppel, Precinct 8, it was voted to instruct the Board of Selectmen to construct an ad hoc task force to confirm the needs of frail seniors and determine the resources necessary to provide nurse advocacy for frail residents in Reading.

Objectives:

- Explore the role of local government in nurse advocacy
- Confirm needs and appropriate levels of funding
- Explore alternative approaches for funding including the Hospital Trust Fund and town budget
- Present report on the work and recommendations of the task force to the Selectmen and Finance Committee. Report also presented to the town meeting members at the fall Town Meeting.

Suggested Task Force Composition:

- Director of Elder/Human Services
- Member of Council on Aging
- A “frail senior” from the Reading community
- Representative of Community Parish Nursing
- Reading Senior Housing representative
- Selectman
- Chairman of ad hoc committee of the Hospital Trust Fund
- Member of the Finance Committee
- Town meeting member

ARTICLE 3 – On motion by Ronald M. D’Addario, Precinct 6, it was voted to instruct the Selectmen to form a committee to research the program “Cities for Climate Protection (CCP),” a project of the International Council for Local Environmental Initiatives (ICLEI), to determine whether Reading should participate in the program. The committee recommendations could be available for fall town meeting.

The “Cities for Climate Protection Campaign” works with cities, towns, and counties to reduce the pollution that causes global warming. The program is comprised of 5 actions:

1. Conduct a local emissions inventory of greenhouse gas emission.
2. Adopt an emissions reduction target.
3. Identify local actions that achieve the target.
4. Implement action plan policies and actions.

5. Quantify and report benefits created.

In the United States 154 cities, towns, and counties participate in the program at present. Those cities and towns located in Massachusetts include, Amherst, Arlington, Barnstable, Boston, Brookline, Cambridge, Falmouth, Gloucester, Lenox, Lynn, Medford, Natick, Newton, Northampton, Salem, Shutesbury, Somerville, Springfield, Watertown, Williamstown, and Worcester.

The ICLEI concludes that its members “cut 20 million tons of global warming pollution and cut \$400 million from energy and fuel costs for their communities.”

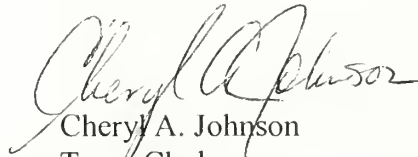
ARTICLE 3 – On motion by Camille W. Anthony, member of the Board of Selectmen, it was voted to lay Article 3 on the table.

On motion by Camille W. Anthony, member of the Board of Selectmen, it was voted that this Annual Town Meeting stand adjourned sine die.

Meeting adjourned at 9:55 p.m.

137 Town Meeting Members were present.

A true copy. Attest:


Cheryl A. Johnson
Town Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss. Officer's Return, Reading:

By virtue of this Warrant, I, on October 12, 2005 notified and warned the inhabitants of the Town of Reading, qualified to vote on Town affairs, to meet at the place and at the time specified by posting attested copies of this Town Meeting Warrant in the following public places within the Town of Reading:

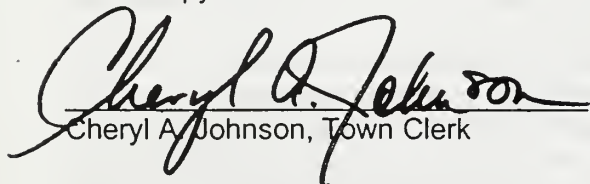
Precinct 1	J. Warren Killam School, 333 Charles Street
Precinct 2	Registry of Motor Vehicles, 275 Salem Street
Precinct 3	Reading Police Station, 15 Union Street
Precinct 4	Joshua Eaton School, 365 Summer Avenue
Precinct 5	Town Hall, 16 Lowell Street
Precinct 6	Austin Preparatory School, 101 Willow Street
Precinct 7	Reading Library, Local History Room, 64 Middlesex Avenue
Precinct 8	Mobil on the Run, 1330 Main Street

The date of posting being not less than fourteen (14) days prior to November 14, 2005, the date set for the Subsequent Town Meeting in this Warrant.

I also caused an attested copy of this Warrant to be published in the Reading Chronicle in the issue of October 18, 2005.


Thomas H. Freeman, Constable

A true copy. Attest:


Cheryl A. Johnson, Town Clerk

SUBSEQUENT TOWN MEETING
(Seal)
COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

To any of the Constables of the Town of Reading, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Reading, qualified to vote in elections and Town affairs, to meet at the Reading Memorial High School Auditorium, 62 Oakland Road, in said Reading, on Monday, November 14, 2005, at seven-thirty o'clock in the evening, at which time and place the following articles are to be acted upon and determined exclusively by Town Meeting Members in accordance with the provisions of the Reading Home Rule Charter.

ARTICLE 1 To hear and act on the reports of the Board of Selectmen, Town Accountant, Treasurer-Collector, Board of Assessors, Director of Public Works, Town Clerk, Tree Warden, Board of Health, School Committee, Contributory Retirement Board, Library Trustees, Municipal Light Board, Finance Committee, Cemetery Trustees, Community Planning & Development Commission, Conservation Commission, Town Manager and any other Board or Special Committee.

Board of Selectmen

ARTICLE 2 To choose all other necessary Town Officers and Special Committees and determine what instructions shall be given Town Officers and Special Committees, and to see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate for the purpose of funding Town Officers and Special Committees to carry out the instructions given to them, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 3 To see if the Town will vote to amend the FY 2006 – FY 2015, Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 4 To see if the Town will vote to authorize the payment during Fiscal Year 2006 of bills remaining unpaid for previous fiscal years for goods and services actually rendered to the Town, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 5 To see if the Town will vote to amend one or more of the votes taken under Article 15 of the April 25, 2005 Annual Town Meeting relating to the Fiscal Year 2006 Municipal Budget, and see what sum the Town will raise by borrowing or transfer from available funds, or otherwise, and appropriate as the result of any such amended votes for the operation of the Town and its government, or take any other action with respect thereto.

Finance Committee

ARTICLE 6 To see if the Town will vote, pursuant to Mass. General Laws Chapter 30B, Section 12, to authorize the Town Manager to enter into a contract, including all extensions, renewals and options, for the collection of rubbish and recyclables for a period greater than three years but not exceeding 20 years upon such terms and conditions determined by the Town Manager, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 7 To see if the Town will vote to accept the provisions of Chapter 44, Section 53F½ of the Massachusetts General Laws establishing the Town's Storm Water Utility as an Enterprise Fund effective Fiscal Year 2007, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 8 To see if the Town will vote to rescind authorized but unused debt for the sewer system as authorized by Article 12 of the May 3, 2004 Annual Town Meeting, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 9 To see if the Town will vote to amend the vote taken under Article 5 of the January 13, 2003 Special Town Meeting to appropriate by borrowing, or transfer from available funds, or otherwise, for the purpose of making extraordinary repairs and/or additions to the Reading Memorial High School at 62 Oakland Road, including the costs of engineering and architectural fees, plans, documents, cost estimates, and related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the School Committee; and to see if the Town will vote to authorize the School Building Committee, the School Committee, or any other agency of the Town to file applications for a grant or grants to be used to defray the cost of all or any part of the cost of the project; and to see if the Town will vote to authorize the School Committee to enter into all contracts and agreements as may be necessary to carry out the purposes of this Article; provided however that any borrowing authorized by this Article and any appropriation subject to this Article shall be contingent upon the passage of a debt exclusion referendum question under General Laws Chapter 59, s 21c within 90 days of the close of this Special Town Meeting, or take any other action with respect thereto.

School Committee

ARTICLE 10 To see what sum the Town will vote to appropriate by borrowing, or transfer from available funds, or otherwise, pursuant to Chapter 44 Section 8 (5) and (6) of the Massachusetts General Laws for the purpose of constructing and reconstructing water mains, including the cost of engineering services, plans, documents, cost estimates, bidding services and all related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the Town Manager; and to see if the Town will authorize the Board of Selectmen, the Town Manager, or any other agency of the Town to apply for a grant or grants, to be used to defray the cost of all, or any part of, said water system improvements; and to authorize the Town Manager to enter into any and all contracts and agreements as may be necessary to carry out the purposes of this Article, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 11 To see if the Town will vote, pursuant to Chapter 44, Section 20 of the Massachusetts General Laws, to appropriate the balance of \$3422.74 remaining on the completed Summer Avenue water main reconstruction project, authorized by vote under Article 11 of the Warrant for the Annual Town Meeting of April 22, 2002, as an addition to the sum authorized by vote under Article 13 of the Warrant for the Subsequent Town Meeting of November 10, 2003, for the purpose of constructing a replacement 20 inch diameter water main extending from Bancroft Avenue at the intersection of Hartshorn Street, northerly to approximately the intersection of Forest Street and Colburn Road, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 12 To see if the Town will vote to appropriate contributions from all or any one of the following or other developers:

- ◆ Walkers Brook Crossing
- ◆ Johnson Farms
- ◆ Maplewood Village
- ◆ Archstone Development

for purposes including but not limited to street design, road improvements, sidewalk and curb improvements, trail improvements, water and sewer improvements, or any other related improvements as approved by the Town Manager, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 13 To see if the Town will vote to transfer the care, custody, and control to the Board of Selectmen any and all of the following parcels of land which are in the care, custody, and control of the School Department and/or the Board of Selectmen; and to see if the Town will vote to authorize the Board of Selectmen to sell, exchange or dispose of, upon such terms and conditions as they may determine, all or any part of the following described parcels of land on Oakland Road, and to discontinue any and all public and/or private ways as the Board of Selectmen deem necessary abutting such parcels of land:

Map 123, Parcels: 16-32, 34, 48-54, 58-62, 139

or take any other action with respect thereto.

Board of Selectmen

ARTICLE 14 To see if the Town will authorize the Board of Selectmen to transfer lands of the Town including portions of George Street in excess of a 40' wide right of way to an abutting property owner or owners; and to see if the Town will authorize the Board of Selectmen to accept from an abutting property owner or owners, portions of private property to establish a right of way of George Street of not less than 40', both actions under such terms and conditions as the Board of Selectmen may determine, or take any other action with respect thereto,

Board of Selectmen

ARTICLE 15 To see if the Town will vote to authorize the Board of Selectman to acquire by purchase, eminent domain, gift or otherwise, a parcel of land containing approximately 10.4 acres located on Kieran Road shown as Lot 2 on Board of Assessor's Map 205 currently believed to be owned by Hillcrest Realty, Inc., said land to be used for open space, water supply, and for conservation purposes in accordance with the provisions of Mass. General Laws, Chapter 40, Section 8C, to be under the care, management and control of the Town of Reading Conservation Commission and further to be dedicated in perpetuity to purposes stated in Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts including the protection of water resources and shall be fully protected by all provisions of Article 97 and shall be open to the general public for appropriate outdoor/recreational use consistent with 310 CMR 22.00; and to authorize the Board of Selectmen to enter into any and all agreements upon terms and conditions as they may determine to be necessary to carry out the acquisition of such parcel and the purposes of this Article; and to see if the Town will authorize the Board of Selectmen, Town Manager and/or the Conservation Commission to apply for a grant or grants, to be used to defray the cost of all, or any part of the purchase price for such parcel of land, or take any other action with respect thereto.

Board of Selectmen

ARTICLE 16 To see if the Town will vote to amend Article 2.2.1, Rules 4 and 8 of the Town of Reading General Bylaws as follows:

Rule 4. The following words shall be inserted after the word "Charter," "petitions for a special act or local acceptance by Town Meeting of a state statute" so it shall read as follows:

Rule 4. Prior to a debate on each Article in a Warrant involving changes in the Bylaw or Charter, petitions for a special act or local acceptance by Town Meeting of a state statute, the Bylaw Committee shall advise the Town Meeting as to its recommendations and reasons therefore.

Rule 8. Substitute the phrase "Non-Town Meeting Member" for "inhabitant" in the text and insert a new sentence after the first sentence as follows: "A proponent of an article may speak only on such article after first having identified himself to the Moderator and obtaining permission of Town Meeting to speak." As amended, Rule 8 shall read as follows:

Rule 8. Any Non-Town Meeting Member may speak at a Town Meeting having first identified himself to the Moderator as an inhabitant of the Town. A proponent of an article may speak only on such article after first identifying himself to the Moderator and obtaining permission of Town Meeting to speak. No Non-Town Meeting Member shall speak on any question more than five (5) minutes without first obtaining the permission of the Meeting. Non-Town Meeting Members shall be given the privilege of speaking at Town Meetings only after all Town Meeting Members who desire to speak upon the question under consideration have first been given an opportunity to do so.

Or take any other action with respect thereto.

Board of Selectmen

ARTICLE 17 To see if the Town will vote to amend Rule 19, Section 2.2.1 of the Town of Reading General Bylaws by deleting the words "Robert's Rules of Order Revised, so far as they may be adapted to Town Meeting" and replace them with the words "Town Meeting Time Third Edition" except that to lay on the table shall only require a majority vote, so that Rule 19 will read as follows:

"Rule 19. The duties of the Moderator and the conduct and method of proceeding at all Town Meetings, not prescribed by law or by rules set forth in this Article, shall be determined by rules of practice set forth in Town Meeting Time Third Edition except that to lay on the table shall only require a majority vote."

Or take any other action with respect thereto.

Rules Committee

ARTICLE 18 To see if the Town will vote to amend Article 2, Section 2.1.6 of the Town of Reading General Bylaws by substituting the word "providing" for the word "mailing" in the last line so it shall read as follows:

2.1.6 The Board of Selectmen shall give notice of the Annual, Subsequent or any Special Town Meeting at least fourteen (14) days prior to the time of holding said Meeting by causing an attested copy of the Warrant calling the same to be posted in one (1) or more public places in each precinct of the Town, and either causing such attested copy to be published in a local newspaper or providing an attested copy of said Warrant to each Town Meeting Member.

Or take any other action with respect thereto.

Board of Selectmen

ARTICLE 19 To see if the Town will vote to amend Sections 4.8.6.2.4.6 and 4.8.6.2.4.14 of the Zoning By-Laws to add the bold language as noted below:

4.8.6.2 Prohibited Uses:

4.8.6.2.4.6. storage of Toxic or Hazardous Materials as defined in Section 4.8.3 and liquid petroleum products, **with the exception of liquid propane products for normal household use, allowed and used in accordance with all local, state and federal laws and regulations; unless such storage is** (remainder of section is the same).

4.8.6.2.4.14. underground storage tanks containing Toxic and Hazardous Materials as defined in Section 4.8.3 related to activities in Section 4.8.6.1 **except for liquid propane products for normal household use allowed and used in accordance with all local, state and federal laws and regulations.**

Or take any other action with respect thereto.

Board of Selectmen

ARTICLE 20 To see if the Town will vote to add a mixed use overlay district to the Zoning By-Laws and Zoning Map.

Definitions:

The addition of the following definition:

2.2.21.2. **Mixed Use:** The combining of retail/commercial and/or service uses with residential or office use in the same building or on the same site.

4.2.2. Table of Uses:

Under **PRINCIPAL USES - Other Uses**, the inclusion of the Mixed Use District as follows:

	RES S-15 S-20 S-40	RES A-40	RES A-80	BUS A	BUS B	BUS C	IND
Mixed Use	No	No	No	No	SPP	No	No

4.6 Mixed Use Overlay District

4.6.1 Purpose

Mixed Use allows by Special Permit from the CPDC an alternative pattern of land development to the pattern normally permitted in the underlying District. It is intended to create mixed commercial, residential, and open space areas consistent with the character and identity of the Town and in conformance with the objectives of the 2005 Master Plan.

4.6.2 Authority

The CPDC shall be the Special Permit Granting Authority for Mixed Use developments. The CPDC may vary the dimensional and parking requirements of Section 4.6 if it determines such change will result in an improved design of the development. This authority continues subsequent to occupancy.

4.6.3 Permitted Uses

Only the following types of uses shall be permitted in Mixed Use developments. These uses may be commingled into a single structure or structures or may be located in separate structures on the site.

Residential

- Multifamily Dwellings
- Apartments
- Condominiums

Retail

- Retail Store
- Restaurant

Municipal Uses

- Utilities
- Post Office

Commercial /Office

Business and Professional Office

Research Facility

Personal Service Shop (Example, Travel Agency, Lawyer, Beauty Salon, Bank)

Private Recreation

Garages

No less than 20% of the total number of residential units shall be affordable to households at or below 80% of the median household income for the Boston Metropolitan Area as determined by the most recent calculation of the United States Department of Housing and Urban Development. If 20% of the total residential units are affordable, the FAR shall be no greater than 0.8; at 25% affordable, the FAR shall be no greater than 1.0.

The following Table shall be used as the basis to determine the affordable unit requirement:

Up to 0.8 FAR

Total Units and/or Contribution

1. \$48,000 or 1 unit
2. \$96,000 or 1 unit
3. \$144,000 or 1 unit
4. \$192,000 or 1 unit
5. 1 unit
6. 1 unit plus \$48,000 or 2 units
7. 1 unit plus \$96,000 or 2 units

Greater than 0.8 FAR but less than 1.0 FAR

Total Units and/or Contribution

1. \$60,000
2. \$120,000
3. \$180,000
4. 1 unit
5. 1 unit plus \$60,000, or 2 units
6. 1 unit plus \$120,000, or 2 units
7. 1 unit plus \$180,000, or 2 units

Contributions would go to the Affordable Housing Trust Fund. The affordable units must be subject to Use Restrictions to ensure that the units remain available in perpetuity, exclusively to persons with qualifying incomes. The units must be sold or rented on a fair and open basis and the Applicant shall provide for CPDC approval an affirmative fair marketing plan for the affordable units. The minimum square footage of living area for any of the residential units within the Mixed Use Overlay District shall be no less than 550 square feet and the maximum area shall not exceed 1000 square feet. The average size shall be 750 square feet (plus or minus 25 square feet). Residential Units shall be developed under the Local Initiative Program of the Massachusetts Department of Housing and Community Development or another subsidy program that allows the housing to count towards the affordable housing requirements of Chapter 40B of the Massachusetts General Law.

4.6.4 Parking Facility

Section 4.6.10 of this by-law applies with respect to the CPDC's consideration of the grant of a Special Permit for the Mixed Use Overlay development.

4.6.5 Dimensional Requirements

The dimensional requirements below shall apply.

4.6.5.1 Minimum Contiguous Area of the Mixed Use Development

Minimum contiguous lot area of the Mixed-Use development shall be 10,000 square feet. The site of any new principal structure shall conform to Section 5.2.1 of the Zoning By-Laws.

4.6.5.2 Minimum Lot Frontage

Minimum lot frontage shall be 40 feet.

4.6.5.3 Maximum Front Yard

The maximum front yard shall be 20 feet, and there is no minimum front yard.

4.6.5.4 Minimum Rear Yard

Minimum rear yard shall be 15 feet and there is no minimum side yard. There shall also be at least 15 feet separation between any 2 structures in the development on the same lot and the areas behind and between all structures shall be clear and accessible to the Town's fire suppression vehicles.

4.6.5.5 Maximum Height

Maximum height shall be 42 feet.

4.6.5.6 Maximum Lot Coverage

Maximum lot coverage shall be 40% percent.

4.6.5.7 Minimum Landscaping

Minimum landscaping shall be 25%, and shall meet the requirements of Section 6.2.12 of these by-laws.

4.6.5.8 Maximum Floor Area

Maximum floor area ratio shall be 0.8, except as otherwise provided in Section 4.6.3.

4.6.6 Mixed Use Developments

The mixture of uses shall not be constrained in any way, however, residential units are prohibited from the front of the 1st floor and parking garages are prohibited from the front of the lot.

In all Mixed Use developments adequate off-street parking shall be provided. The CPDC and the Applicant shall have as a goal for the purposes of defining adequate off-street parking making the most efficient use of the parking facilities to be provided and minimizing the area of land to be paved for this purpose. In implementing this goal, the CPDC may consider complementary or shared use of parking areas by activities having different peak demand times, and the Applicant may be required to locate adjacent uses in such a manner as will facilitate the complementary use of such parking areas.

Implementation of such complementary use of parking areas may result in the CPDC reducing and/or waiving parking requirements.

4.6.6.1 Parking Locations

Parking may be provided at ground level, underground or in a parking garage. Parking garages can be free standing or as part of buildings dedicated to other permitted uses.

Parking spaces must be assigned to specific uses (including shared uses) at the time of the submission of the Final Plan.

4.6.6.2 Parking at Buildings

Parking shall be primarily located at the rear or at the side of buildings.

4.6.6.3 Curb Cuts

One curb cut providing access to the development from any public way may be required. Additional curb cuts may be required as deemed necessary by the permitting authority. A development having frontage on 2 or more streets may be permitted additional curb cuts if deemed necessary by the CPDC. Whenever possible, there shall be shared curb cuts with adjacent developments.

4.6.6.4 Parking Requirements are:

Residential

550-700 sq. ft.= 1 space per unit

701-1000 sq. ft.= 2 spaces per unit

Commercial/Office

3.5 spaces per 1,000 sq. ft.

Retail

1.5 spaces per 1,000 sq. ft.

Garages

TBD

Municipal Uses

Exempt

4.6.6.5 Granting of Relief from Parking Regulations

In those instances where the Applicant has made a concerted effort to provide all the required number of parking spaces, the CPDC may require an impact fee for each parking space not provided. The money may be used for short or long term parking solutions for the Town.

4.6.7 Application

Any person who desires a Special Permit for a Mixed Use development shall submit 14 copies of the application in such form as the CPDC may require which shall include the following:

4.6.7.1 Development Statement

A Development Statement shall consist of a petition, a list of the parties in interest with respect to the tract, a list of the development team and a written statement describing the major aspects of the proposed development.

4.6.7.2 Development Plans

Development plans bearing the seal of a Massachusetts Registered Architect, Registered Civil Engineer or similar professional as appropriate and consisting of:

- (a) Site plans and specifications showing all site improvements and meeting the requirements set forth for a Site Plan under Section 4.3.3.
- (b) Site perspective, sections, elevations 1/8 inch = 1 foot.
- (c) Detailed plans for disposal of sanitary sewage and surface drainage and
- (d) Detailed plans for landscaping.

4.6.7.3 Additional information as the CPDC may determine.

4.6.8 CPDC Board Findings

A Special Permit shall be issued under this Section if the CPDC finds that the development is in harmony with the purpose, and intent of this Section and that it contains a compatible mix of uses sufficiently advantageous to the Town to render it appropriate to depart from the requirements of the by-law otherwise applicable to the District in which the development is located.

4.6.9 Amendments

After approval, the developer may seek amendments to the approved plan. Minor amendments may be made by a majority vote of the CPDC without a public hearing. The CPDC shall make a finding whether a requested amendment is deemed to be major or minor. A major amendment shall require the filing of an amended Special Permit application and public hearing.

4.6.10 Existing Structures

4.6.10.1 Change in Use

A Special Permit may be granted to legally existing nonconforming structures, as of the date of the passage of this by-law, applying for a change of use in the Mixed Use Overlay District provided that parking for the existing and new uses meets the requirements of Section 4.6.6.4 unless waived by CPDC.

4.6.10.2 Additions

A Special Permit may be granted to legally existing nonconforming structures, as of the date of the passage of this by-law, applying for a change of use and an addition to the structure provided that the footprint of the building structure remains unchanged or does not exceed 40% lot coverage, whichever is greater, and the FAR of 0.8 is not exceeded.

Or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 21 To see if the Town will vote to amend the Zoning Map of the Town of Reading by placing the following properties into the Business B Zoning District:

Plat 64, Parcels: 21, 21a, 22, 23, 24

or take any other action with respect thereto.

Community Planning and Development Commission

ARTICLE 22 To see if the Town will vote to approve an amendment to the Reading Home Rule Charter to amend Section 4-4 to increase the membership on the Zoning Board of Appeals from 3 regular members and 3 associate members, to 5 regular members and 2 associate members, so that Section 4-4 of the Reading Home Rule Charter will read as follows:

Section 4-4: Board of Appeals

There shall be a Board of Appeals consisting of 5 members and 2 associate members appointed by the Board of Selectmen for three (3) year terms so arranged that as near an equal number of terms as possible shall expire each year.

The Board of Appeals shall have the powers and duties of Zoning Boards of Appeal under the Constitution and General Laws of the Commonwealth and such additional powers and duties as may be authorized by the Charter, by bylaw, or by Town Meeting vote.

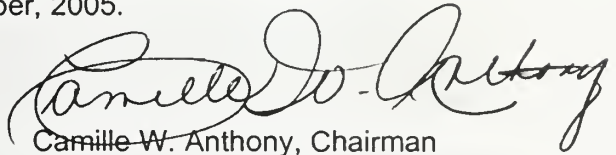
Or take any other action with respect thereto.

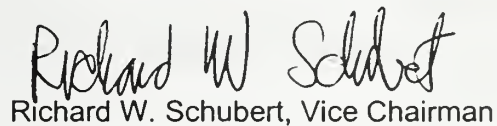
By Petition

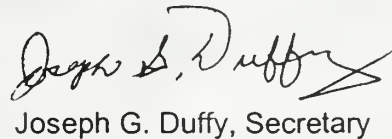
and you are directed to serve this Warrant by posting an attested copy thereof in at least one (1) public place in each precinct of the Town not less than fourteen (14) days prior to November 14, 2005, the date set for the meeting in said Warrant, and to publish this Warrant in a newspaper published in the Town, or by mailing an attested copy of said Warrant to each Town Meeting Member at least fourteen (14) days prior to the time of holding said meeting.

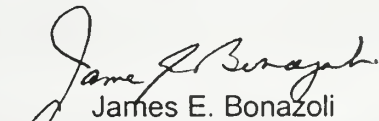
Hereof fail not and make due return of this Warrant with your doings thereon to the Town Clerk at or before the time appointed for said meeting.

Given under our hands this 27th day of September, 2005.


Camille W. Anthony, Chairman

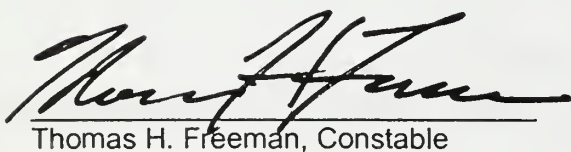

Richard W. Schubert, Vice Chairman


Joseph G. Duffy, Secretary


James E. Bonazoli


Ben Tafoya

SELECTMEN OF READING


Thomas H. Freeman, Constable

SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 14, 2005

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:38 p.m., there being a quorum present.

The Invocation was given by The Reverend Edward Malone of St. Agnes Church, followed by the Pledge of Allegiance to the Flag.

The Warrant was partially read by the Town Clerk, Cheryl A. Johnson, when on motion by, Camille W. Anthony, Chairman of the Board of Selectmen, it was voted to dispense with further reading of the Warrant except for the Officer's Return, which was read by the Town Clerk.

ARTICLE 1 – Patrick Schettini, Superintendent of Schools, presented the Superintendents Award for academic excellence to Daniel J. Finigan, Class of 2006 and Alexandra Scharr, Class of 2006

ARTICLE 1 – Robert L. Spadafora, Jr., Chairman of the School Committee, gave the attached report of the schools:

ARTICLE 1 – Chris Reilly, Town Planner and Richard Howard, Chairman of the Master Plan Advisory Committee, gave the attached Master Plan presentation.

ARTICLE 1 – Ronald M. D’Addario, Precinct, 6, gave the attached Cities for Climate Change report.

ARTICLE 1 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 1.

ARTICLE 2 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 2.

ARTICLE 3 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was voted to amend the FY 2006 – FY 2015, Capital Improvements Program as provided for in Section 7-7 of the Reading Home Rule Charter by adopting a revised “Town of Reading Massachusetts, Ten Year Capital Improvement Program, Fiscal Years 2006 through 2015 printed 14Nov2005”.

ARTICLE 4 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted to indefinitely postpone the subject matter of Article 4.

State of the Schools

Town Meeting

Fall 2005

Reading Public Schools



State of the Schools

Town Meeting

Fall 2005

Reading Public Schools



Academics

- 92.4% of the Class of 2005 attending college
- Acceptances to many fine colleges and universities
- AP and SAT scores continue to be very high
- 2005 MCAS
 - 100% of the RMHS graduating class of 2005 passed
 - Aggressively addressing improvement of MCAS scores across the district as the difficulty of the tests have increased

Reading Public Schools



Accomplishments

- Reading Schools Recognized for Meeting High Standards
- Reading Students Demonstrate Their High Academic Achievement
- Reading Students Display Their Talents Outside the Classroom
- Reading Drama and Band Programs Continue to Dominate
- Reading Sports Teams Show High Level of Success
- Reading Teachers and Administrators Recognized by State and National Organizations

Reading Public Schools



Superintendent's Awards

Daniel Finigan

Class of 2006

Reading Public Schools



Superintendent's Awards

Alexandra Scharr

Class of 2006

Reading Public Schools



Building Projects

Reading Public Schools



Wood End Elementary School



Reading Public Schools



The Reading Public Schools Welcomes a New School Community

- Wood End Elementary School is the newest member of our school district
- Parents, students, teachers and administrators are working together to build a positive and respectful school culture and climate for this new school community
- The much needed parking spaces have been built, dramatically minimizing the parking and traffic impact on the neighborhood

Reading Public Schools



Barrows Elementary School



Reading Public Schools



Barrows Elementary School

- The Barrows Elementary School renovation and addition project is now completed
- On-Time and On-Budget
- 19 classrooms renovated or reconfigured from existing space
- Portables eliminated
- New Media Center and Gymnasium

Library/Media Center



10/21/2005

Reading Public Schools



Reading Memorial High School

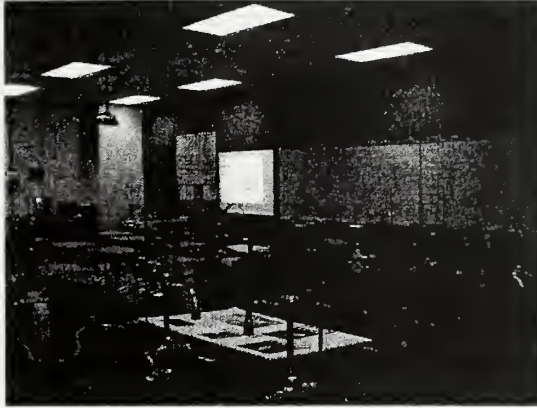


Reading Public Schools



Phase One Completed

- The new Math & Science building opened its doors to students and staff
- State-of-the-art Science and Math classrooms
- Equipped with current technology

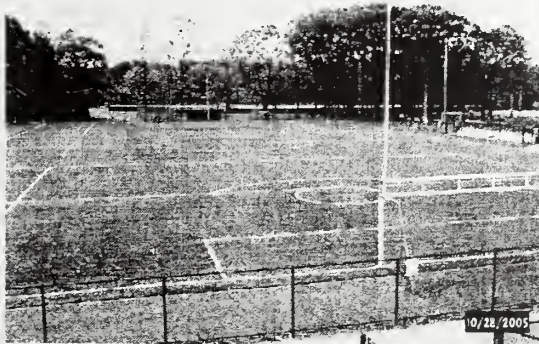


Reading Public Schools



Artificial Turf Fields

- The artificial turf field installed and being used for Lacrosse, Soccer, Field Hockey
- The Stadium Field is completed and being used for Football and Soccer
- Both are being utilized for band and team practices and by community groups



Reading Public Schools



Phase Two

Renovation of the Former Math Science Building and Library

- The new Humanities building is underway
- New home for English, Social Studies, Foreign Language, and Art
- Rise will occupy the bottom floor and will have a large playground area
- The Library will be a single floor expanded area equipped with current technology
- A new 900 seat Auditorium with state-of-the-art sound and lighting
- Band and Drama will have new rehearsal/practice/preparation areas



Reading Public Schools



Phasing Overview

- ✓ **Summer 2004:** Mobilization
- ✓ **School Year 04-05:** New Math/Science Building, New Field House Locker Room, First Artificial Turf Field
- ✓ **Summer 2005:** Field House Renovations begin, Stadium Field installed, Demolition of Section of Old Building, Many Moves within the New and Old Buildings
- **School Year 05-06:** Renovate Current Math/Science Building and Library, Build New Auditorium and Music/Drama Area, Field House Renovations and Stadium Track continues
- Summer 2006:** Field House Renovations, Many Moves into New and Renovated Areas, Extensive Site Work Begins
- School year 06-07:** Extensive Site Work Continues

Reading Public Schools



FY06 Budgetary Concerns

- Skyrocketing Energy Costs
 - Natural Gas
 - Electricity
 - Gasoline
- Special Education Costs
 - Began the year with no “unanticipated tuitions” in the FY06 Budget

Reading Public Schools



Reading Public Schools District Improvement Plan

Mission

The Reading Public Schools strives to ensure that all students will have common challenging meaningful learning experiences in the academics, health and wellness, the arts, community service, co-curricular activities and athletics.

We will lead and manage our school community to reflect the values and culture of the Reading Community, and guide and support our students to develop the appropriate skills, strategies, creativity, and knowledge necessary to be productive informed independent citizens in a global society.

Reading Public Schools



Focus Area 1: Climate and Culture

Within the next three years, the Reading Public Schools will be a school community that...

- Target 1 ...has a respectful, healthy, safe, drug-free, intimidation-free, environment.
- Target 2 ...removes obstacles to learning and promotes positive social, emotional, and physical development.
- Target 3 ...collects and interprets data to make informed decisions leading to continuous improvement.
- Target 4 ...instills personal qualities such as citizenship, leadership, collaboration, risk-taking and effective effort.

Reading Public Schools



Focus Area 2: Teaching and Learning

Within the next three years, the Reading Public Schools will be a school community that...

- Target 5 ...holds each student to high standards and expectations for behavior and academic achievement.
- Target 6 ...has a well-developed district-wide standards based curriculum in all subject areas that is aligned to the Department of Education Frameworks and is well articulated vertically and horizontally.
- Target 7 ...uses student work protocols, intelligently developed benchmark assessments, MCAS results, and authentic assessments to evaluate student achievement.
- Target 8 ...commits to the utilization of technology to promote student learning and increase operational efficiency and communication.

Reading Public Schools



Focus Area 3: Fiscal and Human Resource Management

**Within the next three years, the Reading Public Schools will
be a school community that...**

Target 9: ...is supported by resources (time, fiscal, policy and personnel) that meets the educational needs of all students.

Target 10: ...has well-maintained and clean facilities that support teaching and learning.

Target 11: ...values the recruiting, hiring, training, evaluating, and retaining of high quality and diverse personnel, and supports and holds them to achieve a high level of professional standards and expectations of performance.

Reading Public Schools



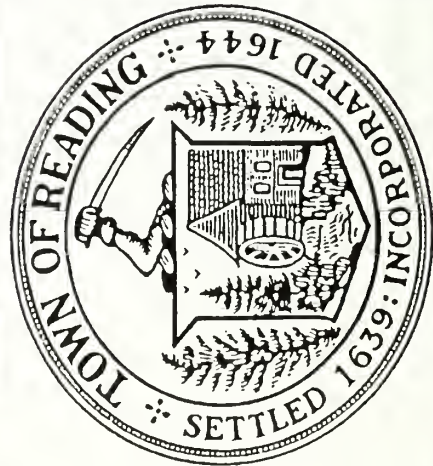
Thank You.

Reading Public Schools



Reading Master Plan 2005

<http://www.ci.reading.ma.us/planning/masterplan.htm>



Master Plan Advisory Committee (MPAC) Presentation

Agenda

- Purpose
- Background
- Role for Town Boards
- Vision Statement
- Priority Objectives-Elements
- Tying It All Together
- Next Steps

Purpose



The purpose of this presentation
is to:

- Communicate the status of MPAC efforts
- Validate selection of priority action items
- Solicit feedback

Background

- Last Master Plan: 1991
- Commonwealth has encouraged master planning as of the late 1990s
- 2003- Reading engaged a master plan consultant using State funding
- 2005- MPAC developed the master plan for final adoption

Role for Town Boards

- This Master Plan will be used by Town Boards and administration to guide land use and direct priorities
 - MGL Chapter 41, Section 81D:

“Such plan shall be a statement, through text, maps, illustrations or other forms of communication, that is designed to provide a basis for decision making regarding the long-term physical development of the municipality...”

Vision Statement

- Top Level Themes
 - Sense of Community
 - Provide and maintain natural resources and open space
 - Housing for diversity
 - Business-friendly atmosphere - vibrant downtown
 - Regional interstate/highway connections & public transportation
 - Safety and access of open/natural spaces
 - School System excellence

Character & Identity

- Protect the Town's historical village pattern: its buildings, streets and natural elements
- Guide development so it blends in with its surroundings



Housing

- Explore organizational and funding options for various types of housing
- Encourage buildings consistent with the Town's character and identity that also meet state-mandated affordable housing goals



- Introduce mixed-use development in the Downtown area and around the depot

Economic Development

- Establish an Economic Development Commission
- Pursue grants and zoning options to encourage streetscape improvements along Main Street



Natural, Cultural & Historic Resources

- Preserve the Town Forest and other wooded areas
- Protect regional watersheds
 - Aberjona
 - Saugus
 - Ipswich
- Protect well fields and water recharge areas, and strengthen enforcement of the Aquifer Protection Zoning By-Law



- Maintain and add to the Town's inventory of historical and architecturally significant buildings

Open Space and Recreation

- Create path systems connecting schools, open space and neighborhoods
- Acquire more land for playing fields, family picnic areas and pocket parks
- Reconsider the Community Preservation Act
- Develop new sources of recreation funding

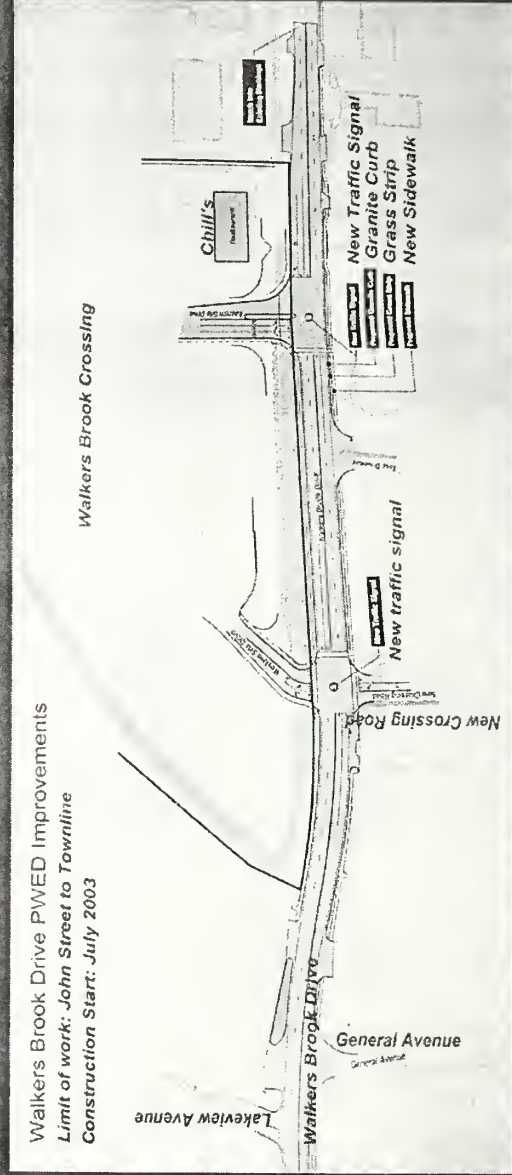
Services and Facilities

- Maintain fiscal strength and responsibility
- Support public health and safety
- Utilize strategic Town planning to enhance infrastructure/resources
- Maintain infrastructure
- Provide qualitative Communication of Town government issues to residents, Boards/Committees, agencies and organizations
- Evaluate and improve Town services



Transportation

- Develop a Town-wide parking plan
- Improve safety by providing and maintaining sidewalks



- Address increased transportation needs

Tying it all together

- Character of the Town and the identity of the community a common theme
- Housing as the dominant land use element
- Connection of housing to other uses, e.g. commercial, open space, transportation, etc.
- Regional considerations

Next Steps

- Complete Master Plan
 - Survey community to validate objectives
 - Present to civic organizations, Town boards, committees and staff
- Adopt Master Plan
 - CPDC to present MP to Selectmen & Town Meeting
 - CPDC to officially adopt Master Plan
- Implementation
 - Assigned actions executed by responsible parties
 - CPDC to report on action item status (semi-annually)



Cities for Climate Protection

Presentation to Town Meeting by
Ad Hoc Committee to evaluate
participation in the Cities for
Climate Protection Program

November 14, 2005

What is the purpose of the Ad Hoc Committee?

To Advise the Board of Selectman on whether the Town of Reading should join the Cities for Climate Protection (CCP) Program

What is Cities for Climate Protection (CCP)?

- A group of cities and towns (Local Governments for Sustainability (ICLEI)) around the world joining to foster wise use of resources to make communities healthier
- A program sponsored by an organization (ICLEI) that provides technical support to its members

The Program has 5 steps

- Conduct local emissions inventory
- Adopt emissions reduction target
- Identify local actions to meet the target
- Implement the action plan
- Continue monitoring and quantify and report benefits of program

What Did the Ad Hoc Committee Do?

- Evaluated the program
- Met with the local CCP representative
- Interviewed 8 participating towns and cities in Massachusetts
- Reported findings to the Board of Selectmen

What are some benefits from the program?

- Newton = \$79,000 annual savings from lighting upgrades
- Medford = \$7,000 annual savings and reduction equivalent to 130 Tons of CO₂
- Salem = \$22,000 annual savings with \$100,000 investment
- Brockton = 120 homes powered by 27 acres of solar panels

What are the potential benefits to Reading?

- Savings in energy costs
 - town buildings
 - town fleets
 - businesses and homes
- Cleaner air = healthier community
- Regional/national networking

What did the committee Recommend?

Committee recommendations to Board of
Selectmen on October 18th :

- Join the Cities for Climate Protection program
- Create long-term climate protection committee

What's Next?

- November 22nd Board of Selectmen will begin establishing long term committee
- Adopt resolution to join CCP
- Implement five-milestone program
- Begin saving energy and protecting the climate

THANK YOU from the Ad Hoc Committee:

Stephanie Anderberg

Ron D'Addario

Steve Goldy

Ray Porter

Gina Snyder

Tracy Sopchak

ReadingMassCCP@hotmail.com

ARTICLE 5 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted to amend votes taken under Article 15 of the April 25, 2005 Annual Town Meeting relating the following line items of the Fiscal Year 2006 Municipal Budget, and that the Town vote to transfer from available funds as noted, and appropriate the following:

Budget Line	Account #	Description	Amount
B25	015	Community Services Expenses	\$ 600
E1	111	Police Salaries	\$35,000
B12	552	Veterans Aid	\$34,000
F6	303	DPW – Highway Expenses	\$4,000
F8	313	DPW–Parks & Forestry Expenses	\$1,800
J3		Library Technology	-\$10,000
J8		Town Building Improvements	\$10,000
		Total General Fund from Free Cash	\$75,400
L2	400	DPW – Water Expenses	\$9,500
L2	400	DPW – Water Expenses	\$5,650
L2	405	DPW – Water Expenses	\$25,800
L4	400	DPW Water Capital (MWRA)	\$105,282
L4	400	DPW – Water Capital	\$41,000
L4	400	DPW – Water Capital	\$65,000
		Total Water from Water Reserves	\$252,232

ARTICLE 5 – On motion by William C. Brown, Precinct 8, it was moved to amend Article 5 by deleting line B25 (\$600).

Motion to amend did not carry.

ARTICLE 5 – On motion by Gail F. Wood, Precinct 2, it was moved to amend Article 5 by deleting line E1 (\$35,000).

Motion to amend did not carry.

ARTICLE 5 – On motion by David Bauman Tuttle, Precinct 3, it was moved to amend Article 5 by increasing E1 by \$35,000 to \$70,000.

Motion to amend did not carry.

ARTICLE 6 – On motion by Ben Tafoya, member of the Board of Selectmen, and amended by Robert A. Brown, Precinct 6, pursuant to Mass. General Laws Chapter 30B, Section 12, it was voted to authorize the Town Manager to enter into a contract, including all extensions, renewals and options, for the collection of rubbish and recyclables for a period greater than three years but not exceeding ~~20~~ **10** years upon such terms and conditions determined by the Town Manager.

ARTICLE 7

STORM WATER UTILITY ENTERPRISE
FUND

BACKGROUND

- EPA Regulations went into effect in December 1999
- Town applied for NPDES Permit in July, 2003
- Permit expires in May, 2008
- Selectmen decided to pursue an Enterprise Fund
- The WSSWMAC spent the last year defining costs and assessment methodology

STORM WATER UTILITY

- Provides dedicated funds for drainage system O&M
- Over 500 established nationwide
- Courts have held that drainage systems are utilities
- Courts have upheld storm water fees
- Town Counsel agrees that this program is a valid fee
- Utility to be set up like Water and Sewer Enterprise Funds

PROGRAM COSTS

■ Operating Budget	\$ 203,000
■ Capital	\$ 285,000
■ Expenses	\$ 53,000
■ Total	\$ 541,000
■ Cost per Dwelling Unit	\$ 61.50/yr.

OPERATING BUDGET

- Street Sweeping
- Catch Basin Cleaning
- Routine Ditch Maintenance (new)
- Routine Detention Basin Maintenance (new)
- Vehicle Maintenance

CAPITAL EXPENDITURES

- Drainage System Mapping (new)
- Illicit Discharge Detection (new)
- General Drainage Improvements
- Dump Truck
- Street Sweeper
- Vacuum Truck (new)
- River Improvements (new)

EXPENSES

- Contract Street Sweeping
- Vacuum Truck Rental (new)
- Vehicle Parts
- Material/Supplies
- Consulting Services (new)
- Fuel

RATE SETTING

- Undeveloped Property – No Fee
- Single and Two Family Home – Flat Fee
- Multi-Family Properties – Total Impervious Surfaces
- Industrial/Commercial Properties – Total Impervious Surfaces

ABATEMENTS

- Residential infiltration and/or storm water treatment systems
- Commercial/Industrial/Multi-Family storm water treatment systems
- Up to 50% abatement

SUMMARY

- Establish new Enterprise Fund to fund storm water O&M activities
- Total program costs will average \$61.50/yr. per dwelling unit
- Provides stable source of funds
- Provides for better permit compliance
- Adequately funds a federal and state mandated program

ARTICLE 6 – On motion by Robert A. Brown, Precinct 6, it was moved to amend Article 6 by changing 20 years to 10 years.

Motion carried.

ARTICLE 7 – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to indefinitely postpone the subject matter of Article 7.

ARTICLE 8 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was voted to rescind authorized but unused debt for the sewer system in the amount of \$835 as authorized by Article 12 of the May 3, 2004 Annual Town Meeting.

ARTICLE 19 – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to take Article 19 out of order.

ARTICLE 19 – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to amend Sections 4.8.6.2.4.6 and 4.8.6.2.4.14 of the Zoning By-Laws to add the language as noted below in italics (italics are for identification purposes only and not to be italicized in the final text):

4.8.6.2 Prohibited Uses:

4.8.6.2.4.6. storage of Toxic or Hazardous Materials as defined in Section 4.8.3 and liquid petroleum products, *with the exception of liquid propane products for normal household use, allowed and used in accordance with all local, state and federal laws and regulations; unless such storage is* (remainder of section is the same).

4.8.6.2.4.14. underground storage tanks containing Toxic and Hazardous Materials as defined in Section 4.8.3 related to activities in Section 4.8.6.1 *except for liquid propane products for normal household use installed and used in accordance with all local, state and federal laws and regulations.*

2/3 vote required
117 voted in the affirmative
6 voted in the negative

ARTICLE 9 – On motion by Robert L. Spadafora, Jr., Precinct 8, it was voted to table the subject matter of Article 9.

ARTICLE 10 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted to appropriate by borrowing pursuant to Chapter 44 Section 8 (5) and (6) of the Massachusetts General Laws the sum of two million dollars (\$2,000,000) for the purpose of constructing and reconstructing water mains, including the cost of engineering services, plans, documents, cost estimates, bidding services and all related expenses incidental thereto and necessary in connection therewith, said sum to be expended by and under the direction of the Town Manager; and to see if the Town will authorize the Board of Selectmen, the Town

Manager, or any other agency of the Town to apply for a grant or grants; to be used to defray the cost of all, or any part of, said water system improvements; and to authorize the Town Manager to enter into any and all contracts and agreements as may be necessary to carry out the purposes of this Article.

2/3 vote required
Motion carried unanimously

ARTICLE 11 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted, pursuant to Chapter 44, Section 20 of the Massachusetts General Laws, to appropriate the balance of \$3,422.74 remaining on the completed Summer Avenue water main reconstruction project, authorized by vote under Article 11 of the Warrant for the Annual Town Meeting of April 22, 2002, as an addition to the sum authorized by vote under Article 13 of the Warrant for the Subsequent Town Meeting of November 10, 2003, for the purpose of constructing a replacement 20 inch diameter water main extending from Bancroft Avenue at the intersection of Hartshorn Street, northerly to approximately the intersection of Forest Street and Colburn Road.

ARTICLE 12 – On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to appropriate contributions from Maplewood Village development in the amount of \$12,000 for the purposes of building a trail on public lands, said sum to be expended by and under the direction of the Conservation Administrator.

ARTICLE 13 – On motion by James E. Bonazoli, member of the Board of Selectmen, it was voted to indefinitely postpone the subject matter of Article 13.

ARTICLE 14 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 14.

On motion by William C. Brown, Precinct 8, it was moved to adjourn at 10:55 p.m.

Motion did not carry.

ARTICLE 15 – On motion by Joseph G. Duffy, member of the Board of Selectmen, and amended by Stephen L. Crook, Precinct 3, it was voted to authorize the Board of Selectman to acquire by purchase, eminent domain, gift or otherwise, a parcel of land containing approximately 10.4 acres located on Kieran Road shown as Lot 2 on Board of Assessor's Map 205 currently believed to be owned by Hillcrest Realty, Inc., said land to be used for open space, water supply, and conservation purposes in accordance with the provisions of Mass. General Laws, Chapter 40, Section 8C, to be under the care, management and control jointly of the Town of Reading Water Division of the Department of Public Works and the Reading Conservation Commission and further to be dedicated in perpetuity to purposes stated in Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts including the protection of water resources and shall be fully protected by all provisions of Article 97 and shall be open to the general public for appropriate outdoor/recreational use consistent with 310 CMR 22.00; and that the Town appropriate the sum of forty thousand dollars (\$40,000) from ~~Water Reserves~~ **Free Cash** to cover the cost of acquisition, including all legal and other fees associated with the acquisition, and the cost of signs on the property as required by any granting authority,

Subsequent Town Meeting
November 14, 2005

and the cost of a trail or trails on the property; and to authorize the Board of Selectmen to enter into any and all agreements upon terms and conditions as they may determine to be necessary to carry out the acquisition of such parcel and the purposes of this Article; and that the Town authorizes the Board of Selectmen, Town Manager and/or the Conservation Commission to apply for a grant or grants, to be used to defray the cost of all, or any part of the purchase price and related expenses for such parcel of land.

ARTICLE 15 – On motion by Stephen L. Crook, Precinct 3, it was moved to replace (\$40,000) from Water Reserves with (\$40,000) from Free Cash.

Motion Carried.

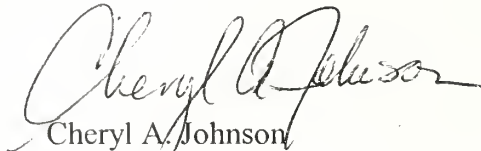
2/3 vote required
106 voted in the affirmative
6 voted in the negative

On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was voted that this Subsequent Town Meeting stand adjourned to meet at 7:30 p.m. at the Reading Memorial High School, on Thursday, November 17, 2005.

Meeting adjourned at 11 p.m.

157 Town Meeting Members were present.

A true copy. Attest:


Cheryl A. Johnson
Town Clerk

SUBSEQUENT TOWN MEETING

Reading Memorial High School

November 17, 2005

The meeting was called to order by the Moderator, Alan E. Foulds, at 7:45 p.m., there being a quorum present.

The Invocation was given by Philip B. Pacino, Precinct 5, followed by the Pledge of Allegiance to the Flag.

ARTICLE 1 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was moved to take Article 1 from the table.

ARTICLE 1 – Andrew K. Herlihy, Reading Municipal Light Board Commissioner, gave the following Report on the Municipal Light Department:

2005 Highlights

- The RMLD has moved its fiscal year to a June 30 year ending, which coincides with the Town of Reading's Fiscal Year.
- The RMLD will return \$2,137,387 to the Town of Reading in 2005.
- The kilowatt-hour sales for the period January through June, 2005 were 336,158,249, which represents a 2% decrease as compared to the six-month period ended June, 2004. The decrease was due to milder weather and the recent loss of two large commercial customers.
- The RMLD registered a record peak demand of 167.2 megawatts in July, 2005, which is about 10 megawatts higher than the previous peak.
- The RMLD's revenues for the six-month ending period June, 2005 were \$33.2 million, which produced a Net Income of \$3.3 million.
- The RMLD fuel costs for the period January through June, 2005 were 16.9% higher than in the period January through June, 2004.
- The RMLD has used over \$3 million of reserves to meet its fuel expenses in 2005 so that the fuel cost increases were smoothly passed onto all customers.
- The RMLD is depositing \$1.7 million from Operating Cash into its Deferred Fuel Reserve to help offset anticipated fuel price spikes this coming winter.

ARTICLE 1 – James E. Bonazoli, member of the Board of Selectmen, gave the attached Nurse Advocacy for Frail Elders report:

ARTICLE 1 – Ben Tafoya, member of the Board of Selectmen, gave the attached report on Health Insurance:

ARTICLE 1 – Town Manager Peter Hechenbleikner gave the following status report on the Water Supply.

- **STATUS REPORT ON WATER SUPPLY**

- November 17, 2005

- The MWRA Board has approved Reading's purchase of supplemental water for summer water use.
- This is the final approval required, and in May 2006 the Town will be implementing this program.
- Previous water restrictions will return – i.e. odd/even, 4 am "til 9 am; 5 PM "til 8 PM unless there is an additional drought situation.
- The Board of Selectmen has heard presentations on 2 options for long term water supply:
- Construction of a new Water Treatment Plant on either the current site or on the site of the compost center – cost of approximately \$23 million
- Expand the MWRA water purchase to cover the Town's entire water needs
- The Board of Selectmen is further considering this matter on November 29th.
- Community input into this very important decision is essential.
- Town Meeting approval will be required for funding of either option.

ARTICLE 1 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was moved to table the subject matter of Article 1.

ARTICLE 9 - Scott Dunlop, Project Manager, made a presentation to update residents on contingency fund for culvert. Gail LaPointe, Town Accountant discussed waiting until the end of the project before deciding any amount.

There was heated discussion on this Article 9 by Linda M. Phillips, Precinct 6, regarding the collapsed culvert and whether this was already approved at a previous Town Meeting. Mrs. Phillips was questioning the honesty of the parties involved in bringing the culvert up as an additional item. Moderator, Alan Foulds admonished Mrs. Phillips against personal accusations. Gary D. Phillips, Precinct 6, was recognized and cautioned about making similar accusations and to stick to facts. Robert L. Spadafora, Jr. stated he was not going to address either Phillips when disparaging comments are being made and if they continue to be disruptive, they will be removed from Town Meeting. Mr. Phillips continued making accusations and comments that were off the topic and lost the floor on Mr. Foulds' direction.

Nurse Advocacy Task Force

Reading Town Meeting
November 17, 2005

Agenda

- Who - What - Why
- Progress Report
- Next Steps

Why were we formed

- Town Meeting, through Instructional motion of May 5, 2005, has asked the Board of Selectmen to establish an "ad hoc task Force to evaluate the need for a Nurse Advocacy Program for Frail Elders"

What is the task

- Review the need for a Nurse Advocate
- Review what needs are being met
- Explore the role of Local Government in meeting these needs
- Determine level of funding
- Explore alternative approaches to funding.

Who is part of the task force

- 1 Member of COA – Carol Patterson
- Reading Housing – Lyn White
- 2 Citizens of Reading – Anne Marie Bourque / Unassigned
- Member of FinCom – Bob LeLacheur / Ron Powell
- Selectmen – James Bonazoli

Where are we to day

- Defined the role of a Nurse Advocate
- Talked with surrounding towns on how they are handling the need
- Have rough costs from other towns for this position.

Definition of Nurse Advocate

Focus on the individual elder's medical / social needs.

- Health Educator –
 - plan for current and future health needs
- Personal Health Counselor –
 - Identify medical problems
 - Focus on health needs
 - Refer to appropriate sources
- Health Advocate –
 - Facilitate and coordinate care
 - Follow up with the elder on as needed / regular basis

Model in surrounding towns

- Winchester – part time Nurse Advocate.
Started through a grant now paid by
Town supported under COA.
- Stoneham – No program in place
- Wakefield – No program in place
- Andover – part time Nurse to cover all
Health Services.

Next Steps

- Received extension from the Board of Selectmen until May 1, 2006
- Clear define the need of the elders
 - Send out a survey in Jan. / Feb.
- If there is a need determin the level of funding required
- Explore alternatives for funding sources.
- Present final recommendations to Board of Selectmen and FinCom in the Spring.

Ad-hoc Health Insurance Task Force – Interim Report

November 17, 2005

The Issue

Plan Year	Enrollees	Premium Increase
2000	1031	4.30%
2001	1048	5%
2002	1057	15.60%
2003	1055	19.10%
2004	1087	11%
2005	1091	7.20%
2006	1099	18.10%

50% of covered persons are retirees

The Problem

- ? Rising Health Insurance Costs
- ? Over 25% in last two fiscal years
- ? More Enrollees and Higher Utilization
- ? Trend Continuing into the Future
- ? We are not alone

Actions Taken

? Work With Employee Health Insurance Advisory Committee

? Task Force Formed

- BOS, School Committee, Finance Committee, Residents, and Employees
- Professionally Run Bidding Process
- Requested Extension from MIIA to take time
- Review Legislative Changes
- Review Option of a Buy-out Program

What More Can the Town Do?

- ? Educate Workforce on HMO v. PPO
- ? Educate on Medicare Part D
- ? Promote Health Awareness Programs
- ? Learn About Health Care Reform
- ? Task Force Report to BOS

Aberjona River Culvert Replacement

Background on the Issue

- Last year during the installation of the Lacrosse Artificial Field a construction worker walked over the aged culvert and fell through
- Due to emergency safety concerns and the culvert's close proximity to the RMHS project, our architects informed the Selectmen, FINCOM, and School Committee at an emergency joint meeting that the culvert needed to be replaced immediately
- Given the emergency nature of the issue, the School Committee agreed to use funds from the contingency budget in the RMHS building project to replace the culvert and seek replenishment of the contingency at a later date
- At the 2005 Spring Town Meeting the School Department alerted Town Meeting Members of the issue and the associated costs

The Old Deteriorated Culvert



The Old Deteriorated Culvert



Why is this an important issue in the RMHS project?

The cost of replacement of the Aberjona River Culvert was never intended to be funded in the high school project

Using the contingency to fund the replacement of the culvert has reduced the contingency below a prudent level

Reading Memorial High School Contingency Summary

Standard Contingency for Public Projects (8% of construction cost) *	\$3,550,000
Contingency Prior to Bidding	\$2,002,172
*****	*****
Adjusted Contingency Post-Bidding	\$1,623,172
Additional Town Meeting Appropriation Fall 2004	\$350,000
Additional Town Meeting Appropriation Spring 2005	\$500,000
TOTAL CONTINGENCY IN BUDGET	\$2,473,172

* 8% of the construction cost (Brick & Mortar, Site Work, ect.) is the typical standard amount set for contingency in public construction projects. The construction cost for the RMHS project is \$44,375,000.

Expended Contingency as of November 2005

Cost of Culvert Replacement	\$380,000	15%
Phasing Modifications	\$180,000	7%
Additional Site Amenities	\$242,000	10%
Unforeseen Asbestos Removal	\$75,000	3%
Additional Health and Safety Items	\$67,000	3%
Unforeseen site conditions	\$232,000	9%
Improvements to Contract work	\$203,000	8%
Moving Expenses	\$89,000	4%
Unforeseen Building Conditions or modifications	\$218,000	9%
<hr/>		
Total Spent Contingency as of Nov 2005	\$1,686,000	

Expended Contingency as of November 2005

TOTAL SPENT CONTINGENCY	\$1,686,000
FUNDS SET ASIDE FOR FUTURE ASBESTOS REMOVAL	\$200,000
REMAINING AVAILABLE CONTINGENCY	\$587,172

Methods to Replenish the RMHS Contingency

- Free Cash
- Stabilization Fund
- Borrowing within the levy limit
- Additional Borrowing under Prop 2½ Debt Exclusion (one-time only minor project change provision)

**Proposition 2 ½ Debt Exclusions
Department of Revenue (DOR) Guidelines
for Additional Borrowing under Debt Exclusions**

- DOR recognizes that, with major construction projects, costs can change as projects progress
- Towns can ask DOR to allow additional borrowing to be covered under the original debt exclusion
- Additional borrowing under the “Minor Project Change” provision must:
 - Be **MODEST IN AMOUNT**, and
 - Fund **THE SAME PROJECT**

Proposition 2 ½ Debt Exclusions DOR Guidelines for Additional Borrowing under Debt Exclusions

- DOR defines **MODEST IN AMOUNT** as “reasonable in comparison to standard measures of **increase in inflation, construction costs, and costs of state and local goods and services, since the referendum.**”

Increase in Cost Indices between 2003 and 2005

Consumer Price Index: 5.8% (*Bureau of Labor Statistics*)

Construction Cost Index: 9.7% (*Census Bureau*)

Governmental Cost Index: 9.9% (*Bureau of Economic Analysis*)

**Proposition 2 ½ Debt Exclusions
DOR Guidelines
for Additional Borrowing under Debt Exclusions**

- DOR defines **THE SAME PROJECT** as “expenses reasonably necessary to complete the fundamental elements of the project.”
 - These include “involuntary” expenses such as:
 - “unplanned drainage”
 - “removal of asbestos or other contaminants”
 - “undetected structural deficiencies”

Proposition 2 ½ Debt Exclusions DOR Guidelines for Additional Borrowing under Debt Exclusions

Step 1. Town meeting votes to authorize borrowing for additional construction costs

Step 2. Board of Selectmen submits application to DOR for determination that additional borrowing may be included under original debt exclusion

- Town may apply **ONE TIME ONLY** for DOR approval of additional borrowing to be included in debt exclusion
- Once town receives approval, no future additional borrowing under original debt exclusion is allowed without a new referendum question put to the voters

Step 3. DOR reviews application, issues determination, and notifies town of its decision

Recommendation

- Vote to Indefinitely Postpone Article 9 at this time
- School Committee and FINCOM support seeking the “one-time only” Minor Project Change debt exclusion determination from Department of Revenue
- Bring this Issue back to Town Meeting toward or at the end of the RMHS building project

RMHS Financials

Budget:

	Standard Amounts	In Orig. Estimate	Actual (After bid & transfers)	Current
• Contingency	\$3,550,000 (8%)	\$2,002,172	\$2,473,172	\$521,510
• FF&E:	\$1,750,000	\$1,180,000	\$968,000	\$388,000
• Technology:	\$1,680,000	\$1,623,172	\$1,160,020	\$710,020

Two Major Unforeseen Expenditures account for over 25% of the Actual Contingency

• The cost of the Culvert Replacement	\$380,000
• Unforeseeable Asbestos removal from exterior walls of 1950's building	
• Cost to date:	\$75,000
• Placed in reserve to address remainder:	\$200,000
Total:	\$655,000

ARTICLE 9 – On motion by Stephen L. Crook, Precinct 3, it was voted to move the question.

2/3 vote required
121 voted in the affirmative
12 voted in the negative

ARTICLE 9 – On motion by Robert L. Spadafora, Jr., Precinct 8, it was voted to indefinitely postpone the subject matter of Article 9.

ARTICLE 16 – On motion by Joseph G. Duffy, member of the Board of Selectmen, it was voted to amend Article 2.2.1, Rules 4 and 8 of the Town of Reading General Bylaws as follows:

Rule 4. The following words shall be inserted after the word “Charter,” “petitions for a special act, or local acceptance by Town Meeting of a state statute” so it shall read as follows:

Rule 4. Prior to a debate on each Article in a Warrant involving changes in the Bylaw or Charter, petitions for a special act, or local acceptance by Town Meeting of a state statute, the Bylaw Committee shall advise the Town Meeting as to its recommendations and reasons therefore.

Rule 8. Substitute the phrase “non-Town Meeting Member” for “inhabitant” in the text and insert a new sentence after the first sentence as follows: “A proponent of an article may speak only on such article after first having identified himself to the Moderator and obtaining permission of Town Meeting to speak.” As amended, Rule 8 shall read as follows:

Rule 8. Any non-Town Meeting Member may speak at a Town Meeting having first identified himself to the Moderator. A proponent of an article may speak on such article only after first identifying himself to the Moderator and obtaining permission of Town Meeting to speak. No non-Town Meeting Member shall speak on any question more than five (5) minutes without first obtaining the permission of the Meeting. Non-Town Meeting Members shall be given the privilege of speaking at Town Meetings only after all Town Meeting Members who desire to speak upon the question under consideration have first been given an opportunity to do so.

ARTICLE 17 – On motion by Glen M Hartzler, Precinct 4, and amendment by Philip B. Pacino, Precinct 5, it was voted to amend Rule 19, Section 2.2.1 of the Town of Reading General Bylaws by deleting the words "Robert's Rules of Order Revised, so far as they may be adapted to Town Meeting" and replace them with the words "Town Meeting Time Third Edition except that to lay on the table shall only require a majority vote.", so that Rule 19 will read as follows:

“Rule 19. The duties of the Moderator and the conduct and method of proceeding at all Town Meetings, not prescribed by law or by rules set forth in this Article, shall be determined by rules of practice set forth in Town Meeting Time Third Edition except that to lay on the table shall only require a majority vote.”

ARTICLE 17 – On motion by Philip B. Pacino, Precinct 5, it was voted to amend Article 17 by deleting the word “only”.

Motion to amend carried.

Rules Committee
Annual Report
November 17, 2005

Pursuant to the Reading Home Rule Charter, section 2-12, the Town Meeting Rules Committee met on June 13, 2005 to review and make recommendations on possible changes in the conduct of Town Meeting.

It was decided to recommend to Town Meeting that Rule 19 of article 2.2.1 of the Reading Bylaws be changed to reference *Town Meeting Time, 3rd Edition* as the back-up rules of order, replacing *Robert’s Rules of Order, Revised*.

The change was recommended because it was felt by the committee that *Town Meeting Time* is fine-tuned to deal with issues arising in Massachusetts town meetings, and *Robert’s Rules* is meant for more generalized meetings. A change would bring the town into line with a majority of the towns in the Commonwealth that now use *Town Meeting Time*.

By a vote of 6-0 the committee created a sub-committee to review both publications, research the differences, and report back to the full committee.

On October 27, 2005 the Rules Committee met and reviewed the findings. At that time it was voted 4-0 to present the town with a motion for the change, but added a clause to maintain the status quo on the issue of tabling, considered the only major difference in the two books.

Respectfully submitted,

Alan Foulds
Moderator and Non-voting Chair of the Rules Committee

ARTICLE 18 – On motion by Ben Tafoya, member of the Board of Selectmen, it was voted to amend Article 2, Section 2.1.6 of the Town of Reading General Bylaws by substituting the word “providing in a manner such as electronic submission, holding for pick up, or mailing” for the word “mailing” in the last line so it shall read as follows:

- 2.1.6 The Board of Selectmen shall give notice of the Annual, Subsequent or any Special Town Meeting at least fourteen (14) days prior to the time of holding said Meeting by causing an attested copy of the Warrant calling the same to be posted in one (1) or more public places in each precinct of the Town, and either causing such attested copy to be published in a local newspaper or providing in a manner such as electronic submission, holding for pick up, or mailing, an attested copy of said Warrant to each Town Meeting Member.

ARTICLE 20 – On motion by Jonathan E. Barnes, Precinct 4, it was voted to add a mixed use special permit provisions to the Zoning By-Laws, said mixed use special permit applicable to the entirety of the downtown Business B Zoning District as amended by the 2005 Subsequent Town Meeting and principally traversed by Main and Haven Streets.

The Reading Zoning By-Laws shall be amended as follows:

DEFINITIONS:

The addition of the following definition:

2.2.21.2. Mixed Use: The combining of retail/commercial and/or service uses with residential or office use in the same building or on the same site.

4.2.2. Table of Uses:

Under PRINCIPAL USES - Other Uses, the inclusion of the Mixed Use District as follows:

	RES S-15 S-20 S-40	RES A-40	RES A-80	BUS A	BUS B	BUS C	IND
Mixed Use	No	No	No	No	SPP	No	No

Mixed Use Overlay may be permitted only in the downtown Business B District, principally traversed by Main and Haven Streets.

4.6 Mixed Use Overlay District

4.6.1 Purpose

The Mixed Use Overlay District allows by Special Permit from the CPDC an alternative pattern of land development to the pattern normally permitted in the underlying Zoning District. It is intended to create mixed commercial, residential, and open space areas consistent with the character and identity of the Town and in conformance with the objectives of the Town of Reading 2005 Master Plan.

4.6.2 Authority

The CPDC shall be the Special Permit Granting Authority for Mixed Use developments. The CPDC may vary the dimensional and parking requirements of Section 4.6 if it determines such change will result in an improved design of the development. The authority of the CPDC to vary the dimensional and parking requirements shall continue subsequent to occupancy upon the change of use of any of the commercial areas and upon application for such change by the applicant.

4.6.3 Permitted Uses

Only the following types of uses shall be permitted in Mixed Use developments. These uses may be commingled into a single structure or structures or may be located in separate structures on the site.

Residential

Multifamily Dwellings

Retail

Retail Store

Restaurant

Governmental Uses

Utilities

Cell Towers

Post Office

Commercial /Office

Business and Professional Office

Research Facility

Personal Service Shop (Example, Travel Agency, Lawyer, Beauty Salon, Bank)

Private Recreation

Parking Garages

No less than 20% of the total number of residential units shall be affordable to households at or below 80% of the median household income for the Boston Metropolitan Area as determined by the most recent calculation of the United States Department of Housing and Urban Development. The table listed below shall dictate the number of affordable units that must be provided for any project.

In determining the total number of affordable housing units required to be constructed under this section, calculation of a fractional unit of .5 or more shall be regarded as a whole unit. The applicant, in its discretion, may pay a fee as an alternative to the construction of an affordable unit as provided in the following table:

Projects with up to 0.8 FAR

Total Number of Units and/or Contribution:

One Unit	\$48,000 or 1 unit
Two Units	\$96,000 or 1 unit
Three Units	\$144,000 or 1 unit
Four Units	\$192,000 or 1 unit
Five Units	1 unit
Six Units	1 unit plus \$48,000 or 2 units
Seven Units	1 unit plus \$96,000 or 2 units
Etc.	

Greater Than 0.8 FAR But Less Than 1.0 FAR

Total Number of Units and/or Contribution:

One Unit	\$60,000
----------	----------

Two Units	\$120,000
Three Units	\$180,000
Four Units	1 unit
Five Units	1 unit plus \$60,000, or 2 units
Six Units	1 unit plus \$120,000, or 2 units
Seven Units	1 unit plus \$180,000, or 2 units
Etc.	

All Contributions shall be made to the Affordable Housing Trust Fund. The affordable units must be subject to Use Restrictions to ensure that the units remain available as affordable units in perpetuity, exclusively to persons with qualifying incomes. The units must be sold or rented on a fair and open basis and the applicant shall provide for CPDC approval an affirmative fair marketing plan for the affordable units. The minimum square footage of living area for any of the residential units within the Mixed Use Overlay District shall be no less than 550 square feet and the maximum area shall not exceed 1100 square feet. The average size shall be 800 square feet (plus or minus 25 square feet). Residential Units shall be developed under the Local Initiative Program of the Massachusetts Department of Housing and Community Development or another subsidy program that allows the housing to count towards the affordable housing requirements of Chapter 40B of the Massachusetts General Law.

4.6.4 Parking Facility

Section 4.6.8 of this By-Law applies with respect to the CPDC's consideration of the grant of a Special Permit for the Mixed Use Overlay development.

4.6.5 Dimensional Requirements

The dimensional requirements below shall apply.

4.6.5.1 Minimum Contiguous Area of the Mixed Use Development

Minimum contiguous lot area of the Mixed-Use development shall be 10,000 square feet. The site of any new principal structure shall conform to Section 5.2.1 of the Zoning By-Laws.

4.6.5.2 Minimum Lot Frontage

Minimum lot frontage shall be 40 feet.

4.6.5.3 Maximum Front Yard

The maximum front yard shall be 20 feet, and there is no minimum front yard.

4.6.5.4 Minimum Rear Yard

Minimum rear yard shall be 15 feet and there is no minimum side yard. There shall also be at least 15 feet separation between any 2 structures in the development on the same lot and the areas behind and between all structures shall be clear and accessible to the Town's fire suppression vehicles.

4.6.5.5 Maximum Height

Maximum height shall be 42 feet.

4.6.5.6 Maximum Lot Coverage

Maximum lot coverage shall be 40%.

4.6.5.7 Minimum Landscaping

Minimum landscaping shall be 25% of lot area. The applicant shall submit a landscaping plan for approval.

4.6.5.8 Maximum Floor Area

Maximum floor area ratio shall be 0.8, except as otherwise provided in Section 4.6.3.

4.6.6 Mixed Use Developments

The mixture of uses allowed shall not be constrained in any way, however, residential units are prohibited from the front of the 1st floor and parking garages are prohibited from the front of the lot.

In all Mixed Use developments adequate off-street parking shall be provided. The CPDC and the Applicant shall have as a goal for the purposes of defining adequate off-street parking, making the most efficient use of the parking facilities to be provided and minimizing the area of land to be paved for this purpose. In implementing this goal the CPDC may consider complementary or shared use of parking areas by activities having different peak demand times, and the Applicant may be required to locate adjacent uses in such a manner as will facilitate the complementary use of such parking areas. Implementation of such complementary use of parking areas may result in the CPDC reducing and/or waiving parking requirements.

4.6.6.1 Parking Locations

Parking may be provided at ground level, underground or in a parking garage. Parking garages can be free standing or as part of buildings dedicated to other permitted uses.

Parking spaces must be assigned to specific uses (including shared uses) at the time of the submission of the Final Plan.

4.6.6.2 Parking at Buildings

Parking shall be primarily located at the rear or at the side of buildings.

4.6.6.3 Curb Cuts

One curb cut providing access to the development from any public way may be required. Additional curb cuts may be required as deemed necessary by the permitting authority. A development having frontage on 2 or more streets may be permitted additional curb cuts if deemed necessary by the CPDC. Whenever possible there shall be shared curb cuts with adjacent developments.

4.6.6.4 Parking Requirements Are:

Residential

550 - 700 sq. ft. = 1 space per unit

	701 - 1100 sq. ft. =2 spaces per unit
Commercial/Office	3.5 spaces per 1,000 sq. ft.
Retail	1.5 spaces per 1,000 sq. ft.
Garages	To be determined by the CPDC.
Municipal Uses	Exempt

4.6.6.5 Granting of Relief from Parking Regulations

In those instances where the Applicant has made a concerted effort to provide all the required number of parking spaces and is unable to do so, the CPDC may allow the applicant to pay an impact fee of \$20,000 for each parking space not provided. The money shall be deposited into a separate account and may only be used for short or long term parking solutions for the Town in the Mixed Use Overlay District.

4.6.7 Application

Any person who desires a Special Permit for a Mixed Use development shall submit 14 copies of the application in such form as the CPDC may require which shall include the following:

4.6.7.1 Development Statement

A Development Statement shall consist of a petition, a list of the parties in interest with respect to the site, a list of the development team and a written statement describing the major aspects of the proposed development.

4.6.7.2 Development Plans

Development plans bearing the seal of a Massachusetts Registered Architect, Registered Civil Engineer or similar professional as appropriate and consisting of:

- (a) Site plans and specifications showing all site improvements and meeting the requirements set forth for a Site Plan under Section 4.3.3.
- (b) Site perspective, sections, elevations 1/8 inch = 1 foot.
- (c) Detailed plans for disposal of sanitary sewage and surface drainage;
- and
- (d) Detailed plans for landscaping.

4.6.7.3 Additional information as the CPDC may determine.

4.6.8 CPDC Board Findings

A special permit shall be issued under this Section if the CPDC finds that the development is in harmony with the purpose, and intent of this Section and that it contains a compatible mix of uses sufficiently advantageous to the Town to render it appropriate to depart from the requirements of the applicable zoning district in which the development is located.

4.6.9 Amendments

After issuance of a special permit, the applicant may seek amendments to the approved plan. Minor amendments may be made by a majority vote of the CPDC without a public hearing. The CPDC shall make a finding whether a requested amendment is deemed to be major or minor. A major amendment shall require the filing of an amended special permit application and public hearing.

4.6.10 Existing Structures

4.6.10.1 Change in Use

A special permit may be granted to legally existing nonconforming structures, as of the date of the passage of this By-Law, applying for a change of use in the Mixed Use Overlay District provided that parking for the existing uses meet the requirements of the underlying Zoning District and parking for and new uses meets the requirements of Section 4.6.6.4. CPDC may grant relief from these parking requirements in accordance with Section 4.6.6.5.

4.6.10.2 Additions

A special permit may be granted to legally existing nonconforming structures, as of the date of the passage of this By-Law, applying for a change of use and an addition to the structure provided that the footprint of the building structure remains unchanged or is no greater than the original footprint (lot coverage) including addition, and the FAR of 0.8 is not exceeded except as provided in Section 4.6.3. Parking for existing uses shall meet the requirements of the underlying Zoning District and parking for new uses shall meet the requirements of Section 4.6.6.4. CPDC may grant relief from such parking requirements in accordance with Section 4.6.6.5.

2/3 vote required
113 voted in the affirmative
15 voted in the negative

ARTICLE 20 – On motion by Joseph Westerman, Precinct 3, it was moved to amend Article 20 by deleting Section 4.6.6.5.

Motion to amend did not carry.

ARTICLE 21 – On motion by Jonathan E. Barnes, Precinct 4, it was voted to table the subject matter of Article 21.

ARTICLE 22 – On motion by Sally Hoyt, Precinct 4, it was voted to approve an amendment to the Reading Home Rule Charter to amend Section 4-4 to increase the membership on the Zoning Board of Appeals from 3 regular members and 3 associate members, to 5 regular members and 2 associate members, so that Section 4-4 of the Reading Home Rule Charter will read as follows:

Section 4-4: Board of Appeals

There shall be a Board of Appeals consisting of 5 members and 2 associate members appointed by the Board of Selectmen for three (3) year terms so arranged that as near an equal number of terms as possible shall expire each year.

The Board of Appeals shall have the powers and duties of Zoning Boards of Appeal under the Constitution and General Laws of the Commonwealth and such additional powers and duties as may be authorized by the Charter, by bylaw, or by Town Meeting vote.

2/3 vote required
92 voted in the affirmative
30 voted in the negative

ARTICLE 2 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was moved to take Article 2 from the table.

ARTICLE 2 – On motion by George V. Hines, Precinct 7, it was moved that the Board of Selectmen be requested to convene a Summit Meeting with the Reading School Committee, the Reading Board of Health, The Reading Substance Abuse Prevention Advisory Committee, the Reading Police and Fire Departments, and any other committee resource deemed appropriate, to formulate an improved approach to the substance abuse problems in Reading, specifically drug and alcohol abuse, that this problem be given the highest possible priority and that a report on the components of the program and progress achieved be presented no later than the Spring 2006 Annual Town Meeting.

Motion carried.

ARTICLE 2 – On motion by Richard J. Moore, member of Water, Sewer and Storm Water Management Advisory Committee and Precinct 2, it was moved to instruct the Board of Selectmen to report on the status of the water main construction projects authorized by vote under Article 10 of the Warrant for the Subsequent Town Meeting of November 14, 2005 yearly.

Reason: There are 6 projects covered by Article 10 scheduled from FY 2006 to FY 2010. A yearly report on the progress of the projects and whether they were within expected budgets would provide a prudent level of monitoring and cost reporting to the Town Meeting.

Motion carried.

ARTICLE 2 – On motion by Thomas J. Ryan, Precinct 1, it was moved that the CPDC be and hereby is instructed to study Chapters 40R and 40S of the General Laws of Massachusetts and their impact on current and proposed development in Reading to see if certain trust fund moneys could be brought to the town in the form of zoning incentive payments, density bonus payments and smart growth revenues for education. Further, the CPDC is instructed to report its findings at Annual Town Meeting in the spring of 2006.

Motion carried.

ARTICLE 2 – On motion by Mary Ellen O'Neill, Precinct 6, it was moved to instruct CPDC to review the matter of impervious surface cover, including what surfaces or structures are included in the definition of impervious surface and our local bylaw regarding construction of residential garages.

Motion carried.

ARTICLE 2 – On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was voted to lay Article 2 on the table.

Ronald M. D'Addario, Precinct 6, requested a point of privilege regarding outbreaks and attacking people that he knows and respects. He wanted to apologize to Robert L. Spadafora, Jr. for not stopping the personal attack. He acknowledged that people have knowledge and were trying to convey their knowledge but they don't have the right to personally attack people.

On motion by Camille W. Anthony, Chairman of the Board of Selectmen, it was voted that this Subsequent Town Meeting stand adjourned sine die.

Meeting adjourned at 10:45 p.m.

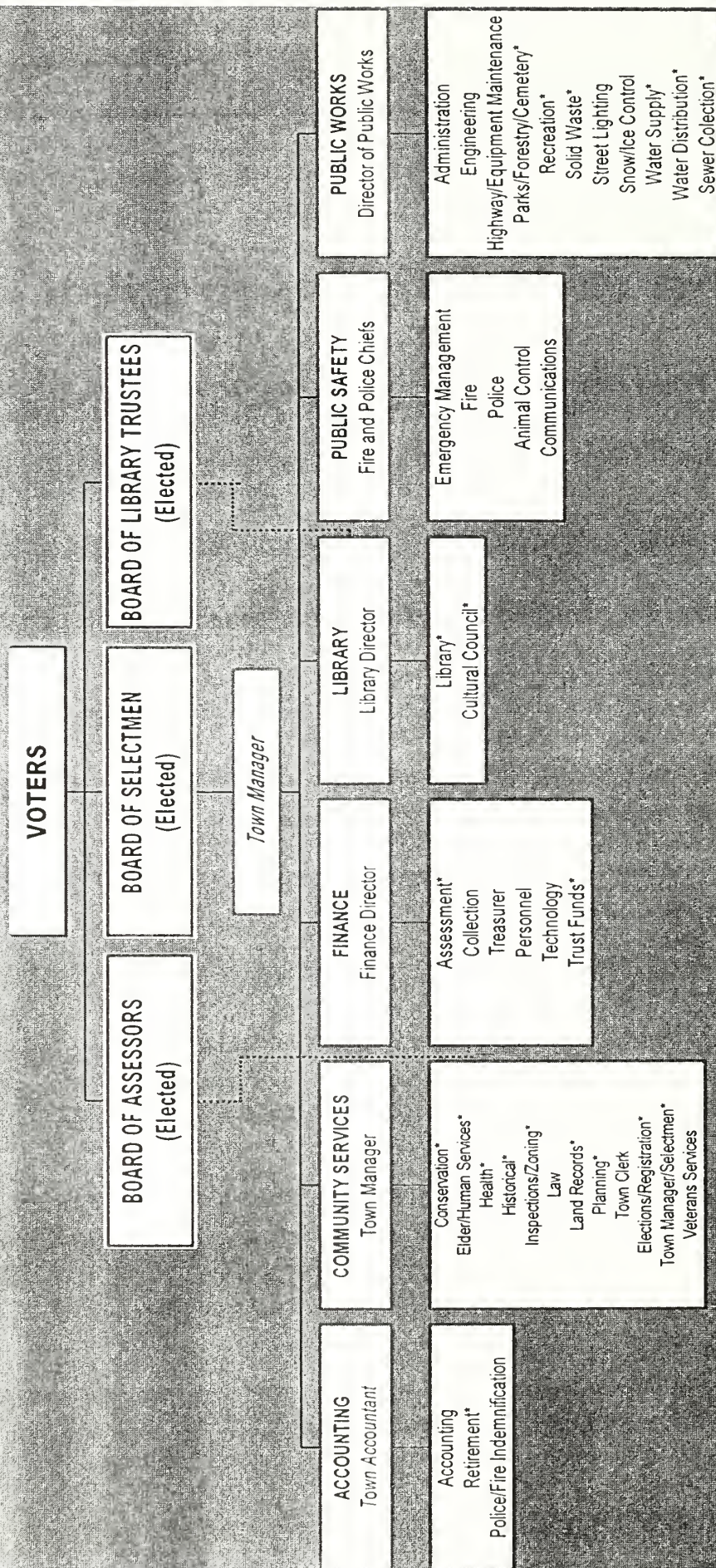
139 Town Meeting Members were present.



Nancy L. Smethurst
Temporary Town Clerk

A true copy. Attest:

**TOWN OF READING
TABLE OF ORGANIZATION
EXECUTIVE BRANCH**



Italics – designates positions appointed by the Board of Selectmen

* - designates an elected or appointed Board, Committee, or Commission that works with that Division

Dashed Line indicates a relationship between an elected Board and the Department or Division

Note – The Town Manager is the acting Department Head of Community Services until a Department Head is assigned

READING PUBLIC LIBRARY

Vision and Mission:

The Reading Public Library is at the heart of an involved, articulate and literate community.

To be the best public library we can be, we

- Anticipate the ever changing needs of the community,
- Seek innovative ways to provide and enhance library services,
- Lead the way in building a diverse and vibrant community.



Goal 1 - Lifelong Learning: The Reading Public Library serves the community from birth through old age. Through its collections, programs and outreach activities, it supports and encourages reading and learning, intellectual curiosity, personal growth and development.

In 2005, Reading citizens borrowed 372,456 print and audiovisual materials from the Library - almost 16 books for every man, woman and child in Reading! That makes the Reading Public Library the busiest Library per hour in its population group in the Northeast Region. We cleared out expired patron cards in 2005, and discovered that 17,381 Reading residents, 74% of the Town, have current Library cards!

Consistent with its goal to promote lifelong learning, the Library collects, preserves and promotes the study of local history. In 2005, with State grant funds, we hired an archivist to conserve and catalog rare and unique documents pertaining to Reading's history. Many items were added to the catalog and are accessible for the first time. Local History efforts continue into 2006 as a post card and photograph digitization and cataloging project takes shape.



The Library borrows and shares resources with libraries throughout Massachusetts to provide materials for lifelong learning needs: 22,639 books were borrowed for local residents and loaned without charge to Library patrons.

The Children's Room presented 321 programs to 14,184 children in 2005. Chess, filmmaking, poetry writing, Harry Potter parties, live theatre productions, live animals, Valentine-making for the elderly, and Vehicle Day were educational as well as fun!

200 storytimes and singalongs this year fostered the love of language and stories in children from 0-6 years of age. Especially in our Lapsits for ages 0-2, librarians helped caregivers learn the basics of early literacy and what they can do to best help their children develop good reading skills in the future.



To encourage personal growth and community involvement, our Summer Volunteer Program for middle schoolers helped 75 students help others by their work in the Library.

Goal II - Information Literacy: The Reading Public Library teaches adults and children how to find, evaluate and use information effectively in all formats.

The Library provides fast and easy access to traditional and electronic resources throughout the Library. In 2005, reference staff updated all 24 public internet and catalog computers so that patrons would find the same "Welcome" page wherever they chose to access a Library computer. The children's computers were also updated with user-friendly and fun programs and home pages. Eight of the oldest computers were retired, and patrons expressed satisfaction with the faster, newer PC's that were installed.



Reference staff provided individual and group instruction in using Library resources and reference databases. A series of free evening classes kicked off with instruction in “Mousing Around,” using the Internet for making travel plans, shopping and accessing reliable sources for Health Information. “Geek Out, Don’t Freak Out!” provided patrons an opportunity to bring their newest gadgets to the Library and work with staff to figure out how to use them. Digital cameras were definitely the most popular and most challenging new toy!



Geek Out - Don't Freak Out! at the Library

The Library provides a learning environment for the digital world and the equipment, connections, and resources to ensure an excellent learning experience. Many patrons took advantage of the Library’s Wireless connectivity to log in to the Internet using their own laptops in the Library.

Librarians provide instruction in Library resources in formal classes, through individual one on one teaching and with local school groups. Every eighth-grader in the Parker and Coolidge Schools participated in the annual “Cookie Tours” given by the Young Adult librarians with funding provided by the Friends of the Library and with the cooperation, support and active encouragement of school faculty and administration.

Goal III - Formal Education Support:

With the addition of the new elementary school and many new school staff members this year, children's librarians held a number of outreach meetings. New teachers learned about Library resources and signed up for teacher cards, often meeting one-on-one with the children's librarians to discuss individual needs.

Youth services librarians meet with the School Media Specialists a number of times each year and participate in the joint Reading School/Public librarian listserve. This new initiative keeps everyone informed in a more immediate manner and has brought about additional opportunities for resource sharing.

A committee of elementary school and public librarians created the annual Summer Reading List which complements the Summer Reading Program. The lists were made available online and the suggested books circulated very well from a special display in the Children's Room.



Signing Up for Summer Reading Club

To promote the Summer Reading Program, "Read Round the World," public librarians presented a short "commercial" to each class in the elementary schools. The visits were arranged by the school media specialists who also helped promote Summer reading. 1234 children participated in all, reading 18,520 hours. In September, children's librarians sent reports of participation results back to each school, where children were congratulated in various ways.

The Reading Library has made it possible for a number of the elementary schools to participate in the Massachusetts Children's Book Award Program more fully this year. By buying large numbers of the nominated books, we could lend some directly to school libraries and make the rest available to children visiting the special display in the Children's Room.

In 2005, Reading children's librarians assembled 96 collections of curriculum-related materials for teachers to use in their classrooms. Reading teachers borrowed 2107 items from RPL to supplement their curriculum.



Goal IV - Reliable Resources: The Reading Public Library provides collections that are current and respond to community needs to help fulfill community residents' needs for education, entertainment and enlightenment.

The Library monitors trends and new formats, and balances the need for traditional and emerging formats. The Reading Public Library hosted a gathering of area libraries to investigate the feasibility of providing Reading patrons with downloadable audio books for MP3 or IPOD players.

We track circulation statistics to respond to a changing environment. For example, while the overall circulation of Library materials remains stable, the circulation of video and audio materials locally has soared from 11% of total circulation in 1995 to 30% in 2005.



Want to know what's hot in Reading this year? Books on home additions, finance, cooking, knitting, mysteries and "chick lit!" Book Clubs continue to be popular and generate renewed interest in some older favorite authors.

We inform the community about resources through creative merchandising and marketing. This year, a local bank provided bookmarks with the Library schedule and phone numbers for patron convenience. Our librarians excel at creating imaginative, no-cost displays to highlight collections. We publicize our services through Town newsletters, direct mailings by the Friends and Foundation, and through our weekly electronic newsletter "Off the Shelf."

Goal V - Cultural and Community Center: The Reading Public Library provides an environment for people to meet and interact with others in the community, and to participate in public discourse about community issues. We strive to make everyone in the community feel welcome and well-served at the Library.

15,878 adults and children took part in 446 Library programs in 2005.



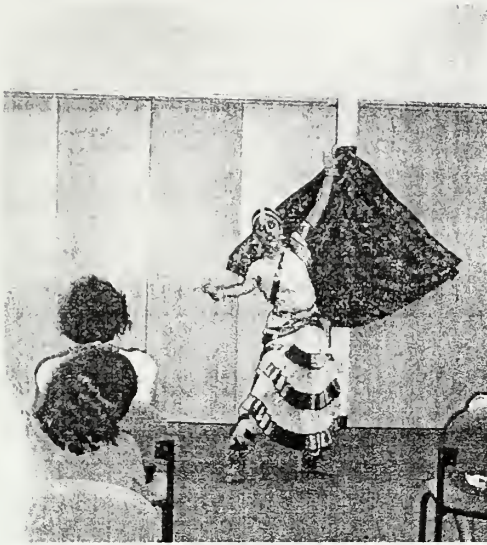
Waiting for midnight and the new Harry Potter

By providing resources and programs for people of all ages, the Library contributes to the vitality of the community, supports education, and functions as a place for family enrichment.

This year's Summer Reading Program, "Read Round the World" used the multicultural theme to highlight the Chinese, Hindi, Spanish and ESOL materials purchased with the Community Languages Grant. In connection with this, children's programs included World Music, traditional Chinese puppets, traditional Indian dance, a family fiesta, and a world travel club with "trips" to Peru, Tanzania and India.

One of the highlights of the past year was the appearance of Pulitzer Prize winning author Tracy Kidder in November, sponsored by the Reading Public Library Foundation, that drew several hundred people. Other authors presented by the Library in the past year include Tom Perrotta (author of the bestseller *Little Children*) and Mitali Perkins who spoke to an audience of young adults about her life and work as a person of Indian American heritage.





The Library reached out to new populations in 2005 through a federally funded grant to develop a book and audio visual collection for people who read Chinese, Hindi and Spanish. We have added 522 books, tapes, newspapers and magazines that have circulated 1,793 times to date. The Community Languages Grant also provided funding to purchase an ESOL (English for Speakers of Other Languages) collection and for programs to enrich cultural awareness. In addition to sponsoring Mitale Perkins, the Library offered a program featuring traditional dances of India, and children's programs featuring the customs and culture of China, India and Peru.

Goal VI - Information and Reference Services: The Reading Public Library offers outstanding reference and information services and resources on a broad array of topics related to work, school and personal life.

The Library strives to provide state of the art equipment for public use, and to make it easy to use Library resources through user-friendly catalog and website. The Library offers topical programs and information for everyday life, like programs on electronic shopping, health information, and the Active Older Adults Fair in cooperation with many community partners and agencies.

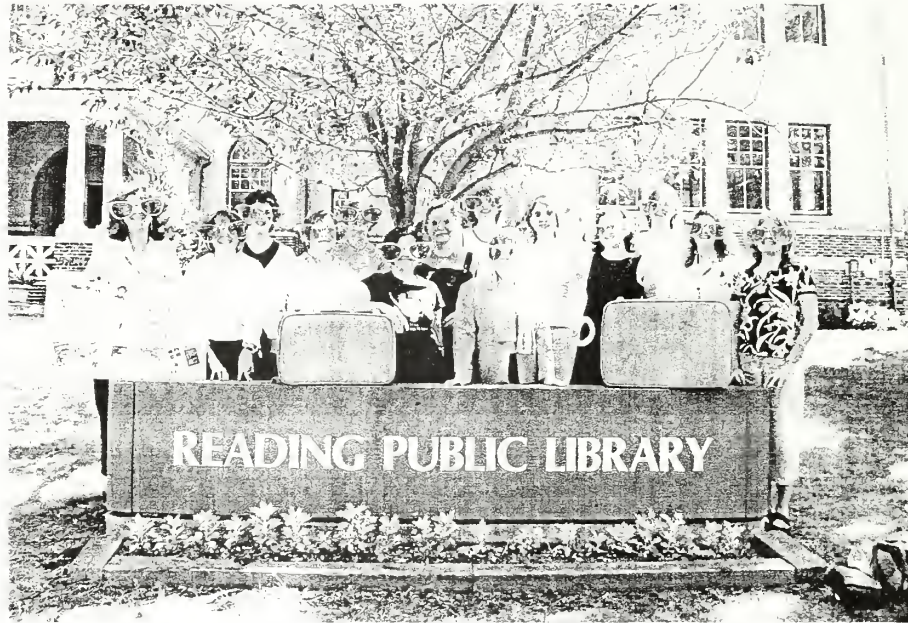


Volunteers Help With Taxes

In 2005, staff librarians at the Reference and Children's desks answered an astonishing 52,158 questions in person, on the phone and through e-mail. Where else but at the Reading Public Library can you find a resource like that?

Thank you

The Library is generously supported by the people of Reading and the Selectmen, Town Manager, and the Library's Trustees, Foundation, and Friends. Books, programs, outreach services, and special performances are underwritten by the gifts and hard work of many kind supporters and benefactors. We thank you all for your essential contribution to the community. Without your generosity, our success in serving Reading would be impossible!

**Reading Public Library Board of Trustees**

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Reading Public Library Personnel

Director – Ruth S. Urell
Assistant Director – Elizabeth Dickinson
Technical Secretary – Nancy Smethurst

Reference Division

Division Head – Lorraine Barry
Adult & Elder Services Librarian – Nancy Aberman
Local History Librarian – Rachel Baumgartner
Young Adult Librarians – Susan Beauregard, Amy Lannon
Promotional Services Librarian – Kathleen Miksis
Librarians – Andrea Mercado, Eileen Barrett

Technical Services

Division Head – Jamie Penney
Senior Library Associate – Allison DaSilva
Senior Technician – Candace Ralto
Pages – Mary DeSisto and Matthew O'Donnell

Circulation Division

Division Head – Michelle A. Filleul
Technicians – Dawn Didham Colford
Maureen Conwell
Mary Ellen Downey
Madeleine Gillis
Susan R. Haggerty
Mary Kraft
Carol Macomber
Patrice A. O'Donnell
Christine Rutigliano
Julie Barry, Danielle Kimerer, Ann Skladany
Pages – Neftali Gonzalez, Nancy Hunt, Lisa Li, Teresa A. Penney, Amy Saw

Children's Room

Division Head – Corinne Fisher
Children's Librarians – Brenda Wettergreen, Rachel Baumgartner, Stephen Conner
Library Associate – Mary McIntire
Pages – Usha Bhimsimha, Meaghan F. Kinton, Judy A. Newton, Stephen Penney
Custodian – John Davis

Respectfully submitted,

Ruth Urell, Library Director

FIRE DEPARTMENT

For the year 2005, we have seen the trend for an increased demand for our services continue. The volume of development of residential, commercial and school projects has strained the administrative areas of the Department. World events have increased our emergency responses, impacted our Emergency Management System, and the trend of increased requests for routine Fire Department services has continued.

The Reading Fire Department is responsible for fire suppression, fire prevention, the emergency medical system and emergency management. The emergency management function identifies hazards to the community. Plans are then developed and tested to create a coordinated response to any type of disaster in the community. This Department is also responsible to coordinate and apply for all reimbursement for State and Federal disaster declarations. This year, the Town of Reading received \$148,452 reimbursement for snow removal costs incurred during a snowstorm of January 22-23, 2005.

The Reading Fire Department provides emergency medical care and treatment at the Advanced Life Support level (ALS) to sick and injured patients. This is the highest level of pre-hospital care available.

Emergency Activity:

In 2005, this Department responded to 4,620 requests for emergency assistance. A brief overview of emergency activity reveals that there were 67 reportable fires broken down as follows: 57 structure fires, 10 vehicle fires and 26 outside fires. There were 13 Hazardous Materials incidents, two of which required assistance from the State HAZMAT Team. The Department responded to 1,862 requests for emergency medical treatment and transported 1354 patients. Of the patients transported, 621 required Advanced Life Support treatment. Below are some examples of the incidents that the Department responded to in 2005:

- On Monday, March 14, 2005 at 1:39 a.m., a three-alarm fire broke out at an occupied three family home located at 16 Sanborn Street. This was a very difficult fire due to the building construction (balloon frame), length of time the fire burned prior to our notification and the icy conditions. A Wilmington Fire Lieutenant suffered a fractured clavicle fighting this fire.
- On Tuesday, May 24, 2005 at approximately 5:00 a.m., fire broke out in an occupied Washington Street home. Reading and Wakefield Firefighters were successful in confining the fire to the porch, kitchen and bedroom of the home.
- On Wednesday, July 20, 2005 at 8:14 a.m., the Reading Fire Department responded to the Reading Memorial High School to investigate an ammonia-like odor in an interior stairwell. Our investigation determined the odor originated from several boxes and five-gallon pails containing chemicals from the science laboratories. The odor indicated that there had been a release from one or more of the chemical containers due to a contractor improperly moving and boxing chemicals from the science classrooms. This required a significant response from the Reading Fire Department and from the State HAZMAT Team. The incident took approximately 12 hours to completely resolve.
- On Wednesday, July 27, 2005, a contractor fell approximately 20 feet into a shaft at the High School project. The depth and small size of the shaft made this a unique rescue and required the equipment carried in our Technical Rescue Trailer to be used to extricate the patient.

Emergency Medical Services:

The Reading Fire Department has provided high quality Emergency Medical Services to the community since 1971. November 24, 2005 marked the second-year anniversary of our upgrade to the Advanced Life Support Level. The Advanced life Support Level is the highest level of pre-hospital emergency medical care available to sick and injured patients, and allows Reading Firefighters to treat patients with a wide variety of medications and sophisticated treatment techniques. This level of care is essential to patients who are experiencing a medical emergency that is an immediate threat to their lives.

In 2005, the Reading Fire Department has responded to 1,862 medical incidents and transported 1,354 patients. Of the patients transported, 621 (46%) required Advanced Life Support treatment. The five highest categories of medical conditions requiring A.L.S. treatment for the Town of Reading are: Cardiac events 26%, respiratory emergencies 14%, neurological emergencies 13%, unable to ambulate 11%, and injury by trauma 10%.

On Thursday, November 3, 2005, the State Ambulance Inspector thoroughly examined our EMS System and commented that we are among the top services in the State. This is due to the hard work of EMS Coordinator Sean Devlin and EMS Liaison Eric Blackman.

In an effort to reduce teenage drinking on prom night, Firefighter Devlin created and delivered a program that featured a "Mock Car Accident." The program was delivered at the Reading Memorial High School on Wednesday, May 11, 2005, and was highly successful in highlighting the impact of driving under the influence of alcohol.

Fire Prevention:

Lieutenant Paul Jackson is assigned the position of Day Officer. The Day Officer is responsible to ensure all life safety systems for new construction and renovations are designed and installed properly. This requires pre-construction meetings, plan review, code research and continual site visits to ensure proper installation. For existing buildings, the Day Officer is responsible to ensure that all life safety systems are maintained properly. Other areas of responsibility include ensuring the safety and code compliance of flammable and combustible product storage, overseeing the maintenance of Department facilities, vehicles and equipment.

The new school construction projects, development at the landfill, and other large-scale projects have been a very large undertaking. This year, several major projects came online. Examples include: Barrows School, Walkers Brook Drive Phase II, portions of Maplewood Village on Salem Street, Johnson Woods and the new High School,

To ensure that all school buildings provide a safe environment, all school buildings received a safety inspection prior to opening for the new school year. All businesses received an annual in-service fire prevention inspection.

SAFE and Community Education:

Firefighter John Jenks coordinates the Reading Fire Department's S.A.F.E. Program. This fire safety education program is delivered in the Reading Public School system, and continues to receive a high level of support from School Administrators and children. This program is funded by a \$4,188 grant provided by the State, and features an in-house developed

age appropriate curriculum for each grade level K through 5. Reading Firefighters trained as S.A.F.E educators visit each school classroom of Kindergarten through Grade 5 to deliver the fire prevention and anti-smoking message.

Firefighters use a specially designed trailer provided by the Metrofire District to present a very real fire scenario to the students. Using this training aid, the children are taught life saving skills in a controlled setting that is not possible to duplicate in the classroom. The S.A.F.E. trailer is available to the Reading Fire Department and 33 other communities in the Greater Boston Area free of charge.

Fire Alarm:

The municipal fire alarm system in Reading is in excellent condition. This is a direct result of the planning, care and maintenance given to the system by our two dedicated Fire Alarm Technicians, Michael Holmes and Peter Vincent. When appropriate, we are connecting new and remodeled buildings to the municipal fire alarm system to ensure a rapid response to an incident.

Reading Emergency Management Agency:

As a result of recent world events, Emergency Management has become more active than ever before. Housed within Reading's Emergency Management Agency are two separate functions -- Emergency Management and the Local Emergency Planning Committee.

The primary goal for Emergency Management is to identify threats to the community, and to prepare for all disasters whether natural or manmade, coordinate the response of a wide range of agencies and assist in the recovery phase. A secondary goal is to ensure the Town of Reading is in compliance with all Federal and State requirements to enable the community to remain eligible to receive reimbursement for Federal and State disaster declarations. The Town of Reading is and has always been in full compliance with all Federal and State requirements. For the Town of Reading, the Fire Chief is the Emergency Management Director.

The Town of Reading received a reimbursement from the Federal Emergency Management Agency for costs incurred during the blizzard of January 22-23, 2005. The Federal Disaster Declaration provided for a 75% reimbursement of eligible expenses. As a result, the Town of Reading received \$148,452 reimbursement, and the funds were received prior to the end of the fiscal year.

The Town of Reading received a \$12,000 Local Preparedness Grant in 2005. This grant allowed the purchase of respiratory protection for the Police Department, the installation of radio equipment at Central Dispatch to expand our communication capability to include the Department of Public Works and the Reading Municipal Light Department.

The purpose of the radio equipment will allow direct communication with all Town Departments in the event of an emergency.

Federal and State legislation requires every community in the country to have a Local Emergency Planning Committee (LEPC). The LEPC identifies areas where the population is most at risk from a hazardous materials release, facilities and transportation routes that contain

hazardous materials and resources that would be used to mitigate an incident. The Reading Fire Department has developed a Hazardous Materials Emergency Plan to meet both Federal and State statutory planning requirements. For the Town of Reading, the Fire Chief is the Local Emergency Planning Committee Chairman.

The primary purpose of the plan is to provide a framework and methodology to efficiently respond to a hazardous materials emergency. To pool resources, the Town of Reading has joined with 11 other communities and formed the Mystic Regional Local Emergency Planning Committee. This association permits each member community to share resources in the event of an emergency.

The President of the United States signed a Presidential Directive that required all cities and towns in the Nation to train a significant portion of their staff in the in the National Incident Management System (NIMS). The purpose of the requirement is to provide a framework and system for all levels of government to work together in an emergency. Lieutenant Nelson created and delivered two incident command training programs to 154 Town Employees, NIMS 100 and NIMS 700. Introducing the NIMS 100 puts Reading ahead of the Federal requirements.

Significant Events:

Firefighter Sean Devlin was selected as the Reading Fire Department's Firefighter of the Year for 2005. FF Devlin was overwhelmingly selected by Department members and was recognized at the Reading/North Reading Chamber of Commerce's Citizen of the Year Awards Dinner on Saturday, November 26, 2005.

Due to the efforts of Captain Philip Boisvert, we received a grant from Federal Emergency Management Agency under the Assistance to Firefighters Grant Program for the sum of \$39,300. This has allowed us to update our fire prevention codes and standards, purchase modern computers, software and connect the West Side Fire Station to the Town of Reading's wide area network.

Captain Gordon Sargent has planned to retire in January of 2006. As a result of his retirement, Lieutenant Peter Marchetti has been promoted to Captain and Mark Dwyer was promoted to Lieutenant. To fill vacancies, we hired three new Firefighters who were certified as paramedics. They completed a 19 day in-house training program prior to completing the Massachusetts Firefighting Academy.

Training:

The Reading Fire Department participated in several large scale training programs with our neighboring communities. On Sunday, November 6, 2005, the Reading Fire Department participated in a large scale exercise with the City of Woburn. The incident involved a collision of a passenger train and a freight train and resulted in a Mass Casualty Incident (MCI) consisting of approximately 20 to 30 injuries, a fire involving the train, and the need to extricate victims through the windows of the train. Participants included Woburn Fire and Police, Cambridge Fire, Winchester Fire, Burlington Fire, Medford Fire, Lahey Clinic, Winchester Hospital and Action Ambulance.

Group 1 completed the Massachusetts Fire Academy's Flashover Simulator Training. This was a joint training program with the Town of Wakefield, and completes the training of all four Groups on the simulator.

Captain Boisvert coordinated a joint training program with the Reading, Wakefield, Stoneham and Woburn Fire Departments on the hazards and operating features of Liquefied Natural Gas tank trucks. Trans Gas supplied an instructor and an LNG tank truck for the program.

This year, all Emergency Medical Technicians at the Basic level completed a 24-hour recertification class. The course was instructed and coordinated by Firefighter Sean Devlin. Also, the Technical Rescue Team completed a four-day exercise program created and delivered by Lieutenant Nelson.

Conclusion:

Over the last year, we have made significant advancements in all areas of the Department. This has been achieved through higher levels of training for our personnel and the addition of new technology and equipment. Through the active pursuit of public safety grants, we have been able to upgrade our computer technology, improve radio communications, and provide safety equipment to the Police Department. The Advanced Life Support Program has continued to surpass our expectations on every level, and represents a significant upgrade in the quality of emergency medical services provided to the community.

I would like to thank all Town Officers, Boards, Departments, members of the Reading Fire Department, and especially the citizens of Reading for their continued support and assistance.

Respectfully submitted,

Gregory J. Burns
Chief of Fire Department

<u>Statistics for 2005</u>	
Permit Fees Collected	\$16,270
Ambulance Fees Collected	\$582,461
Bell Alarms	371
Still Alarms	2,387
Emergency Ambulance Calls	1,862
Inspections	821

2005 FIRE DEPARTMENT ROSTER

CHIEF:

Gregory J. Burns

FIRE PREVENTION:

Lieutenant Paul D. Jackson

CAPTAINS:

Kenneth N. Campbell Jr.

Gordon E. Sargent

Paul F. Guarino

Philip B. Boisvert

Peter L. Marchetti~

LIEUTENANTS:

David T. Ballou

Richard A. Puopolo

Richard L.S. Nelson

Dwyer Mark~

FIREFIGHTERS:

McSheehy Matthew

Cahoon Daniel

Holmes Michael

Roy David

McCarthy Robert

Wallace Patrick

Ryan Brian

Pelrine Stephen

Beck Robert

Murphy Stephen

Jutras Robert

Robidoux David

DelSignore Anthony

Gentile David

Belmonte Michael

VanHorn William

Palermo Lisa

Wood Michael

Dole Scott

Jenks John

Blackman Eric

Paul Roy

Derek Loftus

Dana Ballou

Linda Polcari

Tom McCarthy

Sean Devlin

Chris Finnegan

Scott Myette

Scott Wade *

Bruce Ayer

Tricia Richard

Paul Dalton

Ryan Buckley

Joseph Lapolla

Daniel Pouliot

~ Promoted to fill vacancy

* Resigned

Cynthia Keenan, Secretary

Peter Vincent, Fire Alarm

POLICE DEPARTMENT

Mission and Value Statement:

The Reading Police Department is committed to providing the highest level of public safety and service to the citizens and business people within the community. The members of the Department are empowered to enforce the Laws of the Commonwealth of Massachusetts and bylaws of the Town of Reading to ensure that the peace and tranquility of our neighborhoods are maintained, and that crime and the fear of crime are reduced. We emphasize and value integrity, honesty, impartiality and professionalism from our members in order to create an environment that values differences and fosters fairness and flexibility in our mission. We encourage citizen input and interaction that will assist us in developing sound partnerships between the community and police. Working together, we can protect our future and enhance the quality of life for everyone within the Town.

The past year in many ways has been historical for the Reading Police Department and the community as a whole. We are experiencing unprecedented growth and in many ways transformation. We are dealing with changes in social norms and culture in regards to alcohol and drug use. Your Police Department is aware of these changes and monitoring the growth, and its impact on public safety services. This report summarizes the participation, activities, sponsorships, enhancements, accomplishments, and other notable events of the Reading Police Department in calendar year 2005.

Personnel Changes:

The Police Department experienced significant personnel changes and adjustments in 2005.

- In February, Officer Peter R. O'Brien retired after serving the community for 29 years.
- In March, Officer Charles J. Lentini passed away unexpectedly at home after serving the community for 23 years.
- In April, Chief Robert J. Silva retired after serving the community for 33 years.
- On April 23rd, Sgt. James W. Cormier was promoted to the rank of Chief of Police. Chief Cormier will be the final civil service Chief for the Town of Reading.
- In April, Officer David Clark was promoted to the rank of Sergeant filling the vacancy created when Chief Cormier was promoted.
- In April, the Department began the hiring process to fill the three vacancies created by the departures of Officers O'Brien and Lentini and Chief Silva. In August, Recruit Officers Sean Wilson, Ian Nelson and Richard Abate entered the Lowell Police Academy for their six months of training. They are expected to graduate in January, 2006.
- During most of 2005, the Department was without the services of three other officers due to long-term disabilities.
- Detective Michael Saunders moved from his position in the Detective Bureau to the Patrol Division, and assumed the responsibilities of Armorer/Fleet Maintenance Officer. Officer Christopher Voegelin had maintained the Department's fleet for approximately 15 years before vacating the position this year.
- Town Meeting in November approved funding for a new position of School Resource Officer to be assigned to the Reading Memorial High School in September of 2006. Officer Matthew Edson has been selected to be the School Resource Officer, after an interview process involving members of the Police Department and School Department.
- Interviews were held to fill the Detective position vacated by Detective Saunders. Officer Mark Segalla was selected to replace Detective Saunders. He is expected to be placed in the position in early 2006.

- Interviews were held to fill the Safety Officer position as Officer Tom Murphy requested a leave of absence to attend the Massachusetts State Police Academy slated for early 2006. Officer Michelle Halloran was selected to replace Officer Murphy as Safety Officer. She is expected to be placed in the position in early 2006.

Awards and Recognitions:

- In July, Lieutenant Detective N. Kevin Patterson was awarded the Massachusetts State Police Superintendent's Commendation. Lt. Patterson and Major Mark F. Delaney MSP received the award for their work on a 1975 murder case where the victim was discovered on the Meadow Brook Golf Course. A manslaughter conviction was the result and David Jones received a 19-20 year prison sentence.
- In November, Officer Keith Hurley was honored as the Reading Police Department's Officer of the Year at the Reading/North Reading Chamber of Commerce dinner.
- In April, the Board of Selectmen recognized the Public Safety Dispatchers during National 911 Telecommunications Week.
- In May, the Board of Selectmen recognized National Police Memorial Week.

Community Policing:

The Reading Police Department continues to work closely with the community and other Town Departments, as well as State and Federal Agencies. The Police Department strongly promotes the philosophy of "working with the community." The Department sponsors or participates in the following community events and/or programs:

- The Police Department is represented on the Substance Abuse Prevention Advisory Committee. (SAPAC) Officer Saunders.
- The Police Department is represented on the Human Relations Advisory Committee. (HRAC) Chief Jim Cormier.
- The Rape Aggression Defense (RAD) Program, which is a self defense course designed specifically for women, has been and continues to be a very successful program. Sgt. Clark, Officer Iapicca, Officer Sullivan and Officer Halloran.
- The Citizens Police Academy has been very popular and will continue to be a base program for the Department. Lt. Cloonan.
- In May, the Police Department sponsored its annual Open House and welcomed the community to come and tour the Police Station to see our equipment and meet our Police Officers.
- Prior to High School graduation, the Police Department, Fire Department, School Department and Students Against Destructive Decisions presented a Mock Car Crash demonstration at the High School to present to students the very real dangers of drinking and driving. Lt. Robbins, Officer Kyle, Officer Iapicca and Officer Caturello.
- In June, the Department's Honor Guard participated in the Challenger Softball game where the officers are afforded an opportunity to interact with children with special needs in a relaxed and fun atmosphere.
- Also in June, the Department participated in Friends and Family Day held on the Town Common. Detective McKenna, Officer Holmes and Officer Halloran.
- The Department participates annually in the Libraries' Vehicle Day in August where children of all ages get to enjoy the vehicles of the community.
- In collaboration with the Reading Adult Education Office, we were able to sponsor a parenting workshop that was very successful and received by 40 parents.

- Throughout the year, the Department participated in the Governor's Highway Safety Bureau's "Click-it or Ticket" Program. Lt. Cloonan and Sgt. Stamatis.
- In collaboration with the Elder Services Program, we began working on the SPICE Program. (Seniors and Police in Cooperative efforts) Lt. Robbins.
- In October, the Department, in conjunction with its labor unions, organized its annual Senior Ham and Bean Supper at the Senior Center. Officer Kyle.
- In November, the Department participated with the Free Masons (Reading Lodge) to offer the Child Identification Program (CHIP) at the Old South Methodist Church. Over 80 children were provided with identification kits. Officer Kyle, Officer Caturello and Officer Voegelin.
- In December, the Department, in conjunction with its labor unions, organized the 25th Annual Children's Holiday Party at Austin Preparatory School.
- The Police Department, in conjunction with the Governors Auto Theft Task Force, brought the Auto Glass Etching Program to Reading. This program etches the vehicle identification number of the car on all the glass surfaces making it a deterrent to car thieves. Officer Kyle, Officer Voegelin, Officer Segalla, Dispatcher Aldrich and Head Dispatcher Avery.
- The Department's Website www.ci.reading.ma.us/police is very successful, and offers a variety of information for the public. Sgt. Stamatis.
- The Communication Center enhanced its abilities with Reverse 911 this year. This allows the Department to telephone residents with messages of importance. This tool has been used for a variety of reasons including alerting residents of detours, car breaks and parking regulations.
- The Police Department was able to use grant money to equip the Police Cruisers with laptop computers. This ability greatly enhances officer safety, and the offices' ability to quickly access information including license photos in the cruiser.
- Governor's Highway Safety Bureau free Bicycle Helmet Program. Officer Kyle.
- Neighborhood Crime Prevention Program. Lt. Robbins.

Detective Division:

The Detective Division of the Police Department is responsible for a number of investigative responsibilities. They possess advanced technical expertise and experience that enables them to investigate and solve a number of serious crimes. The Division works very closely with a number of agencies to provide the best possible services and intelligence gathering abilities to the community.

The Division is the liaison of the Police Department with the Reading Public Schools. It is important to point out that, at all levels of both the School Department and the Police Department, the degree of cooperation and unity to bring the absolute best level of services to the community has rarely been better. We applaud the School Department's commitment to working with the Police Department in order to provide the best services possible to the community.

Outlined below are a number of the Detective Division's activities for 2005:

- Actively participate in the Criminal Based Justice System - this system brings together multiple Town agencies with the District Attorney's Office to share information.
- Member organization of Project Alliance - this is a program sponsored by the District Attorney's Office that provides educational opportunities for law enforcement, schools and other professionals in the areas relative to school and juvenile issues.
- Member organization of the Woburn Court Substance Abuse Initiative, linking the seven communities that fall under the jurisdiction of Woburn District Court to combat the substance abuse issue in the area.

- Member of the NEMLEC Detective Group, a regional Detective group incorporating over 40 cities and towns in the region that freely exchanges information of interest.
- Member of the NEMLEC Drug Task Force, a regional drug task force.
- Participating member of the Domestic Abuse Roundtable, a meeting of the District Attorney's Office, and the seven Woburn District Court agencies to exchange and update information regarding domestic violence.
- Participating member of the Juvenile Fire Setters, educational information regarding juvenile fire setters.

Public Safety Dispatch:

The Reading Public Safety Dispatchers provide through communications a lifeline for the community, Police Officers and Firefighters. Seven full-time Dispatchers and two part-time Dispatchers are under the direct supervision of the Head Dispatcher and under the command of the Night Police Commander. Dispatchers receive requests for information and services, they triage those requests based on available resources, and disseminate those requests to the emergency personnel in the field. Dispatchers greet the public entering the Police Station and provide a valuable service to our community. Dispatchers recorded 19,322 calls for service in 2005 and issued 3,049 Community Access Stickers. We are grateful for the professional service provided by the Reading Public Safety Dispatchers.

The Public Safety Communication Center experienced a significant upgrading of its radio systems during 2005. This communication upgrade will enable our Dispatchers to communicate with more reliability and offers greater flexibility to coordinate many agencies. Looking to the future, we explored technology that would be flexible and allow us to adapt to potential changes in communication requirements. Our Dispatchers do an outstanding job and deserve recognition for a position that is extremely important and when done well is often overlooked.

Crossing Guards:

The School Crossing Guards are part-time civilian personnel. Currently, there are 17 permanent Crossing Guards and two spares who fill in when a regular Crossing Guard is unable to cover their post. They are under the direct supervision, coordination and control of Safety Officer Thomas B. Murphy. Each Crossing Guard plays an essential role in ensuring the safe commute of children to and from school. They also serve as an extra set of eyes and ears for the Police Department and the community as well. These Crossing Guards have proven to be devoted to their duties and are a great asset to the Town of Reading.

Animal Control:

The Animal Control Officer is Ronald Burns - he works 13 hours per week and is on call for emergency situations. There were more than 600 calls for service received by the Animal Control Officer. There were 13 dog bites over the year resulting in injuries to humans. There were nine bites over the year resulting from animal to animal. One tested positive for rabies and was quarantined for 45 days. Those that tested negative for rabies were quarantined for 10 days.

Over 200 fines and citations were issued to residents for failure to keep their dog on a leash, failure to license their dog and for biting. A majority of the calls were received from neighbors complaining about other dogs. One dog was killed by a motor vehicle. One hearing was held at Woburn District Court for people protesting citations.

The Animal Control Officer is authorized to isolate and confine domestic animals suspected of being exposed to rabies. Acting according to State regulations and guidelines, the Animal Control Officer must:

- Investigate reports of domestic animals exposed to rabies.
- Determine if the domestic animal has or may have been exposed to a rabid animal, and if the domestic animal has been properly vaccinated.
- Make an evaluation of the exposure of the vaccinated animal and prescribe the appropriate action according to State regulations.
- Obtain permission to euthanasia exposed, unvaccinated animals from their owners or from the MDFA.
- Carry out euthanasia permitted by the owner of MDFA.
- Collect the head of the euthanased animal and deliver or send it to MDPH State Laboratory Institute, if the animal has bitten or otherwise exposed a human or domestic animal.
- Ensure that vaccinated domestic animals receive a booster vaccination if needed, and that the animal remains under appropriate strict confinement or isolation.
- Contact local officials when exposed domestic animals have exposed humans.

Parking Enforcement Officer:

The Parking Enforcement Officer is Ronald Burns. He works 18 hours per week, covering four days in the work week. The major responsibilities of the Parking Enforcement Officer are:

- Identify and cite motorists who violate Reading's parking regulations and reduce opportunities for violations to be committed through preventive patrols of all parking areas.
- Tally and inventory tickets daily.
- Identify parking problem areas within the Town and forward this information to the Safety Officer.
- Perform related duties as required.
- Total citations issued by the Parking Enforcement Officer in 2005 are 2,930.
- Total income from parking citations is \$45,205.

The following is the Department Roster, a statistical analysis of our enforcement efforts and a record of revenues generated by our department.

2005 POLICE DEPARTMENT ROSTER

CHIEF:

James W. Cormier
Robert J. Silva (Retired)

LIEUTENANTS:

Lt.-Detective N. Kevin Patterson
Executive Officer Michael P. Cloonan
Night Commander Richard W. Robbins

SERGEANTS:

Bruce F. Russell
Mark J. O'Brien
David J. Clark
Sgt-Detective Patrick M. O'Brien

David M. Stamatis
Peter C. Garchinsky
Francis G. Duclos

DETECTIVE DIVISION:

Patrol Officers Robert F. Flynn, Michael D. Saunders and John McKenna

SUPPORT SERVICES:

Community Service Officer: Jack Kyle
Safety Officer: Thomas Murphy
Armorer: Christopher J. Voegelin

PATROL OFFICERS:

David Savio	Larry E. Frederick	Ian Nelson
Sean Wilson	Salvi Lavita	James P. Collins
Anthony F. Caturello	Pasquale Iapicca	Matthew C. Edson
Richard Abate	Mark D. Segalla	Derek Holmes
Christopher R. Picco	Joseph Belmonte	Michael Lee
Michelle Halloran	Michael Nickerson	Keith Hurley
Kevin Brown	Michael Fitzgerald	Leone Sullivan
Peter O'Brien (Retired)	Charles Lentini (Deceased)	

2005 ANCILLARY PERSONNEL

ANIMAL CONTROL OFFICER:

Ronald Burns

CLERKS:

Administrative Assistant Victoria Cummings
Principal Clerk Joanne Power

DISPATCHERS:

Head Dispatcher Victoria Avery		
John Rawcliffe	Mathew Vatcher	Stephen Duke
Michelle Aldrich	Susan Tapley	Ryan Mahoney
Regina Benoit-Saunders		

SCHOOL CROSSING GUARDS:

Cindy Ashi	Mildred Barton	Reggie Benoit
Fred Dymont	Tom Esposito	Cheri Costa
Ernie Gisetto	Gerry Intonti	Lucy Intonti
Joseph Lopiccola	Tina Lantz	Robert Dewolfe
Marsha Leighton	Luann McKinnon	Edward Harradon
William Fisher	Jim Rodger	

Spare Crossing Guards:

Arthur Dickinson

Peggy Faulkner

The following are the arrests and services performed in 2005:

Arrests: 177

Persons held in Protective Custody: 33

Motor Vehicle Violations: 5,370

Parking Violations: 3,889

Juveniles Apprehended: 6

Detective Criminal Investigations: 181

Auto Accidents Investigated: 643

Fees Collected in Fiscal 2005:

License to Carry: \$2,150.00

Firearms Identification Cards: \$1,400.00

Police Reports Copied: \$1,815.00

Parking Fines: \$95,175.00

Court Fines: \$9,030.00

Administrative Fees for Details: \$43,887.53

Commuter Parking Permits: \$15,195.00

Community Access Stickers: \$81,280.00

Civil Infractions: \$37,632.50

Rent for Community Room: \$435.00

MV Lease or Surcharge: \$1,765.20

Conclusion:

To summarize our Mission Statement, we are empowered to enforce the laws of our land but in order to do this appropriately and adequately, we have to work with the community. Providing the community with the highest level of police service is a goal that will require dedication, hard work and a strong commitment to and from our community.

The year 2005 presented many unique and difficult challenges for the police department. We experienced significant personnel changes and adjustments and operated understaffed due to retirements, death, and injuries. Moving forward the department is anxious to continue working closely with our fellow town employees and the citizenry, to provide the highest quality of life in Reading.

I want to thank the citizens of our community for their support and cooperation. Working with the community, your Police Department will accomplish its mission.

Respectfully submitted,

James W. Cormier

Chief of Police Department

Director's Comments:

Department personnel were actively involved as members or liaisons of many Boards and Committees. We have also assisted other Departments throughout the year on many projects and programs, and have been fortunate to have the cooperation and support of the Town Manager and other Departments within the Town.

The Department has developed long-term capital improvement plans to upgrade and maintain the important infrastructures in the community. This would include the water distribution system, roadway and sidewalk, and the sanitary sewer system. More than 7900 feet of water mains have been added in new developments throughout the community, and approximately 9000 feet older, undersized water mains have been replaced to improve fire flows throughout the Town. Major water main replacements included portions of West Street and Franklin Street. We have begun the development of GIS layers for the water distribution and sewer distribution system expected to be completed in October 2006. In addition, more than 20,000 feet of sewer mains were cleaned, joint tested and sealed, and 117 manholes were sealed to prohibit ground water from infiltrating the sanitary sewer system. House-to-house inspections were performed by our consultant CDM to identify existing sump pumps that may be connected into the sanitary sewer system. DPW staff is working with these homeowners to relocated discharge from the sump pumps to drainage systems throughout the Town as part of a rebate program which was made available to the homeowners.

After a five year effort, the Town has received approval to purchase up to 219,000,000 gallons of water from the MWRA to supplement our Ipswich River Basin supply from May through October. The Town will be using only 1 million gallons a day from the Ipswich River Basin during a six month period, a reduction of 1.2 million gallons per day. The Board of Selectmen has instructed staff to investigate the feasibility of obtaining 100% of our water supply from the MWRA.

There are a number of roadway improvement projects throughout 2005. These included the reconstruction of Willow Street and a major portion of Summer Avenue. Overlays were done on Berkeley Street, Gleason Road and Greenwood Road by contract. DPW staff did overlays on Warren Avenue, Park Avenue, Winthrop Avenue and Fulton Street, and skim coats on portions of High Street, Franklin Street, Libby Avenue, Wentworth Road, Pearl Street and Lincoln Street.

The Engineering Division designed a revised parking lot at the new Wood End Elementary School. The existing parking lot was removed and the new parking lot was constructed by staff in the DPW Highway Division in time for the opening of school in late August.

The Department had an extremely busy year in 2005. We assisted other Departments in procurement efforts, major one for DPW being the Town-wide water meter and radio frequency reading system. A major effort has been required for the Water Conservation Program and rebate program for low flow toilets, high efficiency washing machines, irrigation rain sensors and rain barrels. Through the efforts of the Parks, Forestry and Cemetery Division, the Town received its 20th consecutive Tree City, USA designation in 2005. The Recreation Division offered more than 180 recreational programs in 2005. After a great deal of effort by staff and the Water, Sewer and Storm Water Management Advisory Committee, the Board of Selectmen approved the establishment of an Enterprise Fund for Storm Water which will be brought to Town Meeting for approval.

We have been fortunate to welcome the following employees to the Department: Ryan Percival, Jim D'Entremont and Jordan Cancela in the Engineering Division; Aron Overberg, Adam Shibbles, Igor Shaulskiy and Nathan Gardiner in the Forestry, Parks and Cemetery Division. Senior Engineer William High, an employee for 44 years in our Engineering Division, has given his notice and will retire in January 2006. Bill has been an asset to his fellow employees, the Department of Public Works and the Town of Reading. He has been a mentor to many of us and will certainly be missed.

There continues to be a good cooperative effort on planned and emergency projects by the Divisions within the Department. Because of the efforts of the staff, we are able to provide good quality service to other Town Departments and to the general public.

It is a pleasure working with the dedicated and devoted staff in the Department of Public Works and the appointed Committees, in particular the Water, Sewer and Storm Water Management Advisory Committee. I thank them all for their support and effort.

Respectfully submitted,

Edward D. McIntire, Jr., Director

ADMINISTRATION DIVISION:

The Administration Division supported the Department with procurement administration, water and sewer billing, budget preparation and coordination, departmental personnel and payroll services, accounts payable processing, cemetery administration services and responses to public inquiries, and concerns over all Public Works areas of responsibility.

Significant projects included:

- Procurement and project support for various water and sewer main projects including sewer system rehabilitation and water main construction on Franklin Street, and the second phase of West Street (Willow Street to County Road).
- Coordination of the acceptance and approval process to the Massachusetts Water Resources Authority as a supplemental source of Town water.
- Procurement and contract administration for the town-wide replacement of water meters, and our radio frequency Automatic Meter Reading system.
- Coordination of cooperative Household Hazardous Waste Day collection events with the Town of Wakefield.
- Providing procurement assistance to other Town Departments and Divisions including contracts for a new ambulance and parking violation collection services.
- Coordination of appointment scheduling for the rebate program for the installation of high-efficiency washing machines, low-flow toilets and irrigation system rain sensors.

Emphasis continued on providing public information, responding to inquiries and concerns, and improving all areas of public communications.

CEMETERY DIVISION

To the Board of Cemetery Trustees:

The following is from office records for calendar year 2005.

Interments – 127	Interments for all years – 13,623	
Markers set – 53	Foundations – 41	Monuments re-set – 9

Sale of Lots:

Forest Glen – 6 lots, 1 single grave – Total for all years: 2036 lots, 796 single graves.

Charles Lawn – 9 lots, 3 single and veterans' graves – Total for all years: 455 lots,
225 single and veterans' graves.

Wood End – 23 lots and 1 single grave – Total for all years: 240 lots, 22 single graves.

Cooperation from other Divisions of Public Works was outstanding and much appreciated. The Board of Cemetery Trustees has been very supportive of all the numerous programs and goals of this Division. I thank them for all their assistance.

Respectfully submitted,

Robert L. Keating, Supervisor

CUSTODIAN OF SOLDIERS' AND SAILORS' GRAVES

Interments: WWII – 14 Korea – 3 Vietnam – 2 Peacetime – 1

Total of all veterans' interred – 1637

As has been the custom for many years, all veterans' graves were decorated with a flag and a potted flower for Memorial Day.

Respectfully submitted,

Frank Driscoll, Custodian of Soldiers' and Sailors' Graves

ENGINEERING DIVISION

The Engineering Division provides engineering services to all Departments within the Town of Reading. The Division is responsible for preparation of plans, specifications, estimates, survey layout, inspection and supervision of Town construction projects, review of subdivision plans for accuracy and conformance with the subdivision rules and regulations, inspection of subdivision construction, administration of the Chapter 90 Program, maintenance of all records concerning the subdivision of land, roadway construction, and water, sewer and drainage construction, and issuance of various permits.

Construction activity continued at a very high level in 2005. Major construction projects that were active during the year included the West Street and Franklin Street water main replacements, Summer Avenue reconstruction (Woburn Street to Main Street), Willow Street reconstruction, Woburn Street repaving and reconstruction projects on Berkeley Street, Gleason Road and Greenwood Road. The Engineering Division spent significant time on the inspection of private development projects including the Archstone and Johnson Woods projects on West Street, Maplewood Village on Salem Street, Phase II of Walkers Brook Crossing, and the traffic signal installation associated with the 128 Market Place redevelopment. Changes to the parking lot at the Wood End School were designed and laid out by the Engineering Division for construction by the Highway Division.

Significant progress has been made on the planning and design of upcoming projects. The 100% design plans for the Downtown project have been submitted to Mass. Highway, and the project is programmed on the Transportation Improvement Program for FY 2006. Construction is expected to start in the Spring/Summer of 2006. A contract was awarded to Greenman-Pederson, Inc. to develop the design plans for the West Street reconstruction. The 25% design plans will be submitted in February of 2006. Contracts were awarded for the 2006 roadway construction projects, and sidewalk and curb construction. Design plans and specifications have been prepared for the 2006 water main replacement projects on High Street and Auburn Street.

Work continued on several studies. Fay, Spofford & Thorndike, Inc. completed a study of the risks associated with hazardous cargoes using I-93. This study identified potential sources of contamination and alternative solutions that will help prevent the release of hazardous materials into our wellfield such as the gasoline spill that occurred in 1992. Camp, Dresser & McKee completed the field work associated with the House-to-House Inspection Program. The purpose of this program is to locate sump pumps that are connected to the sewer system and identify ways to remove them. Over 140 improper connections to the sewer system were identified as part of the program.

The second annual report was submitted to the Environmental Protection Agency demonstrating compliance with the NPDES Phase II Storm Water Permit issued to the Town in 2003. The Engineering Division, in conjunction with the Water, Sewer and Storm Water Management Advisory Committee, developed a plan to implement a Storm Water Enterprise Fund. This plan was brought to the Subsequent Town Meeting in November of 2005 for approval but was tabled until the Annual Town Meeting in April, 2006.

Engineering reviews were performed for the Community Planning and Development Commission, Conservation Commission and Zoning Board of Appeals on several development projects. These included redevelopment of the Danis property on General Way, site plan review for the Unitarian Universalist Church, subdivisions on Franklin Street, Wakefield Street and Avon Street, and revisions to the Johnson Woods and Archstone developments. Numerous other reviews were performed on lesser projects.

The Engineering Division issued permits and inspected construction of 35 new connections to the Town sewer system, and two permits were issued for sewer repairs or reuse of existing connections. There were 74 Street Opening Permits issued to Keyspan Energy for repairs and new gas services. There were 40 Street Opening/Occupancy Permits issued to other parties for underground utility work and construction within Town right-of-ways. Seven Public Hearings were held for new utility installations within Town owned rights-of-way.

HIGHWAY DIVISION

The Highway Division at the Public Works Facility consists of 15 employees, four are Mechanics, one is a Dispatcher, and the 10 that are left maintain the infrastructure of the Town of Reading.

The regular projects such as street sweeping, catch basin repair, roadside cutting, sidewalk and street maintenance, tree lawn repair, mixing and sifting loam and compost, traffic control and cleaning of catch basins continued by priority and need. Street sweeping was started on April 4, 2005 and finished on June 2, 2005.

Miscellaneous:

The Division placed and filled planters for the Adopt-An-Island Program, and placed mosquito control tablets in the catch basins and detention areas for the Health Department, and also held Hazardous Waste Day, and had Adopt-A-Family in November and December.

Vehicle Maintenance:

The Division repaired and serviced the equipment from Police, Fire, School, Building Maintenance, Council on Aging and Public Works Departments, and continued to take waste oil from the public during the week and on Saturdays.

Snow and Ice:

During the Winter season of 2004-2005, the Division plowed twelve (12) storms and sanded twenty seven (27) times.

Special Projects:

The Division tied in downspouts, installed flag pole, poured concrete pads and constructed new parking lot and sidewalks at Wood End School; dug and installed conduit for lights at the new practice football field at the High School; installed handicap ramp at Birch Meadow School; paved Warren Avenue, Park Avenue, Winthrop Avenue, Tower to Hartshorn Street and Fulton Street and skim coated a section of High Street, Franklin Street, Libby Avenue, Wentworth Road, Pearl Street and Lincoln Street.

TOWN FOREST COMMITTEE

This year, the forest was again a very busy place -- people hiking and scout groups camping.

Through the generosity of the Public Works Department, we were able to maintain the roadways and culverts. Some roadside brush clearing was also done.

The Boy Scouts repaired the boardwalk and cleared brush from the trails.

The Committee wishes to thank the Public Works Department, Fire Department, Police Department, Conservation Division and the Boy Scouts for their help.

Respectfully submitted,

George B. Perry, II, Chairman
Louis E. Debrigard, Jr., Vice Chairman
Benjamin E. Nichols, Secretary

FORESTRY-TREE WARDEN'S REPORT

One hundred and eighteen shade trees were removed. These trees were dead or in a dangerous condition as to be a threat to public safety. One tree was braced for preservation and safety. Ninety-eight hazardous tree stumps were removed from the tree lawns, parks, schools and playgrounds for public safety. One hundred and forty-six trees were trimmed. Dead wood and low branches were removed from the public trees as requested or observed. Tree trimming has continued as aggressively as possible, but a lack of personnel has continued to hinder this program. Planted one tree on Warren Avenue that was donated as a replacement for a tree removed. Also were additions to school plantings as donations for dedications. Trees included Kwansan Cherry and a Linden. Forty trees were planted at the newly constructed Wood End School. Four trees were planted for the Barrows School reconstruction. Seventeen trees were planted so far at the High School reconstruction project. Tree species included Oaks, Spruce, Red Bud Cherry and Maples.

The Compost Center on Strout Avenue continues to accept brush and leaves from residents. 46,117 cars entered the Compost Center in 2005. Residents are required to purchase stickers for use of the Compost Center.

The holiday lighting put up by the tree crew in the Town Square was once again very successful. There were 15,500 colored bulbs installed on the Common.

The Town of Reading was awarded "Tree City USA" for the 20th consecutive year by the National Arbor Day Foundation. Five hundred Colorado Spruce trees were purchased and distributed to all the fifth graders. Thanks to the Reading Rotary Club who have sponsored and assisted in this program to make "Arbor Day 2005" a success in Reading.

A special thanks to all the Committees and Commissions working toward the preservation of Reading's public shade trees.

Respectfully submitted,

Robert L. Keating, Forestry-Tree Warden

PARKS DIVISION

The Parks Division continues to maintain 64 acres of grassed area throughout the Town, and the facilities within the parks and schools. This includes the renovation as well as continued maintenance of all the ball fields on school or parks grounds. The Division maintains 16 tennis and basketball courts, the tot lots and the skating rinks, and maintains the grounds for all municipal as well as school buildings.

The Parks Division also assists all Town Departments, Committees and Commissions with tree maintenance, snow and ice removal and Election set-up.

Respectfully submitted,

Robert L. Keating, Supervisor-Tree Warden

RECREATION DIVISION

The mission of the Recreation Division is to provide the community with year round recreational activities. Recreation programs are broad based to meet the recreational needs of all segments of the population. The Division must continually update and modify its programming to meet the current needs of the community. As the community's participation and awareness of local recreational programs increases, so does their expectation of Recreation Division programs. The Division must be ready to anticipate and adapt to these growing expectations and trends.

The Division recognizes that sports, recreation and leisure activities are important for the well being of the community. The use of leisure time for enjoyable sport and recreation provides personal benefits to the individual and for society in terms of health, quality of life, and a range of related economic outcomes. The objectives are to ensure that people throughout the Reading community share in the benefits of participating in active sports and recreation.

The Division offers a variety of programs to residents of all ages. A direct programming emphasis has been placed on Reading Middle School and Elementary School aged youth. The Recreation Revolving Fund continues to fund all programs for 2005. The Recreation Committee, with nine members and three associate members, provides guidance and support to the Recreation Division.

Programming

Winter/Spring:

Reading Recreation ran the following programs for the Winter/Spring season:

Spring Soccer Doctor Clinic
Biddy Basketball 101
Big Sticks Golf Academy for Youths and Adults
Spring Basketball Clinic with H.S. Basketball Coach Kim Penny
Reading Baseball School – Pitching and Hitting Sections
Spring Tennis Clinics for Youths and Adults
Recreation Sports and Games – April Vacation
THE Farm – Horseback Riding
Challenger Basketball for Children with Special Needs
Tai Chi Class for Adults
Cooking Lessons with SMART Cookies
Reading Recreation Egg Hunt
Piano Lessons
Rocket Robotics Workshop
Baby Sitting Course
Crafts Programs for Adults

Winter/Spring is the lightest season for programming as it is the bridge between a very busy Fall season with the facilitation of Travel Basketball scheduling and the planning of Summer programs. It is also the season where time is allocated to field scheduling for the many youth and adult sports organizations. The Division saw continued success with both the February and April vacation programs for 2005. Biddy Basketball 101 would prove to become one of the staples of our Fall and Winter/Spring line-up.

The Spring season saw many successful programs including the popular Reading Baseball School which is run by Peter Moscaricillo. The Egg Hunt was again a huge success with close to 200 kids on hand. The location of Memorial Park has worked out very well for the past two years.

The Division continues to offer programs such as a Baby Sitting Class from the nurses of Winchester Hospital as well as the Sciensational Workshops for kids ages 8-12. The Division believes that recreation is more than just sports and can include enrichment type programs. We continue to explore other “art” activities and new programs that might be of interest to members of the community.

Summer:

The Summer of 2005 was very successful. Despite the inability to utilize the RMHS Field House, the Summer programs were very successful. Creative planning and flexibility by the Clinic Directors helped aid the program’s success. Reading Recreation Summer Camp numbers averaged over 90% capacity for the entire Summer – this was our best year to date. The enrollment numbers have increased each Summer for the past two years. The return to Coolidge Middle School has made a significant difference on the perceived cleanliness of the program. Also, a strong Summer Camp staff had kids coming back week after week. For the first time in four years, Summer Camp had a new Director. Matthew Morrison was hired as the Camp Director in March. Jamie Walsh, the former Sports and Games Counselor, was hired as the Assistant Director. Both did an excellent job managing a solid returning camp staff. This year’s camp staff saw approximately 75% returning staff.

Other successful clinics and programs included:

Challenger Little League Baseball
Volleyball Clinics
Young Guns Lacrosse Clinic
Tiny Tot Soccer
Basketball Clinics for Boys and Girls
Reading Baseball Clinics
Super Sports (3 Sessions)
Kids Crafts
Tennis Clinics
Track and Field Clinic

The Division also had some very successful trips in conjunction with Celebration Tours. The trips for Summer 2005 included 33 people going to Martha’s Vineyard, Red Sox vs. the Yankees at Yankee Stadium (72 people) and Block Island Tour (18 people). All three of these programs reached maximum capacity to what was allocated to the Recreation Division by its travel company Celebration Tours.

The Division continued to run one of our other popular programs – the All Comers Track Meets. This program is facilitated by the Recreation Coordinator Dan McGrath and RMHS Girls Track and Field Coach Ken Fiet, along with current and former members of the RMHS track teams. This past Summer, the program took place at the North Reading High School track due to the construction of the RMHS track. The Track Meets are every Wednesday night at 6:30 p.m. Each Track Meet features four events in which participants can register. There are also age brackets set up for a number of seats for each event. The cost for this program is minimal and provides families of Reading a night of entertainment. It is believed that by returning the program to Reading in 2006, the program will be better suited and, hopefully, be better attended.

The Division also continued its tradition for our two concert series “Theater on the Green” and “Touch of Class.” “Theater on the Green” had a successful turnout this Summer each Wednesday afternoon, five concerts highlighted by “Wayne from Maine,” a children’s sing-a-long, and Marcus Gale’s interactive sing-a-long. These concerts are very well attended by anywhere between 75–125 people each Wednesday. The “Touch of Class” concerts included Reading staple “Bob Bachelor’s Totem Pole Orchestra,” “The Continentals,” and Reading’s own “Steven Savio” among the seven concerts. Between donations that were collected during each of the concerts and sponsorships from local businesses and organizations, the Recreation Division is able to run these concerts at minimal cost. We will look to introduce a family movie series beginning next Summer.

Finally, the Division held its 15th Annual Reading Tennis Open. The Tournament was a success once again this year. All proceeds go back to the RMHS Tennis Program and new equipment for the Town courts. Gregg Luongo again served as the Recreation Tennis Pro and he did an outstanding job working with kids and adults. Tennis enrollment was consistent with the numbers of the year before. Many kids enjoyed the clinics so much that they signed up for more than one week. Gregg also continued a Tennis Travel team in which Reading competed against other towns at the developmental level. Private lessons were also offered and conducted by Gregg or Matt Williams.

Fall/Winter:

The Fall/Winter marked an era of new programming for the Recreation Division. The Division offered a new Jr./Sr. Volleyball Program for 4th – 8th grade students. The program had close to 40 participants and went very well, and was run by Dan McGrath, Michelle Hopkinson and Christine DiPietro. We will continue to look for ways to enhance this program, and possibly branch out into a travel program.

Another new program entered the Recreation Division into the realm of extreme sports – Rock Climbing. The Division offered a four-week Rock Climbing Program at Metro Rock for elementary and middle school students, and was well received.

The Division offered a great new Drama Program during the Fall season called “Once Upon a Time.” This program was extremely successful with over 40 participants at the elementary school level. At the end of the seven week Drama Program, each class put on a show. This past Fall, we had productions of “The Little Mermaid” and “Charlie and the Chocolate Factory,” and both were very successful.

The final new program presented by the Recreation Division was the Saturday Morning Sports Series. This program is a compilation of different introductory sports including T-Ball, Soccer, Basketball and unorganized sports. These programs are for four and five years olds, and have been a huge success. The classes are run by Recreation Program Coordinator Dan McGrath and student workers from RMHS.

Recreation again offered Field Hockey in the Fall. Once again, this program was very successful and was run by Christine Gallagher. Other successful programs included Challenger Soccer run by Ralph D’Amico, Big Sticks Golf, Kids Crafts and Recreation Sports and Games.

The Division continues to run a Travel Basketball Program that is concurrent with the private leagues in Reading. The Travel Basketball Program features boys 6th, 7th and 8th grade teams, and the girls program has 6th and 8th grade teams.

These teams are selected by coaches with input from the Recreation staff after a two-day competitive try-out, and are coached by volunteer parents and friends of the Recreation Division.

Sunday Basketball enrollment has been strong for 3rd – 6th grade players, and Matt Morrison and Rachel Pothier were hired to be the supervisors. They have done an outstanding job showing the ability to run clinics, work with kids and supervise the referees. Sunday Basketball has approximately 300 participants each year, and continues to be the “bread and butter” program of the Department.

The Division continued with the second season of Recreation Hoops. This program was designed as a repackaged Sunday Basketball type program with a Travel Basketball feel, and was developed to bring the kids back to the gym. One of the patterns that we noticed was middle school students started shying away from Sunday Basketball. There seems to be a trend of kids either wanting to play Travel Basketball or nothing at all. Our hope is that Recreation Hoops will become the program that kids will want to participate in.

The After School Learn to Ski Program will be run again this Winter starting in January. The elementary program had 37 participants. Coolidge and Parker Middle School continue to be successful with the Middle School program. The Coolidge side of the program filled up to more than 50 kids this year, and the Parker side filled to 50% capacity. The total of 59 kids for the Middle School program is comparable to the total of 2004.

The Division again has sponsored Destination Imagination in 2005. This year, we have two teams competing, one team in the 3rd - 5th grade level, and one team for the 6th – 8th grade level. The program is run completely by volunteers and basically breaks even in the end. Each team will participate in an end of the year DI Tournament in March.

Special Needs Programming:

Special Needs programming this year was offered by EMARC Recreation in conjunction with the Recreation Division. Programs such as Ring Hockey, social club and swimming classes were offered. EMARC offered successful programs such as Special Olympic training, bowling, teen groups, and social clubs to name a few. The participants are asked at the end of each session to fill out an evaluation form to give feedback. Margaret Veronelli ran the Challenger Little League Program this past Summer. The program, as always, did very well with participation. Margaret also ran Challenger Bowling for the second straight year. The Division also began offering a Challenger All-Sports Program that has been a very big hit -- it is run by Lynn Mahoney and is completely volunteer driven. The Division continues to look for other programming areas in which to expand.

Brochure and Advertising:

Reading Recreation continues its mailing of the Community Guide to every household in Reading three times a year. The Division is also continuing to include the following participating agencies in this publication: Recreation, Police Department, Fire Department, Library Services, Elder Services, YMCA, Creative Arts and various in-town organizations.

In September 2005, the Division published a newly designed and updated website. The address is www.ci.reading.ma.us/recreation. There is information on all current programs as well as upcoming events, contact information including links to many of the sports organizations websites. The site is maintained by Recreation Administrator John Feudo and is updated on a weekly basis.

The Division continues to have success with "Notes from the Reading Recreation Division" out to the schools bi-monthly. These flyers have received a positive response from the community. We will continue with this undertaking as well as continue to send Press Releases to our local media outlets.

Personnel:

Dan McGrath continues as the Program Coordinator. He has proven to be invaluable to the Division as he has helped with the administration of Summer Camp, Sunday and Travel Basketball and the Learn to Ski Program, as well as the development of The Saturday Morning Sports Series and Recreation Sports and Games. Dan's main responsibility of his position is to create, organize and supervise recreational programs. With the assistance of the Program Coordinator, the Recreation Division was able to increase the amount of programs run by the Recreation Division staff.

Carol Quinn continues as the Recreation Division Principal Clerk, and has become a very important part of the Division. She has also become proficient in many areas of the DPW operation, selling stickers, preparing bill roll and helping out where needed. She is responsible for most of the data input into the Recreation Database Rec. Trac, and is also responsible to reconciling receipts at the end of the day.

Administration:

John Feudo begins his fourth year as Recreation Administrator. John, under the direction of the Recreation Committee, continues to manage the scheduling of all Town fields. Permits are issued for every field in Town. Reading Recreation will continue to work with the local Youth and Adult sports organizations in maximizing field space.

The new synthetic turf fields were both finished by September 2005. The Town can also expect to add the field at the Wood End Elementary School as a multi-purpose facility. The addition of these three facilities should help the issue of the field crunch.

The development of the Good Sports Partnership Commission began in October of 2005. The group consists of the Recreation Administrator, Community Service Office from the Police Department, and representatives of each of the youth sports organizations. The goal is simple -- be proactive against violence in youth sports through education. The first event will take place in early 2006 when Bob Bigelow will come to Reading to speak about Youth Sports.

The Recreation Committee continues to monitor the permitting policy of the Imagination Station Playground. Imagination Station facility permits help the Recreation Division control facility usage. It is recommended that Imagination Station be renovated within the year -- the facility is as popular as ever.

Reading Recreation is continuously looking for available land for the development of new recreational facilities. The Division has leased the baseball field owned by Addison-Wesley and used it for Soccer, Lacrosse and Pop Warner Football. The Town currently has the lease until September 2006.

The Recreation Division and the Recreation Committee continue to develop policies that will increase the effectiveness and efficiency of each Reading Recreation program.

The Division has been glad to offer the public over 180 recreational programs throughout the past year, and hopes to meet the communities changing recreational needs while providing them with a combination of safe, fun and educational programs. Suggestions of new programs are welcomed and encouraged.

WATER DIVISION

A total of 62 new water services were installed, the Water Division replaced 29 old water services, repaired 16 water service leaks, repaired 11 broken water mains, replaced 18 old hydrants, repaired 10 broken hydrants, rebuilt 26 hydrants, a total of approximately 7,900' of new water mains and 19 new hydrants were added to the distribution system, replaced approximately 6,000' of old 6" and 8" water main with new 8" water main on West Street, replaced approximately 3,000' of old 6" and 8" water main with new 12" water main on Franklin Street disconnected 25 water services for house demolition, Inspected the installation of water mains at the High School, Barrows School, Greystone Way, Johnson Woods, Archstone, Maple Village and Walgreen's projects, conducted water main flushing in southern ½ of Town, inspected hydrants in northern ½ of Town, continued cross connection control program, performed hydrant flow tests for Camp Curtis Guild and Damco property, all drinking fountains and Town irrigation systems turned on in Spring and turned off and winterized in Fall, replaced one old drinking fountain, two seasonal laborers painted and lubricated hydrants over 1/4 of Town, completed annual water inventory, loam and seed on all water jobs, hot topped water and sewer trenches, checked and maintained two water booster stations daily, cleaned and maintained the grounds, cutting grass, etc. at the Auburn Street tank site, lowered and raised water gate boxes for construction jobs, conducted a leak detection survey, assisted Highway Division during snow plowing operations, removed snow from business district, churches and schools, shoveled snow from hydrants.

The Water Distribution Division is developing a distribution system layer for the Town's GIS system.

Meter Room:

The regular quarterly water meter reading cycle was supported, 551 work orders were received and completed, 372 bills to date readings were taken, three meters were removed, 56 outside radio units were installed, five meters were reset, meters tested correct six, meters tested incorrect 0. The Water Division will be installing a new radio reading system and new water meters starting in 2006.

SEWER DIVISION

Approximately 20,656' of sewer mains were cleaned and T.V. inspected, 117 sewer manholes were sealed and lined, approximately 18,660' of sewer mains were joint tested and sealed, performed root treatment on approximately 9,222' of sewer mains, replaced eight sewer manhole frames and covers, cleaned wet wells at all sewer stations, checked and maintained 12 sewer stations daily, cleaned approximately 1/4 of the sanitary sewer main system, cleaned and maintained the grounds, cutting grass, trimmed bushes etc., around the sewer stations, completed work orders re: leaks, broken gates etc., exercised emergency generator weekly, completed the annual sewer inventory. Assisted the Highway Division during snow plowing operations, removed snow from business district, churches and schools, and shoveled snow from hydrants.

The Sewer Distribution Division is developing a collection system layer for the Town's GIS system.

LOUANIS WATER TREATMENT PLANT

General:

A total of 685,651,000 gallons of water was delivered to the distribution system in 2005.

The highest single days' consumption was 2,935,000 gallons on July 25, 2005. The highest weeks' consumption was for the period July 24, 2005 to July 30, 2005 with an amount of 18,991,000 gallons, and the highest month was July with an amount of 76,184,000 gallons.

Average daily pumpage for 2005 was 1,878,496 gallons.

The average daily per capita use (use by each individual) for 2005 was 55 gallons per person per day.

The operation of the residuals handling tank allowed the Treatment Plant to recycle 28.8 million gallons of water.

The seventh annual drinking water report was mailed to all customers in June.

The Department of Environmental Protection's (DEP) Drinking Water Program congratulated the Reading Water Department for scoring within the top 5% in the 2005 Public Water System Awards Program. The Honorable Mention status is based on the Water Department having won a Drinking Water Award for each of the past three years and, therefore, not eligible to receive an award in 2005 but will be eligible again next year.

The Centers for Disease Control and Prevention notified the Reading DPW – Water Division in 2005 that it was awarded Water Fluoridation Quality Awards for calendar years 2003 and 2004. These awards are presented to communities and towns across the country who are dedicated to providing community water fluoridation to their citizens, and who constantly maintain fluoride levels in the optimum range.

Design of the new state of the art 3.75 million gallon per day membrane filtration water treatment facility by consulting engineers CDM came to a halt when 10 blue spotted salamanders (a species of special concern) were discovered on the proposed site of the new facility, opposite the existing facility along Strout Avenue. Three alternative sites, the former compost area behind Well #3, the existing compost area off Strout Avenue, and the existing plant site on Strout Avenue were identified and acceptable for construction.

The Town Manager and the Board of Selectman at this time decided to investigate the feasibility of not constructing a new facility, abandoning the existing supply, and purchasing 100% of the Town's water supply from the MWRA.

CDM and the Water Department continued the \$1 million Water Conservation Program which incorporated emphasis on rebates for low flow washing machines, toilets and irrigation rain sensors. The program continued into the educational design phase for the school system. There has been over \$97,000.00 in rebates to residents since the programs inception.

The application for the interbasin transfer to purchase 600,000 gallons of water per day (annualized) up to 219 million gallons from the MWRA to supplement our supply in the Summer to help protect the Ipswich River received final approval by the MWRA Board of Directors at their meeting on November 16, 2005. Service from the MWRA is scheduled each year during May – October.

The Board of Selectman instituted outdoor, odd/even, hand held only water restrictions (6:00 a.m. to 8:00 a.m. and 6:00 p.m. to 8:00 p.m.) from August 15th through October 31st due to low flows experienced in the Ipswich River.

Supply:

In May, high winds felled trees causing damage to the high voltage power lines for Wells #2, #13 and #15. Again, in October, a severe Nor'Easter felled trees causing major damage to the high voltage power lines feeding Wells #2, #3, #13 and #15.

Production Wells #2 and #3 were cleaned and redeveloped.

Work continued with consulting engineers, Weston & Sampson, on the issue of the low level chlorinated volatile organic contaminants found in the Revay Well, which have been attributed to the AGFA facility on Industrial Way in Wilmington. Revay Well was voluntarily taken out of service in 2001 when the contaminants were detected.

Water Treatment Plant:

The Treatment Plant was operating for four (4) months at half capacity beginning in October, while parts for the obsolete flocculation basin equipment were being manufactured and replaced.

Wiring to the #2 aerator failed and was completely replaced.

A new magnetic flow meter (mag meter) was installed on the raw water line feeding the Treatment Plant, replacing the failed venturi style meter.

On March 31, 2005, the temporary ammonia system installed to convert the secondary disinfection of the drinking water from chlorine to chloramines to meet the new trihalomethanes regulations. The system was shut down as a new, unregulated contaminant n-Nitrosodimethylamine (NDMA) was detected at levels above the California action level of 10 parts per trillion. An investigation into the formation of NDMA was initiated. Chlorine is again being used as the secondary disinfectant.

2005 Pumping Records

<u>Month</u>	<u>Pumpage</u>	<u>Days</u>	<u>Average Day</u>
January	51,914,000	31	1,674,645
February	48,906,000	28	1,746,643
March	53,544,000	31	1,727,226
April	53,418,000	30	1,780,600
May	55,984,000	31	1,805,935
June	69,024,000	30	2,300,800
July	76,184,000	31	2,457,548
August	68,823,000	31	2,220,097
September	53,707,000	30	1,790,233
October	52,300,000	31	1,687,097
November	49,463,000	30	1,648,767
December	52,384,000	31	1,689,806
TOTAL	685,651,000	365	1,878,496

2005 Rainfall Records

<http://www.mass.gov/dcr/waterSupply/rainfall/>

<u>Month</u>	<u>Precipitation Inches</u>	<u>Accumulated Total Precipitation</u>	<u>Dcr Normal Precipitation</u>
January	4.43	4.43	3.64
February	3.43	7.86	3.24
March	4.38	12.24	4.04
April	4.43	16.67	3.65
May	5.37	22.04	3.41
June	1.55	23.59	3.43
July	2.62	26.21	3.41
August	1.59	27.80	3.54
September	1.16	28.96	3.58
October	12.03	40.99	3.52
November	4.60	45.59	4.01
December	4.12	49.71	3.81
TOTALS	49.71	49.71	43.28

Total rainfall in 2005 as measured at the Louanis Water Treatment Plant was 49.71", which is 6.43" above the Department of Conservation and Recreation (DCR) composite normal for the Northeast Region as posted on January 30, 2006. Monthly normal values computed by DCR are based on averages for the entire period of record for Northeast Region stations having the longest period of record and are located in Concord, Lawrence and Waltham.

READING PUBLIC SCHOOLS

Patrick A. Schettini, Jr.
Superintendent

John Doherty
Assistant Superintendent

Mary DeLai
Director of Human Resources and Finance

School Department

This report represents the activities, accomplishments and events of note that occurred in the Reading Public Schools during the 2005 calendar year.

Leadership Changes:

- Robert Spadafora was elected Chair of the Reading School Committee for the 2005-2006 school year.
- Elaine L. Webb was elected Vice Chair of the Reading School Committee.
- Craig Martin was appointed Interim Principal at the Coolidge Middle School to replace John Doherty who became Assistant Superintendent.
- Marie Pink was appointed as Interim Assistant Principal of the Coolidge Middle School to replace Craig Martin who became Interim Principal.
- Patricia de Garavilla was appointed Principal of the Joshua Eaton Elementary School.
- Richard Davidson transferred to the position of Principal of the newly opened Wood End Elementary School.
- Thomas Daniels was appointed to the position of Principal of the Birch Meadow Elementary School to replace Richard Davidson who became Principal at the Wood End Elementary School.

Notable Events:

- The Wood End Elementary School officially opened as Reading's fifth elementary school.
- In support of the Reading Public School District Improvement Plan Instructional Initiative, the School Department offered many professional development opportunities for district administrators and staff members that included: An Administrative Institute, The Skillful Teacher Course, Prentice Hall Math Course, Smartboard Training, John Collins Writing Program Workshops, Massachusetts Elementary School Principals' Association (MESPA) Math Instruction, AP Vertical Teams in Mathematics Workshop, History Alive Workshop, Technology Workshops and Junior Great Books Training. In addition, the District has engaged other initiative by pursuing a grant to research expanded learning time.
- All of the elementary schools are entering the sixth year of the Language Arts Program: *Scholastic Literacy Place*, *John Collins Writing Program* and *Junior Great Books* at the K-5 level. *Wilson Foundations Phonics* was recently implemented to supplement the Scholastic Program in K-2.
- The Social Studies Program called Horizons, from Harcourt School Publishers, is now in its second year of implementation in the fourth and fifth grades.
- The Reading Memorial High School construction has been proceeding on schedule with the Math/Science wing and the locker room additions to the Field House scheduled for completion in July 2005. In July 2005, the existing "C" building furniture and equipment was relocated to the new Math/Science wing. Construction and renovation of the existing "C" building, new Library, and Auditorium began in the Fall of 2005 and continued in the Field House.

- The Class of 2005 experienced an extraordinary level of success in their efforts to matriculate into our nation's most academically challenging programs.
The following is a report on their plans: 82.5 % - Four Year Colleges, 9.9% - Two Year Colleges, .6% - Business/Technical/Prep Schools, 4.0% - work, .3% Armed Services and 2.7% - Other.
- Once again, the Reading Memorial High School students have attained scores that place the school within the top echelon of all high schools in the Commonwealth. Most notable all of the seniors in the Class of 2005 met the MCAS graduation requirement.
- Coolidge Middle School established a new vision which focuses on several key areas: "Twenty-first Century classrooms" with technological tools to improve instruction, the social and emotional well being of every student, assessment strategies that yield valuable data to inform our decisions, and even greater communication and collaboration among our school partners.
- There is a new Musical Instrument Digital Interface (MIDI) at Coolidge that has the capability for computers and digital musical instruments to talk to each other. It is being utilized by all three grades in the general music and music composition elective courses.
- Coolidge is piloting a new Student Support Program focusing on "bullying," and how to create a school culture where every student can feel emotionally safe and secure.
- The Coolidge Middle School was named a "Lighthouse School" by the Blue Ribbon Schools of Excellence organization. According to Blue Ribbon Schools, their "Lighthouse Schools" program is an effort "infusing education, business and government with the objective of shining a positive light on America's best schools and programs."
- The Parker Middle School is in its second year of membership to the National Turning Points Network, and committed to developing new structural leadership to address school change. The Turning Points assignment for this year is focusing on teaching methodologies to build a collaborative grade level and team culture, and to create "lab classrooms" to increase their repertoire of skills in the classroom in a collaborative way.
- Parker is in its third year of focusing on Core Values with a twofold goal to revise the existing Core Values and practice them when working together collaboratively. Two teams met to discuss social issues and bullying and have created a plan to have regularly scheduled whole-school lessons designed to teach children the language of conflict resolution.
- The Alice M. Barrows School renovation continued through the first half of 2005 and came to completion in August. A Public Open House was held prior to the opening of school.
- In keeping with the former Bullying Prevention Program, the students and staff of the Barrows school embrace the philosophy of "Respect for themselves. Respect for each other and Respect for their school" through assemblies, enrichment program and theme days.
- The Barrows School Community has committed to a monthly outreach project and provided aid to St. Jude's Hospital, Math-A-Thon, Read-Across-America, victims of Hurricane Katrina, the Reading Adopt-A-Family Program and various food drives.
- The Birch Meadow School is in its third year of implementation of a Bullying Prevention Grant. They trained staff and school community members in the areas of recognition and prevention by holding classroom meetings, involving by-standers, role playing, and by providing strategies to students and staff for acceptance and tolerance. This year, the focus is on parent communication.
- Unique to Birch Meadow is the Birch Meadow Publishing House which is celebrating its 16th year of publishing books written and illustrated by students.

- Birch Meadow is now in its 10th year of offering after school enrichment programs for students.
- Joshua Eaton School kindergarten teachers implemented the use of a new literacy assessment at their level called DIBELS. This assessment is used as a predictor for students who would benefit from additional instruction and services.
- The Joshua Eaton PTO raised thousands of dollars to support enrichment activities for student learning, and provided many enjoyable social events for Eaton families.
- The Eaton School Advisory Council focused on the importance of communication within the school community, addressing website use and other areas of technology.
- It was a year of significant change for the J.W. Killam School community. Redistricting greatly impacted the school population. The Killam School PTO was instrumental in helping to welcome new families working together with school administration to host parent programs, and hold Open House orientation sessions for new students and their families.
- Professional Development and instructional improvement was the focus of the Killam staff in 2005. Staff members took part in "The Skillful Teacher" and "Investigating Obstacles to Achievement" courses offered by the district from Research for Better Teaching.
- The Pillars of Character Program continued to play a major part of the life of the Killam School community focusing on Citizenship, Responsibility, Fairness, Respect, Trustworthiness and Caring.
- The Wood End School, Reading's fifth elementary school, officially opened this year. The addition of a new school required a great deal of organization and transitioning. To meet this challenge, the Principal organized a "Transition Team" of staff and parents to plan several social events for students, parents and staff including a family open house, ice cream social, parents only night, field day and move-up night.
- The Wood End School is committed to the physical and mental health of all children, and to that end has formed a steering committee to develop and oversee a program that supports, educates, and celebrates positive decision making by students in a climate that practices zero indifference to bullying and teasing.

**Reading School Committee
Chairman Robert Spadafora**

Leadership:

There were several changes in leadership of the Reading School Committee. Lisa Gibbs and Carl McFadden were re-elected for a three-year term.

At the Committee's annual reorganization in June, Rob Spadafora was elected Chair and Elaine Webb Vice Chair. Other members of the Committee are Harvey J. (Pete) Dahl, John Carpenter, Lisa Gibbs and Carl McFadden.

School Construction Projects:

In 2005, the Reading School Committee continued to move forward with the Barrows Elementary School project, and the renovation and additions to Reading Memorial High School (RMHS).

The renovation of the Barrows Elementary School was completed in the Summer of 2005. At that time, the Barrows equipment, some furniture and materials were moved from Wood End to the newly renovated school.

The Reading Memorial High School construction has been proceeding on schedule with the Math/Science wing and the locker room additions to the Field House scheduled for completion in July 2005. In July 2005, the existing "C" building furniture and equipment was relocated to the new Math/Science wing. Construction and renovation of the existing "C" building, new Library and Auditorium began in the Fall of 2005 and continued in the Field House.

Budget:

The School Committee engaged in a comprehensive process of establishing budget priorities for FY06. One of the priorities funded in FY06 was the staffing of the newly opened Wood End Elementary School. Reducing class size was another budget priority that was addressed in the FY06 budget through the addition of three classroom teachers. The need to provide support to improve teaching and learning instruction resulted in reinstating an elementary Instructional Specialist position, and the need to develop a strong technology infrastructure resulted in increasing the Network Manager position to 1.0 FTE.

At the Annual Town Meeting that commenced on April 25, 2005, Town Meeting approved a Budget for the Reading Public Schools of \$31,727,841.

Reading Public Schools Budget Summary Fiscal Year 2006	
	<u>Recommended Budget</u>
Administration	877,088
Regular Day	19,078,862
Special Needs	7,616,270
Other School Services	917,283
Custodial/Maintenance	<u>3,238,338</u>
Total	31,727,841

Massachusetts Comprehensive Assessment System (MCAS):

Reading's Statewide prominence in the MCAS rankings continued in 2005 as Reading placed in the top 20% of all Massachusetts districts in MCAS performance. This represents a significant accomplishment for a system that continues to spend almost \$1,300 below the State average on per pupil spending. This achievement continues to define Reading as a school system that always gets more performance for less money. We continue to be a frugal district that sets high expectation, and achieves these goals through a collaborative effort of the administration, the teachers, the students and the parents. This is certainly a model to be envied throughout the Commonwealth of Massachusetts. The School Committee is very proud of our accomplishments in this regard and sees this as the standard for accountability...high scores. low cost.

Student Enrollment

As students returned to school in September of 2005, it is apparent that while trending upward, enrollment has begun leveling off. Student enrollment in the Fall of 2005 (FY2006) stood at 4,213 students. See chart below.

**Reading Public Schools
Student Enrollment FY2006**

Elementary Schools K-5	2,000
Middle Schools 6 – 8	961
High School 9 – 12	1,210
Special Education	*42
Total	4,213

* This is the number of enrollees in our “substantially separate” Special Education classrooms. Reading students who receive full-time Special Education services outside of Reading are not counted in this chart.

Achievements:

Reading Memorial High School graduated 303 young men and women in 2005. While many of our graduating seniors are attending some of the most prestigious universities in the country, all are moving into the future with a solid portfolio of skills which will help their success in any environment they choose. While we naturally point to acceptances at schools like Northwestern and George Washington University as an indication of our system’s success, it is the goal of the School Committee, and a better measure of success that we find appropriate placements for all of our students that will further prepare them to be productive, contributing citizens of our country.

In addition to the success of our graduates, we can continue to take pride in the success of our students at all levels. Our athletic programs continue to be one of the best in Massachusetts with our student athletes demonstrating athleticism, intelligence and, above all, sportsmanship. Our students take part in a number of Statewide competitions including the Science Olympiad Program, National History Day, Drama Fest and numerous Band competitions. Our success at all levels is almost too numerous to repeat but continues to reflect on the efforts of the students, staff and parents. We are always indebted to those in the community who provide the additional support when the School Department cannot. It is this support from our PTO’s, the Boosters, the Band and Drama Parents support organizations, the Technology Fund, just to name a few, that provide the added support and encouragement which fosters a sense community and promotes participation and success.

**Reading Memorial High School
Principal Joseph L. Finigan**

The Town’s High School continues to enjoy a strong reputation for its academics, activities and athletics. All aspects of our students’ educational experience are expected to be enhanced with the completion of the new building project with its new classrooms, activity spaces and playing fields.

The New England Association of Schools and Colleges (N.E.A.S.C.) Report did much to recognize the school's strengths and make specific recommendations to enhance future goals. The two-year Follow-up Report documented the school's compliance to achieve more successfully the goals and expectations of its mission.

RMHS students continue to achieve above State averages on the MCAS with 100% passing rate. Our students also scored above the national average on the various SAT tests. Last Spring's graduating class, as is expected, distinguished itself with many acceptances at outstanding colleges and universities. The professional development of RMHS has been focused on the incorporation of new technology into the instructional and administrative facets of the classroom; however, other opportunities for teachers supported the district's instructional emphasis in delivering strong curriculum and creating small learning communities.

The vast majority of our students are involved with their school beyond the classroom, many participating in the large drama and band organizations as well as many taking part in athletics, and an array of both academic and recreational clubs. To be emphasized is the strong parental support that serves as a mainstay in the success of the school's policies and programs.

In conclusion, with all the changes and challenges of an ambitious construction project, all parties to the educational process, including Town departments, are to be commended for their understanding and cooperation in making this past year a successful one for RMHS students.

Building Project:

Reading Memorial High School moved into Phase II of the three-phase building project. Phase I saw the completion of the Science/Math building where classes this year are making use of the new instructional facilities and technology. The other major building under construction in Phase I, the Field House, saw the construction of Physical Education equipment rooms, locker rooms and team rooms, and the installation of a new roof. Besides new bleachers and press box, two new turf fields have been installed and actively utilized for classes, practices and competitions.

Phase II will see new boys' and girls' main locker rooms completed as well as health classrooms and fitness facilities on the second floor. All water, HVAC and electrical conduits have been installed in readiness for the completion of the Field House floor and furnishings over the Summer. At the other end of the facility, demolition of the south wing was completed. The complete gutting and first steps in refurbishing both the C-Building (the former Science and Math areas) and B-Building (the Media/Library, Fine Arts areas) are in process.

Staffing:

There were 10 additions to the RMHS staff this year. Some of these were because of retirements from the 2004/2005 school year, some were due to staff personnel seeking other career pursuits, and some were created by eliminating Special Education Aide assignments, and creating teaching positions in the Special Education Department.

One new department chairperson position was added to form the Health and Physical Education Department. Mr. Gary Nihan, who is also the Coordinator of Health and Physical Education, K-12, and is the Director of Adult and Community Education in Reading, returned to the High School to assume this position. He also is coordinating an elective program for upperclassmen called Critical Health Issues which addresses substance abuse.

Wilma Frazier, the long-time District METCO Coordinator, whose office was located at the High School, retired. Jesenia Castro was hired as her replacement, and her office is also in the High School.

Michael Bunting has been hired as a Chorus Instructor in the Practical and Performing Arts Department, and will serve in a shared teaching capacity with the Wood End School faculty.

It should be noted that a veteran teacher has mentored each new teacher in order to help the protégés make the transition to RMHS as smooth as possible.

Class of 2005:

The Class of 2005 experienced a very successful year in their efforts to matriculate into some of the most academically challenging programs. Our top students were accepted at institutions of higher learning including: Yale, Cornell, Brown, University of Rochester, Georgetown, Holy Cross, Tufts (7), Oberlin College, Boston University and Boston College. A complete breakdown of post-graduate plans include the following:

(303 students in class)

Four-year Colleges	82.5 %
Two-year Colleges	9.9 %
Prep School	0.3 %
Technical School (1)	0.3 %
Business (1)	0.4 %
Armed Services/Service Academy	0.3 %
Work (12)	4.0 %
Undecided	2.3 %

NEASC Accreditation Progress Report:

Reading Memorial High School received the coveted rating of “Continued Accreditation” with many commendations for the students, parents, staff and administration. The visiting committee was impressed with the pride and respect exhibited by everyone related to the school, the successful realization of a \$4.5 million budget override, and the planned construction of the new \$54 million High School facility.

The school’s continued accreditation is based on satisfactory progress in following up on the recommendations of the visiting committee. These directives included implementing and adequately funding a comprehensive technology plan, providing communication technology, and ensuring funding to maintain and clean the school. Several recommendations have already been met, including the two new department leadership positions.

MCAS Testing:

The sophomore class performed exceptionally well on both the English Language Arts and Mathematics examinations compared with other sophomore students throughout the Commonwealth. In addition, it should be noted that every member of the Class of 2006, the senior class, has met the State requirements of passing both the MCAS English Language Arts and Mathematics examinations either during their sophomore year, or by means of the MCAS Retest format during their junior year.

Two senior students who have never taken the MCAS because they lived out-of-state and entered RMHS in September took the Retest in November. Their testing results have not been made known as of this report.

Most assuredly, the commitment and dedication of the faculty and staff, the diligent, conscientious effort on the part of the students, and the high quality of the academic program are all factors in helping the students surpass the goals for improvement established by the Massachusetts Department of Education.

2005 MCAS Grade 10 Results:

	Math		English	
	State	RMHS	State	RMHS
Advanced	34%	58%	23%	38%
Proficient %	27%	28%	42%	48%
Needs Improvement	24%	12%	25%	13%
Warning	15 %	2%	10%	1%

Academics:

The most important development is the use of SmartBoards and LCD projectors in our everyday instruction. Although both our Science and Math teachers enjoy this technology as part of the new building, several teachers from the Foreign Language and Social Studies Departments have effectively incorporated the Smart-Boards and LCD projectors in their classrooms. Science and Math teachers, as part of the new technology, are also piloting the Edline program on their computers, a way of providing many opportunities for communicating with their students and parents. Finally, concerning communication, the whole school has been enhanced with a new phone system which has obvious benefits for everyone.

District-wide Instructional Initiative:

Reading Memorial High School is a major supporter of the district-wide initiative on classroom instruction. In the first stage of this long-term emphasis on instruction, the school has 14 professionals (all administrators and four teachers) participating in the Research for Better Teaching course, *Investigating Obstacles to Instruction*. Several teachers have signed up for the next part of the initiative, which is another RBT course, *The Skillful Teacher*. A key part of the High School professional development this year was to create an all-faculty study group program. Learning communities are formed in each one of these 20 small groups, each one taking up a specific perspective on instruction to research and utilize the findings. These steps are only the beginning of a long-term commitment to classroom instruction which will support the achievement of our students.

Extra and Co-curricular Programs:

With approximately 80% of the student body involved with the extra and co-curricular programs, it is highly impressive to see so many students affiliated with clubs, groups and athletic teams.

The success of the band continues to be clearly evident as the band received a silver medal in the Massachusetts Marching Band Championship Finals, the Norwood Jazz Festival, the IAJE Massachusetts State Finals and gold medals in the Northeast District Jazz Festival and the New England Scholastic Band Marching Band Championship Finals. The band performed at the Walt Disney 50th

Anniversary Celebration representing the State of Massachusetts, and similarly was selected to represent Massachusetts at the Memorial Day Parade Celebration in Washington, D.C. Certainly, the success of many of the musicians who have received awards, citations and accolades, the large number of students who are availed the opportunity to showcase their talents, and the numerous engagements the various band groups consisting of the Marching Band, Concert Band and Jazz Band, get involved with including football games, parades, Town celebratory functions, jazz festivals and local and State competitions should be credited to Mr. Bunten, his staff, and the support and affiliation of the Band Parents.

The Drama Program has displayed continued success as over 160 students have had the opportunity to display their theatrical talents both on stage and backstage. The two main performances, "Crazy for You" and "Aladdin," received outstanding reviews and were well attended.

The athletic program afforded a significant number of students to participate. The hockey team qualified for the Super 8 Hockey Tournament and advanced to the Final Four Competition. Michael Gilbert was recognized as an All-Scholastic by the Boston Globe and Boston Herald, and Michael Hubbard was cited All-Scholastic by the Boston Herald. The gymnastics team won the Middlesex League Championship and finished second in the State Finals. Diane Blume was recognized as the Boston Globe Winter Coach of the Year, and Kimberly O'Donnell and Rebecca Silva were selected to the Boston Herald All-Scholastic Team. Kimberly O'Donnell was also a Boston Globe All-Scholastic. The boys' and girls' indoor track teams were Middlesex League Champions. The boys' team was the State Division II Relay Champions and received the M.I.A.A. Team Sportsmanship Award. The wrestling team won the Middlesex League Championship. Justine Lyons was selected to the Boston Globe All-Scholastic Girls' Basketball Team after leading her team to the second round of the post-season tournament. The softball team advanced to the North Sectional Finals. Jill McElroy was selected Boston Globe Coach of the Year. Danielle Pandolfo was cited as a Boston Globe and Boston Herald All Scholastic, and Emily Hildreth was recognized as a Boston Herald All-Scholastic. The girls' swim team won the Middlesex League Championship. Lois Margeson was selected the Boston Globe Coach of the Year. Erica Smotrycz set school records in three different swim events.

The school's activities and clubs provide over 35 different opportunities for student involvement. New clubs this year include the Miscellaneous Club, Samantha's Harvest and the Chess Club.

Arthur W. Coolidge Middle School
Principal Craig Martin

A Professional Learning Community:

The Arthur W. Coolidge Middle School is maintaining its overall goal of continuing to operate as a "professional learning community." Such a school is often defined as having a shared mission and vision, valuing the collective inquiry that accompanies a constant striving to improve, working within the structure of collaborative teams that share a common purpose, maintaining a willingness to try new approaches, and assessing efforts by examining results. As we continue to strive to be a school that successfully addresses the social, physical, intellectual and emotional needs of all its students, we look forward to accomplishing the new goals set forth in our School Improvement Plan - while at the same time, we celebrate our successes of the previous year. Below are a few of the highlights...

One Vision Attained...A New Vision is Written:

As Coolidge received both regional and national recognition in the last couple of years, our school community realized that our original vision statement (originally adopted in 2001) had been attained - what was once a description on paper of what we would like to be, had become a reality. The NELMS Spotlight School Award, and the 21st Century School of Distinction Award seemed to be testaments to that. Our community felt, however, that as a “professional learning community,” we must continue to move forward, and so we set forth to create a new vision of what we would like to be within the next few years. With the help of staff, parents and community members, we drafted a new vision for the school, and our School Council officially adopted that vision last Spring. This new vision focuses on several key areas: “Twenty-first Century classrooms” with technological tools to improve instruction, the social and emotional well being of every student, assessment strategies that yield valuable data to inform our decisions, and even greater communication and collaboration among our school partners. In order to attain these goals, the new vision statement has already become the “compass” that guides us in all our decisions.

MIDI Lab - Music and Modern Technology:

With the generous help of private donations, the new MIDI is now in place at Coolidge Middle School. MIDI stands for Musical Instrument Digital Interface, and it is the capability for computers and digital musical instruments (like keyboards) to talk to each other. Currently, the MIDI Lab at Coolidge is being utilized by all three grades in the general music and music composition elective classes.

In the sixth grade, general music classes are using the music notation software *PrintMusic* to write our first melodic compositions. By using the keyboards to process the sounds, the students can choose whatever instrument they want to play their composition - from a banjo, to overdriven guitar to an entire orchestra. In the seventh grade, general music classes are also using the MIDI Lab to write melodic compositions using *PrintMusic*. This year, they are learning to write music in traditional forms such as Rounded Binary and Rondo form. These are the same forms that composers like Mozart and Beethoven also used. In seventh grade, all of the students learn how to play piano – this year on the new keyboards in the MIDI Lab. They then are taking their knowledge of piano to try improvisation using the C Blues Scale. One new piece of software we have in the MIDI Lab is *Sonar Home Studio* - this software lets you record different tracks of music on top of each other using the keyboard exclusively to enter in the notes. We’ve created a jazz band accompaniment and the students were able to improvise and record a melody on top of that accompaniment to get a feel for playing jazz music.

In the eighth grade Music Composition elective classes, great things are happening with the new equipment as well. In addition to using the *PrintMusic* notation software to learn and write Theme and Variations, Percussion Ensemble music and Music Theory via writing music for piano, students are starting an arranging project using *Sonar Home Studio*. The students are finding video clips that are of interest to them, inserting them into *Sonar*, and are composing a new soundtrack to accompany the videos. This is a wonderfully creative project that wouldn’t have been possible at all without the new equipment in the MIDI Lab.

Student Support Program: “Life Skills:”

As part of our effort to effectively address the social and emotional needs of our students, Coolidge is piloting a new student support program. In conjunction with the Wellness teachers and their curriculum, our counselors are also meeting with small groups of students on a rotation basis. In our student support rooms, students have been able to engage in great discussions and activities about important issues faced by adolescents. A focus of the pilot program has been “bullying” and how to create a school culture where every student can feel emotionally safe and secure. Thus far, we have been extremely pleased with how the program has been going. As the recent Youth Risk Behavior Survey indicated, bullying was seen as a major issue at the middle level. We are optimistic, however, that this program, especially as we continue to expand it to all grades, will help to eliminate that issue - as well as remove what can often be a major obstacle to some students’ success in middle school.

Presidential Award for Excellence:

Coolidge Math teacher, Amy Lena, was selected as one of the State finalists for the Presidential Awards for Excellence in Mathematics and Science Teaching. According to the National Science Foundation, winners “serve as models for their colleagues, inspirations to their communities, and leaders in the improvement of Mathematics and Science education.” Ms. Lena was honored at a State House Ceremony in November. Teachers chosen as State winners in March will receive \$10,000, as well as a trip to Washington to receive a citation from President Bush.

NMSA Distinguished Educator Award:

Principal Craig Martin received the “Distinguished Educator Award” from the National Middle School Association. According to NMSA, the award was designed “to recognize outstanding middle level practitioners...[W]inners impact the lives of our young adolescents on a day-to-day basis. They are the leaders in reform and change in their respective schools and districts, ...[and] they provide knowledge, advocacy and support to the middle level movement by providing exceptional leadership as team members and administrative leaders.”

Blue Ribbon Schools of Excellence “Lighthouse School:”

Coolidge Middle School was proud to be named a “Lighthouse School” by the Blue Ribbon Schools of Excellence organization. According to Blue Ribbon Schools, their “Lighthouse Schools” program is an effort “infusing education, business and government with the objective of shining a positive light on America’s best schools and programs ...Lighthouse Schools will focus on locating successful best practices and programs that work in education to serve as a marker for schools that desire to be high performing beacons for our educational culture...The Lighthouse Advisory Committee was established and charged with discovering educational practices that may be customized and replicated, thereby charting the future course of education. Lighthouse, along with its partnerships, will shape the future of education by facilitating alliances and creating an environment of positive change for all schools.”

Coolidge Middle School was also again invited to present at the Blue Ribbon Schools “Blueprint for Excellence” Conference in South Carolina - and was even featured in the opening general session. In addition to our own presentations, Coolidge staff members had the opportunity to

attend numerous workshops, to visit exemplary schools in the area, and to connect with professional colleagues from outstanding schools across the nation. As we continue to learn and to improve by collaborating with other schools, it is also a great honor to be recognized by and to contribute to such a respected organization in education.

Final Thoughts and Thanks:

As we continue to strive toward new goals, we are proud to welcome several new teachers to our team...Connie DeBenedetto (Science), Jim Henerberry (Math and Social Studies), Amy Kasprzak (Math), Sarah Marchant (Science), Darrell Siciliano (Special Education) and Gretchen Webster (Special Education). Their talents and contributions will help us in all our future endeavors.

We also express our heartfelt thanks to Stan Quinlan (who retired in December) for his many years of dedicated service to the children of Reading.

**W.S. Parker Middle School
Principal Linda Darisse**

Introduction:

The W. S. Parker Middle School continually works to improve through a process which addresses three main areas of need: Curriculum, instruction and assessment, school climate and shared leadership. Staff, parents, students and community members are working together to build a school community which focuses on the needs of pre-adolescents and adolescents, educationally, socially and emotionally. Part of this process is to reach out to the Reading community and beyond as we continue the Parker tradition of being a school that values life-long learning and service to the community.

School Improvement Plan:

The School Improvement Plan (SIP) was written by the School Council in the Spring of 2005 and revised in September. The revisions were made to correlate the plan with the new District Improvement Plan (DIP) written in August by the Administrative Council. Activities to address the main goals were added as well as a column that clearly shows the correlation to the DIP. The SIP consists of three areas of focus and four goals. The focus areas are: Improve Learning, Teaching and Assessment for All Students, Build Leadership Capacity and Professional Collaborative Culture, and Create a School Culture to Support High Achievement. The goals are: To develop and teach lessons/units to address the learning needs of all students, to learn and exercise teaming strategies among teachers and support staff, to communicate effectively with staff, parents, students and the community, and to cultivate 'Core Values' among staff and students. The School Council, comprised of five parents, three teachers and the Principal, meet regularly to provide the structure and direction for the accomplishment of the goals outlined in the School Improvement Plan.

Turning Points:

Turning Points 2000 (TP) is a report from the Carnegie Foundation that is a result of over 10 years of research done in middle schools on how pre-adolescents and adolescents learn best.

The report has a list of Recommendations that middle schools should adhere to if they are to address the needs, educational, social and emotional, of students who are “in the middle” between elementary school and High School.

Parker Middle School is in its second year of membership in the *National Turning Points Network* located at the Center for Collaborative Education in Boston. Last year, with funds from the Bill and Melinda Gates Foundation, we worked with a TP coach to develop a new structure within the school that would allow us to form a leadership team made up of staff representatives of all grades and departments, to learn more about TP, to collect data from our students and school, and make key decisions on how the school should change to address the recommendations in TP. Some of the changes that resulted from this work include a revised schedule, intact teams with no part-time teachers, math teachers on team, and common planning time for teams and departments.

The Turning Points work for this year is in two parts and is being funded in part by the Carnegie Foundation as well as the Bill and Melinda Gates Foundation. School-wide data was collected and a report written which focused on teaching methodologies. Using the report as a guide, one TP coach is working with the Leadership Team to train and assist members to build collaborative cultures on their grade level and department teams, and help them lead their teams to improve curriculum, instruction and assessment. A second coach is working with teachers to create “lab classrooms” to increase their repertoire of skills in the classroom in a collaborative way, with teachers taking on the roles of hosts and observers. They will also look closely at student work.

Core Values:

We are in our third year of focusing on Core Values. The 2005 goal was twofold: Revise the Core Values that have been in place for quite some time (honesty, integrity and critical thinking), and practice our Core Values when we do collaborative work together. The staff met regularly throughout the 2004-2005 school year, gathering data from staff, students and parents. Much time was spent discussing and analyzing data, narrowing down the suggestions for the CV's. At the same time, two teams of stakeholders met around two issues.

A group of staff and students met about social issues in the cafeteria. As they saw it, students were having problems with only having eight students able to sit at a table. They surveyed staff and wrote a proposal to replace some of the round tables in the Cafeteria with longer tables that would fit more students. Using tables donated by the High school, the Cafeteria was redesigned in September. The second group that met consisted of teachers, counselors and parents concerned about bullying that was taking place at the school. They analyzed data, made suggestions to the PTO for speakers, and created a plan to have regularly scheduled whole-school lessons designed to teach children the language of conflict resolution.

Starting in September, the CV team met regularly to make the decision on what the CV would be, how they would be introduced to the community, and plan the whole-school lessons. The CVs were chosen: Kindness, Community, and Personal Best. All students and staff participated in a lesson that began with a brainstorming session and ended with the creation of large paper quilts depicting scenes that addressed the core values. Future lessons will focus on the first core value, kindness and will use the Get Real Program to develop an anti-bullying curriculum.

Research for Better Teaching:

Staff members are taking advantage of a course offered by the district, *The Skillful Teacher*, from Jon Saphier's *Research for Better Teaching*. What is learned during these sessions is brought back to the school and shared. We look for trends, identify obstacles, make hypotheses, and look for strategies to use in the classroom. This work will continue throughout the year to develop teaching and management strategies to use in classrooms and on teams.

Middle School Curriculum Development (Coolidge and Parker):

District-wide, grade level department teachers have been working to coordinate curriculum. This is done through a procedure called "mapping." After completing a chart which gives an overview of the content and skills covered monthly, teachers are completing curriculum maps that include key terms, essential skills, core knowledge, assessment, and correlation to the State framework. This work is being completed and turned into the Principal as the units are completed. Teachers have a chance to discuss their maps with their teams and administrators at key points throughout the year.

In addition, departments from both middle schools have been meeting regularly with consultants to increase their knowledge base in pedagogy. Math teachers have been working in several areas including using Math manipulatives, understanding the new *Prentice Hall Algebra* program, using *Scantron* as a diagnostic tool, and vertical teaming with the High School. The Social Studies teachers have been trained in a newly adopted program called *History Alive*. Other departments that meet regularly to improve pedagogy include Science, Art, PE, ELA, Music and Foreign Language teachers.

Leadership Team:

The Parker Leadership Team is in its second year advising the school in areas of curriculum, instruction, assessment and collaborative work. Teams, departments and other stakeholders met and came to consensus on who would represent them on the team. Seventeen staff members, including the coach, both Principals and teachers are on the team which meets monthly to deepen their knowledge of the TP Principles, plan staff development, and come to consensus on school change. They have raised questions about current situations or practice, reviewed data to clarify situations and re-frame questions, and identified problem areas or questions to be investigated. They are currently developing hypotheses to address problem areas or questions, and will create and implement an action plan by the end of December. This will mean that in January, we can begin to do the hard work of networking with other schools, having difficult conversations with each other about change, and doing analytical work in the areas of curriculum, instruction and collaborative culture.

Review of Special Education and Guidance Procedures and Services:

Using data from a report from an internal audit, changes were made in how Special Education Services were provided to students and families. Schedules were changed so that students were assigned to certain staff, both regular and Special Education to provide continuity within the school day. All pullout programs were revised to be inclusion programs. 'Group' periods were redesigned to provide extra academic help to those who received "warning" or "needs improvement" on the MCAS. Three grade-level Learning Centers were created with a new philosophy which combined skill-building mini-lessons with work from regular education classrooms.

Guidance services were also redesigned. The Student Support Center (SSC) was moved to the guidance suite to be in close proximity to the school psychologists. The SSC teacher was replaced with a School Psychologist who works closely with an Educational Assistant and the other School

Psychologist to provide assistance to those with social, emotional or behavioral needs. In addition, two interns from Tufts University, one full-time and the other part-time, assist in the guidance suite to help students and families.

Technology Plan:

In the 2004-2005 school year, a technology team oversaw the growth and use of technology at Parker. A prioritized list of needs was developed with the most important being the purchase of state-of-the-art computers for each classroom. A plan to integrate the use of the new computers into the curriculum, create a curriculum document that will outline sequential skill development in Grades 6-8, provide staff development in the use of new technologies, communicate effectively with parents and each other, and purchase more hardware and software.

In September, after a sixth grade pilot program, we began to use *Edline* as a tool to communicate with parents. Homework, notices, progress reports and schedules were posted on the Internet so that parents could access them at home. Teachers continue to be trained in the various capabilities of the program. In addition, we have purchased *Smartboards* and continue to train teachers in their use. Staff and students have also learned other skills including computer research, databases, *Microsoft Office*, *Inspiration*, etc.

Improved Home/School Communication:

With the help of the School Council and the PTO, we have improved communication with parents. A new Parent Handbook was written by the School Council and completed in time for it to be included in the Summer mailing. Parent coffees, a chance for teachers to talk informally with parents, were expanded from sixth grade to all grades. Student schedules were mailed to all homes and uploaded onto *Edline* during August, instead of students having to wait until the first day of school. The PTO and School Council worked together to communicate safety issues to parents, particularly in the areas of pick-up, drop-off and speed limits. We have expanded our listserv to more than two thirds of our parents who receive the school newsletter by email, and now offer a link to the NELMS (New England League of Middle Schools) Parent Newsletter. And finally, due to the upgrading of all teacher computers and staff development, we now have access to *Edline*, a piece of software that provides opportunities to communicate with parents.

Increased Educational and Enrichment Activities:

Three Summer programs were held at Parker this Summer, created and implemented by Parker staff. One was *Pragmatics Camp* where students learned social skills for classroom use. The second was an introduction to Parker, an activity based program where incoming sixth grade students learned about the school and its programs. The third was an algebra class. Also, staff and parents met regularly to provide enrichment and health assemblies for students. In addition, this group planned an overnight, science-based field trip for the Spring of 2005 (to be repeated in 2006) while the French teacher planned a trip to Montreal and Quebec scheduled for the Spring of 2006. Peer leaders and School Council continue to work as key members of the school community who work to improve school climate and do community service. The after-school enrichment program has expanded this year as well and includes Art Studio, Basketball, Board Games, Clay Club, Color Guard, Crocheting Basics, Field Hockey, Flag Football, Floor Hockey, French Club, Gymnastics, Hip Hop Jazz Club, Homework Club, Math Team, Science Creativity Club, Scholastic Art Preparation, Science Club, Sim-City Science, Spanish Club, Stamping & Scrapbooking, Talent Show Preparation and Whiffleball.

New Staff:

We would like to welcome Rebecca Bennett as our new eighth grade Social Studies teacher and Constance Quackenbush as the eighth grade Science teacher who both come to Parker with experience from other school districts. In the seventh grade, Ellen Niciewsky is the Special Education liaison, having transferred from the High School. New Grade 6 teachers coming to us from other school districts include Steve Olivo (ELA and Reading), Elisabeth Shanley (Social Studies), and Julie McCarthy (LLD). First year teachers in Grade 6 include Jeanne Duran (Special Ed Liaison) and Rebecca Flint (ELA and Reading.) New teachers in the Foreign Language Department include Leah Duggan, a transfer from Coolidge, Susan Olsen, a first year teacher, and Richard Ham, retired Department Head from the High School who is teaching one class of Grade 7 French. Jennifer Strom is the new Librarian with experience in both school and public libraries. New guidance staff include Kate Wildeman, a School Psychologist, and Kim Davidson and Justin Mattison, School Psychologist interns from Tufts University. We also have some new Educational Assistants who will be working in the classroom, assisting teachers, Joan Reeve who comes to us from the High School, and Peter Dolan who worked previously at a middle school in VT. Laura Nichols, a second year Math teacher, is the new Title I Math tutor.

**Alice M. Barrows Elementary School
Principal Karen Callan**

2005 was a year of “New Beginnings” for the Barrows community. The year began at Sunset Rock and ended at 16 Edgemont Avenue. The year was eventful and exciting for all participants.

Building Project:

The Barrows School renovation continued through the first half of 2005. Weekly updates, slide shows, and finally tours in June kept the staff abreast of changes that were taking place. The project came to completion in August, when the temporary building permit was issued. August 16 and 17 were momentous days when the moving trucks arrived at Wood End to move books, materials, furniture and technology back home. New classroom and office furniture began to arrive the following week. A public Open House was held prior to school opening in late August. Students and their families were able to view the entire building, including the new Gymnasium and Media Center. Opening day went without a hitch and we have moved along successfully since then. We welcomed new families to Barrows either due to moving to Town or redistricting. Our enrollment on opening day was 375.

Staffing:

Barrows saw minimal changes in staffing this year. Due to redistricting, Crystal Hudson, Kindergarten teacher and Stacy Durand, Art Educator, stayed at Wood End. Christina Papanikolaou joined the Barrows ranks as the new Art Educator. Gary Nihan, Physical Education teacher, moved to the High School and Sarah Atwood became the new Barrows PE teacher. Catherine Giles became the Assistant Principal position and moved from first grade to the DLC as a SPED teacher. John Laracy joined the DLC staff as a part-time teacher.

Respect Initiative:

In keeping with the former Bullying Prevention grant, Barrows continues to emphasize Respect. In 2005, students and staff embraced the philosophy of “Respect for ourselves, Respect for each other and Respect for our school.” Projects such as assemblies, respect jar, enrichment programs

and theme days continue to remind everyone of our goal. Barrows also chose school colors and emblem to mark our return to Barrows and our goal of Respect. The Barrows' Shining Stars in blue and yellow became the thread running through all our projects.

Technology:

The new Media Center is up and running with the Lab in constant use. The staff has embraced e-mail as a viable and needed method of communication. In-focus machines, laptops and video are in constant use. Each classroom is equipped with connections for video and data. As our technology hardware continues to grow, so too will the professional use of such hardware. Training sessions have taken place in e-mail use, video streaming, software applications, and other useful tools to enhance the learning process.

Community Outreach:

In the spirit of giving, the Barrows Community committed to a monthly outreach project. The St. Jude's Hospital Math-A-Thon, Read-Across-America, and various food drives all marked the first half of our school year. This Fall, the generosity of our families aided the Red Cross during the Katrina Hurricane disaster, and Adopt-A-Family was an overwhelming success during December. Continued donations to the Reading Food Pantry were spearheaded by our fourth grade students. Barrow's first participation in the Technology Festival of Trees won us first place for the tree entitled, 'It's ShowTime.' The students, staff and families continue to reach out and help those in need.

Parent Teacher Organization and School Council:

The PTO supported the school learning environment by providing countless enrichment opportunities for our students. The curriculum-related programs included Science programs, authors, the Star Lab, plays, musicals and field trips. The BI-annual Book Fairs allowed the students to increase their reading abilities by having additional literature at home. The PTO also helped in the packing and unpacking of Wood End and Barrows. A cadre of parents, quickly and efficiently, unpacked the plethora of boxes that were in the halls, Media Center and Cafeteria. The fifth grade was well recognized in June through the efforts of the PTO. The annual field day, the fifth grade assembly, the cookout, and field trips rounded out the year.

As 2005 came to a close, the Barrows community was a stronger family unit. Our goal of Respect continues to grow in all areas including educational, social, emotional and physical being. We will continue to grow and flourish back at 16 Edgemont Avenue.

**Birch Meadow Elementary School
Principal Tom Daniels**

There are many exciting and important learning experiences that are available to all children at Birch Meadow School. Community members are urged to feel free to visit our school and talk with parents, staff, and administration.

Curriculum:

This year, at the K-2 level, the school is entering its sixth year of the Language Arts program. Scholastic's Literacy Place was implemented four years ago at the K-2 level, and this year marks the fourth year of implementation at the third, fourth and fifth grade levels. In addition, the K-2 level has continued its refinements of the John Collins Writing Program and the Junior Great Books Program.

These programs were also implemented at the upper grade levels three years ago. Two years ago, a new phonics program called Foundations was implemented to supplement the Scholastic Program at the kindergarten and first grade level. This year, the program is being implemented at the second grade level and is in its second year.

The Social Studies Program from Harcourt School Publishers called Horizons is now in its second year of implementation in the fourth and fifth grades. It is a text-based program for these grade levels, and is rich with resources and supplemental materials.

Unique to Birch Meadow, our Birch Meadow Publishing House is currently celebrating its 16th year of publishing books that are written and illustrated by our students. The students over the years have over ten thousand published books to their credit. The school's annual celebration of student writing through Young Authors' Days continues to be a favorite event of students, staff and parents.

Bullying Prevention Program Grant:

Three years ago, Birch Meadow applied for and received a second \$50,000 Bullying Prevention Grant from the Mass. Department of Public Safety. The grant provided funding for the training of staff and school community members in recognizing and prevention of teasing and bullying. The emphasis was on classroom meetings, involving by-standers, role-playing and providing strategies to students and staff as we establish a culture of acceptance and tolerance. In the first year of the grant, a Birch Meadow Code of Behavior was established. The code included student contracts and reflection sheets that correspond to situations where bullying occurs. During the program's second year, the school focused on parent communication through the use of monthly newsletters about the program, training for support staff, and involving bystanders in support of victims. Now in the fifth year of the program, classroom meetings and role-playing have been emphasized. The school's successful lunchtime volunteer program has also continued.

Technology:

Technology continues to be used as a tool for learning and instruction at Birch Meadow Elementary School. Four years ago, the PTO funded the purchase of 10 new Dell Desktop systems that are being used to support the Language Arts Program. The mini-lab and its daily use have been well established through the direction and support of the Library Media Specialist.

After School Activities Program (ASAP):

Birch Meadow is now in its 10th year of offering after school enrichment programs for students. Courses are offered in six-week periods and range from active physical education games, to computers, to drama, to science, to karate, to chess, and to several experiences in the arts.

Parent Involvement:

One of the major strengths of Birch Meadow continues to be its extremely high level of parent involvement and support. The PTO is an outstanding organization which contributes to the quality of life in so many ways here at Birch Meadow. While they do raise significant funds for enrichment programs, field trips, library enhancement, to name a few, they also enhance the instructional program by their involvement in their children's classrooms, and by volunteering to be a part of our School Council. They readily help on committees and offer support to teachers whenever the need arises.

Student Council:

The Student Council will change form this year. Two students a week from each of the fourth grade classes will be invited to have lunch with the Principal to discuss any issues pertaining to student comfort and adjustment or academics.

Open Invitation:

Members of the Reading Community are invited to Birch Meadow. Our Library Media Center continues to be a great place to volunteer and work with children. Please feel free to call Principal Tom Daniels at 781-944-2335 with any questions, comments or to arrange a visit. Thank you for your continued support.

**Joshua Eaton School
Principal Patricia A. deGaravilla**

The 2004-2005 school year was a most productive one at Joshua Eaton from many perspectives! There was a strong sense of community with parents, teachers, staff and administration working closely together to promote a positive learning environment for all students. Mrs. Patricia de Garavilla began the year as Interim Principal and later was appointed as permanent Principal upon the resignation of the former Principal, Mrs. Lisa Cormier.

Curriculum and Instruction:

The staff at Joshua Eaton is most dedicated to providing effective instruction to their students, and they devote much time for their professional development.

This was the initial year for the adoption of the new district-wide Social Studies program at the fourth and fifth grade level. Teachers participated in staff development training for using the new materials.

Joshua Eaton School Kindergarten teachers implemented the use of a new literacy assessment at their level called DIBELS. This assessment was used as a predictor for students who would benefit from additional instruction and services.

The last major component of the district's multi-year elementary Language Arts Curriculum Initiative was implemented with the introduction of the Wilson Language "Foundations" program to the second grade level this year. This program combines phonics, spelling and handwriting in a systematic way. In order to enhance teacher expertise, Joshua Eaton first and second grade teachers participated in a 10-hour study group coordinated by Reading Specialist Debra Kwiatek and Special Education teacher Stacy Kress.

Another group of teachers and Educational Assistants participated in a study group on dyslexia that was facilitated by School Psychologist Carla Piper. Debra Kwiatek, Reading Specialist, conducted another study group to review and identify best practices for the teaching of nonfiction reading strategies.

The Joshua Eaton School received federal funding through the Title I Program and was able to offer additional reading support with a part time Title I teacher at the school. Unfortunately, due to eligibility criteria, Joshua Eaton will not receive continued funding next year.

Community Outreach:

Our 7th Annual Veterans' Day Assembly was a wonderful success. Over 75 veterans enjoyed the performances of the Joshua Eaton students and State Trooper Sgt. Dan Clark. The students sang a variety of patriotic songs and recited poetry for the special guests. Cameron Dieselman, a first grader, sang "The Star-Spangled Banner" to the great delight of the entire audience.

Over 200 grandparents and local senior citizens attended the Annual Senior Tea. Students were most entertaining with their selection of lively songs under the direction of Music Specialist, Al Mosier. Alicia McKenney, also a Music Specialist, conducted a performance by our Kindergarten students during Reading's Town Day in the Summer.

Through the efforts of our PTO, students support the less fortunate in the community through contributions for Thanksgiving food baskets. They also raised over \$3,000 to help the Tsunami victims and over \$7,000 for fellow classmates who lost everything through a house fire. The entire school community is proud of the wonderful spirit of giving present at Eaton.

Parental Involvement:

With over 500 students, Joshua Eaton is most fortunate to have many dedicated parent volunteers. The PTO, under the leadership of President Michelle Hopkinson, raised thousands of dollars to support enrichment activities for student learning and provided many enjoyable social events for families. From the Annual Pancake Breakfast and Snowflake Faire to the Ice Cream Social/Kids' Raffle and the Variety Show in the Spring, enthusiasm and involvement ran high.

Our dedicated PTO Board and members supported the Joshua Eaton School through their efforts in the area of fundraising. They were able to supplement the technology equipment at school with the purchase of new computers, printers and a Smart Board.

The School Advisory Council (Principal, Parent and Teacher Representatives) focused on the importance of communication within the school community. They addressed the website and expanded its use and began work on other aspects of technology that included a grant proposal. The SAC also researched and completed plans to implement the National Math Olympiad Program at Joshua Eaton in 2005-2006. The SAC also played a key role in monitoring the school's safety plan and recommending changes as necessary.

Faculty and Staff:

Our school welcomed many new staff members who each brought special expertise to Joshua Eaton. The teamwork of veteran staff members and newer ones has strengthened the levels of teaching and learning.

Parents were welcomed back to school at the Annual Curriculum Nights to meet their children's teachers and hear firsthand of the grade level curriculum and expectations. Teachers, staff and students proudly displayed their writing, artwork and special projects to their families at the Annual Open House in the Spring.

Joshua Eaton School continued as a vibrant school community and already has identified ways to continue to expand opportunities and promote student learning for next year.

J. W. Killam School
Principal Paul A. Guerrette

The year 2005 was a year of change for the J. W. Killam School community. Redistricting to accommodate the opening of the Wood End Elementary School had an impact on the Killam School population. The school population dropped from 550 students in June to 450 students when it opened for the 2005-06 school year in August.

The district boundaries moved south and Killam acquired students in the Ash Street area. The Killam School Parent Teacher Organization was instrumental in helping to welcome new families. It worked along with the administration to set up a host parent program and held Open House orientation sessions for new students and their families.

The school also experienced the retirement of three veteran faculty, fifth grade teacher Joseph Buckley, Library-Media Specialist Elaine Hondorf, and third grade teacher Rosemary Palmer. In addition, veteran fifth grade teacher Karen Rickershauser left to become a Principal in the Burlington Public Schools, and Dr. Christine Redford became Reading's Elementary Instructional Specialist.

Professional development and work toward instructional improvement was the focus of the faculty during 2005. Several teachers along with the administration took part in courses offered by Research for Better Teaching entitled "The Skillful Teacher" and "Investigation Obstacles to Student Achievement." The lessons learned are being applied in classrooms throughout the school as well as being shared with colleagues at all levels.

The use of technology to support instruction took another step forward at Killam due to the generosity of the parent community and its support of the PTO Auction held in the Spring of 2005. As a result of funds raised, 14 more computers, two Smartboards and an Infocus Projector were purchased. This equipment has allowed teachers to incorporate on line resources and more interactive teaching strategies into their teaching, and has allowed students greater access to technology as a tool for learning.

The Pillars of Character program continued to play a major part in the life of the Killam School Community. Assemblies focused on:

1. **Citizenship** – Veterans were honored at our November assembly.
2. **Responsibility** - In December, fourth graders produced and shared with the student body a slide show entitled "Responsibility in Action."
3. **Fairness** - In January, Grade one students taught us about Fairness and how it begins at home and impacts the whole world; students honored retiring Cafeteria Manager Mary Comeau at this assembly and recognized her for her many years of dedicated service.
4. **Respect** was the focus of the second grade April assembly. Killam students kicked off their second fund raising effort to support a South African orphanage they learned about from Killam alumni, Jill Macari, who worked at the orphanage during college. Jill presented a slide show that demonstrated to students the positive impact their initial fund raising had on the children at the orphanage.
5. **Trustworthiness** - Our May theme focused on Trustworthiness and the theme "Leaders We Trust and Admire." Several students shared the qualities of the best leaders they knew and the assembly concluded by honoring Associate Superintendent Dennis Richards who had recently been appointed Superintendent of Schools in Falmouth.

6. **Caring** - Kindergarten students focused on Caring by sharing ways they were caring in the classroom. A slide show produced by parents and teachers captured the many ways students showed their caring nature to others on a daily basis.

These assemblies taught the Killam student body lessons on how to become Pillars of Character in the community.

**Wood End Elementary School
Principal Richard E. Davidson**

Wood End Elementary School is the fifth and newest elementary school to come on-line this year and as its Principal, I want to thank you for this opportunity to tell you, the Reading community, about the positive energy and excitement we share here with students, parents and neighbors. As a school faculty, we also want to thank you for your support of the school over the last several years. Indeed, the dream of so many has finally been realized, and we don't take for granted the fact that it wouldn't have happened without your dedication to the children of Reading. I also want to encourage any and all members of the community to visit your newest school and talk with faculty, parents and administration.

Transition to New School:

As all of you know, the addition of our new school meant a transition for students, parents and faculty. In planning for the change, a "Transition Team" was organized by the Principal. The team consisted of staff and parents who planned several events for students and parents including a family open house, ice cream social, a parents only night, a field day and a move-up night, where students met their teachers for next year. Our initial PTO was also formed before the end of the school year and immediately began planning for enrichment programs for the new school year, as well as the start of an era of "new school traditions" such as our first Harvest Fair which was a wonderful family affair held in October. The feedback I have received from parents and students has been very positive and supportive of the planning and work done by the Transition Team and PTO. All of the parents and staff involved in this four-month process deserve recognition and thanks for helping to make the transition a smooth and positive experience for our children, parents and community.

Bullying Prevention Program:

As a school, we are committed to the physical and mental health of all children which includes the prevention of any type of bullying and teasing. In order to hold true to this commitment, we have formed a "Steering Committee" at our school with Principal, teacher, specialist, assistant and parent membership. Our goal is to develop and oversee a program that supports, educates and celebrates positive decision making by students in a climate that practices zero indifference to bullying and teasing. We expect our initial "kickoff" for the program to be lead by our fifth graders in an all school assembly in January 2006.

Curriculum:

As a district and as a school, we continue to be pleased about our continuing curriculum enhancements. This year, at the K-2 level, we are entering our sixth year of the Language Arts Program, Scholastic's Literacy Place, and our second year of the Wilson's Foundation Phonics Program has proven to be helpful to beginning readers. The John Collins Writing Program continues to provide consistency in terms of expectations and a common language and common framework for writing.

Our Math program continues to provide appropriate challenges for all students. It encourages students to think mathematically and recognize applications of math concepts to everyday life. It is also closely aligned with the Massachusetts State Frameworks.

Last year, we implemented a new Social Studies Program from Harcourt School Publishers called Horizons at the fourth and fifth grade level. It is a text-based program for these grade levels and is rich with resources and supplemental materials that strongly recognize the importance of technology in everyday learning.

Our Science Program is a hands-on “kit” based curriculum that teaches important concepts of physical, earth and life sciences. The program, at all levels, stresses observations, measurement, journal writing, teaming and hands on experimentation.

Library Media and Technology:

As a new school, we are very excited about the startup of a new Library Media facility. It is both beautiful and centrally located in the school. Indeed, the Library Media Center should be seen as the hub and heart of a school setting. With a limited budget, we began the process last Spring of meeting with representatives and developing an “Opening Day Collection” set of orders. Reading is fortunate in that each school has its own full-time Library Media Specialist and at Wood End, we have continued the use of flexible scheduling which allows all students and faculty access to the Library when they have the need. At any time of the day, upon entering the Library, you will see our children, library staff, teaching staff or parent volunteers interacting and supporting each other in various research projects, reading a story to children, completing supervised internet searches, children reading books, or simply checking books in or out. It is a very busy place and quickly has become a central hub of learning at our school.

Professional Development:

As a district and as a school, we are committed to the concept of continued learning. We are also committed to supporting our professional staff at all levels. Consequently, an enormous amount of energy, planning and in-service is provided for teachers in Reading. The mentor program, for example, provides support for new teachers and is an essential requirement if new teachers are to succeed in Reading. In-service is also provided in all areas of the curriculum to all teachers on a regular basis throughout the year and as well as during the Summer months.

Parent Involvement:

One of the major strengths of Wood End, as it is with all the schools in Reading, is the extremely high level of parent involvement and support. Our newly formed PTO is an outstanding organization which contributes to the quality of life in so many ways here at Wood End. While they do raise significant funds for enrichment programs, field trips, library enhancements and technology, they also enhance our instructional program by their involvement in their children’s classrooms and by volunteering to be a part of our School Council and other important school based committees. They readily offer support to teachers whenever the need arises.

Open Invitation:

In closing, I would like to extend and open invitation to members of the Reading Community to visit our/your school. Our Library Media Center continues to be a great place to volunteer and work with children. Please feel free to call me, Principal Richard E. Davidson at 781-942-5420, with any questions, comments or to arrange a visit. Thank you for this wonderful school and for your continued support.

**Special Education
Director Stephen D. Gannon**

The Special Education Department of the Reading Public Schools continued to meet the challenges presented by the diverse learning population of Reading while working to meet its mandate from the school committee to be cost effective. The achievements of the Special Education Department are categorized below in the areas of budget, program and professional development.

Program Development:

The Special Education Department continued to work to improve district-based programs for students with disabilities. Of particular note is the continuing expansion of the Integrated Learning Program (ILP) at Wood End, Coolidge and R.M.H.S. These programs designed for student with developmental and/or cognitive challenges experienced a 50% growth in student placement during the 2004-2005 school year. Many of these students in the past would have been tuitioned out. The Developmental Learning Centers (DLC) at Barrows and Coolidge which are programs for students on the autism spectrum were recognized for excellence by other local districts, some of which tuitioned students into these programs. The DLC program at Barrows also broke new ground in Special Education programming by offering the first integrated extended year program in the region (and one of only three in the State). This innovative program welcomed more than 60 regular education, tuition paying students who helped to defray the cost of the program, had a great time and supported their friends with special needs. The Language based Learning Disability program (LLD) at Eaton, Parker and R.M.H.S. continued to set a mark of excellence as shown by the students MCAS results being far superior to similar students in any private school.

The RISE preschool had its largest enrollment in its history as it continued to develop cutting edge Special Education programs. Of particular note was their development of a program of ABA (Applied Behavioral Analysis). At R.M.H.S., the Special Education Department forged a community partnership with the ARC of Eastern Middlesex who provided vocational assessment, vocational exploration, job coaching and job placements that resulted in integrating a number of students with special needs entering into the world of work. Additionally the Special Education Department continued to support over 500 students who were successfully included in regular education programs through the efforts of its Learning Center programs in each school within the district.

Professional Development:

Last years department professional development theme of "Show Me the Data" resulted in improved placement discussions, IEP development and data to show student achievement. This year's theme of "Communication" hopefully will result in similar departmental improvement. Additionally, in this years budget is a new part time position of Inclusion Specialist that focuses on assisting teachers to develop skills to successfully include students with special needs in all aspects of the classroom and school life.

RETIREMENTS

Blaney, Thomas	Reading Memorial High School	Business Teacher
Buckley, Joseph	J. Warren Killam Elementary School	Grade 5
Comeau, Mary	J. Warren Killam Elementary School	Cafeteria
Connolly, Frank	Reading Memorial High School	Facilities
Fraser, Wilma	Reading Memorial High School	METCO Coordinator
Hickey, Barbara	Walter S. Parker Middle School	Special Education Assistant
Hondorf, Elaine	J. Warren Killam Elementary School	Library/Media
O'Donnell, Michael	Walter S. Parker Middle School	Facilities
Palmer, Rosemary	J. Warren Killam Elementary School	Grade 3
Quinlan, Stanley	Arthur W. Coolidge Middle School	Mathematics
Surette, Elaine	Birch Meadow School	Grade 2
Thiffault, John	Reading Public Schools	Director of Facilities
Trevor, Janet	Walter S. Parker Middle School	Special Education Teacher

RESIGNATIONS/REDUCTIONS

Achorn, Elizabeth	Walter S. Parker Middle School	Language
Andrikopoulos, Kristin	Reading Memorial High School	Science
Barlow, Kelly	Arthur W. Coolidge Middle School	Science
Benedick, Andrew	Reading Memorial High School	Athletics
Bettencourt, Melissa	Birch Meadow School	Special Education Assistant
Brown, Carolyn	Arthur W. Coolidge Middle School	Special Education Assistant
Brune, Matthew	Reading Memorial High School	Science
Centeno, Ligia	Walter S. Parker Middle School	Language
Chase, Christine	Reading Memorial High School	Music
Chase, Matthew	Reading Memorial High School	Athletics/Spec. Ed. Assistant
Cignetti, Maura	Walter S. Parker Middle School	Special Education Teacher
Collins, Christine	Alice M. Barrows	Special Education (DLC)
Cook, Gregory	Arthur W. Coolidge Middle School	Science
Cormier, Lisa	Joshua Eaton School	Principal
Daly, Jill	Birch Meadow School	Physical Education
Deyermund, Andrea	J. Warren Killam Elementary School	Special Education Assistant
Duggan, Leah	Arthur W. Coolidge Middle School	Language
Eaton, Shirley	J. Warren Killam Elementary School	Special Education Assistant
Farrell, Lynne	J. Warren Killam Elementary School	Education Assistant
Farris, Scott	Reading Memorial High School	Athletics
Gattuso, Maria	Arthur W. Coolidge Middle School	Special Education Assistant
Gee, Judith	Reading Memorial High School	Cafeteria
Goddard, Caroline	Reading Memorial High School	Special Education Assistant
Grill, Jessica	Walter S. Parker Middle School	Special Education Teacher
Hansen, Patricia	Walter S. Parker Middle School	Special Education Assistant

RESIGNATIONS/REDUCTIONS CON'T

Herrick, Karen	Arthur W. Coolidge Middle School	Special Education Assistant
Jellison, Mark	Walter S. Parker Middle School	Special Education Assistant
Jones, Amy	Walter S. Parker Middle School	Social Studies
Kelly, Barbara	RISE	Nurse
Kermick, Andrew	Reading Memorial High School	Athletics
Kirlin, Carol	Reading Memorial High School	Cafeteria
Kostegan, Rachael	Birch Meadow School	Special Education Assistant
Learner, David	Reading Memorial High School	Special Education
LeClaire, Maureen	Reading Memorial High School	Physical Education
Lena, Amy	Arthur W. Coolidge Middle School	Math
Lucey, Norma	Walter S. Parker Middle School	Special Education Assistant
MacDonald, Patricia	Birch Meadow School	Cafeteria
MacGregor, Liesl	Walter S. Parker Middle School	Science
Martin, Kathryn	Reading Memorial High School	Athletics
McCarron, Cathleen	Reading Memorial High School	English
McClain, Katina	Arthur W. Coolidge Middle School	Special Education Assistant
Montore, Margaret	Walter S. Parker Middle School	Special Education Assistant
Morabito, Betty	Joshua Eaton School	Education Assistant
Moran, Maria	Reading Memorial High School	Cafeteria
Morrison, Richard	Arthur W. Coolidge Middle School	Special Education Teacher
Moulton, Kyle	Reading Memorial High School	Athletics
Nealon, Christy	J. Warren Killam Elementary School	Special Education Assistant
Newton, Aileen	Birch Meadow School	Special Education Teacher
Nicholson, Ann	Reading Memorial High School	Special Education Teacher
Nolan, Patricia	Reading Memorial High School	Special Education Teacher
Oehmen, Elizabeth	Wood End Elementary School	Regular Education Assistant
Opdenbrouw, Laura	Reading Memorial High School	English
O'Soro, Nancy	J. Warren Killam Elementary School	Special Education Assistant
Pannos, Kristen	Alice M. Barrows	Special Education Assistant
Parker, Melinda	Joshua Eaton School	Title 1 Reading Teacher
Price, Cheryl	Birch Meadow School	Special Education Assistant
Regan Miskis, Kelly	Walter S. Parker Middle School	Special Education Teacher
Richards, Dennis	Reading Public Schools	Associate Superintendent
Rickershauser, Karen	J. Warren Killam Elementary School	Grade 5
Rowe, Julie	Walter S. Parker Middle School	Cafeteria
Sage, Mary	Birch Meadow School	Special Education Assistant
Scioli, Joseph	Reading Public Schools	Cafeteria
Shontz-Stackpole, Jessica	Reading Memorial High School	Special Education Assistant

RESIGNATIONS/ REDUCTIONS CON'T

Spurr, Anne	Arthur W. Coolidge Middle School	Special Education Assistant
Stasiak, Jillian	Birch Meadow School	Special Education Assistant
Stolar, Vanessa	Central Office	Administrative Assistant
Stone, Suzanne	Walter S. Parker Middle School	Special Education Assistant
Swezey, Kathy Lee	Walter S. Parker Middle School	Cafeteria
Tiernan, Christina	Reading Memorial High School	Math
Wallace, Heidi	Birch Meadow School	Grade 3
White, Mark	Walter S. Parker Middle School	Special Education Assistant
Whitehead, Kevin	Reading Memorial High School	Special Education Assistant

LEAVES OF ABSENCE

Bettencourt, Melissa	Birch Meadow School	Special Education Assistant
Bielicki, Sarah	Birch Meadow School	Special Education Teacher
Buliszak, Jennifer	Walker S. Parker Middle School	Library Media
Collins, James	Reading Memorial High School	Athletics
Flynn, Rebecca	J. Warren Killam Elementary School	Grade 1
Gilbert, Susan	Reading Memorial High School	Art Teacher
Goldner, Michelle	Reading Public Schools	Occupational Therapist
Hartford, Amy	Walker S. Parker Middle School	LLD Teacher Grade 6
Jones, Amy	Walker S. Parker Middle School	Social Studies
Kaufman, Kristen	Joshua Eaton School	Grade 4
MacKinnon, Thomas	Reading Memorial High School	Custodian
Nicholas, Christie	RISE	Special Education Assistant
Petersen, Josie	Birch Meadow School	Grade 3
Rondinelli, Julie	Joshua Eaton School	Special Education Teacher
Ross, Julie	Arthur W. Coolidge Middle School	Reading
Sabbagh, Sara	J. Warren Killam Elementary School	Cafeteria
St. Onge, Linda	J. Warren Killam Elementary School	Grade 1
Stevens, Ellen	Alice M. Barrows Elementary School	Grade 3
Stevens, Sylvia	Joshua Eaton School	Grade 4
Tracy, Jennifer	Walker S. Parker Middle School	Language Arts
Vassiliv, Kimberly	Arthur W. Coolidge Middle School	Foreign Language
Wallace, Lisa	J. Warren Killam Elementary School	Grade 1

APPOINTMENTS

Adams, Sarah	Reading Memorial High School	English
Alphonse, Michelle	Birch Meadow School	Regular Education Assistant
Banda, Patricia	Reading Memorial High School	Special Education Teacher
Benjamin, Nancy	Arthur W. Coolidge Middle School	Special Education Assistant

APPOINTMENTS CON'T

Bennett, Rebecca	Walter S. Parker Middle School	Social Studies
Bishop, Mary	RISE	Nurse
Bunting, Michael	Wood End Elementary School	Music
Cabuzzi, Kevin	Reading Public Schools	Facilities
Cain, Joseph R.	Reading Memorial High School	Special Education Teacher
Campbell, Andrea	Reading Memorial High School	English
Castro, Jesenia	Reading Memorial High School	METCO Coordinator
Chase, Matthew	Reading Memorial High School	Athletics
Conner, Heather	Reading Memorial High School	Business Teacher
Crowley, Kathleen	Arthur W. Coolidge Middle School	Special Education Assistant
Daniels, Tom	Birch Meadow School	Principal
Doherty, John	Reading Public Schools	Assistant Superintendent
Dolan, Peter	Walter S. Parker Middle School	Special Education Assistant
Donahue, Michael	Central Office	Technology Education Assistant
Donavan, Debra	Reading Memorial High School	Cafeteria
Farris, Scott	Reading Memorial High School	Athletics
Fennelly, Danielle	Birch Meadow School	Special Education Assistant
Ferrari, Roberta	Reading Memorial High School	Cafeteria
Flint, Rebecca	Walter S. Parker Middle School	Grade 6 English/Reading
Garey, Kathleen	Birch Meadow School	Special Education Assistant
Gath, Elizabeth	Alice M. Barrows	Special Education Assistant
Griffin, John	Reading Memorial High School	Chemistry
Guarino, Michael	Wood End Elementary School	Special Education Assistant
Habeeb, Maureen	Wood End Elementary School	Grade 3
Hammer, Sarah	Alice M. Barrows	Health/Wellness Teacher
Hansen, Yoko	Alice M. Barrows	Cafeteria
Hardy, Charles	Reading Memorial High School	Athletics
Hildreth, Darcy	Wood End Elementary School	Special Education Assistant
Hochberg, Samuel	Reading Memorial High School	Athletics
Holmes, Alicia	Reading Memorial High School	Special Education Teacher
Horhota, Stephanie	Wood End Elementary School	Grade 5
Hughes, Kenneth	Wood End Elementary School	Facilities
Kane, Elizabeth	Reading Memorial High School	Athletics
Kasprzak, Amy	Arthur W. Coolidge Middle School	Math
Larkin, Cindy Marie	Reading Memorial High School	Cafeteria
Linchitz, Elise	Birch Meadow School	Reading Specialist
Makrys, Deborah	Wood End Elementary School	Regular Education Assistant
Mann, Kerri	Alice M. Barrows	Special Education Assistant
Marchant, Sarah	Arthur W. Coolidge Middle School	Science

APPOINTMENTS CON'T

Martin, Craig	Arthur W. Coolidge Middle School	Principal
McCarthy, Denise	Arthur W. Coolidge Middle School	Special Education Assistant
McCarthy, Julie	Walter S. Parker Middle School	Grade 6 LLD
McConnell, Christina	Reading Memorial High School	Athletics
McGlathery, Kathleen	Wood End Elementary School	Regular Education Assistant
McGrath, Dan	Reading Memorial High School	Athletics
McGuire, Tonia	J. Warren Killam Elementary School	Grade 5
McRae, Roberta	Wood End Elementary School	Special Education Assistant
Messina-Perez, Karen	Walter S. Parker Middle School	Cafeteria
Morais, Maria	Reading Memorial High School	Cafeteria
Morris, Maureen	Reading Memorial High School	Cafeteria
Morrissey, Tara	Reading Memorial High School	Athletics
Murphy, Denise	Wood End Elementary School	Special Education Assistant
Murphy, Elaine	Wood End Elementary School	Grade 3
Nealon, Christy	J. Warren Killam Elementary School	Special Education Assistant
Nichols, Laura	Walter S. Parker Middle School	Title 1 Math
O'Conner, Lisa	Wood End Elementary School	Special Education Teacher
Oehmen, Elizabeth	Birch Meadow School	Special Education Assistant
Olivo, Stephen	Walter S. Parker Middle School	English
Olsen, Susan	Walter S. Parker Middle School	Language
O'Shea O'Neill Mary Ellen	Arthur W. Coolidge Middle School	Regular Education Assistant
Pailes, Theresa	Wood End Elementary School	Reading Specialist
Papanikolaou, Christina	Alice M. Barrows	Art Teacher
Parker, James	Reading Memorial High School	Special Education Teacher
Paxhia, Jordan	Birch Meadow School	Special Education Teacher
Perkins, Lindsey	Wood End Elementary School	Special Education Assistant
Phelan, Susan	RISE	Special Education Assistant
Ploch, Margie	Birch Meadow School	Technology Education Assistant
Powers, Debra	Reading Memorial High School	Athletics
Quackenbush, Constance	Walter S. Parker Middle School	Science
Quinn, Jamie	Alice M. Barrows	Special Education Assistant
Redford, Christine	Reading Public Schools	Elementary Instructional Specialist
Reed, Deborah	J. Warren Killam Elementary School	Special Education Assistant
Rio, Sandra	Joshua Eaton School	Regular Education Assistant
Roensch, Kurt	Reading Memorial High School	Biology
Settelmeyer, Meghan	Wood End Elementary School	Special Education Teacher
Shanley, Elisabeth	Walter S. Parker Middle School	Grade 6 Social Studies
Siciliano, Darrell	Arthur W. Coolidge Middle School	Special Education Teacher
Souther, Dolores	Reading Memorial High School	Cafeteria

APPOINTMENTS CON'T

Stolar, Vanessa	Reading Public Schools	Administrative Assistant
Stone-Weinreb, Julie	Wood End Elementary School	Regular Education Assistant
Strom, Jennifer	Walter S. Parker Middle School	Library/Media
Suglia, Lisa	Wood End Elementary School	Nurse
Sullivan, Kerry	Reading Memorial High School	Athletics
Sullivan, Jaclyn	Joshua Eaton School	Special Education Teacher
Sweeney, Ann	J. Warren Killam Elementary School	Grade 5
Terriciano, Carol	Arthur W. Coolidge Middle School	Special Education Assistant
Torman, Tina	Joshua Eaton School	Regular Education Assistant
Webster, Gretchen	Arthur W. Coolidge Middle School	Special Education Teacher
White, Mark	Walter S. Parker Middle School	Special Education Assistant
Wildeman, Katherine	Walter S. Parker Middle School	Psychologist
Wilson, Matthew	Central Office	Network Administrator
Young, Kristina Lynn	Wood End Elementary School	Library/Media

Northeast Metropolitan Regional Vocational High School District

Serving
Chelsea
Malden
Melrose
No. Reading
Reading
Revere
Saugus
Stoneham
Wakefield
Winchester
Winthrop
Woburn

Annual Report 2005

**NORTHEAST METROPOLITAN REGIONAL VOCATIONAL
SCHOOL DISTRICT**

SCHOOL ADMINISTRATION

SUPERINTENDENT-DIRECTOR

Patricia K. Cronin

DEPUTY DIRECTOR/PRINCIPAL

John X. Crowley

VICE PRINCIPAL - ACADEMIC

Angela M. Antonelli

VICE PRINCIPAL - VOCATIONAL COORDINATOR

Theodore Nickole

DISTRICT SCHOOL COMMITTEE

SCHOOL COMMITTEE CHAIRMAN

Michael T. Wall - Chelsea

VICE CHAIRMAN

Ronald J. Jannino - Revere

SECRETARY

Peter A. Rossetti, Jr. - Saugus

TREASURER

Paul L. Sweeney - North Reading

ASSOCIATE TREASURER

Anthony E. DeTeso - Stoneham

COMMITTEE MEMBERS

John J. Bradley - Winchester

Deborah P. Davis - Woburn

Henry S. Hooton - Melrose

James G. Wallace - Winthrop

Vincent J. Carisella - Wakefield

Earl W. Fitzpatrick - Malden

Maura A. Looney - Reading

Outstanding Student Award

Lauren Robinson from Melrose, a senior in the Office Technology Program, was chosen as Northeast's nominee at the State Awards Dinner for Outstanding Vocational Technical Students. The event is co-sponsored by the Massachusetts Association of Vocational Administrators and the Massachusetts Vocational Association.

National Technical Honor Society

The Northeast Chapter of the National Technical Honor Society held its annual Induction Ceremony in May. At the ceremony, nine seniors and 15 juniors were inducted. These students joined the previously inducted members to bring the Technical Honor Society Chapter to 39 members for the 2004-2005 school year.

National Honor Society

The Annual Induction Ceremony to the Northeast Chapter of the National Honor Society "Artisans" was held in May. At the ceremony, seven seniors, four juniors and four sophomores were inducted for the 2004-2005 school year bringing the total membership to 25.

Skills/USA Awards

At the State Skills/USA Competition, Northeast winners were from Malden Jenny Guevara - 1st place in Dental Assisting; from Saugus Alaina DiBiasie - State Officer; from Saugus Katie Labadini and from Winthrop Jessica Sterling. This team won 1st place in Bulletin Board. Also from Wakefield James Colleran - 2nd place in Electrical; from Saugus Stephen Sangster - 2nd place in Computer Maintenance and from Saugus Anthony Ragato - 2nd place in Welding. Attending Skills/USA Summer National Conference in Kansas City were Alaina DiBiasie, Jenny Guevara, Katie Labadini and Jessica Sterling.

Student Advisory Rep to the School Committee

Angelina Barrasso, a senior from Revere, was elected as the Student Representative to the School Committee for the 2004-05 school year.

Scholarship Committee

The Northeast Scholarship Committee awarded individual scholarships to 106 deserving students at the Fifth Annual Senior Recognition Night. The total of \$28,575 was given in scholarships and awards.

Northeast students beginning work in their vocational field or entering trade apprenticeship programs were included in the above awards. This money will enable the students to purchase tools and equipment as well as entry level expenses toward trade education programs.

SCORE Peer Mediation Program

In September, Northeast began its 10th year affiliated with SCORE, a Peer Mediation Program. The SCORE Program was developed by the Office of the Attorney General of Massachusetts to help reduce the violence in schools. The Mediation process is successful in resolving conflicts of all types. Northeast has a full-time Coordinator, 34 trained students and four trained staff members. A trained mediator is a neutral person not involved in the dispute and, through the mediation process, helps people come to their own agreement about how they want to resolve their conflict.

Professional Development

Professional Learning in 2004-05 focused on improving student achievement. To this end, the following activities were conducted:

Mark Forget presented a workshop on *Literacy Strategies Across the Curriculum*. Heather Boggs Sass presented a school-wide presentation on *Developing Meaningful Course Syllabi*. Both of these workshops were under the domain of the 2004-05 professional development theme “**Increasing Student Achievement.**” The School Improvement team attended two sessions in Atlanta with High Schools That Work on “**Fostering a Positive School Culture,**” the professional development theme for 2005-06. High Schools That Work presented this two-session workshop.

The 9th grade academy planning team attended the *High Schools That Work* Program on *Initiating a Smaller Learning Community*. This workshop was held in Jacksonville, FL. The result of this workshop was the initiation of a 9th grade academy in the 2005-06 school year.

Northeast had 18 in attendance at the High Schools That Work Summer 2004 Conference in Nashville, Tennessee. Joseph O’Brien presented “The Use of Data in the Decision-Making Process.”

Summer Enrichment Program

Two hundred twenty students participated in the Summer 2005 support program. Three categories were involved:

Summer Transition

One hundred fifty incoming 9th graders were introduced to the school in a three-week support orientation program. This experience involved:

- ◆ Project-based Mathematics approach utilizing graphing calculators
- ◆ Integration of literacy skills in English Language Arts
- ◆ Hands-on experiences in the career/tech rotations of:
 - Culinary/Baking
 - Cosmetology/Plumbing
 - Graphics/Drafting

All academic classes in this program were co-taught utilizing two teachers per class.

Upper class students engaged in team-building activities through Physical Education, discrete Mathematics through Social Studies exploration and Language Arts through literary applications. These students also visited the Lowell Mills, the Battlefields at Concord and Fenway Park. English language Learners participated in an English Support Program. The 9th and 10th graders in this program collaborated with their peers in the career/technical activities and the field trips, and at the same time concentrated on English reading and writing skills.

Support Services

The Northeast Guidance Department staff offers support counseling through individual and group counseling and specialized workshops and presentations. All faculty guidance counselors are certified as school adjustment counselors and have either social work or school psychology backgrounds to equip them to handle the wide range of student issues that come forth. One school adjustment counselor is bilingual (Spanish-speaking).

A school psychologist supports the counseling staff, provides psychological testing, supports the Special Education program, and maintains a small individual and group caseload. In addition, a career counselor and a part-time non-traditional counselor round out the support staff with their focus on career awareness and vocational development.

Support groups are established each year based on student needs. A teen issues group is established in each grade to support students who have difficulties with peer issues. An anger management group that is linked to the discipline system is offered in an effort to provide students with an understanding of their own anger, and an opportunity to develop new tools to use to manage anger more appropriately.

An after school substance abuse intervention group provides students with a second chance when they have entered the discipline system with a substance abuse offense. A psycho-educational curriculum and dynamic group approach are employed. Students participate for a minimum of 10 weeks, and must participate in a drug screening program throughout and after participation. The goal of the program is to prevent loss of learning by providing students with the necessary interventions and supports to address their substance issues while enabling them to remain in school during and beyond this intervention phase.

Support groups for pregnant and parenting teens, grieving students, Latino students, Asian students, gay students and others have all been offered at different times depending on need and student interest. Individual counseling with students requires that counselors coordinate with doctors, psychiatrists, outside therapists, social workers and counselors, court personnel, police and others.

The Peer Mentoring Program provides educational assistance to students having difficulty with one or more academic subjects. Students who have been successful in specific subject areas and who have participated in training volunteer their time to assist others in the Library two afternoons per week. The mentoring program is designed to supplement after school assistance provided by the academic and vocational teachers. The program benefits go beyond the student achievement as the relationships formed by the mentors and students help to break down barriers between different grade and age groups, and develop friendships that would not have had a chance to form. The mentoring program is coordinated by a counselor and a Math teacher with other teachers offering support and assistance.

Career counseling and the college application process are a large part of all of the counselors' roles but specialized support is provided by a career counselor and a part-time non-traditional support counselor. The career counselor has been integrally involved with a Career Awareness Program for all students that involves monthly small group career advisement group meetings and large group presentations. The curriculum focuses on career assessment, career information and requirements, interviewing skills, portfolios and resume preparation. By providing assessments to evaluate skills, interests and work values, the career counselor assists freshmen in their vocational selection process, and upper class students with linkages to post-secondary education and employment opportunities.

The non-traditional support counselor provides specialized support to those students who are enrolled in career areas that are considered non-traditional for their gender. By providing support groups, specialized presentations and field trips, students are prepared to understand the benefits of non-traditional choices and to appropriately handle any difficulties that they might confront. Special workshops and presentations are offered through the year for different groups of students.

Each year, all freshmen participate in-group workshops focusing on harassment, bullying and gender equity issues. Large group assemblies and presentations have been offered focusing on substance abuse, drunk driving, teen dating violence, tolerance, character building and others.

Grants

Title I – Economically Disadvantaged Districts – Funding from this grant provided for six Grade 9 and six Grade 10 English Language Arts classes for 180 students who exhibited reading comprehension difficulty based on their Stanford 9 diagnostic testing, and Algebra/Geometry classes designed to address the needs of 180 students identified as “at risk” or not passing the State Assessment test.

Instruction in both the English Language Arts and Mathematics curricula in Title I were enhanced by the use of technology in the Title I rooms, as well as by support provided by the teaching assistants in these classes.

Title 2A – Teacher Quality – This grant provided for the hiring of an MCAS Preparation Instructor; the implementation of a teacher mentoring program whereby experienced teachers were assigned to work with non-professional status teacher as advisors, and the funding for the two workshops that the district provides as part of the two whole-staff professional development days in accordance with the teacher contract.

Title 3 – English Language Learner Support – This grant is used to institute a Summer English Immersion Program for our English Language Learning students. Approximately 55 students are engaged in this four-week program.

Title 5 – New and Innovative Programs – Funds from this grant were used to hire two support staff members for the Summer Transition Program. These individuals worked with the incoming 9th graders to develop a publication that represented the efforts of the summer program. The seventy-two page document is available upon request at the school.

Perkins Occupational Education Grant – Funds from this federal source provided for:

Vocational Coordinator	Career Counselor
MCAS Remediation teacher	Staffing for the Summer Transition Program
Rotisserie Oven for Culinary	MCAS tutors for remediation
Non-traditional support counselor	1 MCAS Lab Specialist
Computers for Electronics	Contract for High Schools That Work
3 ELL Teaching Assistants	1 Behavior Modification Specialist

Secondary School Reading Grant – This grant established a school-wide Reading team to study the literacy needs of students at Northeast. A plan of action calling for two thirty-minute periods of Reading and Writing to occur in Grade 9 Exploratory was developed.

Smaller Learning Communities Planning Grant – This grant called for the establishment of a team to plan a 9th grade academy of core academic subjects for students entering Northeast. This plan was created and called for implementation in the 2005-06 school year.

Summer Programs

Northeast Metro Tech Summer Programs enjoyed another successful campaign since its inception in 1988. Over the years, both the Summer School and Computer Camp have experienced remarkable growth. This year, the Summer programs serviced nearly 400 students combined.

The Northeast Summer School serviced high school students in six different academic subject areas including Math, Science, English, Social Studies, Vocational Related and Spanish while continuing to expand into the vocational enrichment and certification program areas. The goals of promoting a positive learning atmosphere, retention and promotion as well as providing skills to assist each student at the next grade level are paramount objectives behind the philosophical makeup of our summer school.

The popular Northeast Computer Camp completed a successful 17th year. Its objective of making learning fun had the counselors teach campers skills that they can use during their school year while enjoying doing it. These programs can help strengthen Reading and Math skills, and expand their general knowledge of the computer. An introduction to “Smart Board” technology along with Power Point presentations became an exciting part of the camps program this year, concluding with a computer “Jeopardy style” game show programmed and performed by the campers to the amazement of their parents and families at the year end pizza party. The Computer Camp schedule consisted of a three-hour rotating schedule of computer lab, swimming and sports and games.

Adult Education

Our goal is to provide as many educational services as possible to the 350,000 residents of the Northeast Metropolitan Regional Vocational School District. In pursuing this goal, the Adult Education staff maximizes utilization of the Northeast facilities, offering an extensive selection of stimulating and practical programs Monday through Saturday during the school year, and Monday through Friday during the Summer months.

Northeast offers a State Approved Auto Damage Appraisal Program as well as Journeyman’s and Masters Programs in Electrical, Plumbing, Sheet Metal, Carpentry and Gas Fitting. As the Number One apprentice training center in New England, we guide hundreds of young men and women annually as they prepare for their journeyman or masters license in their trade. For the many senior citizens enrolled, we offer a wide variety of programs designed to satisfy their interest in crafts, hobbies, physical fitness, etc.

During the 2005 school year, the Adult Education agenda is the focus on the health care and related fields that project high employment possibilities. Courses such as Computer Technology, Anatomy and Physiology, Algebra (pre-nursing), Chemistry (pre-nursing) and Certified Nurse Aide, as well as Medical Terminology and Medical Transcription, and Human Biology (Anatomy) all mirror this trend.

2005 Graduates

The 2004-2005 school year represents the 35th class to matriculate at Northeast Metropolitan Regional Vocational School. Northeast graduated 258 students in the Class of 2005. Breakdown of graduates' status after graduation is as follows:

Employed	130	Attending 4 year college	40 *
Entering Military Service	10	Attending 2 year college	52 *
Other	2	Apprentice school	24 *

*It should be noted that 45% of the graduating class went on to further their education either in a two or four year college or in an apprentice program. 256 members of the graduating class either entered military service, are employed or seeking further education -- that figure represents 99% of the Class of 2005.

Special Needs Enrollment

Special Needs enrollment for the 2004-2005 school year continued to represent a fair share of the total school enrollment with students. The 320 Special Needs students represent 26% of the school population.

Athletic Records

- ◆ The Northeast Baseball team was the Commonwealth Athletic League Co-Champions and advanced to the M.I.A.A. State Tournament.
- ◆ The Northeast co-ed Swim team won the State Vocational Tournament and four individuals qualified for the State Tournament.
- ◆ The Northeast Freshman Football team was the Commonwealth Athletic League Co-Champions.
- ◆ The Northeast Hockey team was the Commonwealth Athletic League Co-Champions and qualified for the M.I.A.A. State Tournament.
- ◆ The Northeast Girls Softball team qualified for the M.I.A.A. State Tournament.
- ◆ The Northeast Lacrosse team was the Commonwealth Athletic League Co-Champions and qualified for M.I.A.A. State Tournament.
- ◆ The Northeast Track and Field Team had two individuals qualify for the State Tournament.

District School Committee

The following Northeast District School Committee Members were elected to a four-year term ending in 2008:

Michael T. Wall – Chelsea
 Henry S. Hooton – Melrose
 Maura A. Looney – Reading
 Peter A. Rossetti, Jr. – Saugus
 Vincent J. Carisella – Wakefield
 James G. Wallace – Winthrop

Earl Fitzpatrick – Malden
 Paul L. Sweeney – North Reading
 Ronald J. Jannino – Revere
 Anthony E. DeTeso – Stoneham
 John J. Bradley - Winchester
 Deborah P. Davis - Woburn

District School Committee Election of Officers

At the Annual Organizational Meeting of the District School Committee on January 14, 2005, the following members were elected Officers of the District School Committee:

Chairman	Michael T. Wall of Chelsea
Vice Chairman	Ronald J. Jannino of Revere
Secretary	Peter A. Rossetti, Jr. of Saugus
Treasurer	Paul L. Sweeney of North Reading
Asst. Treasurer	Anthony E. DeTeso of Stoneham

Conclusion

As Northeast celebrates its 35th year of Vocational/Technical Excellence to its 12 member communities, its aim is to continue to offer the latest in vocational/technical and academic education by maintaining a high level of performance. This high level of performance also encompasses continued improvement in academic achievement with regard to MCAS. The Northeast Class of 2005 had a 99% pass rate of the MCAS Test by graduation. Northeast is continually updating curriculum and has instituted MCAS Enrichment Classes along with Summer MCAS Academies. The school continues to offer students the finest education with which to build a successful career through the latest in equipment, software and technology offered in all vocational programs no matter which career path they have chosen.

Evidence of our past success is reflected in the students who have graduated from Northeast Metro Tech. The Alumnus stories of success and their readiness and willingness to help school officials by speaking at recruiting sessions at the local schools as well as recruiting graduates for employment is proof of their dedication to Northeast. Northeast currently has 22 alumni employed at the school. Testimonials as to the success of our graduates continue to be received which makes us proud to have contributed in some small way to their accomplishments.

Once again, I am proud to have represented Reading as a member of the Northeast Metropolitan Regional Vocational District School Committee not only to serve as the guardian of funds allocated from the community to this educational institution, but also to assist in and provide counsel to the school in maintaining the highest standards of educational excellence possible.

Respectfully submitted,

Maura A. Looney
Northeast School Committee
Reading, Representative

ENROLLMENT HISTORY

CITY/TOWN DISTRICT	S.Y. <u>94-95</u>	S.Y. <u>95-96</u>	S.Y. <u>96-97</u>	S.Y. <u>97-98</u>	S.Y. <u>98-99</u>	S.Y. <u>99-00</u>	S.Y. <u>00-01</u>	S.Y. <u>01-02</u>	S.Y. <u>02-03</u>	S.Y. <u>03-04</u>	S.Y. <u>04-05</u>
Chelsea	313	296	250	239	223	236	276	240	268	258	221
Malden	252	226.5	232	235	237	206	172	150	157	175	215
Melrose	35	29	36	26	32	28	19	30	40	36	56
North Reading	13	15	10	12	12	14	21	27	29	30	28
Reading	15	14	14	25	22	23	23	22	22	25	19
Revere	186	211	218	227	252	267	270	277	272	256	241
Saugus	136	154	161	145	136	128	129	139	148	139	146
Stoneham	36	37	37	40	36	39	40	36	28	37	34
Wakefield	37	33.5	28.5	34	50	52	41	39	34	36	59
Winchester	4	2	2	2	7	8	8	9	9	6	7
Winthrop	37	32	21	23	28	27	35	40	40	37	41
Woburn	56	46	53	55	60	64	74	87	85	107	99
TOTALS	1120	1096	1062.5	1063	1095	1092	1108	1096	1132	1142	1166
NON DISTRICT	7	26	45.0	48	47	37	27	40	44	48	43
GRAND TOTAL	1127	1122	1107.5	1111	1142	1129	1135	1136	1176	1190	1209
SPECIAL NEEDS ENROLLMENT	222	242	213.5	258	244	214	233	273	275	287	320
% SPECIAL NEED ENROLLMENT	20%	20%	22%	19%	23%	21%	21%	24%	23%	24%	26%

**NORTHEAST METROPOLITAN REGIONAL VOCATIONA SCHOOL DISTRICT
COMPARISON OF ASSESSMENTS**

	BUDGET FY2004	BUDGET FY2005	VARIANCE \$	VARIANCE %
GROSS BUDGET	\$15,290,008	\$15,519,670	\$229,662	1.5020%
LESS REVENUES				
Chapter 70 Aid	\$5,201,971	\$5,201,971	\$0	0.00%
Transportation	\$175,000	\$376,250	\$201,250	115.00%
Undesignated Reserved	\$500,388	\$0	(\$500,388)	100.00%
TOTAL REVENUES	\$5,877,359	\$5,578,221	(\$299,138)	-5.09%
NET ASSESSMENTS	\$9,412,649	\$9,941,449	\$528,800	5.62%
CHELSEA	\$1,748,175	\$1,562,958	(\$185,217)	-10.59%
MALDEN	\$1,248,902	\$1,252,347	\$3,445	0.28%
MELROSE	\$131,148	\$285,516	\$154,368	117.71%
NO. READING	\$184,468	\$265,743	\$81,275	44.06%
READING	\$179,198	\$208,208	\$29,010	16.19%
REVERE	\$2,303,432	\$2,346,915	\$43,483	1.89%
SAUGUS	\$1,265,023	\$1,483,313	\$218,290	17.26%
STONEHAM	\$359,324	\$402,867	\$43,543	12.12%
WAKEFIELD	\$346,765	\$385,534	\$38,769	11.18%
WINCHESTER	\$79,482	\$90,843	\$11,361	14.29%
WINTHROP	\$227,251	\$252,408	\$25,157	11.07%
WOBURN	<u>\$1,339,482</u>	<u>\$1,404,797</u>	<u>\$65,315</u>	<u>4.88%</u>
TOTAL	\$9,412,650	\$9,941,449	\$528,799	5.62%

	STUDENTS FY2004	STUDENTS FY2005	VARIANCE	PERCENT OF CONTRIBUTION
CHELSEA	268	258	-10	22.59194%
MALDEN	157	175	18	15.32399%
MELROSE	40	36	-4	3.15236%
NO. READING	29	30	1	2.62697%
READING	22	25	3	2.18914%
REVERE	272	256	-16	22.41681%
SAUGUS	148	139	-9	12.17163%
STONEHAM	28	37	9	3.23993%
WAKEFIELD	34	36	2	3.15236%
WINCHESTER	9	6	-3	0.52539%
WINTHROP	40	37	-3	3.23993%
WOBURN	85	107	22	9.36953%
TOTAL	1132	1142	10	100.00000%

Northeast Metropolitan Regional Vocational School District
Combined Balance Sheet – All Fund Types and Account Groups
June 30, 2005

	<i>Governmental Fund Types</i>		<i>Fiduciary Fund Type</i>	<i>Proprietary Fund Type</i>	<i>Account Groups</i>
	<i>General</i>	<i>Special Revenue</i>	<i>Trust and Agency</i>	<i>Enterprise</i>	<i>General Fixed Assets</i>
Assets					
Cash	\$ 1,215,667	\$ 1,715,080	\$ 881,475	\$ 53,095	\$ -
Assessments Receivable	52,614	-	-	-	-
Inventory Commodities	-	2,931	-	-	-
Fixed Assets	-	-	-	-	6,293,978
Total Assets	<u>\$ 1,268,281</u>	<u>\$ 1,718,011</u>	<u>\$ 881,475</u>	<u>\$ 53,095</u>	<u>\$ 6,293,978</u>
Liabilities					
Accounts Payable	\$ 146,281	\$ -	\$ -	\$ -	\$ -
Payroll Withholdings	5,264	-	-	-	-
Accrued Salary	438,063	80,989	-	-	-
Accrued Sick and Vacation	202,588	-	-	-	-
Total Liabilities	<u>\$ 792,196</u>	<u>\$ 80,989</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Fund Equity					
Investment in General Fixed Assets	\$ -	\$ -	\$ -	\$ -	\$ 6,293,978
Retained Earnings	-	-	-	53,095	-
Fund Balances:					
Reserve for Encumbrances	15,211	-	-	-	-
Reserve for Waterline	5,500	327,772	-	-	-
Reserve for Insurance	-	-	765,860	-	-
Undesignated	<u>455,374</u>	<u>130912509</u>	<u>115,615</u>	<u>-</u>	<u>-</u>
Total Fund Equity	<u>860,106</u>	<u>2,179,431</u>	<u>1,032,855</u>	<u>112,723</u>	<u>\$ 6,233,315</u>
Total Fund Equity	<u>\$ 476,085</u>	<u>\$ 1,637,022</u>	<u>\$ 881,475</u>	<u>\$ 53,095</u>	<u>\$ 6,293,978</u>

Northeast Metropolitan Regional Vocational School District

Special Revenue Funds

June 30, 2005

<i>Undesignated Fund Balance</i>	<i>Amount</i>
Medicaid	\$ 634,372
Adult Education	327,867
Building Usage	72,304
Athletics	14,934
School Choice	32,861
Grants	136,003
State Wards	18,950
Cafeteria	<u>71,959</u>
Total	<u>\$ 1,309,250</u>

Northeast Metropolitan Regional Vocational School District

Trust and Agency Fund

June 30, 2005

<i>Undesignated Fund Balance</i>	<i>Amount</i>
Student Activity	\$ 54,594
Scholarship	<u>61,021</u>
Total	<u>\$ 115,615</u>

APPOINTED AND ELECTED TOWN BOARDS, COMMITTEES & COMMISSIONS
(Effective November 23, 2005)

<u>Title</u>	<u>#Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp.</u>	<u>Appt'g. Auth.</u>
Advisory Council Against the Misuse and Abuse of Alcohol, Tobacco and Other Drugs	11	3 yrs.			BOS
William Carrick	239 West Street	(97)	2008		
Joseph St. John	54 Victoria Ave.	(05)	2006		
Michael Saunders	15 Union Street	(05)	2007		
Mark Staniul	32 Benton Circle	(03)	2008		
Kayla Wheaton	15 Pasture Road	(05)	2006		
Carl McFadden	33 Wakefield Street	(04)	2008		
Karyn Storti, Chairman	31 Green St. Apt. 8	(01)	2007		
Corey Porter	193 Lowell Street	(04)	2007		
Matt Edson	15 Union Street	(03)	2007		
Robert A. Brown, Secretary	37 Susan Drive	(02)	2006		
Gary Nihan	33 Dudley Street	(03)	2006		

Audit Committee	7	3 yrs.			
Andrew Grimes	103 Oak Street	(04)	2007	FinCom	
Charles Robinson, Chr.	201 Woburn Street	(05)	2008	FinCom	
Stephen Herrick	9 Dividence Road	(05)	2006	BOS	
Harvey J. Dahl	16 Tennyson Road	(99)	2005	Sch. Com.	
Lisa Gibbs	59 Minot Street	(04)	2006	Sch. Com.	
Phil Pacino	5 Washington St.	(03)	2008	RMLD	
Camille Anthony	26 Orchard Park Drive	(04)	2007	BOS	

Aquatics Advisory Board	3	3 yrs.		BOS & Rec. Com.	
Lois Margeson	61 Putnam Road	(99)	2006		
Jack Downing	91 Whittier Road	(04)	2007	Rec. Com.	
Vacancy		()	2008	BOS	

Board of Appeals	3 + 3 Associates	3 yrs.		BOS	
Susan Miller, Chairman	26 Avon Street	(99)	2008		
Robert A. Redfern, V. Chr.	54 Prospect Street	(01)	2006		
John A. Jarema	797 Main Street	(78)	2007		
Paul Dustin (Associate)	3 Orchard Park Dr.	(03)	2008		
Mark Gillis (Associate)	237 Forest Street	(03)	2006		
Michael Conway (Associate)	129 West Street	(04)	2007		

BOS – Board of Selectmen; T. Mgr. – Town Manager; Mod. – Town Moderator; B.V. of O. – By virtue of office; Sch. Com. – School Committee; FChr. – Finance Committee Chairman; E. by E. – Elected by Employees. *All terms expire June 30 of year noted, unless indicated otherwise.

<u>Title</u>	<u>#Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp.</u>	<u>Appt'g. Auth.</u>
Board of Assessors	3	3 yrs.			Elected
Ralph Colorusso, Sec.	31 Enos Circle		(00)	April'07	
Thomas J. Ryan, Chr.	87 Dana Road		(00)	April'06	
Robert I. Nordstrand, V. Chr.	384 Franklin Street		(69)	April'08	

Board of Cemetery Trustees	6	3 yrs.			BOS
Mary R. Vincent, Chairman	17 Indiana Avenue		(94)	2006	
Ronald O'Connell, V. Chr.	63 Colburn Road		(96)	2008	
William C. Brown, Sec.	28 Martin Road		(96)	2006	
Janet Baronian	75 Mill Street		(99)	2008	
Ronald Stortz	538 Summer Ave.		(04)	2007	
Douglas Bruce	67 John Street		(05)	2007	

Board of Health	3	3 yrs.			BOS
Colleen Seferian, Chairman	56 Vine Street		(99)	2008	
Barbara A. Meade, V. Chr.	11 Ash Hill Road		(01)	2006	
David Singer	66 Prospect St.		(03)	2007	

Board of Library Trustees	6	3 yrs.			Elected
Victoria V. Yablonsky, Chr.	93 Grand Street		(02)	April'08	
David P. Hutchinson	41 Harvard Street		(05)	April'08	
Susan Hopkins Axelson	300 Charles St.		(03)	April'06	
William Anthony	26 Orchard Park		(04)	April'07	
Karen Brown	249 Forest Street		(04)	April'07	
Karyn Storti, V. Chr.	31 Green St.		(03)	April'06	

Board of Registrars	4-2 from each major party	3 yrs.			BOS
Vacancy			()	2008	
Gloria R. Hulse	107 Sanborn Lane		(92)	2006	
Robert Cusolito	23 Grandview Rd.		(99)	2007	
Cheryl A. Johnson	177 Pine Ridge Road		(96)	Indef.	B.V. of O.

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<u>Title</u>	<u>#Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp.</u>	<u>Appt'g. Auth.</u>
Board of Selectmen	5	3 yrs.			Elected
Camille W. Anthony, Chr.	26 Orchard Park Drive	(94)	April'06		
Richard W. Schubert, V. Chr.	119 Winthrop Ave.	(01)	April'07		
James E. Bonazoli	100 Grove Street	(05)	April'08		
Ben Tafoya	40 Oak Street	(05)	April'08		
Joseph G. Duffy, Secretary	460 Summer Ave.	(04)	April'07		

Bylaw Committee	5	3 yrs.			Appt. Com.
Philip B. Pacino, Chairman	5 Washington St., Unit D6	(86)	2007		
Dolores S. Carroll, Secretary	37 Johanna Drive	(87)	2008		
John H. Russell	91 Spruce Road	(91)	2006		
George A. Theophanis	86 West Street	(78)	2008		
Maria Silvaggi	74 Whittier Road	(04)	2006		

Bylaw Committee Appointment Committee			3 yrs.		
Philip B. Pacino	5 Washington St., Unit D6		Chr. Bylaw Com.		
Camille Anthony	26 Orchard Park Drive		Chr. BOS		
Alan Foulds	9 Ide Street		Town Moderator		

Capital Improvements Advisory Subcommittee	9 FinCom	1 yr.			FinCom
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Celebration Committee	5	3 yrs.			
Kurt Habel	832 Main Street	(99)	2006	BOS	
Rita Robertson	9 Elm Street	(02)	2008	Mod.	
Mark Cardono, Chairman	26 Boswell Road	(99)	2008	Historical	
Bob McLaughlin	14 Galvin Circle	(02)	2007	Library	
Everett Blodgett	'99 Prescott Street	(00)	2006	Sch. Com.	

Commissioners of Trust Funds	3	3 yrs.			BOS
Elizabeth W. Klepeis	68 Tennyson Road	(05)	2008		
Dana E. Hennigar, V. Chr.	146 Van Norden Rd.	(89)	2006		
John J. Daly	163 Woburn Street	(95)	2007		

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<u>Title</u>	<u>#Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp.</u>	<u>Appt'g. Auth.</u>
Community Planning & Development Commission	5	3 yrs.			BOS
Neil Sullivan	20 Franklin Street	(98)	2008		
Susan DeMatteo	81 Colburn Road	(03)	2006		
Jonathan E. Barnes	41 Pratt Street	(90)	2007		
Richard D. Howard, Sec.	21 Kiernan Road	(86)	2007		
John Sasso, Chairman	10 B Street	(04)	2008		

Conservation Commission	7	3 yrs.			BOS
William Hecht, Chairman	73 Martin Road	(03)	2008		
William Ogden Finch	51 Mill Street	(98)	2008		
Douglas N. Greene	31 Cape Cod Ave.	(00)	2006		
Mark Wetzel, V. Chr.	163 County Road	(05)	2007		
Jamie T. Maughan	263 Woburn Street	(03)	2006		
Rebecca Longley	550 Summer Ave.	(03)	2007		
Stephen Goldy	42 Berkeley Street	(05)	2006		
Elizabeth Whitelam (Assoc.)	7 Gilmore Avenue	(05)	2006		

Constables	Up to 5	3 yrs.			BOS
Thomas H. Freeman	P.O. Box 825	(93)	2006		
Sally M. Hoyt	221 West Street	(72)	2008		
Alan Ulrich	507 Pearl Street	(04)	2007		
Corey W. Porter	193 Lowell Street	(04)	2008		
Robert H. Prince	41 Oak Street	(00)	2007		

Contributory Retirement Board	5	3 yrs.			
Frank Driscoll	7 Ordway Terrace		2008	E. by E.	
Joe Veno, V. Chairman	11 Rock St., N. Reading		2007	E. by E.	
Gail LaPointe, Town Acct.	16 Lowell Street		Indef.	B.V. of O.	
Elizabeth W. Klepeis	68 Tennyson Road		12/05	BOS	
Daniel B. Seferian, V. Chr.	56 Vine Street		2006	Board	

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<u>Title</u>	<u>#Positions</u>	<u>Term</u>	<u>Orig. Date</u>	<u>Term Exp.</u>	<u>Appt'g Auth.</u>
Council on Aging	10	3 yrs.			BOS
Dottie L. Foxon	23 Ash Hill Road	(89)	2006		
Elizabeth Cronin, Chr.	403 Pearl Street	(96)	2007		
Sally M. Hoyt	221 West Street	(04)	2007		
Richard Anderson	15 Colonial Drive	(99)	2006		
Carol Patterson	128 Grove Street	(03)	2006		
Edwina Kasper	76 Village Street	(98)	2008		
Carole N. Scrima	709 Gazebo Circle	(04)	2007		
Barbara A. Powers, Secretary	25 Belmont Street	(00)	2006		
Ruth Goldberg, V. Chr.	11 Bond St.	(02)	2008		
Stacy Bertocchi	250 High Street	(05)	2008		
Marguerite Bosnian (Assoc.)	46 Putnam Road	(05)	2006		

Cultural Council	7	3 yrs. (6 max.)			BOS
Alison Sloan DaSilva, Chr.	40 Putnam Road	(00)	2007	(2006)	
Nicole Cain, Secretary	7 Melendy Drive	(03)	2006		
Anne W. Hooker, Treasurer	87 Village Street	(02)	2008		
Karyn S. Storti	31 Green St. #8	(02)	2008		
Elizabeth Whitelam	7 Gilmore Avenue	(05)	2007		
Valerie J. Alagero, V. Chr.	28 Smith Ave.	(02)	2008		
Kathleen Kelly	36 Grove Street	(03)	2006		
Jennifer Martin (Assoc.)	99 Spruce Road	(05)	2006		
Janet Grace Hatherly (Assoc.)	9 Smith Avenue	(04)	2006		

Custodian of Soldier's And Sailor's Graves	1	up to 5 yrs.			
Francis P. Driscoll	7 Ordway Terrace	(92)	2010	BOS	

Employee Awards Committee	5	1 yr.			
Peter I. Hechenbleikner	102 Eastway		Indef.	B.V. of O.	
Vacancy				BOS	
Vacancy				T. Mgr.	
Vacancy					
Vacancy					

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Finance Committee	9	3 yrs. (9 yrs. Max.)			Fincom AppCom
Charles Robinson, Chr.	81 Prospect Street	(98)	2008		
George Hines	35 Grand Street	(05)	2008		
David Greenfield	192 Woburn Street	(05)	2008		
Ronald Powell	328 South Street	(05)	2006		
Paul Bolger	23 Lindsay Lane	(03)	2007		
Andrew Grimes, V. Chr.	103 Oak Street	(00)	2006		
Michele Williams	31 Melbourne Ave.	(04)	2007		
Harold S. Torman	77 Sunnyside Ave.	(03)	2007		
Marsie K. West	3 Whitehall Lane	(03)	2006		

FinCom Appointment Committee	3	1 yr.			
Alan E. Foulds, Chairman	9 Ide Street		Indef.	B.V. of O. Moderator	
Charles Robinson	201 Woburn Street		Indef.	B.V. of O. F.Chr.	
Camille Anthony	26 Orchard Park Drive		Indef.	B.V. of O. Chr. BOS	

Health Insurance Advisory Committee	3 yrs.				
Stan Quinlan	Coolidge			Teachers	
Pat Iapicca	15 Union St.			Patrolmen	
Richard Davidson	Birch Meadow			School	
Sherry Carpenella	62 Oakland Road			School	
William High	16 Lowell Street			Eng/WTP	
George Strazzere	16 Lowell Street			DPW	
Michael Cloonan	15 Union Street			Sup. Officers	
Arthur Vars	Fire Department			Fire Fighters	
Paula Santarpio	RMHS			Cafeteria	
Joe Coughlin	16 Lowell Street			Custodians	
				Dispatchers	
Darlene Porter	Building Maint.			Sch. Clerical	
Jack Flaherty	RMLD			RMLD Line	
Beth Ellen Antonio	RMLD			RMLD Non-Union	
				RMLD Clerical	
Paula Schena	16 Lowell Street			Town Non-Union	
Lynn Dunn	Barrows			Nurses	
Roberta Guarciariello	Barrows			Ed. Assistants	

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Historical Commission	5 + Associates	3 yrs.			BOS
Virginia M. Adams, Chr.	59 Azalea Circle	(78)	2008		
Mark Cardono, Secretary	26 Boswell Road	(98)	2007		
Roberta M. Sullivan, Treasurer	76 Minot Street	(96)	2008		
Wilbar M. Hoxie	31 Green Street	(93)	2006		
Sharlene Reynolds Santo	46 Wakefield St.	(99)	2007		
Kathryn Greenfield (Assoc.)	192 Woburn Street	(05)	2006		
Karen Herrick (Assoc.)	9 Dividence Road	(05)	2006		
Susan Patterson (Assoc.)	572 Haverhill Street	(05)	2006		
Linda Tuttle (Assoc.)	625 Main Street	(05)	2006		
Sarah Hilgendorff List (Assoc.)	43 Wakefield St.	(01)	2006		

Housing Authority	5	5 yrs.			BOS
John A. Coote	332 Summer Ave.	(01)	2008		
Karen Flammia, Chr.	19 Vista Ave.	(00)	2010		
Mary E. Connors	52 Sanborn St. Apt. 103	(96)	2007		
Diane Cohen, V. Chr.	51 Redgate Lane	(04)	2006		State Appts.
Timothy Kelley, Treasurer	84 Woburn Street	(96)	2009		

Human Relations Advisory Committee	7	3 yrs.			BOS
Margaret Soli, Chairman	19 James Road	(01)	2008		
Robert Silva	45 Ash Hill Road	(05)	2007		
Vacancy (School)		()	2008		
Paul Kelley	56 Sunnyside Avenue	(01)	2006		
Charles McDonald (BOS)	41 Canterbury Drive	(03)	2006		
James Cormier (Police)	15 Union Street	(05)	2007		
Nancy M. Najmi	65 Marla Lane	(04)	2007		

Landbank Committee	3	3 yrs.			BOS
Vacancy		()	2008		
George B. Perry, II, V. Chr.	230 Franklin Street	(82)	2007		
Edward G. Smethurst	86 Gleason Road	(88)	2006		

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MBTA Advisory Board	1	Indef.			T. Mgr.

(MEPA) Rep to Citizens					
Advisory Committee	1 + Alternate	Indef.			BOS
Steven G. Oston	66 Sturges Road				
Robert F. Cashins (Alternate)	12 Ash Hill Road				

Metropolitan Area					
Planning Council	1 + Alternate	3 yrs.			BOS
Steven Sadwick	138 Prospect Street	(05)	2008		
John Weston(Alternate)		(05)	2008		

Moderator					
					Elected
Alan Foulds	9 Ide Street		April 06		

Municipal Light Board					
	5	3 yrs.			Elected
Philip B. Pacino, Chr.	5 Washington St. Unit D6	(87)	April 07		
Ellen C. Kearns	2 Beaver Road	(04)	April 07		
Richard S. Hahn	29 Buckingham Drive	(05)	April 06		
Robert Soli	19 James Road	(02)	April 08		
Andrew K. Herlihy	432 Haverhill Street	(02)	April 06		

Mystic Valley Elder Services, Inc.					
	2	3 yrs.			
Richard Anderson	15 Colonial Drive		9/30/06	COA	
Rheta C. McKinley	4 Elderberry Lane 211		9/30/06	BOS	

North Suburban Planning Council					
	4				BOS
Camille Anthony	26 Orchard Park Drive	(04)	2007		
Richard Schubert (BOS Alt.)	119 Winthrop Ave.	(01)	2007		
Vacancy		()	2006	CPDC	
Vacancy (CPDC Alt.)		()	2006		

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RCTV Board of Directors	2	3 yrs.			BOS & School
Gail Wood	213 Pleasant Street	(04)	2008	BOS	
Vacancy		()	2008	Sch. Com.	

RMLD Citizen Advisory Board	1	3 yrs.			BOS
Mary Ellen O'Neill	125 Summer Ave.	(05)	2008		

Recreation Committee	8 + 1 Sch. Com. + Alt.	3 yrs.			BOS
Patrick Fennelly, V. Chr.	9 Arlington St.	(02)	2008		
Nancy Linn Swain, Chr.	35 Minot Street	(03)	2006		
Jack Downing	91 Whittier Road	(97)	2008		
Francis Driscoll	7 Ordway Terrace	(04)	2007		
Mary Anne Kozlowski	16 Weston Road	(03)	2008	Sch. Com.	
Catherine R. Kaminer	37 Warren Avenue	(88)	2007		
Frederick Shaffer	67 Woburn St.	(03)	2007		
Mary Ellen Stolecki	33 Lewis Street	(00)	2006		
John Winne	29 Clover Circle	(97)	2006		
Christopher Campbell (Assoc.)	12 Overlook Road	(93)	2006		
Michael DiPetro (Assoc.)	23 Sanborn Lane	(04)	2006		

Regional School District Committee	1	4 yrs.			Elected
Maura Looney	47 Tamarack Road	(04)	Nov'08		

Rules Committee	8	1yr. - No more than 6 consecutive yrs.			Prec. Mem.
William R. Grace (Precinct 1)	389 Haverhill St.	(03)			
Peter G. Coumounduros (Prec. 2)	24 Smith Avenue	(01)			
Douglas A. Bruce (Precinct 3)	67 John Street	(99)			
Glen M. Hartzler (Precinct 4)	119 West St.	(03)			
Robert L. Fuller (Precinct 5)	450 Summer Ave.	(03)			
Mary Ellen O'Neill (Prec. 6)	125 Summer Ave.	(03)			
Jeffrey W. Struble (Precinct 7)	4 Tower Road	(03)			
Karen G. Herrick (Precinct 8)	9 Dividence Road	(03)			

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School Committee	6	3 yrs.			Elected
Carl McFadden	33 Wakefield St.	(02)	April 08		
Robert L. Spadafora Jr., Chr.	10 Corey Lane	(03)	April 06		
John Carpenter	114 Hanscom Ave.	(03)	April 06		
Harvey J. Dahl	16 Tennyson Road	(98)	April 07		
Lisa Gibbs	9 Priscilla Road	(04)	April 08		
Elaine L. Webb, V. Chr.	309 Pearl St.	(03)	April 07		

Sick Bank Committee	9	3 yrs.			
Vacancy	16 Lowell Street		2006	T. Mgr.	
Margaret A. Campbell, Sec.	16 Lowell Street		2007	T. Mgr.	
Marie Ammer	16 Lowell Street		2008	T. Mgr.	
Vacancy (Dispatcher)	15 Union Street		2008	Union	
Kevin Patterson (Police Sup.)	15 Union Street		2005	Union	
Tom Ward (DPW)	16 Lowell Street		2006	Union	
Carol Roberts	16 Lowell Street		2008	T. Mgr.	
Tom Murphy (Police Patrol)	15 Union Street		2008	Union	
Tom Gardiner (Eng./WTP)	16 Lowell Street		2007	Union	

Solid Waste Committee	7	3 yrs.			BOS
Gregory Russo	32 Granger Ave.	(03)	2006		
Vacancy		()	2008		
Vacancy		()	2007		
Vacancy		()	2008		
Vacancy		()	2008		
Mary E. Becker	126 Charles Street	(00)	2006		
David Williams	258 Haverhill Street	(03)	2007		

Telecommunications and Technology Advisory Committee	5	3 yrs.			BOS
John Greichen, Chairman	22 Dudley Street	(03)	2007		
Domenic J. LaCava	38 Francis Drive	(02)	2008		
Douglas Cowell	958 Main St.	(99)	2008		
James Keigley	3 Pilgrim Road	(02)	2007		
Tom Mottl	93 Oak Street	(03)	2006		
Erick Carpenter (Assoc.)	1369 Main Street	(05)	2006		
Bill Cowie (Assoc.)	110 Van Norden Road	(05)	2006		
Benjamin T. Ream (Assoc.)	972 Main Street	(04)	2006		

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Town Forest Committee	3	3 yrs.			BOS
George B. Perry, II, Chairman	230 Franklin Street	(76)	2006		
Louis deBrigard	37 Auburn Street	(02)	2008		
Benjamin E. Nichols, Secretary	25 Avon Street	(77)	2007		
Alice C. Grau (Assoc.)	12 Walnut Street	(04)	2006		
Thomas W. Connery (Assoc.)	101 Beaver Road	(03)	2006		

Water, Sewer & Storm Water Management					
Advisory Committee	5	3 yrs.			BOS
Stephen L. Crook, Chairman	137 Pleasant Street	(01)	2006		
Richard J. Moore	5 Elm Street	(94)	2008		
John Wood, Secretary	213 Pleasant St.	(02)	2007		
Steve Oston	66 Sturgis Road	(01)	2007		
Michael McIntyre	25 Park Avenue	(05)	2008		
Gail Wood (Associate)	213 Pleasant Street	(05)	2006		

West Street Historic District Commission					
	6	3 yrs.			BOS
Michael T. Gray, Chairman	46 Timberneck Drive	(05)	2007		
Susan Patterson, V. Chr.	572 Haverhill Street	(05)	2007		
Dorothy Casolaro	150 West Street	(05)	2008		
Kathryn Greenfield, Sec.	192 Woburn Street	(05)	2008		
David Kruh	3 Wescroft Road	(05)	2006		
Vacancy			2006		

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